

**Truro Select Board Meeting
Tuesday, August 13, 2019
Truro Town Hall Selectmen's Chambers**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Maureen Burgess, Kristen Reed, Robert Weinstein

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Janet Worthington called meeting to order at 5:00 p.m.

PUBLIC COMMENT

Joan Holt informed the Select Board about Swedish student Greta Thunberg's efforts to combat global warming and the planned world-wide strike on September 20, 2019. She asked the Select Board to issue a proclamation declaring its support of the global action to save the planet.

PUBLIC HEARINGS

Salty Market, LLC -Change of ABCC License Classification

Chair Janet Worthington opened the public hearing.

Ellery Althaus and Attorney Ben Zehnder presented the request for a change of the ABCC Off-premise all-alcohol license classification from Annual to Seasonal for Salty Market, LLC, located at 2 Highland Road, North Truro. Ellery Althaus proposed closing from January 1st to April 1st since it has not been viable to remain open year-round. Select Board members expressed their regret upon hearing this.

Chair Worthington closed the public hearing for Salty Market at 5:08p.m.

Robert Weinstein moved to approve the application for an amendment (Change of License Classification) for Salty Market, LLC from a retail off-premise Annual License to a retail off-premise Seasonal License and sign the ABCC Form 43 and the Amended Alcohol License. Kristen Reed seconded, and the motion carried 4-0.

Eversource Petition for Services to 19 Priest Road

Chair Worthington opened the public hearing for Eversource at 5:09 p.m.

Jessica Elder presented the Eversource request to install a 40-foot pole on Priest Road to bring service to 19 Priest Road.

Chair Worthington closed the public hearing at 5:10 p.m.

Susan Areson moved to approve the Eversource petition to install a forty-foot pole on Priest Road for service to 19 Priest Road, and to authorize the Clerk to sign the Work Order and the Select Board to sign the Certificate of Hearing. Kristen Reed seconded, and the motion carried 4-0.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Climate Change Committee

The Select Board interviewed five applicants for the newly formed Climate Change Committee. Rebecca Bruyn, Carol Harris, Joanne Hollander, Michael Holt, and Bob Higgins-Steele each

explained his/her interest in joining the Climate Change Committee and answered questions on measuring success, reducing the carbon footprint in Truro, the relationship of data generated information and decision making, and ideas a community wide action plan for Truro.

Janet Worthington said that Fred Gaechter, who was unable to attend the meeting, had also expressed his interest in joining the Climate Change Committee. Rebecca Bruyn had indicated she would like to serve as an alternate on the committee.

Susan Areson moved to appoint Carol Harris, Joanne Hollander, Michael Holt, Bob Higgins-Steele and Fred Gaechter as full members and Rebecca Bruyn as alternate member to the Climate Change Committee. Maureen Burgess seconded, and the motion carried 5-0.

Council on Aging Board

Katherine Black came forward to explain her interest in becoming a member of the Council on Aging Board. Her career had been in elder services, and she has been a volunteer at the COA as well as several other volunteer groups since she has retired to Truro.

Maureen Burgess moved to appoint Katherine Black to the Council on Aging Board as a full member with a term expiring on June 30, 2022. Robert Weinstein seconded, and the motion carried 5-0.

SELECT BOARD ACTION

Security Camera Procedures

Police Chief Jamie Calise discussed security camera procedures with the Board. The Town's security camera access system will be housed at the Police Department, he said. Any requests for viewing footage must be made in writing to the Police Chief's office and will generally be limited to investigation of crimes, regulatory enforcement matters and internal administrative matters. Administrative matters would deal with possible problems with employees, he said. The Detective Sergeant and Police Chief are the only authorized users of the system. They will establish an access log, Chief Calise said.

