

## Truro Recreation & Beach Department

### Bonus Agreement – Summer Rec Youth Counselor 2024

#### **FULL-TIME**

The Town of Truro's Recreation & Beach Department offers a bonus of up to **\$1,500** for those full-time seasonal employees of the Summer Rec Youth Program who "sign on" to work for the 2024 season. For the complete bonus, employees must also "stay on" to work until August 16, 2024. The following outlines the procedures and qualifications necessary for this program.

#### **PART-TIME**

The Town of Truro's Recreation & Beach Department offers a bonus of up to **\$750.00** for those part-time seasonal employees of the Summer Rec Youth Program who "sign on" to work for the 2024 season. For the complete bonus, employees must also "stay on" to work until August 16, 2024. The following outlines the procedures and qualifications necessary for this program.

#### **Summer Rec Youth Program**

Training: June 24 – June 28, 2024

Program runs: July 1 – August 16, 2024

#### **FIRST BONUS CHECK**

##### **Full-Time Seasonal Employee.**

Amount: \$750.00 for full-time staff (40 hours/week).

Requirements: Individual must have worked full-time (40 hours/week) in the Summer Rec Youth Program during the training period (June 24 – June 28, 2024) through July 31, 2024.

Issued: First pay period after July 31, 2024

##### **Procedures:**

- The Recreation & Beach Deputy Director shall submit a list of qualified employees and the amount owed to them to the Accounting Department by August 1, 2024.

##### **Part-Time Seasonal Employee.**

Amount: \$375.00 for part-time (at least 24 hours/week).

Requirements: Individual must have worked part-time (at least 24 hours/week) in the Summer Rec Youth Program during the training period (June 24 – June 28, 2024) through July 31, 2024.

Issued: First pay period after July 31, 2024

Procedures:

- The Recreation & Beach Deputy Director shall submit a list of qualified employees and the amount owed to them to the Accounting Department by August 1, 2024.

### **SECOND BONUS CHECK**

#### **Full-Time Seasonal Employee**

Amount: \$750.00 for full-time staff (40 hours/week).

Requirements: Individual must have worked full-time (40 hours/week) in the Summer Rec Youth Program from August 1, 2024, through August 16, 2024.

Issued: First pay period after August 16, 2024

Procedures:

- The Recreation & Beach Deputy Director shall submit a list of qualified employees and the amount owed to them to the Accounting Department by August 21, 2024.

#### **Part-Time Seasonal Employee**

Amount: \$375.00 for part-time (at least 24 hours/week).

Requirements: Individual must have worked part-time (at least 24 hours/week) in the Summer Rec Youth Program from August 1, 2024, through August 16, 2024.

Issued: First pay period after August 16, 2024

Procedures:

- The Recreation & Beach Deputy Director shall submit a list of qualified employees and the amount owed to them to the Accounting Department by August 21, 2024.

By signing below, I acknowledge the above requirements to receive this bonus. This form must be signed and returned to receive the bonus.

**EMPLOYEE NAME:** \_\_\_\_\_

**EMPLOYEE SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**DEPUTY DIRECTOR NAME:** \_\_\_\_\_

**DEPUTY DIRECTOR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_