

## **AMENDED AGENDA**

### **TRURO PLANNING BOARD AGENDA**

**Wednesday, July 24, 2019 – 6:00 p.m.**

**Truro Town Hall, 24 Town Hall Road, Truro**

#### **Public Comment Period**

The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda. Speakers are limited to no more than 5 minutes.

#### **Temporary Sign Permit Applications**

Truro Center for the Arts, for four (4) signs, either 36" x 22" or 48" x 36" to be located at Castle Road, Pamet Roads exit, Downtown Truro, and Truro Center Road. The signs will be installed on August 1<sup>st</sup> and removed August 12<sup>th</sup> for an event on August 10<sup>th</sup>.

Erin Sullivan-Silva, for two (2) banners each 4' x 8' to be located at 298 Route 6. The banners will be installed on July 24<sup>th</sup> for an event on July 24<sup>th</sup>.

Friends of the Truro Library, for two (2) yard signs each 27" x 18" to be located at Snows Park and at Route 6 near library, plus four (4) small real estate signs, and one (1) banner 2½' x 6" to be located at the junction of Route 6 and 6A. The banner and signs will be installed on July 31<sup>st</sup> and removed August 14<sup>th</sup> for an event on August 7<sup>th</sup> (rain date August 14<sup>th</sup>).

Highland House Museum, for one (1) yard sign 48" x 36" to be located on Route 6 near South Highland Road for July, August, and September. The sign will be installed on July 1<sup>st</sup> and removed July 31<sup>st</sup>; installed on August 1<sup>st</sup> and removed August 31<sup>st</sup>; installed on September 1<sup>st</sup> and removed September 28<sup>th</sup>.

#### **Public Hearing**

**(continued) 2019-007/SPR Peter Clemons and Marianne Benson**, for property located at 40 Cliff Road, Truro (Atlas Map 32, Parcel 19A). Applicants seek approval under Section 70.4 of the Truro Zoning Bylaw for the construction of a single-family dwelling on a 7,616 s.f. parcel of vacant land in the Seashore District.

**2019-008/SPR – Jeffrey and Jennifer Goldstein**, for property located at 37 Old Outermost Road (Atlas Map 41, Parcel 2, certificate of title number 219048, land court lot number 11 and plan number 18231-O). Applicants seek Residential Site Plan approval under Section 70.4 of the Truro Zoning Bylaw for the reconstruction of a single-family dwelling and construction of a garage/habitable studio. This property is located within the Seashore District.

**2019-003/PB – Christopher Lucy**, for property located at 16 Glacier Drive (Atlas Map 47, Parcel 150). Applicant seeks an Accessory Dwelling Unit Permit pursuant to Section 40.2 of the Truro Zoning Bylaw. The proposed location of the Accessory Dwelling Unit is within the existing garage structure on the property.

**2019-004/PB – Clinton Kershaw**, seeks approval of an application for an Accessory Dwelling Unit Permit pursuant to Section 40.2 of the Truro Zoning Bylaw. The property is located at 9 Highland Avenue, Map 22 and Parcel 35, and includes two existing structures.

### **Board Action**

Discussion and possible Board vote of a full release from the Town of Truro “Form F – Certification of Completion & Release of Municipal Interest in Subdivision Performance Security” for **Ladoyt K. Teubner, et als, First Light Lane, Plan Book 573, Page 53, Covenant Book 15141, Page 179**. The original Lot 1 (Plan Book 249, Page 56) has been subdivided into six (6) lots. Lots 4 and 5 conform to requisite frontage on Castle Road and therefore are not part of the Covenant. Lots 2, 3 and 6 have already been released in previous years by the Truro Planning Board.

Discussion and possible Board vote on Truro Center for the Arts at Castle Hill, Inc.’s request for a pre-submission review, pursuant to Section 2.3 of the Truro Subdivision Regulations for modification of a plan entitled “Modified Definitive Subdivision Plan of Land in Truro,” made for Malcolm Meldahl, Trustee dated December 9, 2015, of record at Barnstable Registry of Deeds, Plan Book 662, Page 87.

Discussion and approval of updated Truro Zoning Bylaw, amended through April 2019.

Discussion and approval of updated Planning Department forms for applications before the Board.

Discussion for setting date for Board public workshop.

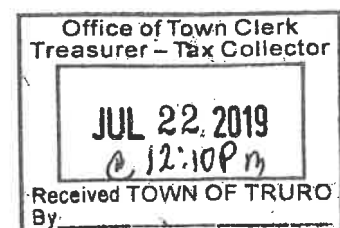
### **Approval of Minutes**

June 28, 2019 Minutes of Site Visits for First Light Lane and 40 Cliff Road

### **Next Meeting**

Wednesday August 14, 2019 at 6 PM.

### **Adjourn**



**Site visits:** The Board will meet on Tuesday, July 23, 2019 at 2:15 PM at the Cobb Library and proceed to: (1) 37 Old Outermost Road; and (2) 16 Glacier Drive.

# TOWN OF TRURO



✓ **PLANNING BOARD**

Office of Town Clerk  
Treasurer - Tax Collector

JUN 28 2019

25.00 Fee

Received TOWN OF TRURO  
By [Signature]

## Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Truro Center For the Arts

Date: June 27/2019

Applicant Contact Information: P.O. BOX 756, TRURO, MA, 02666

Mailing Address

508.349.7511

Phone

Marisa: marisa@castnehill.org

Email

Number of Signs Requested: 4 (see attached)

Temporary Sign Dimensions: Height 36" Width 22"

Please attach a "to scale" copy of the proposed sign(s).

SIGN # 2: 48" x 36"

Location(s) of Proposed Temporary Sign(s): ① Castle Road, ② Pamet Roads Exit  
③ "DOWNTOWN TRURO", ④ TRURO CENTER ROAD

Map(s): (attached)

Parcel(s): \_\_\_\_\_

Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: AUGUST 10, 2019

Date When Sign(s) will be: Installed: AUGUST 1, 2019 Removed: AUGUST 12, 2019

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

TOWN OF TRURO

Name

Mailing Address

Phone

Email

[Signature]

Applicant Signature

June 27, 2019

Date

Owner Signature (which also authorizes the use of the property)

Date

Planning Board Action: Approved \_\_\_\_\_ Approved w/Conditions \_\_\_\_\_ Denied \_\_\_\_\_

Conditions: \_\_\_\_\_

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

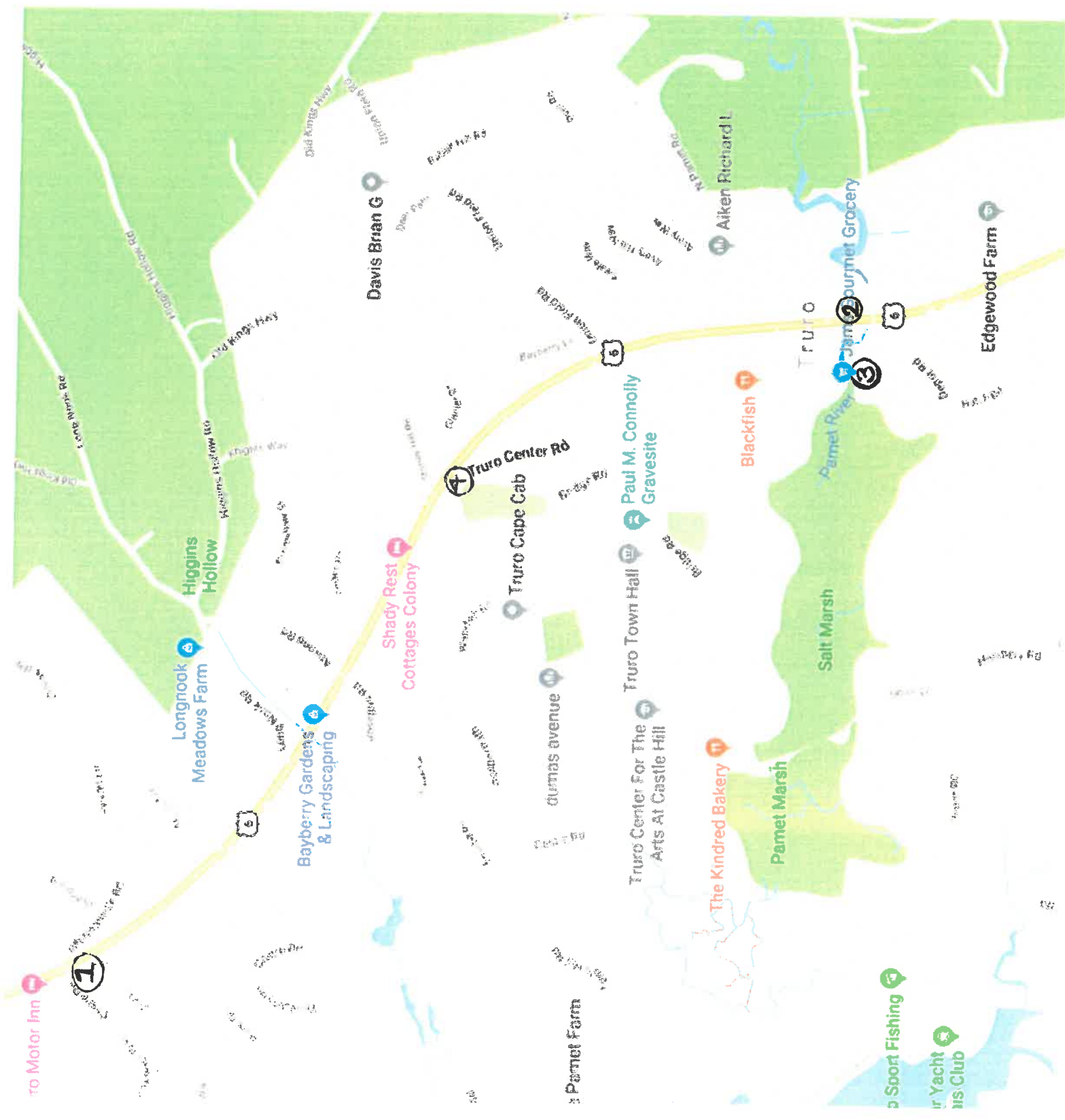
Title

CC: Building Commissioner, Board of Selectmen



CASTLE HILL  
live & silent  
AUCTION  
Saturday  
AUGUST 10, 5-8  
10 Meetinghouse  
Road

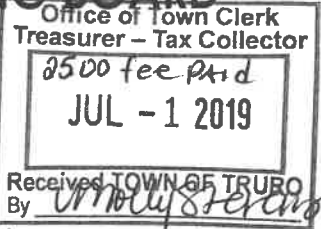




# TOWN OF TRURO



# PLANNING BOARD



## Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Erin Sullivan-Silva Date: July 1, 2019

Applicant Contact Information: P.O. Box 430 N. Truro Mass 02652  
Mailing Address

508 269-4151  
Phone

esilva1@comcast.net  
Email

Number of Signs Requested: 2

Temporary Sign Dimensions: Height 4' Width 8' Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): 298 Rte 6

Map(s): \_\_\_\_\_ Parcel(s): \_\_\_\_\_ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: July 24<sup>th</sup>

Date When Sign(s) will be: Installed: July 24<sup>th</sup> Removed: \_\_\_\_\_

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Silvador LLC PO Box 430 North Truro Ma 02652  
Name Mailing Address

508 487-1117  
Phone

esilva1@comcast.net  
Email

Erin Sullivan-Silva  
Applicant Signature

July 1, 2019  
Date

Owner Signature (which also authorizes the use of the property)

Date

Planning Board Action: **Approved** \_\_\_\_\_ **Approved w/Conditions** \_\_\_\_\_ **Denied** \_\_\_\_\_

Conditions: \_\_\_\_\_

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title

CC: Building Commissioner, Board of Selectmen

Climate Controlled Storage  
& Tradesmen Bays

**COMING SOON!!**

Call to reserve

**508-487-1117**



# TOWN OF TRURO



# PLANNING BOARD

same application  
info as  
previous  
years.

## Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Friends of the Truro Library Date: 7/19/19

Applicant Contact Information: Ann Courtney P.O. Box 29, TM 02666  
Mailing Address

508-487-0763 amcourtney@comcast.net  
Phone Email

Number of Signs Requested: 2 yard signs 27" w x 18" h plus 4

Temporary Sign Dimensions: Height Banner 2'1/2' Width 6" Please attach a "to scale" copy of small estate sign  
the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): Banner sign holder at the  
junction of Rte 6 & 6A. Yard signs at Snows Park &  
Rte 6 near library

Map(s): \_\_\_\_\_ Parcel(s): \_\_\_\_\_ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: Aug. 7, 2019 (rain date: Aug 14)

Date When Sign(s) will be: Installed: 7/31/19 Removed: 8/14/19

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Town of Truro  
Name Mailing Address

Phone Email

Ann Courtney 7/19/19  
Applicant Signature Date

Owner Signature (which also authorizes the use of the property) Date

Planning Board Action: Approved \_\_\_\_\_ Approved w/Conditions \_\_\_\_\_ Denied \_\_\_\_\_

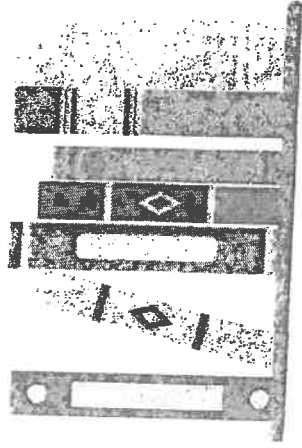
Conditions: \_\_\_\_\_

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Title

CC: Building Commissioner, Board of Selectmen

Size = 27" w x 18" H  
(this is a proof from  
manufacturer)

**Friends of the Truro Library**



**BOOK SALE**

**August 20 17**

**at the Truro Public Library**

# TOWN OF TRURO



# PLANNING BOARD

Office of Town Clerk  
Treasurer - Tax Collector

JUL 19 2019

\$25.00 fee paid

Received TOWN OF TRURO

By [Signature]

## Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Highland House Museum

Date: 7/19/19

Applicant Contact Information: PO Box 486 Truro, MA 02666

Mailing Address

781-487-3397

Phone

director@trurohistoricalsociety.org

Email

Number of Signs Requested: 1

Temporary Sign Dimensions: Height 48" Width 36" Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): On Route 6, near S. Highland Rd.

Map(s): \_\_\_\_\_ Parcel(s): \_\_\_\_\_ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: \_\_\_\_\_

Date When Sign(s) will be: Installed: July 1 Removed: July 31

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Town of Truro

Name

Mailing Address

Phone

Email

Laura Kary

Applicant Signature

7/19/19

Date

Owner Signature (which also authorizes the use of the property)

Date

Planning Board Action: Approved \_\_\_\_\_ Approved w/Conditions \_\_\_\_\_ Denied \_\_\_\_\_

Conditions: \_\_\_\_\_

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title

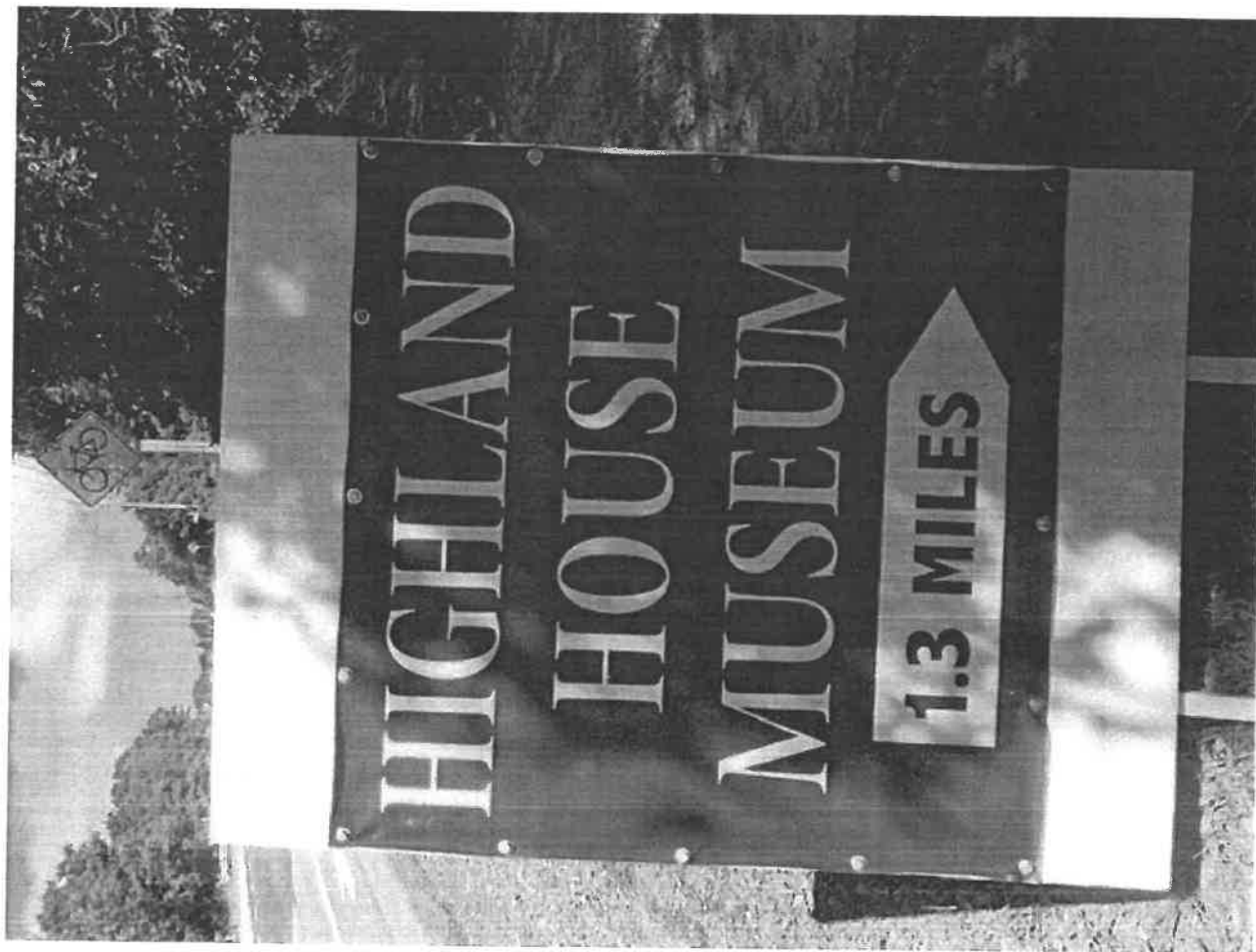
CC: Building Commissioner, Board of Selectmen



**Elizabeth Sturdy**

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**From:** Lauren Kaufmann <lkaufmann@icloud.com>  
**Sent:** Friday, July 19, 2019 11:13 AM  
**To:** Elizabeth Sturdy



Sent from my iPhone

# TOWN OF TRURO



## PLANNING BOARD

Treasurer - Tax Collector

JUL 19 2019

25.00 fee paid

Received TOWN OF TRURO

By *[Signature]*

### Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Highland House Museum

Date: 7/19/19

Applicant Contact Information: PO Box 486 Truro, MA 02666  
Mailing Address

781-487-3397 director@trurohistoricalsociety.org  
Phone Email

Number of Signs Requested: 1

Temporary Sign Dimensions: Height 48" Width 36" Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): On Route 6, near S. Highland Rd.