Susan Areson presented concerns from citizens regarding privacy and transparency. She said the Select Board determines what cameras are added or removed, and she asked how many are now in place. Town Manager Rae Ann Palmer said there are currently four cameras for DPW purposes, three at the Transfer Station, three at the Harbor, one outside the north side of Town Hall, one at the top of the stairwell inside Town Hall, none at the COA, Library or Beach Office, an unknown number at the Truro Elementary School, and standard issue at the Police Department. Susan Areson requested that there be signage for cameras. Ms. Palmer said she has requested signs for the Town Hall cameras. Camera footage at the Transfer Station is used for license recognition. Ms. Areson asked for names of employees who have had access to the surveillance cameras and confirmation that they no longer do. Ms. Palmer said that she, the DPW Foreman, Head Custodian, and IT Director had access. She can provide written confirmation of this. Susan Areson asked if the access log would be open to the public, but

Chief Calise said he would defer to Town Counsel for a determination. Town Clerk Cynthia Slade and Executive Assistant Noelle Scoullar are Public Records Officers, Ms. Palmer said. Chief Calise mentioned the 10-day window allowed for public records requests.

Maureen Burgess asked if the footage gets erased, and Ms. Palmer said it can be after 90 days. Chief Calise explained what is kept for longer periods and requests for extensions of time. The Board examined their Policy #51 on security cameras as Ms. Palmer read it out loud. She recommended that Town Counsel review the current policy. Chief Calise had a suggested amendment to the policy. Robert Weinstein suggested adding the Massachusetts General Law about privacy in public places. He recommended an amendment that anyone who wished to view the access log be required to follow all the steps for examining public records.

Audience member Marilyn Adams asked about cameras at the school and if the feed would go through the Police Department. Ms. Palmer said the school cameras were managed internally. She will discuss the cameras with the school officials. Ms. Adams suggested cameras at the Community Center as long as the Police Department is the only entity with access to the footage. Ms. Palmer stressed that the system is password protected.

Susan Areson had one more question about surveillance of those locking and unlocking Town Hall, but Ms. Palmer said that is not include in camera coverage.

Regan McCarthy had concerns about providing checks and balances for the IT system as well as a surveillance system. She said the IT person needs access to the system in case it goes down. The non-Police staff can handle non-criminal matters. She suggested that the IT director should be able to access the material. She cared about storage policy and protection of citizens, and she said signs should be posted where the cameras are, not just that cameras are in use in the building.

Janet Worthington expressed her reservations about so many cameras in Truro even though the times warrant it. She said people have a right to privacy and isn't sure about having cameras in every Town building. Chief Calise said he solves many cases using surveillance cameras that have captured criminal acts. They serve as useful tools for security and safety reasons. Ms. Palmer gave background reasons why certain cameras were installed. She shared research she had done through the FBI database on active shooter incidents around the country. Employees have expressed safety concerns, she said. Maureen Burgess asked about the role of the administrator of the camera system. The IT Director David Wennerberg has access to everything on Truro servers. Someone besides the Police Department needs to have access, Ms. Palmer said. Maureen Burgess discussed how storage of video works. Regan McCarthy returned to say that anyone who is filmed can have access legally. Truro uses a cloud-based system, and downloading film can be done through the parameters that the Town establishes. Regan McCarthy said checks and balances is technically practical.

Naomi Rorro expressed her confidence in the Police Chief, who, according to her, should have sole access to the computer system. Chief Calise said the IT Director is working on the transfer of the system to the Police Department. Kristen Reed suggested a confidentiality agreement for the IT Director. Ms. Palmer said the IT Director's role is not to look at footage, but to work on the technicalities of the system.

Ms. Palmer summarized that the Select Board will rework the camera policy, get Town Counsel to look at it, and add a confidentiality agreement. Robert Weinstein said to be sure private citizens are included by adding public safety to the three situations Chief Calise had outlined. Marilyn Adams asked about the time frame for getting everything in place. Chief Calise expects it will be before the school year begins. The principal, School Committee and superintendent are in charge of the school, but Ms. Palmer and Chief Calise will meet with them and bring the Select Board an update at the next meeting.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Proclamation declaring September 8th-September 15th, 2019 "Suicide Prevention Awareness Week"
 - 2. One Day Alcohol License for Truro Historical Society
 - 3. One Day Entertainment License (Sunday) for Captain's Choice Restaurant
- B. Review and Approve Select Board Minutes: July 23, 2019
- C. MassWorks 2019 Infrastructure Grant Program Authorization

Bruce Boleyn asked for a date for the Captain's Choice Restaurant entertainment license. It is August 18 at 3-5 p.m. for a staff party with music, Rae Ann Palmer said.

Robert Weinstein moved to approve the Consent Agenda as printed. Maureen Burgess seconded, and the motion carried 5-0.

SELECT BOARD REPORTS/COMMENTS

All the Select Board members had attended the recent One Cape Summit and reported on the informative meeting which covered issues shared by all Barnstable County towns. Members noted: the "blue economy," reaching out to middle school and high school students to consider careers in marine science, the Coastal Planner Tour available at capecodcoast.com, and a featured visit to the aquaculture research hatchery in Dennis.

There were reports on other topics. Susan Areson reported that the U.S. Census is about to begin and will pay \$19 per hour for the door to door work. There will be an informational meeting on September 19, 2019 for those who want to learn more about the job opportunity. Kristen Reed said information is also available on the web at usajobs. Susan Areson commented on Wellfleet's initiative to eliminate bottled water from Town buildings and to provide a water filling station at their COA. Kristen Reed reminded citizens that the Walsh Property survey closes on August 15th. Janet Worthington said she had met with the Truro Part-Time Taxpayers

Association, who presented her with a number of their concerns. Cathy Haynes had asked her for a definition of “sustainability,” so Ms. Worthington suggested that the Select Board form a vision statement of sustainability. She said there will be a September Housing Choice event for Truro and Provincetown on work force housing.

TOWN MANAGER’S REPORT

Rae Ann Palmer had also attended the One Cape Summit, sponsored by the Cape Cod Commission. They are planning a baseline carbon footprint for the entire Cape, she said. This should save money for the Town since Truro had considered doing its own. Ms. Palmer said that staff was looking for a date for an Emergency Management Storm Preparedness meeting as soon as possible. The September 24th meeting is for the Tax Classification Hearing, but a work session on September 10th in the afternoon could include the discussion of emergency preparedness along with Walsh Property planning.

Ms. Palmer reported on the real time buoy at Head of the Meadow, which has not yet been installed. The state grant for shark precautions has been spent. She gave preliminary follow up on this year’s PanMass Challenge, which had done better this year. Janet Worthington concurred. Ms. Palmer said property values had been approved by the Division of Local Services. She reported a 2.5% increase in values, good news for the tax rate. New growth has helped balance expenditures and revenue. She gave updates on candidates and interview procedures for the COA Director and Town Planner positions. The Stop the Bleed kits have remained undisturbed after some initial tampering. Finally, Ms. Palmer noted the public health announcement on the Town website with information on EEE and the West Nile viruses.

NEXT MEETING AGENDA

Town Manager Rae Ann Palmer said there was a need for an executive session at the August 27, 2019 meeting, which will begin at 4:00 p.m. The other agenda item for the regular meeting is the Host Community Agreement. Kristen Reed suggested that a representative from the Mass Cultural Council come to a future meeting to explain their application process.

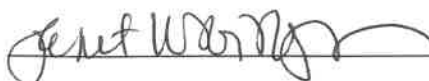
ADJOURNMENT

Robert Weinstein moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 6:50 p.m.


Respectfully submitted,




Mary Rogers,
Secretary


Janet Worthington, Chair


Maureen Burgess, Vice-Chair


Susan Areson


Kristen Reed, Clerk


Robert Weinstein

Public Records Material of 8/13/19

1. Application for Salty Dog change in ABCC license
2. Eversource petition for Priest Rd.
3. Application papers for Climate Change Committee candidates: Rebecca Bruyn, Carol Harris, Joanne Hollander, Michael Holt and Bob Higgins-Steele
4. Katherine Black's application to the Council on Aging
5. Proclamation declaring September 8th-September 15th, 2019 "Suicide Prevention Awareness Week"
6. One Day Alcohol License for Truro Historical Society
7. One Day Entertainment License (Sunday) for Captain's Choice Restaurant
8. MassWorks 2019 Infrastructure Grant Program Authorization

