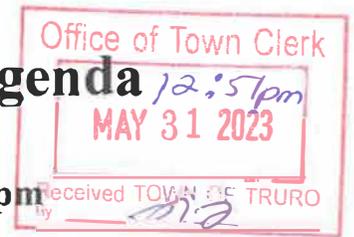




Truro Planning Board Agenda

Remote Meeting

Wednesday, June 7, 2023 – 5:00 pm
www.truro-ma.gov



Open Meeting

This will be a remote public meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website (www.truro-ma.gov). Click on the green "Watch" button in the upper right corner of the page. Please note that there may be a slight delay (approx. 15-30 seconds) between the meeting and the television broadcast/live stream.

Citizens can join the meeting to listen and provide public comment by entering the meeting link; clicking on the Agenda's highlighted link; clicking on the meeting date in the Event Calendar; or by calling in toll free at [1-877-309-2073](tel:1-877-309-2073) and entering the access code [757-007-621#](tel:757-007-621#) when prompted. Citizens will be muted upon entering the meeting until the public comment portion of the hearing. If you are joining the meeting while watching the television broadcast/live stream, please lower or mute the volume on your computer or television during public comment so that you may be heard clearly. Citizens may also provide written comment via postal mail or by emailing Liz Sturdy, Planning Department Administrator, at esturdy@truro-ma.gov.

Meeting link: <https://meet.goto.com/757007621>

Public Comment Period

The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda. Speakers are limited to no more than 5 minutes.

1. Planner Report
2. Chair Report
3. Minutes –

Temporary Sign Permit Applications

Marian Averback – The Truro Group, Art Show at the Library, requesting two (2) signs, 2' x 8', to be located: (1) below highway sign at Route 6 and Standish Way, and (2) below highway sign at intersection of Route 6 and 6A. The signs will be installed on July 5th and removed July 28th.

Timothy Hickey – Truro Concert Committee, requesting four (4) signs, 36" x 24", to be located at: (1) Corner Route 6 and Standish Way; (2) Shore Road (in front of Truro Beach Office); (3) Truro Center Road bus stop across from of Post Office; and (4) Route 6 on island across from Pamet Package Store/on Pamet Road exit). The signs and banner will be installed on July 1st and removed August 31st. **NOTE:** Requesting 501(c)(3) Charitable Organization exemption.

Jim Summers – Historical Society, Highland House Museum, requesting one (1) sign, 36" x 48", to be located at the intersection of Route 6 and South Highland Road. The sign will be installed on June 1st and removed September 30th.

Public Hearing – Continued

2023-003/SPR Truro Atlantic View Realty Trust, Bruce A. Jacobson, Trustee for property located at 12 Ocean Bluff Lane (Atlas Map 37, Parcel 6). Applicant seeks Residential Site Plan approval of construction unauthorized by building permit and for further expansion of dwelling in Seashore District. **[Material in 4/26/2023 packet]**

- ◆ Request to Continue to July 5, 2023

Board Action:

- ◆ Election of Officers

Board Discussion:

- ◆ Hybrid Meetings
- ◆ Application Tracking Process/Checklist
- ◆ Zoning Bylaw Enforcement
- ◆ Warrant Articles

Next Meeting: Wednesday, June 21, 2023 at 5:00 pm

Work Session/Meeting: Wednesday, June 28, 2023 at 5:00 pm

Adjourn



TOWN OF TRURO



Office of Town Clerk
\$25.00 #1340
MAY 25 2023
PLANNING BOARD
Received TOWN OF TRURO
By: [Signature]

Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00 (for each 30-day period)

Applicant Name: MARIAN AVERBACK (The Truro Group) Date: MAY 25, 2023

Applicant Contact Information: P.O. Box 192 TRURO 02666
(508) 214-0066 Phone maverback1@gmail.com Mailing Address Email

Number of Signs Requested: 2

- Temporary Sign Dimensions:
(1) Height 2' Width 8'
(2) Height 2' Width 8'
(3) Height Width
(4) Height Width

Location(s) of Proposed Temporary Sign(s):
Below highway sign on Rte. 6 at Standish Way
Below highway sign at intersection of Rte. 6 + 6A

Date(s) of the Event in Which the Sign is Intended: July 5 - July 28

Date When Sign(s) will be: Installed: July 5 Removed: July 28

Applicant Signature: Mariani Averback Date: May 25, 2023
Applicant Printed Name: Marian Averback

If sign(s) to be placed on private property, please have Owner print and sign name below:
Owner Signature (which also authorizes the use of the property) Date
Owner Printed Name

Planning Board Action: Approved Approved w/Conditions Denied

Conditions:

Board Signature: Chair, Planning Board Date:

TTG

ART SHOW

THIS MONTH AT THE LIBRARY

TOWN OF TRURO



PLANNING BOARD



Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00 (for each 30-day period)

Applicant Name: TRURO Concert TOWN Committee Date: 5/30/23

Applicant Contact Information: PO Box 289 TRURO MA 02666
Phone: 425-890-2171 Mailing Address: Email: timtaps77@gmail.com

Number of Signs Requested: 4

Temporary Sign Dimensions:

