



TOWN OF TRURO

PLANNING BOARD

Meeting Minutes

May 4, 2022 – 5:00 pm

REMOTE PLANNING BOARD MEETING

Members Present (Quorum): Anne Greenbaum (Chair); Steve Sollog (Vice Chair); Jack Riemer (Clerk); R. Bruce Boleyn; Paul Kiernan; Rich Roberts; Ellery Althaus

Members Absent:

Other Participants: Town Planner/Land Use Counsel Barbara Carboni; Planning Department Administrator Liz Sturdy; Select Board Liaison John Dundas; Peter Herridge (Former Planning Board Member); Karen Tosh (Former Planning Board Vice Chair)

Remote meeting convened at 5:02 pm, Wednesday, May 4, 2022, by Chair Greenbaum who announced that this was a remote public meeting aired live on Truro TV Channel 18 and was being recorded. Town Planner/Land Use Counsel Carboni also provided information as to how the public may call into the meeting or provide written comment. Members introduced themselves to the public.

Public Comment Period

Public comment, for items not on the agenda, was opened and closed by Chair Greenbaum as no one offered public comment.

Planner Report

Town Planner/Land Use Counsel Carboni reported that there was a revised report on the community survey that included additional requested information by the public following the survey's draft release. The LCPC decided this morning to have a virtual event on June 23, 2022, and Town Planner/Land Use Counsel Carboni will provide additional information on this event once it is received.

Member Riemer inquired if there was a way to make the revised report more easily available on the Town's website and Town Planner/Land Use Counsel Carboni replied that it was a fair question, and she will check into it.

Chair Report

Chair Greenbaum reported that the Planning Board is still an elected board but there is a lot of work to do to move forward in the development of a meaningful relationship with the Select Board.



Board Action/Review

Chair Greenbaum then led the Members in the review of the draft copy of the Planning Board Handbook (PBH).

Members discussed the need for new Members to receive hard copies of the Planning Board Handbook so Members can learn their responsibilities; requirements of the Commonwealth of Massachusetts as it pertains to the Local Comprehensive Plan (LCP); inclusion of private and public roads on the GIS map overlay; statutory requirements which should be added; inclusion of a Question and Answer (Q & A) form; inclusion of the Site Plan Review for all applications; the inclusion of the Planning Department with information regarding the roles and responsibilities of the Town Planner/Land Use Counsel and Planning Department Administrator; made recommended edits and changes to specific words in the draft PBH which previously may have been inaccurate or ambiguous; inclusion of links to the Commonwealth of Massachusetts referenced Rules and Regulations contained in the draft PBH; updated the most current Bylaw link in the draft PBH; reviewed the responsibilities of the Planning Board's Clerk; inclusion of the "Rule of Necessity" in situations when a quorum of Members may not be present (i.e. approval of Planning Board meeting minutes); inclusion of all communications between the Planning Board and applicants go through the Planning Department; inclusion of online meetings in accordance with the Open Meeting Law in the draft PBH; inclusion of Planning Board meeting minutes are required and part of the Town Charter; inclusion of the Commonwealth's Open Meeting Law and the Massachusetts Attorney General's Memorandum in hard copy to each new Member of the Planning Board; corrected the link under the Conflict of Interest as it is incorrect; inclusion of the Mullin Rule in the draft PBH; reviewed and discussed useful documents (Truro) from other organizations via links; inclusion of the Cape Cod Commission 208 Plan; inclusion of the Cape Cod Commission Low Lying Roads in Barnstable County via links; inclusion of a Staff Report (from the Town Planner) prior to the start of any Planning Board hearing as the Staff Report may answer question prior to the applicant's presentation; change the "Chairman" reference on Planning Board documents to gender neutral "Chair".

Recognition of Steve Sollog's Service to the Community

Chair Greenbaum led the recognition of Vice Chair Sollog's service to the community and mentioned that several former Members wished to express their thanks. Former Planning Board Member Herridge thanked Vice Chair Sollog for his work and performing it remarkably well. Former Planning Board Vice Chair Tosh offered her thanks for Vice Chair Sollog's service, professionalism, and friendship. Member Riemer thanked Vice Chair Sollog for his leadership in the community. Member Kiernan thanked Vice Chair Sollog for his service. Member Ellery thanked Vice Chair Sollog for his experience, pragmatism, and cheerfulness. Member Boleyn thanked Vice Chair Sollog for his service and noted that Vice Chair Sollog's wisdom and experience have benefited the people of Truro. Member Roberts thanked Vice Chair Sollog and noted that it was a pleasure to have worked with him.

Town Planner/Land Use Counsel Carboni expressed the gratitude of the Town staff and noted Vice Chair Sollog's willingness to serve in any capacity to keep the people's business moving forward. Chair Greenbaum expressed her gratitude to Vice Chair Sollog and noted how receptive Vice Chair Sollog was to work with the citizens of Truro.

Chair Greenbaum thanked Vice Chair Sollog for his service to the community and cited her favorite Vice Chair Sollog quote "I may not like this, but my personal opinion does not matter."

Vice Chair Sollog noted that the contentious environment in the Town should not stop people from pursuing what is in the best interest of Truro. Vice Chair Sollog thanked everyone for their comments.

Minutes

Chair Greenbaum led the review of the Planning Board minutes from March 9, 2022, for edits or corrections. Chair Greenbaum noted several corrections for the last paragraph on page 3. Chair Greenbaum announced that Member Boleyn was not present at this meeting and will not vote on the approval of these minutes.

Member Kiernan made a motion to approve the minutes as amended.

Member Roberts seconded the motion.

So voted, 6-0, motion carries.

Chair Greenbaum led the review of the Planning Board minutes from March 23, 2022, for edits or corrections.

Member Riemer made a motion to approve the minutes as written.

Member Kiernan seconded the motion.

So voted, 7-0, motion carries.

Chair Greenbaum announced that the next meeting would be Wednesday, May 18, 2022, at 5:00 pm and reviewed the agenda for that meeting. Members and Town Planner/Land Use Counsel Carboni discussed the Mullin Rule requirement and how it applied to a new Member voting on any Planning Board actions. Chair Greenbaum also announced that she would like to schedule a Work Session on May 25, 2022, at 4:30 pm to welcome the newly elected Member to the Planning Board. Members concurred.

Vice Chair Sollog made a motion to adjourn the meeting at 6:30 pm.

Member Boleyn seconded the motion.

So voted, 7-0, the motion carries.

Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff

