

Select Board Meeting Minutes

October 11, 2022, Meeting

Via GoToMeeting Platform

Select Board Members Present: Kristen Reed-Chair, Robert Weinstein-Vice Chair, John Dundas-Clerk, Susan Areson-Member, Stephanie Rein-Member

Others Present: Darrin Tangeman-Town Manager, Kelly Clark-Assistant Town Manager, Chief of Police Jamie Calise, Jarrod Cabral-DPW Director, Town Planner/Land Use Counsel Barbara Carboni, Emily Beebe-Health & Conservation Agent, Alex Lessin-Finance Director: Treasurer/Collector, Bob Panessiti-Finance Committee Chairman, Damion Clements-Director of Community Services, Planning Board Chair Anne Greenbaum, Katy Ward-Communications and Marketing Coordinator

Chair Reed called the meeting to order at 5:00pm.

Chair Reed offered a moment of silence in the memory of Truro resident Susan Howe followed by prepared comments given by Member Rein on behalf of the Select Board and residents of Truro which recognized the Ms. Howe's dedicated contributions and service to the Town of Truro.

PUBLIC COMMENT

Chair Reed recognized Clint Kershaw, a Truro year-round resident, who offered comments on the Town's goals and objectives relating to the impact on Truro's water supply for the following 100 years.

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES

- A. Introduction of Sergeant Gordon T. Gibbons
- B. Introduction of Dispatch Telecommunicator Christina Coleman

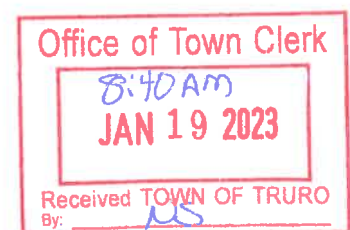
Chair Reed recognized Chief Calise who introduced Ms. Coleman and Sergeant Gibbons. Chief Calise provided a brief overview of the professional background and qualifications of the two new members of the police department. Chair Reed and Members welcomed Ms. Coleman and Sergeant Gibbons. Both employees thanked the Members for their support and warm welcome.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

None

STAFF/COMMITTEE UPDATES

None



TABLED ITEMS

None

SELECT BOARD ACTION

Chair Reed recognized Health and Conservation Agent Beebe who presented the review of the professional services agreement between GHD and the Town of Truro for the Comprehensive Wastewater Management Plan. Chair Reed recognized Town Planner/Land Use Counsel Carboni who had no comments but was prepared to answer any questions. A discussion ensued among Members, Town Manager Tangeman, and Town Planner/Land Use Counsel Carboni regarding specifics of the professional services agreement along with the recommended changes submitted by Town Planner/Land Use Counsel Carboni. Conservation and Health Agent Beebe reported that there are a couple of minor issues which still must be resolved with GHD, but she hoped that the Members would support the agreement moving forward. Town Planner/Land Use Counsel Carboni then reviewed the agreement with Members along with her suggested "red line" changes and modifications. Town Planner/Land Use Counsel Carboni stated that she was confident that the agreement would reach a successful conclusion between GHD and the Town.

Vice Chair Weinstein made a motion to authorize Town Manager Tangeman to sign the professional services agreement with GHD for the purpose of developing a Comprehensive Wastewater Management Plan.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas - Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Chair Reed recognized Finance Director Lessin who presented a review of the FY2024 Budget Guidance Letter. Finance Director Lessin highlighted several specifics of the letter with Members noting that same level of services may come at a higher cost and the budget's impact on the environment. Members expressed their appreciation for the staff's work on the letter. Chair Reed recognized Finance Committee Chair Panessiti who commented positively on the letter and thanked Finance Director Lessin.

Member Dundas made a motion for the Select Board to approve the FY2024 Budget Guidance Letter and authorize the distribution of the letter to department heads.

Member Areson seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

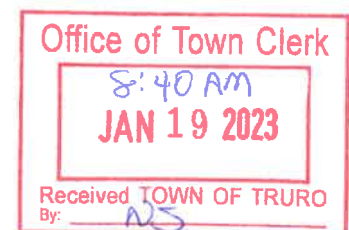
Member Dundas - Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.



