

**Truro Select Board Meeting
Tuesday, November 12, 2019
Truro Public Safety Facility**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Robert Weinstein
Regrets: Kristen Reed

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Janet Worthington called the regular meeting to order at 1:40 p.m.

Appointment of Assistant Town Clerk/Treasurer

Town Manager Rae Ann Palmer recommended that the Select Board appoint Susan Joseph as temporary Assistant Town Clerk and temporary Assistant Town Treasurer to provide continuity during any absences of the Town Clerk/Treasurer/Collector.

Susan Areson moved to approve the appointment of Susan Joseph as temporary Assistant Town Clerk and Assistant Town Treasurer until her services are no longer needed. Robert Weinstein seconded, and the motion carried 3-0.

Approval of Letter to DHCD for Cloverleaf Property.

Rae Ann Palmer had prepared a letter to the Massachusetts Department of Housing and Community Development (DHCD) to acknowledge the eligibility of the Cloverleaf project as a 40B and asked that the Chair be authorized to sign the letter.

Robert Weinstein moved to approve that the Chair sign the comment letter to the Department of Housing and Community Development on behalf of the Select Board. Susan Areson seconded, and the motion carried 3-0.

Unexpected Loss

Stricken by the news of the death of Select Board Vice-chair Maureen Burgess earlier in the day, Select Board members discussed ways to pay her tribute.

Robert Weinstein moved to fly flag lowered to half-staff for a week's time in memory of Maureen Burgess and her service to the Town. Janet Worthington seconded, and the motion carried 3-0.

Membership Options

Ms. Palmer outlined options for membership on the Select Board. Janet Worthington suggested waiting for the regular meeting on December 10 to make a decision.

Meeting Schedule

The Chair and the Board were not prepared to go forward with the work session. Ms. Palmer reviewed business that needs to be included in upcoming meetings. She said that the November 19 meeting agenda is full. The work session will be moved to Thursday, Nov. 21. The December meetings will consist of two regular meetings. When the whole Budget is ready, the Budget Task Force will be scheduled. Susan Areson made suggestions that more metrics on staff and hours be included in the Budget presentations, and Rae Ann Palmer said a performance measure is something that could be added in the future.

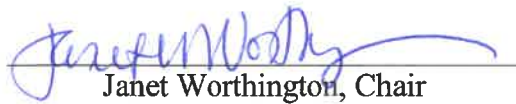
Adjournment

Robert Weinstein moved to adjourn the regular meeting and postponed the work session. Susan Areson seconded, and the motion carried 3-0.


The meeting was adjourned at 2:05 p.m.


Respectfully submitted,


Mary Rogers, Secretary


Janet Worthington, Chair


Susan Areson


Kristen Reed, Clerk


Robert Weinstein