Map(s): \_\_\_\_\_ Parcel(s): \_\_\_\_\_ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: August - August 31

Date When Sign(s) will be: Installed: August 1 Removed: \_\_\_\_\_

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Town of Truro  
Name Mailing Address

Phone \_\_\_\_\_ Email \_\_\_\_\_

Lamen Kay 7/19/19  
Applicant Signature Date

Owner Signature (which also authorizes the use of the property) \_\_\_\_\_ Date \_\_\_\_\_

Planning Board Action: Approved \_\_\_\_\_ Approved w/Conditions \_\_\_\_\_ Denied \_\_\_\_\_

Conditions: \_\_\_\_\_

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

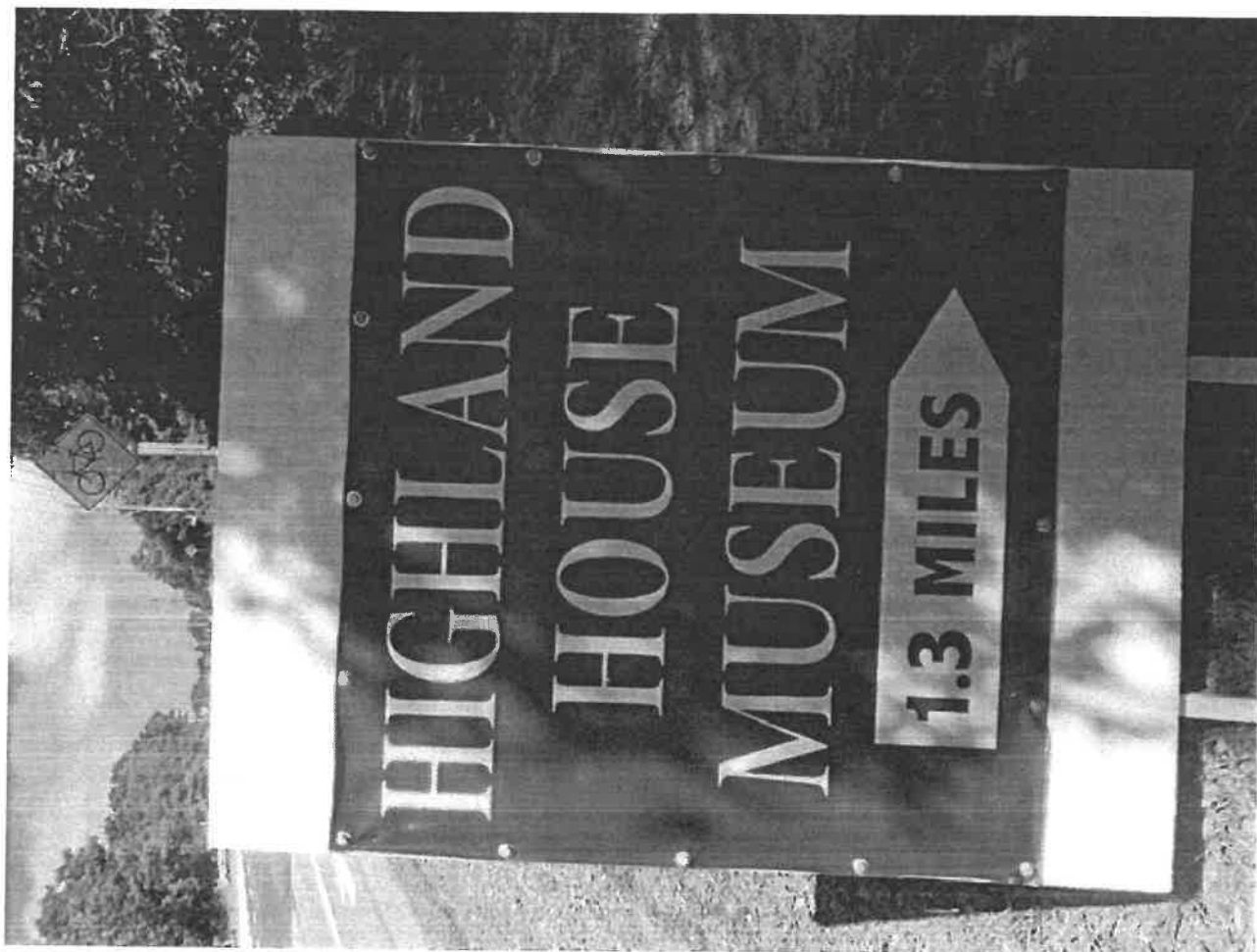
Title

CC: Building Commissioner, Board of Selectmen

## Elizabeth Sturdy

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**To:** Elizabeth Sturdy



Sent from my iPhone



# TOWN OF TRURO



## PLANNING BOARD

Office of Town Clerk  
Treasurer - Tax Collector

JUL 19 2019

25.00 fee paid

Received TOWN OF TRURO  
By S. Joseph

### Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

Fee: \$25.00

Applicant Name: Highland House Museum

Date: 7/19/19

Applicant Contact Information: PO Box 486 Truro, MA 02666

Mailing Address

781-487-3397

Phone

director@trurohistoricalsociety.org

Email

Number of Signs Requested: 1

Temporary Sign Dimensions: Height 48" Width 36"

Please attach a "to scale" copy of the proposed sign(s).

Location(s) of Proposed Temporary Sign(s): On Route 6, near S. Highland Rd

Map(s): \_\_\_\_\_ Parcel(s): \_\_\_\_\_ Please use additional sheet(s) for multiple locations

Date(s) of the Event in Which the Sign is Intended: Sept 1 - Sept. 28

Date When Sign(s) will be: Installed: \_\_\_\_\_ Removed: \_\_\_\_\_

Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:

Town of Truro

Name

Mailing Address

Phone

Email

Laura Kary

Applicant Signature

7/19/19

Date

Owner Signature (which also authorizes the use of the property)

Date

Planning Board Action: Approved \_\_\_\_\_ Approved w/Conditions \_\_\_\_\_ Denied \_\_\_\_\_

Conditions: \_\_\_\_\_

Board Signature: \_\_\_\_\_ Date: \_\_\_\_\_

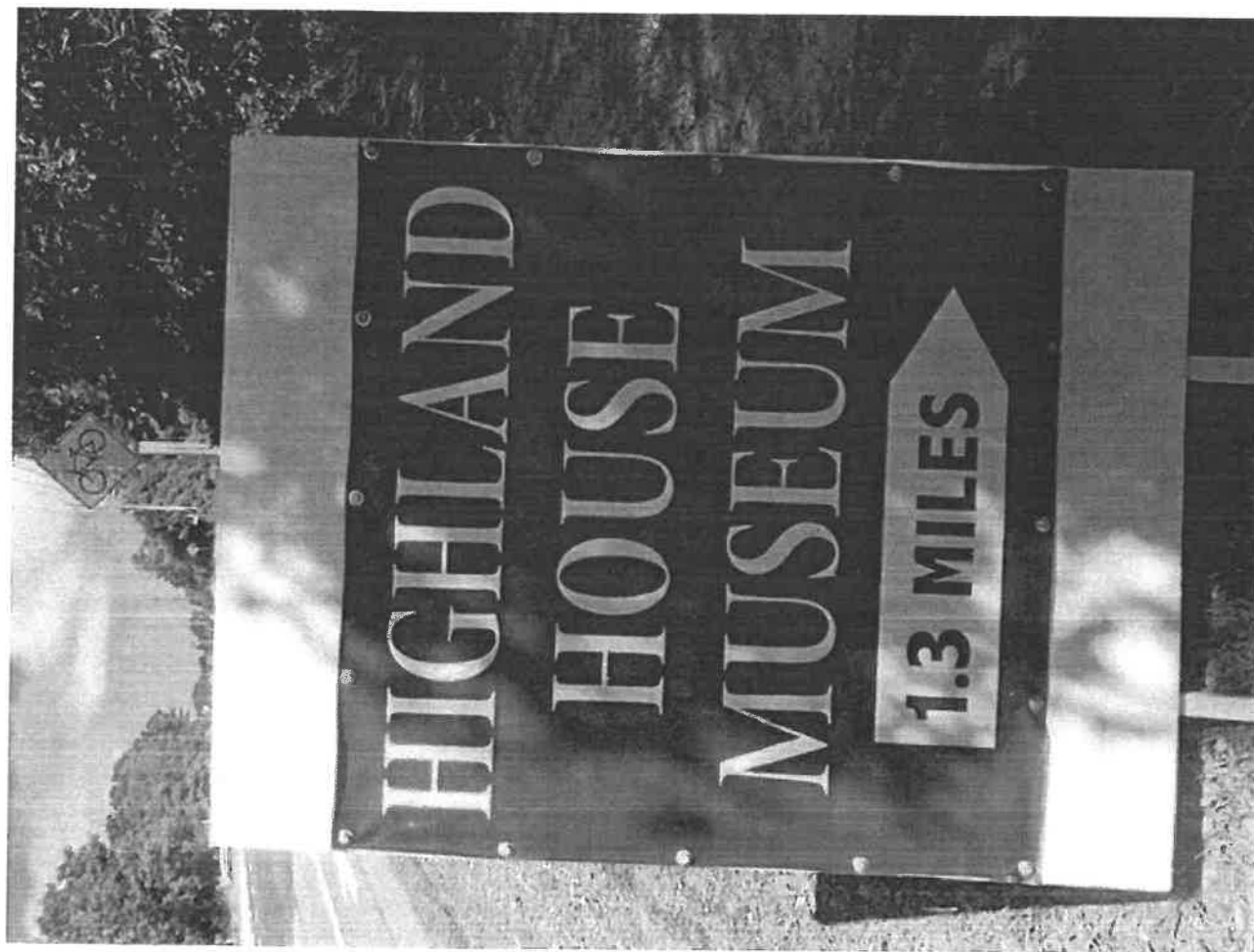
Title

CC: Building Commissioner, Board of Selectmen

**Elizabeth Sturdy**

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**From:** Lauren Kaufmann <lkaufmann@icloud.com>  
**Sent:** Friday, July 19, 2019 11:13 AM  
**To:** Elizabeth Sturdy



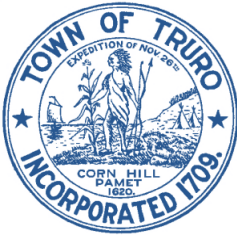
Sent from my iPhone

**PUBLIC HEARING (continued)**

**2019-007/SPR Peter Clemons and Marianne Benson**

**Packets supplied at last Planning Board Meeting of June 19, 2019**





# TOWN OF TRURO

## Planning Department

P.O. Box 2030, Truro, MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

To: Planning Board  
From: Jess Bardi, Interim Town Planner  
Date: July 16, 2019  
Re: 2019-008/SPR 37 Old Outermost Road, Staff Report

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**2019-008/SPR – Jeffrey and Jennifer Goldstein**, for property located at 37 Old Outermost Road (Atlas Map 41, Parcel 2, certificate of title number 219048, land court lot number 11 and plan number 18231-O). Applicants seek Residential Site Plan approval under Section 70.4 of the Truro Zoning Bylaw for the reconstruction of a single-family dwelling and construction of a garage/habitable studio. This property is located within the Seashore District.

### **Project Narrative**

The subject property is an approximately 3.75 acre parcel within the National Seashore, which contains an approximately 1,528 s.f., three-bedroom single-family dwelling. The Applicants' proposal includes a reconstruction of, and addition to, the existing dwelling, which will remain a three-bedroom dwelling. The Applicants also propose to construct a second structure on the property, which will contain a garage and storage shed on the ground level and a habitable studio, containing one bedroom and bathroom on the second level.

The proposed dwelling = 2,954 s.f. (gross floor area)  
The proposed habitable studio = 529 s.f. (gross floor area)  
Total proposed gross floor area = 3,483 s.f.