Chair Reed led the discussion of the FY2024 Budget Task Force Schedule. Members and Finance Committee Chair Panessiti expressed disappointment that there was not more interest by the public on this topic, but Members and Finance Committee Chair Panessiti were comfortable moving forward with the schedule as published.

Member Dundas made a motion for the Select Board to approve the FY2024 Budget Task Force schedule as published with an amendment noting that the meetings will occur in 2022 and 2023.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas - Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Chair Reed recognized Town Manager Tangeman (with input from Assistant Town Manager Clark, DPW Director Cabral, and Finance Committee Chair Panessiti) who provided a review of the FY2023 Select Board Goals and Objectives Quarterly Progress Report.

Select Board members discussed progress on their 2022 Goals and Objectives. The discussion, actions, and progress made are reflected in a chart attached to these minutes.

Chair Reed recognized Town Manager Tangeman who presented the necessity to appoint Director of Recreation and Beach Director Clements as the Director of Community Services. Members discussed the reorganization of Community Services.

Member Dundas made a motion for the Select Board to approve the appointment of Damion Clements as Director of Community Services effective immediately.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

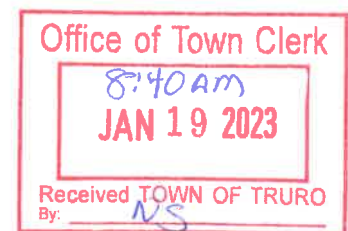
Member Dundas - Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.



CONSENT AGENDA

Chair Reed announced that Members had requested the withdrawal of the review and approval of the 2023 Select Board Meeting Schedule and the review and approval of the Select Board meeting minutes dated May 17, 2022, from this meeting's Consent Agenda and to consider them separately. Members had no objections.

Chair Reed requested that Select Board meeting dates which appeared on the schedule during the last two weeks of December be moved forward so staff, the Select Board, and the community could enjoy the holidays. Chair Reed added that the Select Board took the same action last year and it resulted in

only positive feedback from the community. ***Chair Reed informally polled the Members, and the Members unanimously supported the modifications to the schedule be made as she had requested.***

Chair Reed led the discussion regarding the May 17, 2022, Select Board regular meeting minutes as Member Areson and Member Dundas had requested changes. Member Dundas apologized but did not submit his requested changes yet and asked that the minutes be discussed and voted on next meeting to which Member Areson stated that she had submitted her requested changes but would not attend the next Select Board meeting. ***After unresolved technical issues occurred with the GoToMeeting platform, Chair Reed informally polled the Members, and the Members unanimously supported delaying the review and approval of the minutes until the next meeting as Member Dundas had requested.***

- A. Review/Approve and Authorize Signature:
 - a. DPW Surplus
 - b. Sunday Entertainment License-Truro Vineyards October 30th
- B. Review and Approve State Election Warrant and Posting
- C. Review and Approve 2023 Select Board Meeting Schedule-***amended during this meeting.***
- D. Review and Approve Appointment of Community Services Director
- E. Review and Approve Select Board Meeting Minutes: May 17, 2022, Regular Meeting Minutes-***withdrawn from the Consent Agenda and added to the next Select Board meeting's agenda.***

Member Dundas made a motion to accept the consent agenda as included in tonight's packet along with the amended 2023 Select Board meeting schedule.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

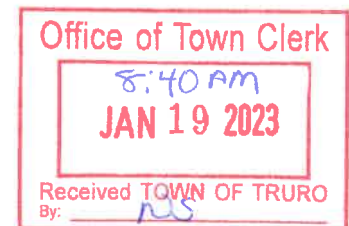
Member Dundas – Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.



SELECT BOARD REPORTS/COMMENTS

Vice Chair Weinstein who had nothing to report but commented that penalties for "curb cut" violations (which are \$300 per day per violation) are challenging for enforcement. Vice Chair Weinstein requested a review of the "Curb Cut" Policy be added to a future agenda so this may be discussed with Town Planner/Land Use Counsel Carboni and the public. Town Manager Tangeman stated that this will likely come up as a Warrant Article issue.

