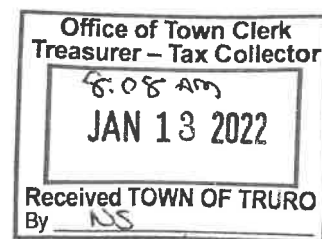


Budget Task Force Meeting Minutes
December 13, 2021, at 10:00am
Via GoToMeeting Platform



Select Board Members Present: Chair-Robert Weinstein, Vice Chair-Kristen Reed, Clerk-Susan Areson, Member-Stephanie Rein, Member-John Dundas

Finance Committee Members Present: Chair-Robert Panessiti, Vice Chair-Richard Wood

Others Present: Town Manager-Darrin Tangeman, DPW Director-Jarrold Cabral, Town Accountant-Trudi Brazil, Harbor Master-Tony Jackett, Finance Director-Alex Marini Lessin, Kevin Kuechler, Regan McCarthy

Chair Weinstein called the meeting to order at 10:00am.

Discuss/Review FY2023 Budget for the following Departments:

CIP/DPW

Harbor/Shellfish

Other Departments as Necessary

Discussion began with the CIP. Town Manager Tangeman stated that the Town is facing significant challenges with hiring right now. Concerns being addressed right now are over labor and the hiring process, along with current impacts being seen with inflation. The Town has seen an increase in services over the summer due to Covid.

DPW Director Cabral began with vehicle replacements. There is a grant opportunity for two electric vehicles which he's proposing for replacements. The downside is the Town was awarded a grant of \$10,000 which he had to decline because we could not take possession of the new vehicles within six months. The timing for the grant has to be just right. He hopes this grant will be available next summer. Next up was the annual IT hardware replacement and also the firewall replacement. The mini split in the IT equipment room needs to be replaced as well.

Head of the Meadow and Corn Hill parking lots will need pavement preservation and striping. DPW Director Cabral has asked vendors to project out what construction support would cost, along with bid support. Both beach parking lots are degrading in areas and grants are available for construction and engineering to be done through Coastal Zone Management and possible USDA funds to help lower the cost.

Finance Committee Vice-Chair Wood asked what the daily number of vehicles was, versus the capacity at those beaches. He'd also like to get the data for the Cape Cod National Seashore-Head of the Meadow Beach as well.

The Police Department CIP was reviewed next. The dispatch consoles are now obsolete. They have been in service for thirty years. He also mentioned the annual swap out of two vehicles. Town Manager Tangeman stated that these will be hybrid vehicles and he asked DPW Director Cabral to elaborate on that. He did so, and also explained that the Fire Chief has looked into a hybrid, or plug in, ambulance but the chassis he's required to have has nothing currently available.

DPW Director Cabral moved forward to discuss a truck for the DPW, lawnmowers, trailer repair (sheet metal and fender), Public Safety Facility siding, trim and windows, ducted dehumidification in the air handlers at the Community Center and generator replacement, a utility tractor for the Transfer Station, HVAC upgrade for Truro Central School and an engineering assessment of the roof, a consultant to guide

the Library through where they see the building (in terms of redesign) through the next 20-30 years, and environmental projects which will be coming in the future along with a feasibility study for the DPW facility.

Discussion was held regarding the Pond Village engineering for a water line.

Mr. Kuechler noticed a mention of "DPW relocation" and wondered if that were premature in light of the questions raised back in 2020. DPW Director Cabral stated that part of the feasibility study outcome was the recommendation of doing a survey. This is the next task for the Town.

Salaries and wages were reviewed next, along with Purchase of Services and Supplies. DPW Director Cabral touched upon some items that increased.

The Transfer Station budget was discussed next. General questions were asked and answered.

Public Building Maintenance was reviewed.

Harbor Master Jackett gave an overview of the harbor's annual operations. He has three Assistant Harbormasters that also serve as Deputy Shellfish Constables. He went over all duties covered by his position. The State will be replacing the Town docks and it has been recommended to replace the two dinghy docks which the Town is responsible for. Member Areson asked how much of the money that's collected at the Harbor goes back to the State. Town Accountant Brazil stated that nothing goes back to the State.

Harbor Master Jackett then reviewed the wages section of his budget. His employees are seasonal and have come back year after year. They are quite knowledgeable, and he feels he has the right group. He went over his supplies and services line items. Chair Weinstein asked if there was money in the Repair/Maintenance line for shrink-wrapping the boat since it's exposed to the elements in the winter. Harbor Master Jackett stated he does not do that because he might need to use the boat.

Member Rein made a motion to adjourn the meeting at 11:19am.

Member Areson seconded.

So voted; 5-0-0, motion carries.

Finance Committee did not have a quorum, and therefore did not call their meeting to order nor need to have a vote to adjourn.

Respectfully submitted,



Noelle L. Scoullar



Darrin Tangeman

Under the Authority of the Truro Select Board

Public Records material of 12.13.2021

1. DPW Memorandum
2. DPW 2023 Budget Request/Snow Removal/Street Lighting/Transfer Station 2023 Budget Request/Public Building Maintenance 2023 Budget Request
3. Harbor/Shellfish Memorandum
4. Harbor/Shellfish Operations 2023 Budget Request