Pursuant to Section 30.3.1 of the Bylaw, the proposed total gross floor area is within the square footage amount permitted by right for residential structures within the National Seashore.

The application includes a detailed landscaping plan showing restoration of native shrubs on site, as well as new plantings, pervious and semi-pervious paths, walkways, and patios, and low voltage or solar powered outdoor lighting. The property is also located within a Natural Heritage & Endangered Species Program mapped area.

### **Completeness of Application**

The following materials were submitted as part of the application for residential site plan approval:

- Application for Residential Development Site Plan Review;
- Certified Abutters List from the Town of Truro;
- Filing Fee (\$250.00);
- Memorandum from Ben Zehnder to the Truro Zoning and Planning Boards;
- Property assessment card for FY 2019 from Truro Assessor's Office;

- Truro Assessor's Map 41
- Transfer Certificate of Title for Lots 10 and 11, Plan No. 18231-O, Certificate No. 219048, dated April 15, 2019;
- Subdivision Plan of Land in Truro, Plan No. 18231-O, dated June 22, 1959;
- Proposed outdoor lighting details;
- Landscape Plan for 37 Old Outermost Road, prepared by Bluefax Design, LLC, dated June 21, 2019;
- Plans prepared by J.M. O'Reilly & Associates, Inc. for 37 Old Outermost Road:
  - Existing Conditions Site Plan, dated June 21, 2019
  - Site & Sewage Disposal System Design, Sheet 1 of 2, dated June 21, 2019
  - Site & Sewage Disposal System Design, Sheet 2 of 2, dated June 21, 2019
- Building Plans prepared by C & J Katz Studio for 37 Old Outermost Road:
  - A-10: Existing House Plans, dated June 12, 2019
  - A-00: Main House – Existing Basement Plan, dated June 12, 2019
  - A-01: Main House – Proposed First Floor, dated June 12, 2019
  - A-02: Main House – Proposed Second Floor, dated June 12, 2019
  - A-03: Garage & Habitable Studio – Proposed Plans, dated June 12, 2019
  - A-20: Existing Elevations, dated June 20, 2019
  - A-21: Main House – Proposed South Elevation, dated June 20, 2019
  - A-22: Main House – Proposed East Elevation, dated June 20, 2019
  - A-23: Main House – Proposed North Elevation, dated June 20, 2019
  - A-24: Main House – Proposed West Elevation, dated June 20, 2019
  - A-25: Habitable Studio – Proposed Elevations, dated June 20, 2019
- Property assessment cards for FY 2019 and photographs showing homes on lots adjacent to or nearby the lot under construction in order to provide a neighborhood context for the property under consideration.

### **Public Notice and Public Comments Received**

Notice was published in the Banner on July 11 and July 18, 2019. Postcards were mailed on July 9, 2019 to abutters.

No public comment was received prior to the date of this staff report.

### **Review Criteria**

Pursuant to Section 70.4D of the Bylaw, the Planning Board shall review Residential Site Plans and their supporting information. It is the intent of Residential Site Plan review that all new construction shall be sited and implemented in a manner that is in keeping with the scale of other buildings and structures in its immediate vicinity in order to preserve the characteristics of existing neighborhoods. Such an evaluation shall be based on the following standards and criteria:

- 1. Relation of Buildings and Structures to the Environment. Proposed development shall relate to the existing terrain and lot, and shall provide a solar and wind orientation which encourages energy conservation.***
- 2. Building Design and Landscaping. Proposed development shall be consistent with the prevailing character and scale of the buildings and structures in the neighborhood***

*through the use of appropriate scale, massing, building materials, screening, lighting and other architectural techniques.*

- 3. Preservation of Landscape. The landscape shall be preserved in its natural state insofar as practicable by minimizing any grade changes and removal of vegetation and soil.*
- 4. Circulation. Curb cuts and driveways shall be safe and convenient and shall be consistent with Chapter I, Section 9 of the General Bylaws of the Town of Truro.*
- 5. Lighting. Lighting shall be consistent with Chapter IV, Section 6 of the General Bylaws of the Town of Truro. There shall be protection of adjacent properties and the night sky from intrusive lighting.*

Pursuant to Section 70.4 of the Bylaw, the Planning Board shall approve a Residential Site Plan in the form submitted or with reasonable conditions, unless it finds that (a) the application for site plan approval is incomplete, or (b) the imposition of reasonable conditions will not ensure that the project will conform to the standards and criteria described herein, or (c) the project does not comply with the requirements of the Zoning Bylaw.

### **Possible Board Actions**

If the Board finds that the above review criteria are met and approves the Residential Site Plan, the Board may move as follows:

*I move, in the matter of 2019-008/SPR Jeffrey and Jennifer Goldstein, to approve the Residential Site Plan for the reconstruction of a single-family dwelling and construction of a garage/habitable studio on property located at 37 Old Outermost Road, Map 41, Parcel 2 in accordance with Section 70.4D of the Truro Zoning Bylaw and as per plans filed with this Board.*

*This approval is based on the following findings of the Board:*

*[Board should list the review criteria of Section 70.4D and make express findings for each of the review criteria based upon the information presented by the applicant]*

*Subject to the following conditions:*

*[Board may wish to add conditions, within their authority, to the approval]*

If the Board feels it does not have sufficient information with which to make findings and act on the application, the Board may also seek to continue the hearing to obtain additional information. A continuance should be made to a date certain and confirmed in writing by the applicant.

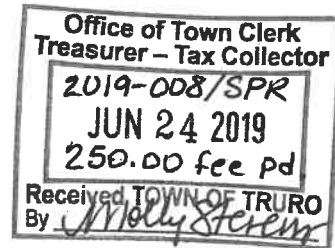
The concurring vote of four members of the Planning Board is required to approve a Residential Site Plan in the form submitted or with reasonable conditions, unless it finds that (a) the application for site plan approval is incomplete, or (b) the imposition of reasonable conditions will not ensure that the project will conform to the standards and criteria described herein, or (c) the project does not comply with the requirements of the Zoning Bylaw.



# Town of Truro Planning Board

P.O. Box 2030, Truro, MA 02666

## RESIDENTIAL DEVELOPMENT APPLICATION FOR SITE PLAN REVIEW



Date June, 2019

To the Town Clerk and the Planning Board of the Town of Truro, MA

The undersigned hereby files an application with the Truro Planning Board for the following:

- ☒ **Site Plan Review** pursuant to §70.4 of the Truro Zoning By-law  
☐ **Waiver of Site Plan Review** pursuant to §70.9 of the Truro Zoning By-law

### I. General Information

Description of Property and Proposed Project 163,350 sq. ft. parcel of land in the Cape Cod National Seashore off  
Old Outermost Road improved with existing single family residential dwelling. Applicants propose altering the existing dwelling  
and constructing additions, and constructing a new garage / studio structure.

Property Address 37 Old Outermost Road Map(s) and Parcel(s) 41-2

Applicant's Name Jeffrey H. Goldstein and Jennifer L. Goldstein

Applicant's Legal Mailing Address 74 Putnam Street, Newton, MA 02465

Applicant's Phone(s), Fax and Email (617) 624-8640; jgoldstein@bostoncapital.com; jengold1813@gmail.com

Applicant is one of the following: (please check appropriate box)

- ☒ Owner ☐ Prospective Buyer\* ☐ Other\* \*Written Permission of the owner is required for submittal of this application.

Registry of Deeds title reference: Book n/a, Page n/a, or  
Certificate of Title Number 219048 and Land Ct. Lot # 11 and Plan  
# 18231-O

Owner's Name and Address (same)

Representative's Name and Address Benjamin E. Zehnder; 8 Cardinal Lane P.O. Box 2300 Orleans, MA 02653

Representative's Phone(s), Fax and Email (508) 255-2133 ext. 128; fax (508) 255-3786; bzehnder@latanzi.com

II. **Waiver(s) Request** – Request of any waivers of the information required in §70.4.C shall be presented on separate sheet and shall provide a detailed reason for said waiver(s) pursuant to §70.4.F.

### II. Signature(s)

[Signature]  
Applicant(s)/Representative Signature

[Signature]  
Owner(s) Signature or written permission

Your signature on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property.



**La Tanzi  
Spaulding  
& Landreth**

8 Cardinal Lane  
Orleans

14 Center Street, Suite 4  
Provincetown

3010 Main Street, Suite 2E  
Barnstable

Benjamin E. Zehnder  
ext. 128  
bzehnder@latanzi.com

June 24, 2019

Town Clerk Cynthia Slade  
Truro Town Hall  
24 Town Hall Road  
P.O. Box 2012  
Truro, MA 02666

Via hand delivery

Re: Planning Board Residential Development Site Plan Review Application  
37 Old Outermost Road (Assessor's Parcel ID 41-2)

Dear Ms. Slade,

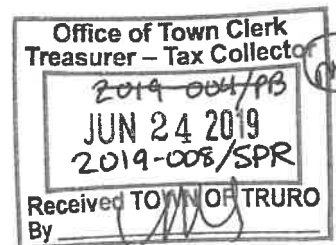
Please find with this letter an original application to the Planning Board for Residential Development Site Plan Review, for my clients' property at 37 Old Outermost Road. I have also included payment to the Town of Truro in the amount of \$250.00 for the application fee, as well as 14 additional copies of the application packet.

Thank you as always for your assistance. I remain -

Very truly yours,

Benjamin E. Zehnder

Enc.



*A Legal Beacon since 1969*

# Memo

**To:** Truro Zoning and Planning Boards  
**From:** Ben Zehnder  
**Date:** June 24, 2019  
**RE:** Goldstein – 37 Old Outermost Road – Site Plan Review

---

The following are existing and proposed site coverage calculations for the above project:

Lot Area: 3.75 acres  
Existing Site Coverage: 1,528 square feet (864 square feet each first and second floors)

**Permitted Site Coverage: 3,750 square feet (3600 / 3 acres plus 150 for .75 acres)**

**Proposed Site Coverage** (all figures in square feet):

Main House – First Floor South Section:	600
Main House – First Floor North Section:	864
Main House – Second Floor South Section:	600
Main House – Second Floor North Section:	864
Main House – Second Floor Connector:	26
<u>Habitable Studio – Second Floor</u>	<u>529</u>
<b>Total</b>	<b>3,483</b>





**TOWN OF TRURO**  
**Assessors Office**  
**Certified Abutters List**  
**Request Form**

**RECEIVED**

**JUN 17 2019**

**ASSESSOR'S OFFICE**  
**TOWN OF TRURO**

**DATE:** June 13, 2019

**NAME OF APPLICANT:** Jeffrey H. Goldstein and Jennifer L. Goldstein

**NAME OF AGENT (if any):** Benjamin E. Zehnder / La Tanzi, Spaulding & Landreth

**MAILING ADDRESS:** P.O. Box 2300 Orleans, MA 02653

**PHONE:** **HOME** \_\_\_\_\_ **WORK** (508) 255-2133 ext. 128

**CELL** \_\_\_\_\_ **FAX** (508) 255-3786

**PROPERTY LOCATION:** 37 Old Outermost Road  
**(street address)**

**PROPERTY IDENTIFICATION NUMBER:** **MAP** 41 **PARCEL** 2

**ABUTTERS LIST NEEDED FOR:** (Fee must accompany the application unless other arrangements are made)

**Please check applicable:**

	<b>FEE:</b>		<b>FEE:</b>
<input type="checkbox"/> Board of Health	<b>\$15.00</b>	<input type="checkbox"/> Planning Board	
<input type="checkbox"/> Cape Cod Commission	<b>\$15.00</b>	<input type="checkbox"/> Special Permit	<b>\$15.00</b>
<input type="checkbox"/> Conservation Commission	<b>\$15.00</b>	<input checked="" type="checkbox"/> Site Plan	<b>\$15.00</b>
<input checked="" type="checkbox"/> Zoning Board of Appeals	<b>\$15.00</b>	<input type="checkbox"/> Preliminary Subdivision	<b>\$15.00</b>
<input type="checkbox"/> Licensing	<b>\$15.00</b>	<input type="checkbox"/> Definitive Subdivision	<b>\$15.00</b>
<input type="checkbox"/> Other _____			<b>Inquire</b>

(Please Specify)

**Please Note: Per MGL, processing may take up to 10 calendar days**  
**Please plan accordingly.**

**THIS SECTION FOR ASSESSORS OFFICE USE ONLY**

Date request received by Assessors: June 17, 2019 Date completed: June 30, 2019

List completed by: Kathy Sullivan

Revised 1/21/17



**TRURO ASSESSORS OFFICE**

P.O. Box 2012 Truro, MA 02666

Telephone: (508) 349-7004 Ext. 117

Fax: (508) 349-5506

**Date: June 18, 2019**

**To: Jeffrey H. Goldstein and Jennifer L. Goldstein**

**From: Assessors Department**

**Certified abutters list for: Site Plan**

Attached is a list of abutters and reasonable abutters to abutters for the property located at *37 Outermost Road* on Assessor's Map 41, Parcel 2. The current owner(s) as of *April 5, 2019* is/are *Jeffrey H. Goldstein and Jennifer L. Goldstein*. The names and addresses of the abutters are as of *June 14, 2019* according to the most recent documents received from the Barnstable County Registry of Deeds.

Certified by: *Kathleen M Sullivan*

**Kathleen M Sullivan**

*Assessor's Clerk*

*Town of Truro*

*P.O.Box 2012*

*Truro, MA 02666*

*Telephone: 508-349-7004, x117*

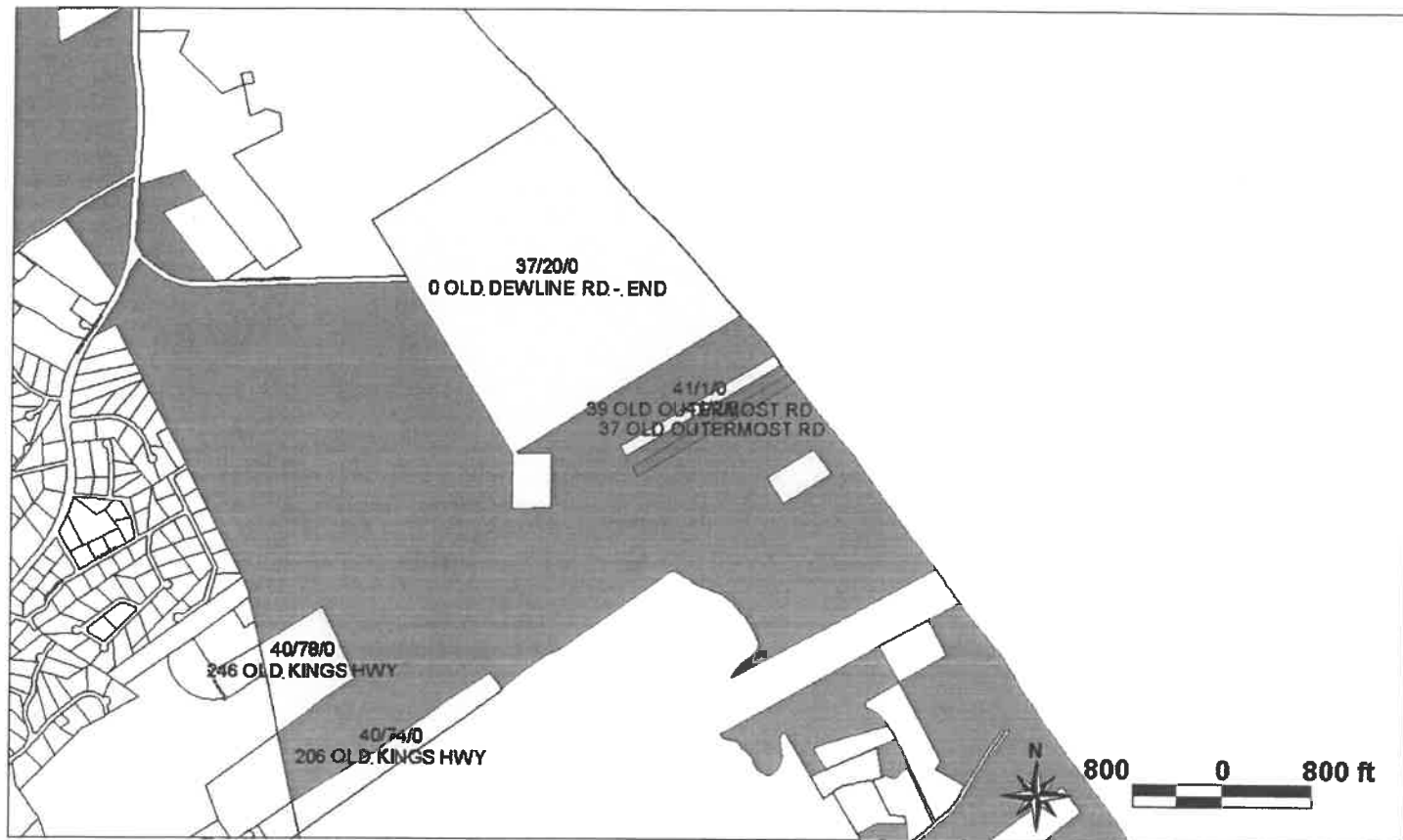
*Fax: 508-349-5506*

*[ksullivan@truro-ma.gov](mailto:ksullivan@truro-ma.gov)*

TOWN OF TRURO, MA  
BOARD OF ASSESSORS  
P.O. BOX 2012, TRURO MA 02666

37 OUTERMOST ROAD  
MAP 41 PARCEL 2  
SITE MAP

Custom Abutters List



Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
1126	37-20-0-E	U S A DEPT OF THE INTERIOR	0 OLD DEWLINE RD - END	CAPE COD NATIONAL SEASHORE 99 MARCONI SITE RD	WELLFLEET	MA	02667
1498	40-74-0-E	U S A DEPT OF THE INTERIOR	206 OLD KINGS HWY	CAPE COD NATIONAL SEASHORE 99 MARCONI SITE RD	WELLFLEET	MA	02667
1501	40-78-0-E	U S A DEPT OF THE INTERIOR	246 OLD KINGS HWY	CAPE COD NATIONAL SEASHORE 99 MARCONI SITE RD	WELLFLEET	MA	02667
7292	40-999-0-E	USA-DEPT OF INTERIOR Cape Cod National Seashore	0 XXXXXXXXXXXXXXXXXXXX	99 Marconi Site Rd	Wellfleet	MA	02667
1574	41-1-0-R	KEENAN JOSEPH P	39 OLD OUTERMOST RD	PO BOX 971	WEST SPRINGFIELD	MA	01090-0971
1575	41-2-0-R	37 OLD OUTERMOST RD RLTY TRUST C/O GOLDSTEIN JEFFREY H & JENN	37 OLD OUTERMOST RD	74 PUTNAM ST	NEWTON	MA	02465
1576	41-3-0-R	DENNIS THOMAS P JR& KATHLEEN C	29 OLD OUTERMOST RD	1537 MAIN ST -C/O DENNIS GROUP	SPRINGFIELD	MA	01103

37-20-0-E  
U S A  
DEPT OF THE INTERIOR  
CAPE COD NATIONAL SEASHORE  
99 MARCONI SITE RD  
WELLFLEET, MA 02667

40-74-0-E  
U S A  
DEPT OF THE INTERIOR  
CAPE COD NATIONAL SEASHORE  
99 MARCONI SITE RD  
WELLFLEET, MA 02667

40-78-0-E  
U S A  
DEPT OF THE INTERIOR  
CAPE COD NATIONAL SEASHORE  
99 MARCONI SITE RD  
WELLFLEET, MA 02667

40-999-0-E  
USA-DEPT OF INTERIOR  
Cape Cod National Seashore  
99 Marconi Site Rd  
Wellfleet, MA 02667

41-1-0-R  
KEENAN JOSEPH P  
PO BOX 971  
WEST SPRINGFIELD, MA 01090-0971

41-2-0-R  
37 OLD OUTERMOST RD RLTY TRUST  
C/O GOLDSTEIN JEFFREY H & JENN  
74 PUTNAM ST  
NEWTON, MA 02465

41-3-0-R  
DENNIS THOMAS P JR& KATHLEEN C  
1537 MAIN ST -C/O DENNIS GROUP  
SPRINGFIELD, MA 01103

DENNIS THOMAS P JR& KATHLEEN C  
1537 MAIN ST -C/O DENNIS GROUP  
SPRINGFIELD, MA 01103

41-3-0-R

USA-DEPT OF INTERIOR  
Cape Cod National Seashore  
99 Marconi Site Rd  
Wellfleet, MA 02667