Member Dundas commended the public safety staff for their professionalism during a very difficult time in Truro. Member Dundas added that the Veterans of Foreign Wars and the American Legion have approved to purchase a memorial plaque in honor of Sebastian "Sibby" Davis a World War II veteran from Truro who recently passed away at the age of 97. With the approval of the Select Board, Member Dundas will present it at a time to be determined and the plaque will be placed on the Truro Harbormaster's office wall at Pamet Harbor. Member Dundas applauded Mr. Davis' service as well as other veterans.

Member Areson encouraged everyone to attend the Local Comprehensive Plan Committee (LCPC) public forum on Saturday at 10 am at the Community Center. The LCPC met last week and finalized plans. Food and childcare will be provided. The Open Space Committee met last Friday with the new consultant who is updating the Open Space and Recreation Plan. A survey is being prepared and it will be available online at Survey Monkey and hard copies will be available at Montano's, Salty Market, Truro Library, and the Community Center. Member Areson announced that there will be an open forum on October 27th from 5pm-6pm facilitated by Mr. Thibodeau who is the consultant. The chair of the Open Space Committee has requested to present to the Members at the next Select Board meeting although Member Areson will not be present at the meeting. Member Areson noted that there is a vacancy on the Planning Board and that there are several applicants who must be interviewed.

Member Rein had nothing to report but announced that a COVID-19 and flu vaccine clinic will be held on October 27th, 2022, from 9am-11am at the Community Center. Preregistration is required so contact the Board of Health. Member Rein encouraged everyone to get vaccinated as there are COVID-19 cases in Truro.

Chair Reed announced that she and Planning Board Chair Greenbaum have a meeting set for a 2-hour block to conduct interviews with the four applicants who have applied for the Planning Board vacancy on Tuesday, October 25th, 2022. Chair Reed recognized Chair Greenbaum who stated that she would like to have the interviews when all Members of the Select Board are present. Town Manager Tangeman noted that by law all the interviews must be concluded no later than October 30th, 2022, and if there are any other issues, he will need to discuss them with Town Counsel. After a brief discussion, Chair Reed and Chair Greenbaum agreed to conduct the interviews at the joint Select Board and Planning Board meeting on October 25th, 2022.

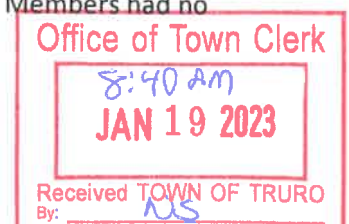
TOWN MANAGER REPORT

Town Manager Tangeman provided an update on the ARPA funding request of \$500,000 submitted to Barnstable County last week. The ARPA funding request is necessary to support critical public health services provided by the Lower Cape Ambulance Association (LCAA). The budget for these services is challenged by a significant increase in overtime costs and the approval of ARPA funding will allow LCAA's business model to remain sustainable.

NEXT MEETING AGENDA

Town Manager Tangeman provided an overview of the agenda for the next regular meeting on October 25th 2022, at 3:00 pm to include: interviews for the Planning Board vacancy; a presentation from the Bicycle and Walkway Committee; a discussion on the Civility Pledge, a discussion on Opioid Abatement Funds, possible discussion regarding Regional EMS Transport, a discussion on a community service award in recognition of Fred Todd, reviewing and approving the Annual Municipal Calendar and Annual Town Meeting Fiscal Year 2024 budget preparation dates.

Chair Reed removed the discussion on the Civility Pledge from the agenda as Member Areson will not be present and she is essential in that discussion. Member Areson requested that the Open Space and Recreation Committee be added to the agenda as the Chair would like to give a 5-minute presentation to the Members on the developing plan and the scheduled upcoming public forum. Members had no objections.



Member Dundas made a motion to adjourn at 7:51 pm.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein - Aye

Member Dundas - Aye

Member Areson - Aye

Member Rein - Aye

Chair Reed - Aye

So voted, 5-0-0, motion carries.

