

Truro School Committee Meeting Minutes

August 24, 2023

Regular Session

Present: Vida Richter, Peter Cook, Kenneth Oxtoby, Edwige Yingling, Tyler Medley

Absent:

Others: Stephanie Costigan, Patrick Riley, Kristen Vincent

- 1. Call to Order:** Vida Richter called the meeting to order at 4:31 PM.
- 2. Public Comment:** None
- 3. Approval of Minutes:** Kenneth Oxtoby moved to approve the minutes of August 3, 2023, second by Peter Cook, roll call vote 5 - 0.

Kenneth Oxtoby - yes

Peter Cook - yes

Tyler Medley - yes

Edwige Yingling - yes

Vida Richter - yes

- 4. Dates to remember:** September 7, 2023 TSC work session at 4:00 PM, regular meeting at 5:00 PM. September 12, 2023 TSC Public Forum. TSC meeting October 5, 2023, TSC Public Forum October 12, 2023. TSC meeting October 19, 2023.

5. Administrator's Reports:

5.1 Superintendent - Superintendent Costigan introduced the updated TCS 23 - 24 Employee Handbook. Updates include the approved Code of Conduct, the district strategy and reformatting. Superintendent Costigan reported the 25 doors due to be replaced this summer has been delayed. Weston and Sampson will be conducting a site visit and inspection of the HVAC system the week of August 28, 2023. The TCS fire panel and air horns have failed and are being replaced. The new fire panel was purchased with FY23 funds. The unexpected labor costs for the installation is estimated at \$4,000. and will be funded out of the building maintenance line. The gym floor is undergoing yearly maintenance, there is damage from pickleball tape which will increase the cost of labor to repair. Ms. Harper and Superintendent Costigan are discussing a 3 year maintenance plan which will include repainting the basketball lines and adding dashed lines for pickleball. After school program options being discussed with Darren Tangemann, Kelly Clark, Damion Clemons and Kim Jennings from the vendor AlphaBest. The town will be advertising the newly approved positions and AlphaBest will submit a proposal. Superintendent Costigan is hopeful that an after school program will be established by October.

Office of Town Clerk

10:01 AM

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By: NS

5.2 Principal - Principal Riley reported staff will be in the building Aug. 29, 30 and 31st. Grades 1 - 5 first day is Sept. 5, PK and K first day is Sept. 7. The student handbooks have been updated, the overall format is the same as last year. Arrival and dismissal of students has been updated. The buddy classroom for consequences has been removed from behavior protocols. There is an active posting for an ELL teacher. Interviews are scheduled. Art teacher Kim Possee has retired. Science teacher Stacey Klimkosky will be the Science/Art teacher. TCS Facebook and Instagram accounts are up and running.

Tyler Medley moved to approve the 23- 24 Employee Handbook and the 23 - 24 Student Handbook, second by Kenneth Oxtoby, roll call vote 5 - 0.

Kenneth Oxtoby - yes

Peter Cook - yes

Tyler Medley - yes

Edwige Yingling - yes

Vida Richter - yes

6. Subcommittees - Reorganization; Policy - Vida Richter and Peter Cook. Negotiations - Vida Richter and Kenneth Oxtoby. 3-year planning - Edwige Yingling and Peter Cook. Communications - Tyler Medley. Budget - Kenneth Oxtoby and Tyler Medley. Temporary for Forum preparation - Vida Richter and Edwige Yingling.

Liaisons - Walsh committee, Vida Richter. CC Collaborative - Edwige Yingling and Tyler Medley. Community Outreach combined with Communications.

7. New Business: Discussion on TSC support for posting the position of TSC Recorder of minutes. With the support of the TSC Superintendent Costigan will post the position both internally and externally.

Superintendent Costigan presented an amended 23-24 calendar with the date of the Open House changed and the addition of five half days for PK to allow for PK staff development, so moved by Kenneth Oxtoby, second by Peter Cook, roll call vote 5 - 0.

Kenneth Oxtoby - yes

Peter Cook - yes

Tyler Medley - yes

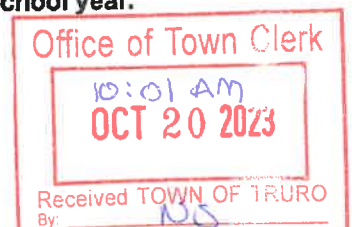
Edwige Yingling - yes

Vida Richter - yes

Administration will discuss scheduling a Curriculum night with staff.

TCS Family Group update - Kristin Vincent, Treasurer of the TCSFG, gave a brief report on the TCSFG mission to raise funds for academic enrichment for every student at TCS and to provide community outreach events for students and families. During the 22 - 23 school year, thanks to TCSFG fundraisers and current funds, each classroom was provided with grants based on teacher discretion for student enrichment. The TCSFG board members are Mara Glatzel, Claire Adams, Krista Edwards and Kristin Vincent. The TCSFG raised \$11,000. during the 22-23 school year. Approximately \$6,000. - \$7,000. was paid out in grants last year.

8. Unfinished Business - None



9. Other - Vote to declare surplus items - A list of items was sent to all members, Peter cook moved to approve the surplus items as presented, second by Kenneth Oxtoby, roll call vote 5 - 0.

Kenneth Oxtoby - yes

Peter Cook - yes

Tyler Medley - yes

Edwige Yingling - yes

Vida Richter - yes

10. Executive Session: None

11. Adjournment: Tyler Medley moved to adjourn, second by Kenneth Oxtoby, roll call vote 5 - 0. The meeting was adjourned at 5:35 P.M.

Kenneth Oxtoby - yes

Peter Cook - yes

Tyler Medley - yes

Edwige Yingling - yes

Vida Richter - yes

These minutes were approved by a vote of the Truro School Committee at their meeting on

October 5, 2023

Respectfully Submitted:

Kath Toor

Kenneth B Oxtoby

Truro School Committee Member