40-999-0-E

U S A  
DEPT OF THE INTERIOR  
CAPE COD NATIONAL SEASHORE  
99 MARCONI SITE RD  
WELLFLEET, MA 02667

37-20-0-E

37 OLD OUTERMOST RD RLTY TRUST  
C/O GOLDSTEIN JEFFREY H & JENN  
74 PUTNAM ST  
NEWTON, MA 02465

41-2-0-R

U S A  
DEPT OF THE INTERIOR  
CAPE COD NATIONAL SEASHORE  
99 MARCONI SITE RD  
WELLFLEET, MA 02667

40-78-0-E

KEENAN JOSEPH P  
PO BOX 971  
WEST SPRINGFIELD, MA 01090-0971

41-1-0-R

U S A  
DEPT OF THE INTERIOR  
CAPE COD NATIONAL SEASHORE  
99 MARCONI SITE RD  
WELLFLEET, MA 02667

40-74-0-E

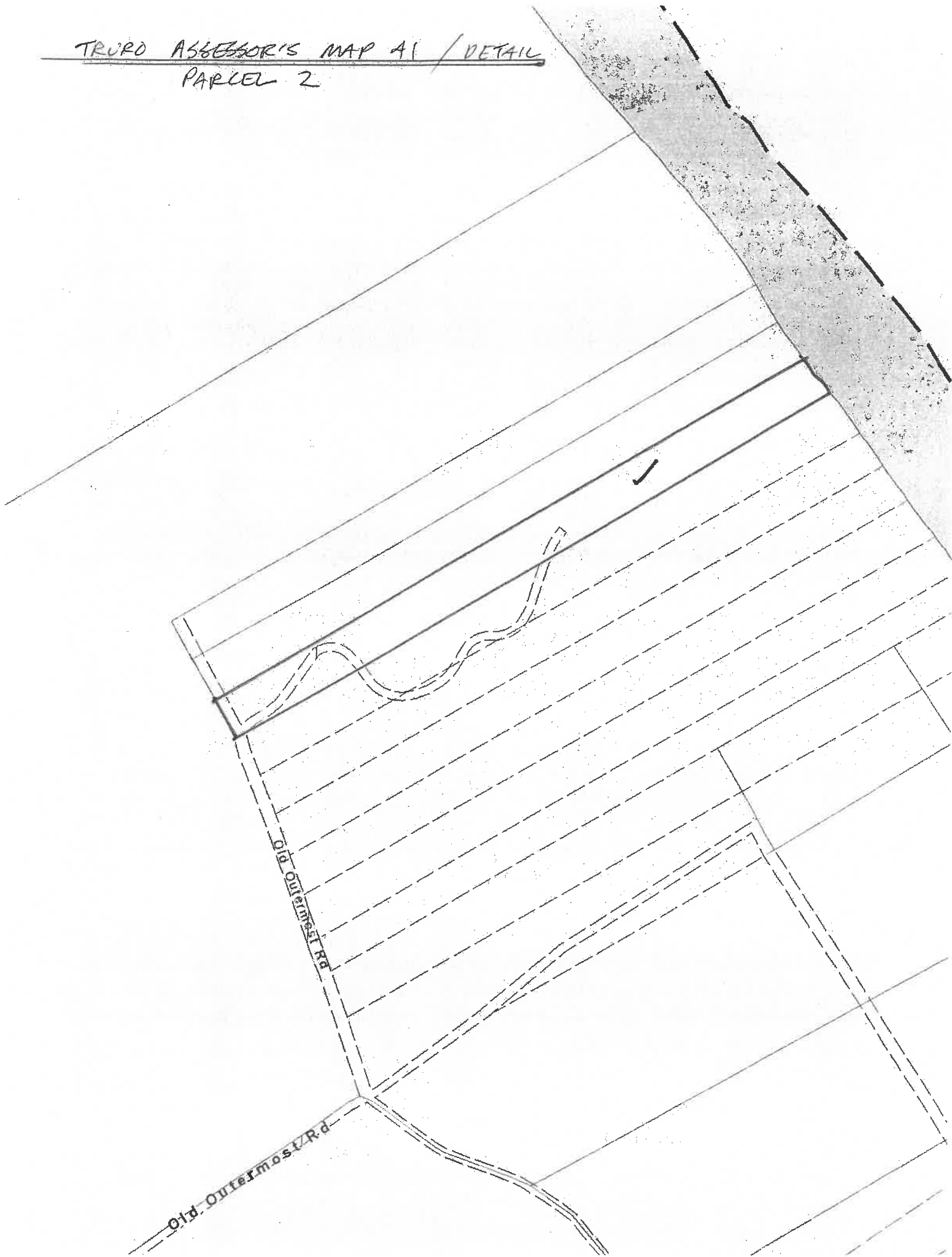
Key: 1575

Town of TRURO - Fiscal Year 2019

10/14/2018 11:14 pm SEQ.#. 1,561

CURRENT OWNER										PARCEL ID				LOCATION				CLASS		CLASS%		DESCRIPTION				BN ID		CARD									
37 OLD OUTERMOST RD RLT Y TRUST										41-2-0				37 OLD OUTERMOST RD				1010		100		SINGLE FAMILY				BN ID		1 of 1									
TRS: SEED RUSSELL G ET AL										TRANSFER HISTORY				DOS		T		SALE PRICE		BK-PG (Cert)		PMT NO		PMT: DT		TY		DESC		AMOUNT		BY		1st		%	
C/O RICHARD SEED										37 OLD OUTERMOST RD RLT Y				02/03/2005		99		(175270+)				98-237		01/01/2003		20		NO PERMIT		130,000		01/01/2001		100		100	
18494 COUNTY ROAD 9										37 OLD OUTERMOST RD RLT Y				12/07/2004		99		(175270)				98-236		12/01/1998		1		SINGLE FAM R		2,500		06/01/1999		100		100	
SILVERHILL, AL 36576										OUNANIAN ZAROOHY				08/28/1957		99		(20885)								5		DEMO						100		100	
CD		T		AC/5F/10		Nbhd		Intf1		Intf2		Intf3		SAF		ADJ BASE		Lpi		VC		CREDIT AMT		ADJ VALUE													
100		A		0.775		16		1.00		E10		0.90		1		1.00		SW1		7.50				1,397,790													
300		A		2.775		16		1.00		1		1.00		1		1,803,600		1.00		SW1		153,000		7.50													

TRURO ASSESSOR'S MAP 41 / DETAIL  
PARCEL 2



Doc. No. 1,367,411  
Ctf. No. 219048

TRANSFER CERTIFICATE OF TITLE

From Certificate No. 175270, Originally Registered December 7, 2004  
in the Registry District of Barnstable County.

THIS IS TO CERTIFY that JEFFREY H GOLDSTEIN, JENNIFER L GOLDSTEIN, husband and  
wife, as tenants by the entirety, of 74 Putnam Street, Newton, Massachusetts 02465,

the owner(s) in fee simple,

of that land situated in TRURO

in the county of Barnstable and the Commonwealth of Massachusetts, described as  
follows:

LOTS 10 and 11

PLAN 18231-O

So much of said land as is included within the limits of the 20  
foot right of way shown on said plan is subject to its use as a part of the same by  
all those lawfully entitled thereto.

There is appurtenant to said land the right to use all of the  
roads and ways shown on said plan in common with all others lawfully entitled  
thereto.

Said land is also subject to the location of a telephone line of  
the Coast Guard so-called as indicated on said plan and implied rights to enter and  
repair the same.



And it is further certified that said land is under the operation and provisions of Chapter 185 of the General Laws, and that the title of said owner(s) to said land is registered under said Chapter, subject, however, to any of the encumbrances mentioned in Section forty-six of said Chapter, which may be subsisting; and to any and all public rights legally existing in and over the same below mean high water mark in the Atlantic Ocean.

WITNESS GORDON H. PIPER, Chief Justice of the Land Court at Barnstable, in said County of Barnstable,

the fifth day of April in the year two thousand and nineteen

at 11 o'clock and 42 minutes

Attest, with the Seal of said Court,

JOHN F. MEADE, Assistant Recorder.

Land Court Case No. 18231

MEMORANDA OF ENCUMBRANCES ON THE LAND DESCRIBED IN THIS CERTIFICATE

Ctf:219048

DOCUMENT NUMBER	KIND	RUNNING IN FAVOR OF	TERMS	DATE OF INSTRUMENT		
				DATE AND TIME OF REGISTRATION	DISCHARGE	SIGNATURE
14,394 1	N		SEE DECREE	11-16-1942 11-17-1942 8:05		<i>[Signature]</i>
75,693 1	J		EASEMENT 10 11 18231-O	06-20-1962 10:27		<i>[Signature]</i>
315,618 1	A	UNITED STATES OF AMERICA	SEE DOC	11-23-1982 07-25-1983 3:53		<i>[Signature]</i>
319,011 1	A	UNITED STATES OF AMERICA	SEE DOC	08-26-1983 09-14-1983 12:41		<i>[Signature]</i>
339,704 1	J	UNITED STATES OF AMERICA	10 18231-O	06-27-1984 07-05-1984 1:52		<i>[Signature]</i>
339,705 1	O	UNITED STATES OF AMERICA	339,704 001	06-27-1984 07-05-1984 1:52		<i>[Signature]</i>
344,763 1	J	UNITED STATES OF AMERICA	10 18231-O	06-27-1984 09-14-1984 3:19		<i>[Signature]</i>
859,391 1	ES	COMMONWEALTH ELECTRIC COMPANY	10 & 11 18231-O \$1.00	01-04-2002 01-30-2002 11:03		<i>[Signature]</i>