Respectfully submitted,



Alexander O. Powers



Darrin K. Tangeman Under the Authority of the Truro Select Board

Public Records Material Attachments

Legal Notice

Professional Services Agreement from GHD

Draft FY2024 Budget Guidance Letter

Proposed FY2024 Budget Task Force Meeting Schedule

FY2023 Goals & Objectives Quarter 1 Progress Report

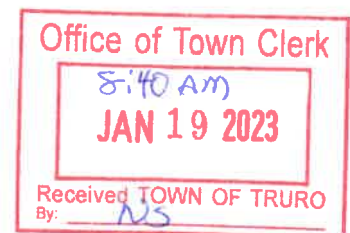
Policy #67

One Day Entertainment Application and Public Entertainment on a Sunday State application

State Primary Election Warrant

Posting the Warrant for the State Primary Election

Draft 2023 Select Board Meeting Calendar



Score	Objective	Goal(s) Addressed	Select Board Ambassador	Present Status	Next Steps
134	To maintain vital EMS services on the Outer Cape the Select Board will support a workplan and synchronized transition plan to include 1) establish a plan and timeline for the Town to provide EMS services without the auxiliary support of Lower Cape with the support of a consultant; 2) hire the four paramedics approved at Annual Town Meeting; 3) collaborate with Lower Cape Ambulance Association and Provincetown to meet the plan and timeline and prepare a contract that will facilitate this plan and timeline; 4) evaluate potential areas for regionalization.	D, E	Robert Weinstein	Override presented for (4) firefighter/ paramedics at 2022 Town Meeting and Town Election ballot. Study complete. Report presented at April 12, 2022 Select Board Meeting.	A work session may be held after Annual Town Election to discuss next steps based on outcome of the Election and the recommendations of the report.
132	The Select Board will direct staff to apply for ARPA funds for the Broadband Needs Assessment Study by October 1, 2022.	A, D, E	John Dundas		
130	The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development open space, and/or possible disposition to be completed by October 1, 2022. (CONTINUED)	A, B	Kristen Reed	Principal Assessor developed a list of properties. A presentation is prepared by staff for an upcoming Select Board work session on this matter on a date TBD.	Schedule a Work Session to begin discussions about best uses and additional information needed.
126	The Select Board will review the efficacy of and the participation in the childcare voucher program by November 30, 2022 and will make recommendations for the 2023 Annual Town Meeting and the FY2024 budget process by December 31, 2022.	A, D, E	Stephanie Rein	Voucher Program administration procured and in first half of year 8 children were approved for vouchers (6 residents and 2 Town of Truro employees' children). Applications for the second half of the year are in. Two 2022 Annual Town Meeting articles submitted by the Select Board to continue the program for another year in an expanded age capacity and to expand the program to children of Truro business owners and staff were approved by voters.	Ambassador and staff will continue to review program data so that, if successful, an article can be included on the 2023 Annual Town Meeting Warrant to make the program(s) permanent.
125	The Select Board will support and encourage projects that protect and restore our coastal environment including these current and ongoing projects: A) Parnet River Tidal Flow Restoration and Watershed Study B) East Harbor Culvert Replacement C) Mill Pond and Eagle Creek Repairs and Improvement D) Little Parnet Watershed Study and Culvert Repair E) Coastal Management (CONTINUED)	C	Stephanie Rein	<p>A) Parnet River Restoration is currently funded by the Cape Cod Conservation District. All preliminary analyses are complete, the next phase will begin June 21, 2022. Additional supplemental data collection will pave the way to final design analysis, permitting and outreach. This next step will take up to 10 months. Funding for final design permitting and outreach will be funded by the USDA.</p> <p>B) The East Harbor culvert replacement project is nearly complete. Landscaping and parking lot restoration are what remain to be done and are scheduled to be complete by June 30th. Administration and environmental closeout documents will be completed by August 1, 2022. The Town will conduct environmental monitoring for the next 5 years to evaluate the effects of additional tidal flushing on Moon Pond and East Harbor. Environmental monitoring is scheduled to begin October 1, 2022.</p> <p>C) Eagle Neck Creek Culvert replacement and salt marsh restoration project is still under construction and is scheduled to be completed by Aug 1, 2022. The road is scheduled to be open the third or fourth week in July. Administration and environmental closeout documents will be completed by September 1, 2022. The Town will conduct environmental monitoring for the next 5 years to evaluate the effects of additional tidal flushing upstream and downstream of Eagle Neck Creek. Environmental monitoring is scheduled to begin October 1, 2022.</p> <p>D) Little Parnet watershed study has progressed through preliminary design and additional analyses of the watershed has been completed. Funding for final design analysis, permitting and outreach is being considered by the USDA and DFR.</p> <p>E) The final project report for the Outer Cape project "Increasing coastal resiliency through Inter-municipal Shoreline management" was issued by the Center for Coastal Studies on June 14, 2022. Deliverables for phase 2 include assessment to identify locations for potential salt-marsh migration; an inventory of the low lying roads in the 4 town project areas; development of a regional sand banking database; and development of management approach for the littoral cells of our shoreline; each of these topics were developed as an interactive geospatial dataset in the Regional Shoreline Management geodatabase. In spring of 2022, the CCS held 3 public outreach sessions about the underlying processes that drive coastal change. The Outer Cape towns are partnering with the Center for Coastal Studies to continue the Shorefront Management project and have submitted an application for a third CZM Coastal Resiliency grant. The municipal staff team continues to look for other grant sources to develop the organizational framework for the management plan itself.</p>	<p>Ongoing. A future brief presentation from Public Works Director Cabral/ Health & Conservation Agent Beebe on the agenda to report on progress of projects may be helpful. Staff is managing the progress of these projects. There will likely be an opportunity for a Coastal Management presentation in summer 2022 for updates and to discuss next steps in Coastal Management process. DPW Director also continues to post updates on environmental projects to the website on a bi-weekly basis.</p>
125	To improve Town employee recruitment and retention the Select Board will implement and integrate the findings of the Comprehensive Bargaining Agreement negotiation and Non-union personnel reclassifications.	A, D	Kristen Reed	Analysis is complete and will be presented at the end of June 2022. Implementation plans are to be determined.	Following the presentation of results, CBA negotiations will commence.

