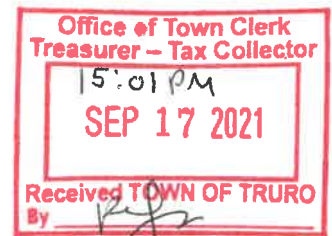


Truro School Committee Meeting Minutes

August 26, 2021

Regular Session



Present: Kenneth Oxtoby, Christine Roderick, Kolby Blehm, Vida Richter, Edwige Yingling

Absent:

Others: Stephanie Costigan, Patrick Riley Kathleen Rosenkampff

1. Call to Order: Kolby Blehm called the meeting to order at 5:15 PM.

2. Public Comment: None

3. Approval of Minutes: Kenneth Oxtoby moved to approve the minutes of August 19, 2021, second by Vida Richter, roll call vote, 5 - 0.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes

4. Dates to Remember: TSC meeting September 16, MASC training rescheduled for September 14 at 3:30 P.M.

5. Administrator's Reports

5.1 Superintendent's Report: Superintendent Costigan outlined the 21 - 22 TCS Health and Safety guidelines that will be sent to families. The guidelines include information on mitigation strategies, Covid symptoms, Covid testing, and quarantine protocols. Binax rapid Antigen testing will be available on-site for all students and staff. All testing protocols are outlined and guided by DESE. The goal of the testing is to keep children in school. PPE disposable masks have been ordered and will be available to all students. Pick up and drop off procedures to remain the same as last year. PK drop-off and pickup will be in the upper parking lot. PK and K families will be invited to the school the week of Sept. 7 to meet the teachers and see the classrooms. The HVAC ventilation filters have been replaced and will be changed every three months. The ventilation plan for the nurse's office has been received and will be discussed with DPW director Cabral.

Due to the increased administration of in-school Covid testing, Ms. Costigan recommends hiring a medical assistant for the 21 - 22 school year. The position will be funded with either Esser grant funding or possibly the 21 - 22 budget. Kenneth Oxtoby moved to approve the hiring of a medical assistant for the 21 - 22 school year, second by Edwige Yingling, roll call vote 5 - 0.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes

With the departure of Lynne Ready who was an Early Childhood special education licensed teacher and Megan O'Leary who was dual certified in regular education and special education there is a need for an additional special education teacher. The two current special education teachers on staff will serve the K- 5 special education students and the third special education teacher will serve the 5th and 6th grades. The funding will be available through the 21 - 22 budget or the IDEA grant. Kenneth

Oxtoby moved to approve the recommendation of an additional special education teacher, second by Edwige Yingling, roll call vote 5 - 0.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes

5.2 Principal Report: Principal Riley reported two preschool teachers, two education assistants, a P.E. teacher, and a fifth-grade teacher have been hired.

Mr. Riley updated the committee on using and expanding the existing TCS communication system to send emails and texts to families. The system will be used to send regular updates to families. The families will be able to access information through a link in the email/text. The TSC asked to be included in information sent to families. Discussion ensued on being able to track the number of families accessing the information.

In response to Edwige Yingling's question on PK classrooms and how the classes were divided Ms. Costigan explained the two classes are a mix of 3 and 4-year-olds. Staff looked at the abilities of the children known to them and the strength of the teachers. The 2 classrooms are one cohort and will be spending time together on the playground and hopefully mixed for instruction. There are 26 preschoolers enrolled.

6. Subcommittees: None

7. New Business:

Final FY21 transfers - Vida Richter moved to approve the final FY21 transfers (attached) as presented, second by Kenneth Oxtoby, roll call vote 5 - 0.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes

School nurse vote - Christine Roderick moved to approve hiring Elizabeth Cook R.N. as TCS school nurse, second by Vida Richter, roll call vote 5 - 0.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes

Acknowledgment of Open Meeting Law Complaints - Kolby Blehm stated all TSC members were given copies of the two Open Meeting Law complaints filed by two parents and asked for a motion to acknowledge and accept the complaints, so moved by Vida Richter, second by Christine Roderick, roll call vote 5 - 0.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes



8. Unfinished Business:

Goals update: Kolby Blehm acknowledged the committee can be doing more community outreach to families and community members on how to view meetings live and/or recordings and how to participate in meetings. The committee will discuss this further during discussions of the family/community engagement goal.

9. Other: Ms. Costigan asked the committee to approve a one-year unpaid leave of absence for an educational assistant to continue his education. Kenneth Oxtoby moved to approve the one-year unpaid leave of absence, second by Edwige Yingling, roll call vote 5 - 0. The position will be covered for one year by the Medical assistant and the Phys. Ed/ Ed. assistant.

Vida Richter - yes

Christine Roderick - yes

Kenneth Oxtoby - yes

Edwige Yingling - yes

Kolby Blehm - yes

10. Executive Session: ***To discuss a response to the Open Meeting Law Complaints*******

The Committee entered Executive Session at 6:00 PM and reentered Regular Session at 6:23 PM both by unanimous roll call votes.

Vida Richter – yes

Christine Roderick – yes

Kenneth Oxtoby – yes

Edwige Yingling – yes

Kolby Blehm – yes

11. Adjournment: Kenneth Oxtoby presented a motion to adjourn, second by Vida Richter, vote by roll call vote 5-0. The meeting was adjourned at 6:24 PM.

Vida Richter – yes

Christine Roderick – yes

Kenneth Oxtoby – yes

Edwige Yingling – yes

Kolby Blehm – yes

These minutes were approved by a vote of the Truro School Committee at their meeting on

September 16, 2021

Respectfully Submitted:

Kathleen Rosen

[Signature]

Truro School Committee Member