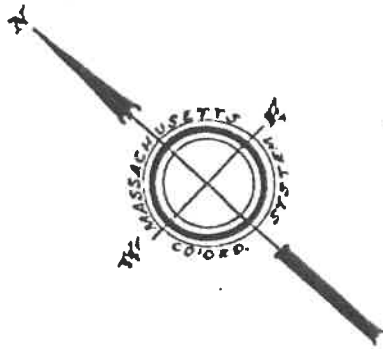
1,367,411

182310

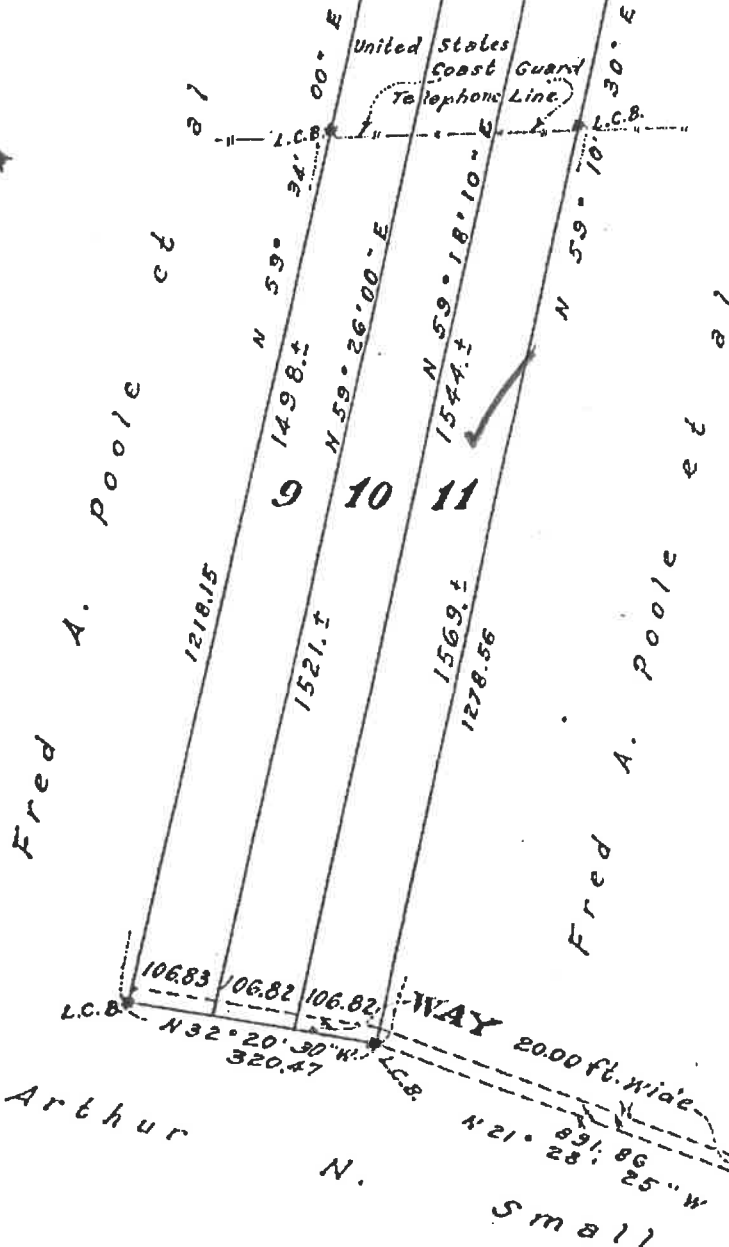
SUBDIVISION PLAN OF LAND IN THURO

Wilfred G. Slade, Surveyor

March 1959



ATLANTIC OCEAN



Subdivision of Lot C  
Shown on Plan 18231A Sh. 1  
Filed with Cert. of Title No. 5379  
Registry District of Barnstable County

Separate certificates of title may be issued for land shown hereon as lots 9, 10, 11.  
By the Court.

Margaret M. O'Donnell  
Recorder.

Copy of part of plan  
filed in  
LAND REGISTRATION OFFICE  
JUNE 22, 1959  
Scale of this plan 200 feet to an inch  
C.M. Anderson, Engineer for Court

JUNE 22, 1959

## Cut Sheet Preview

Customize

Create

Add custom contact info, project, logo and more.

Generate PDF Spec Sheet to save, print and share.

# Boom LED Bronze Shielded Wall Light - 31182/31183

By BEGA



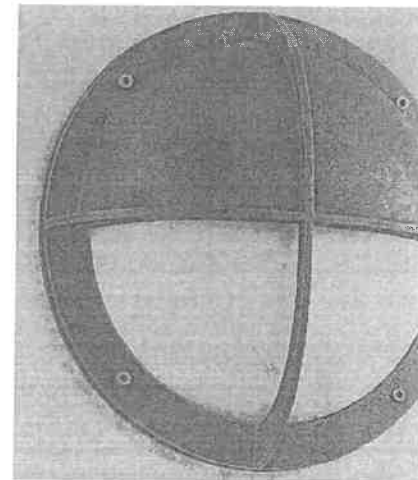
Call Us 866 428

## Product Options

**Size:** Small, Large

## Details

- Dimmable with 0-10V electronic dimmer (not included)
- Exposure to weather over time will create a natural patina on the bronze surface
- Designed in 2014
- Finish: Bronze
- Material: Cast Bronze, Brass and Crystal Glass diffuser
- CSA Certified Wet
- Marine Grade
- Warranty: 3 years
- Made In USA



## Dimensions

**Small Option Fixture:** Depth 4.75", Diameter 8.25", Weight 8.38Lbs

**Large Option Fixture:** Depth 5.25", Diameter 10.43", Weight 16.31Lbs

Notes:

## Lighting

- Small Option: 6.3 Watt (142 Lumens) 120 Volt Integrated LED:  
CRI: 80 Color Temp: 3000K Lifespan: 50000 hours
- Large Option: 12.6 Watt (229 Lumens) 120 Volt Integrated LED:  
CRI: 80 Color Temp: 3000K Lifespan: 50000 hours

## Additional Details

**Product URL:** <https://www.ylighting.com/boom-collection-bronze-led-outdoor-wall-light---31182%2F31183-by-bega-BEGP94779.html>

**Rating:** CSA Certified Wet

**Product ID:** BEGP94779

**Prepared by:**

**Prepared for:**

**Project:**

**Room:**

**Placement:**

**Approval:**

Product Ti

Created June 20th, 2019

Similar Items

# BOOM Collection Bronze LED Outdoor Wall Light - 31182/31183

By BEGA

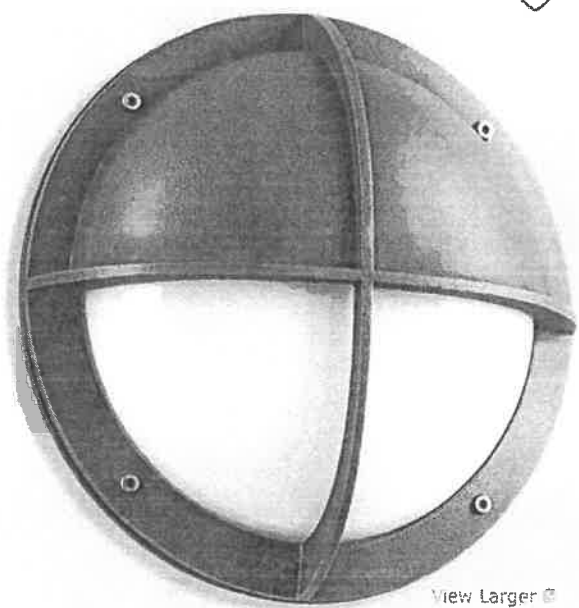
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Showing image 1 of 2

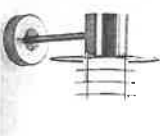
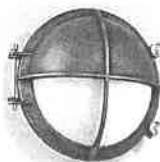
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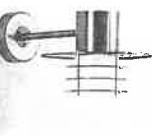
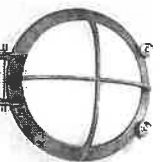
Small



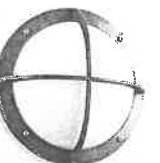
Large



Similar Items



Similar Items



Key: 1574

Town of TRURO - Fiscal Year 2019

10/14/2018 11:14 am SEQ #: 1,560

CURRENT OWNER										PARCEL ID				LOCATION				CLASS				DESCRIPTION				10/14/2018		11:14 pm		SEQ # : 1,560															
KEENAN JOSEPH P PO BOX 971 WEST SPRINGFIELD, MA 01090-0971										41-1-0				39 OLD OUTERMOST RD				1010				SINGLE FAMILY						BN ID		1		1 of 1													
TRANSFER HISTORY										DOS				T				PMT NO				PMT DT				DESC		AMOUNT		INSP		BY		1st		%									
KEENAN JOSEPH P										02/27/1997				J				07-053				03/29/2007				10				ALL OTHERS		10,000		06/03/2008		JH		100		100					
KEENAN JOSEPH & CHRISTINE										09/29/1989				QS				96-35				03/16/1996				2				ADDITION		35,000		09/01/1997		100		100							

**Town of TRURO - Fiscal Year 2019**

11:14 pm SEQ #: 1,562

10/14/2018

11:14 pm

SEQ #: 1,562

DIRECTIONS: TAKE OLD KINGS HWY SOUTH OFF OLD DEWINE RD BY FORMER USAF BASE (37-20), THEN GO NORTHEAST ONTO OLD OUTERMOST RD; PARCEL IS 3RD DRIVEWAY ON LEFT (PAST #33 & #37)

10.4	(E) w/DK	26	10.4
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[illegible]

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Time (min)	Temperature (°C)	Flow Rate (mL/min)
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12	16	1.0
16	16	1.0

**BAS**

BMU	27 BAS
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$\delta$ (Å)	$z_z$	$z_z'$	$z_z''$
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100	100	100	100

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13	8	8

21	WDK	35
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5	13	5
5	24	5

Downloaded from <http://ajphaphysoc.org/> on November 10, 2014

FRAME=STEEL

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IN	UNITS	YB	ADJ PRICE	RCN	TOTAL RCN
IN					804 174

2.589	2009	250 79	649 283	CONDITION ELEM	CD
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306	72.98	22.332
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972	40.43	39,294
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120	2009	186.35	22,362
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1	40,298.60	40,299
2	0.300.00	0.300

z	9,702.20	19,404
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EFF. YR/AGE	2009 / 8
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COND	08 08 %
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FUNC	Q
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ECON	0	
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DEPR	8	% GD	92
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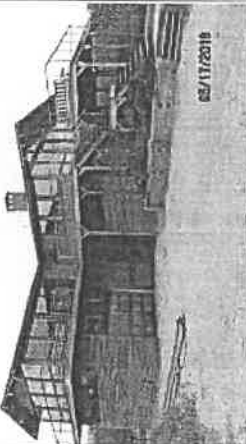
[illegible][illegible]