Office of Town Clerk

JAN 19 2023

Received TOWN OF TRURO
By: *MS*

	The Select Board will work with the Waish Property Community Planning Committee and the Local Comprehensive Plan Committee to build on areas of common ground and build consensus on the specific initiatives and a more general vision for Truro with special consideration of the Housing Needs Assessment and Housing Production Plan.	A, B, C, D, E	Susan Areson	Library Director Ford is offering a series of workshops titled "Building Bridges, not Walls." One session was held and it reached capacity (10 people). Another is scheduled for 6/18. The Talk to Us, Truro Community Survey culminated in a joint meeting to review the survey results in April, which was very productive and collaborative. Staff anticipates that chairs of LCP, WPCPC, EDC, and Housing Authority will work together in some capacity moving forward.	Ambassador will work with WPCPC Liaison to encourage Committee members to register.
123	The Select Board will work with the Housing Authority and the Housing Consultant to develop a Housing Playbook by June 30, 2023	A, B, D, E	Kristen Reed		
122	Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement. (Continued into FY2023)	D	Susan Areson	No progress--FY2023 Objective	Begin process in winter/spring 2023 (LCP to go to 2023 Annual Town Meeting)
	(CONTINUED)				
121	The Select Board will submit a letter each to the Planning Board and the Economic Development Committee by December 31, 2022 outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort facilitate collaboration and joint efforts. (CONTINUED)	A, B, C	John Dundas	No progress. An Economic Summit was presented by the Economic Development Committee and members of the Select Board attended.	A work session should be held early in FY2023 to discuss these priorities and to outline a letter that will be drafted by the Ambassador and will be presented to the Board for review and discussion at a subsequent meeting.
121	The Select Board will review the Senior Needs Assessment, invite feedback from the community on specific programs and services requested, and explore the feasibility and the cost and social impact of expanding services and programs for seniors to inform the FY2024 budget process. (Continued into FY2023)	A, D, E	Stephanie Rein	No progress--FY2023 Objective	Ambassador will review existing Senior Needs Assessment and programming and will determine if an updated assessment should be completed. Will begin dialogue with COA Director and COA Board in fall 2022 about information needed.
	(CONTINUED)				
120	The Select Board will hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives that will diversify the range of seasonal, year-round and transitional housing for people of varying income levels and will develop related articles for the 2023 Annual Town Meeting. The Select Board will provide an update on these efforts at least semi-annually.	B, D	Susan Areson	A round table session was led by Ambassador Areson in March that included the chairs of the Planning Board, the Zoning Board of Appeals, and the Truro Housing Authority, plus the Town Manager and the Town Planner/Land Use Counsel. The group determined the framework for collaboration in the future.	Round tables will continue so that any proposed 2023 Town Meeting articles can be prepared and/or discussed.
120	The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility at a yet to be determined site in the FY2024- FY2028 Capital Improvement Plan. By December 31, 2022, the Town Manager will work with the Public Works Director to welcome the public to site visits of the current Public Works Facility via in-person visits and virtual visits.	D	Robert Weinstein	Staff secured revised cost estimates and presented on three locations to the Select Board. A discussion of Town-owned property will be held at an upcoming work session and may address potential locations.	The Board will need to deliberate on the three locations and choose a path forward so that a revised cost estimate for the facility can be presented at a Budget Task Force Meeting for discussion on how to best proceed with financial planning for this project.
119	The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates. (CONTINUED)	A, D	Susan Areson	Ambassador regularly attends meetings of the LCPC and EDC and provides updates. The Talk to Us Truro Community Survey was completed and results presented to the groups. An Economic Development Committee Economic Summit was held on June 16, 2022. The LCPC is preparing postcards for distribution for more public feedback.	Ambassador will continue current efforts.
114	The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance. (CONTINUED)	E	Susan Areson	Preliminary discussions held at Board Meetings.	Ambassador will draft revised policies and to identify potential ways to increase compliance.
111	Through the Town of Truro representatives to the Provincetown Water & Sewer Board, the Select Board will encourage steps toward full cycle water usage for Provincetown and Truro, and a status report will be given at least annually at the Select Boards' joint meeting. The Town's Water Resources Consultant may be invited to participate.	A, C, D, E	John Dundas	Ambassador appointed to Provincetown Water & Sewer Board.	Ambassador will begin to draft objectives/ steps to help encourage full cycle water usage. Staff to begin scheduling joint Provincetown & Truro Select Board Meeting for Water Update.