- (1) Height 36 Width 24
(2) Height 36 Width 24
(3) Height 36 Width 24
(4) Height 36 Width 24

Location(s) of Proposed Temporary Sign(s): #1 Corner Rt 6 + STANDISH WAY; #2 Shore Rd (in front of TRURO BEACH OFFICE); #3 TRURO CENTER RD Bus Stop Across From Postoffice; #4 RT 6 on Island Access From Parnet Packag Store /w Parnet Rd exit

Date(s) of the Event in Which the Sign is Intended: 7/6/23; 7/13/23; 7/20/23; (AUG 3, 10, 17, 24, 31)

Date When Sign(s) will be: Installed: 7/1/23 Removed: 8/31/23 7/27/23

Applicant Signature: [Signature] Date: 5/30/23
Applicant Printed Name: TIMOTHY HICKEY

If sign(s) to be placed on private property, please have Owner print and sign name below:
Owner Signature: _____ Date: _____
Owner Printed Name: _____

Planning Board Action: Approved _____ Approved w/Conditions _____ Denied _____

Conditions: _____

Board Signature: _____ Date: _____
Chair, Planning Board

TOWN OF TRURO



PLANNING BOARD

Office of Town Clerk
Paid \$100 #1180
MAY 30 2023
Received TOWN OF TRURO
By: [Signature]
May 30 2023

Application for Temporary Sign Permit
Pursuant to Section 11 of the Truro Sign Code
Fee: \$25.00

Applicant Name: Truro Historical Society Date: May 30 2023

Applicant Contact Information: Jim Summers
Mailing Address
617-251-4050 Jim.summers49@gmail.com

Phone Email one

Number of Signs Requested: one

Temporary Sign Dimensions: Height 48" Width 36" Please attach a "to scale" copy of the proposed sign(s)
corner of Rt. 6 & S. Highland Road

Location(s) of Proposed Temporary Sign(s): same location as was approved in 2022

Map(s): Parcel(s): Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: June - Sept 2023

Date When Sign(s) will be Installed: 06/01/2023 Removed: 06/30/2023 9/30/2023

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Name Mailing Address

Phone Email

Applicant Signature [Signature] Date 5/30/2023
Applicant Printed Name JIM SUMMERS

Owner Signature (which also authorizes the use of the property) Date
Owner Printed Name

Planning Board Action: Approved Approved w/Conditions Denied

Conditions:

Board Signature: Title Date:

Timeline of Paperwork

The attached checklist is used for each case/application received in both paper and electronic form. As can be seen, it is a comprehensive checklist of an application's activity used by me to track sequence of events to ensure an action is not missed.

When an application is received, the Town Clerk stamps the date received on a copy of the paper application (same with supplementals) and assigns a case number. This information is sent to me (I do not believe I ever send the Clerk's copy to the Board, only what was submitted by the applicant). It is my responsibility to make sure all the procedures are completed in a timely manner [receipt, Legal Notice to Independent, meeting packets, etc.].

The type of application determines the hearing date (within 21, 45, 65 days). When the Public Hearing Notice has been stamped by the Clerk and sent to the newspaper for publication, the Public Hearing Notice and application are posted to the Planning Board webpage under News & Announcements. Town Departments, as applicable, are notified of the upcoming application meeting and have the opportunity to comment. Abutter notifications are mailed.

This checklist is also used to track meeting continuances for Agenda/Packet purposes and the Decision process.

Just want to let you know my process and the guidelines I use for paperwork. Since most supplemental documents are included in the packet and not supplemented after the packet has been distributed, I believe an assumption can be made that all was received within the acceptable timeframe.

See my Checklist attached (used for each case number)

PLANNING BOARD
CHECKLIST

Seashore y/n
Type of case

<p align="center"><i>Case #</i></p> <p>PROJECT: <i>Application</i></p> <p align="center"><i>Address of case</i></p>		
Date Stamped by Clerk	<i>(date received)</i>	<i>Continued to xx (may) date</i>
21, 45, 65 Days		
Abutter Package Received Date		
Next PB Meeting Date(s)		
Public Hearing Notice Date		
Independent: *Last Day for Notification		
Publication in Newspaper:	(I)ndependent *	(C)ape Cod Times
(ADU, CSP, RSP) 10 Days - once	/	/
(SP, SUBDIV) 14 Days - twice	/	/
Packet Scanned to Planner File		<p>Laura: copy of returned cards</p> <p>cc: Zana & Lynne</p> <p>Nina (ANR)</p>
Public Hearing Posted (w/Application Packet)		
Abutter Card/Notice Mailed <small>(mail 2 days prior to newspaper publication)</small>		
Town Departments Notified <i>✓ if comment by Dept</i> <small>(Police / Fire / Health / Cons / Bldg / DPW)</small>		
Site Visit Scheduled		
Agenda/Package Posted		
Update Case Management Spreadsheet		
Decision:		
Meeting Date		
Signed by Chair		
Signed by Clerk		
Abutter Cards Mailed		
Appeal (20 Days)		
Copy to Zana & Nina, cc Lynne		
Scanned to Planner File		