Office of Town Clerk

JAN 19 2023

Received TOWN OF TRURO
By: _____

	The Select Board will provide resources in the FY2023 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cybersecurity plan that will be initiated in FY2024. The Select Board Ambassador working with the Town Manager and IT Director will provide an outline to present at a Select Board meeting prior to beginning the FY2024 Budget Process.	A, D, E	John Dundas	Town Clerk Fullerton submitted grants for digitization and records storage to the CPC and the Community Compact Grant Program. Digitization efforts included in the 2022 Annual Town Meeting Warrant: Clerk/ Planning record digitization, additional financial transparency and budgeting software modules, building permit software, and CPA request for digitizing Town records.	Prior to the start of the FY24 budget process, department heads will identify department functions that are digitized and will prioritize areas that should be digitized in the future to develop the five-year plan.
110	The Select Board will develop and implement a "Civility Pledge" that will be read at the beginning of all meetings of the Select Board and all Select Board-appointed boards, committees and commissions, and will request that elected boards do the same. (Continued into FY2023) CONTINUED	D, E	Susan Arason	No progress--FY2023 Objective	Ambassador will research communities that may have a similar pledge and will draft a pledge for review and discussion at a Select Board meeting.
105	The Select Board will task the Economic Development Committee with inviting the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro. (Continued into FY2023)	A	Kristen Reed	No progress--FY2023 Objective	Ambassador and Select Board Liaison will communicate this directive to the Economic Development Committee.
104	The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee in the creation of a Climate Action Plan for the Town of Truro, as well as to work with the Climate Action Committee to develop a policy memorandum that facilitates and guides progress in all relevant areas toward a "Net Zero Truro" by 2050, and will ask for updates at least twice per year. The Board will also revise the charges of the Energy Committee and the Climate Action Committee to incorporate the directives from Article 53 of the 2022 Annual Town Meeting.	A, C, D, E	Stephanie Rein	A Work Session with the CAC was held on October 8, 2021. The CAC drafted a list of objectives from the Workshop.	Ambassador will work with CAC to draft a policy memorandum that will be presented to the Select Board for review and discussion. Ambassador will draft revised charges of CAC and EC to include directives from Article 53.