Key: 1576

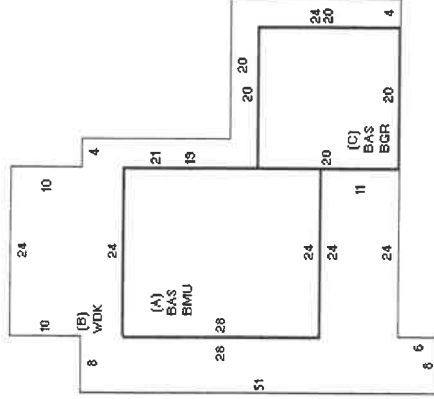
Town of TRURO - Fiscal Year 2019

10/14/2018 11:14 pm SEQ #: 1,563

CURRENT OWNER		PARCEL ID		LOCATION							
DENNIS THOMAS P JR & KATHLEEN C		41-3-0		29 OLD OUTERMOST RD							
1537 MAIN ST -C/O DENNIS GROUP		TRANSFER HISTORY		DOS T SALE PRICE BK-PG (Cert)							
SPRINGFIELD, MA 01103											
CD	T	AC/SE/LIN	Nbhd	Inf1	Inf2	ADJ BASE	SAF	VC	Lpi	CREDIT AMT	ADJ VALUE
ZONING											
FRNT											
TOTAL											
N											
O											
T											
E											
TOTAL											
LAND											
BUILDING											
DETACHED											
OTHER											
TOTAL											
263,200											
PHOTO 05/17/2018											
											
BLDG COMMENTS											
FY11=CHGD BLDG# FROM 1 TO 2. FY13=QUAL CHG.											
BUILDING		CD	ADJ	DESC	MEASURE		10/29/2015	FC			
MODEL		1		RESIDENTIAL	LIST		10/29/2015	EST			
STYLE		8	1.10	CONTEMPORARY (100%)	REVIEW		12/15/2010	MR			
QUALITY		+	1.10	GOOD-AVE+ (100%)							
FRAME		1	1.00	WOOD FRAME (100%)							
YEAR BLT		1960	SIZE ADJ	1.000							
NET AREA		1,072	DETAIL ADJ	1.000							
\$NLA(RCN)		\$296	OVERALL	1.110							
CAPACITY		UNITS		ADJ							
STORIES(FAR)		1									
ROOMS		4									
BEDROOMS		2									
BATHROOMS		2									
FIXTURES		6									
UNITS		0									
FOUNDATION		4		BSMT WALL	1.00						
EXT. COVER		1		WOOD SHINGLES	1.00						
ROOF SHAPE		2		GABLE	1.00						
ROOF COVER		2		WOOD SHINGLES	1.01						
FLOOR COVER		1		HARDWOOD	1.00						
INT. FINISH		3		WOOD PANEL	1.00						
HEATING/COOLING		1		FORCED AIR	1.00						
FUEL SOURCE		2		GAS	1.00						
ELEMENT		CD	DESCRIPTION	ADJ							
FOUNDATION		4	BSMT WALL	1.00							
EXT. COVER		1	WOOD SHINGLES	1.00							
ROOF SHAPE		2	GABLE	1.00							
ROOF COVER		2	WOOD SHINGLES	1.01							
FLOOR COVER		1	HARDWOOD	1.00							
INT. FINISH		3	WOOD PANEL	1.00							
HEATING/COOLING		1	FORCED AIR	1.00							
FUEL SOURCE		2	GAS	1.00							
S		I	B	A	T						
A		BMU	N	BSMT UNFINISHED							
+		BAS	L	BAS AREA							
B		WDK	N	ATT WOOD DECK							
C		BGR	N	SF BSMT GARAGE							
F		F1	O	FPL 1S 10P							
ODS		O	OUT DOOR SHOWER								
UNITS											
672											
1,072											
1,316											
400											
1											
ADJ PRICE											
49.00											
196.03											
29.12											
61.42											
6,989.00											
0.00											
TOTAL RCN											
32,926											
210,143											
38,324											
24,569											
6,989											
EFF. YR/AGE											
2000 / 17											
COND											
17 17 %											
FUNC											
0											
ECON											
0											
DEPR											
17 % GD											
83											
RCNLD											
\$263,200											

FR 6/12 BP INSPEC: KITCH AREA HAS FRIDGE-CABINET'S-COUNTER W/ SINK-OVER-COUNTER MICRO BUT NO STOVE

OCEAN THIS SIDE



Key: 1577

Town of TRURO - Fiscal Year 2019

10/14/2018 11:14 pm SEQ #: 1,564

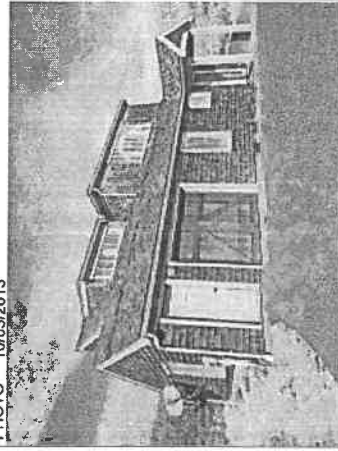
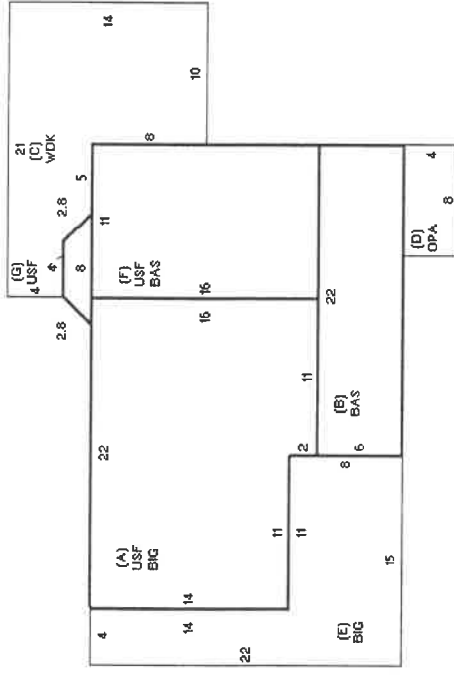
CURRENT OWNER										PARCEL ID				LOCATION				CLASS				DESCRIPTION				10/14/2018				11:14 pm				SEQ #: 1,564																									
DEUTCH JOHN 51 CLIFTON ST BELMONT, MA 02478										41-4-0				15 UNCLE IRVING WAY				1010				SINGLE FAMILY				BN ID				BN		CARD																											
DEUTCH JOHN										TRANSFER HISTORY				DOS				T				SALE PRICE				BK-PG (Cert)				PMT NO				PMT DT				TY				DESC				AMOUNT				INSP				BY		1st		%	
										DEUTCH JOHN				12/06/1984				99				(99344)				10-151				08/03/2010				5				DEMO				25,000				05/16/2011				MR		100		100					
																										10-152				08/03/2010				1				SINGLE FAM R				800,000				05/07/2012				FC		100		100					
																														12/31/2004				30				CHECK DATA				08/31/2006				LVM		100		100									
																																		02/25/2003				2				ADDITION				150,000				03/27/2004				BT		100		100	
CD										T		AC/SF/UN		Nbhd		Inf1		Inf2		ADJ BASE		SAF		Inf3		Lr1		VC		CREDIT AMT		ADJ VALUE																											
100										A		0.775		16		1.00		E5		1		1.00		1,903,800		1.00		1		1.00		SW1		7.50		1,475,450																							
300										A		2,425		16		1.00		E5		1		1.00		1,903,800		1.00		1		1.00		SW1		7.50		1,475,450																							

Key: 1577

Town of TRURO - Fiscal Year 2019

10/14/2018 11:14 pm SEQ #: 1565

CURRENT OWNER		PARCEL ID		LOCATION		CLASS		CLASS%		DESCRIPTION		BN ID		BN		CARD																			
DEUTCH JOHN 51 CLIFTON ST BELMONT, MA 02478		41-4-0		15 UNCLE IRVY WAY		1010		100		SINGLE FAMILY		2		2		2 of 2																			
TRANSFER HISTORY		DOS		T		SALE PRICE		BK-PG (Cert)		PMT NO		PMT DT		TY		DESC		AMOUNT		INSP		BY		1st		%									
CD		T		AC/5F/UN		Nbhd		Inf1		Inf2		Adj BASE		SAF		VC		Lpf		CREDIT AMT		ADJ VALUE													
TOTAL				ZONING		FRNT																													
Nbhd				NO																															
Inf1				T																															
Inf2				E																															
TOTAL				TOTAL																															
Nbhd				LAND																															
Inf1				BUILDING																															
Inf2				DETACHED																															
TOTAL				OTHER																															
TOTAL				TOTAL																															
TY		QUAL		COND		DIM/NOTE		YB		UNITS		ADJ PRICE		RCNLD																					
BUILDING		CD		ADJ		DESC		MEASURE		10/3/2013		FC		FC																					
MODEL		1				RESIDENTIAL		LIST		10/11/2013		FC		FC																					
STYLE		14		0.90		DET BLDG (100%)		REVIEW		12/15/2010		MR		MR																					
QUALITY		G		1.30		GOOD (100%)																													
U FRAME		1		1.00		WOOD FRAME (100%)																													
YEAR BLT		2003		SIZE ADJ		1.000		ELEMENT		CD		DESCRIPTION		ADJ		S		BAT		T		DESCRIPTION		UNITS		YB		ADJ PRICE		RCN		TOTAL RCN		165,563	
NET AREA		826		DETAIL ADJ		1.000		FOUNDATION		2		SLAB		0.95		+		BIG		N		BUILT-IN GARAGE		506		2003		45.71		23,132		CD			
\$NLA(RCN)		\$200		OVERALL		0.880		EXT. COVER		1		WOOD SHINGLES		1.00		+		BAS		L		BAS AREA		308		2003		183.67		56,570					
CAPACITY								ROOF SHAPE		1		GABLE		1.00		C		WDK		N		ATT WOOD DECK		196		2003		34.56		6,774					
STORIES(FAR)		2						ROOF COVER		2		WOOD SHINGLES		1.01		D		OPA		N		OPEN PORCH		32		2003		68.35		2,187					
ROOMS		5						FLOOR COVER		1		HARDWOOD		1.00		+		USF		L		UP-STRY FIN		518		2003		144.40		74,800					
BEDROOMS		1						INT. FINISH		2		DRYWALL		1.00		ODS		O		OUT DOOR SHOWER								0.00							
BATHROOMS		1						HEATING/COOLING		2		HOT WATER		1.02																					
FIXTURES		3						FUEL SOURCE		2		GAS		1.00																					
UNITS		0																																	
EFF. YR/AGE		2003 / 14																																	
COND		14																																	
FUNC		0																																	
ECON		0																																	
DEPR		14																																	
RCNLD																																			



BLDG COMMENTS  
1ST FLR=FULL BATH+2ND FLR=1 LARGE RM (NO KITCH) PER 10/11/13 LIST.

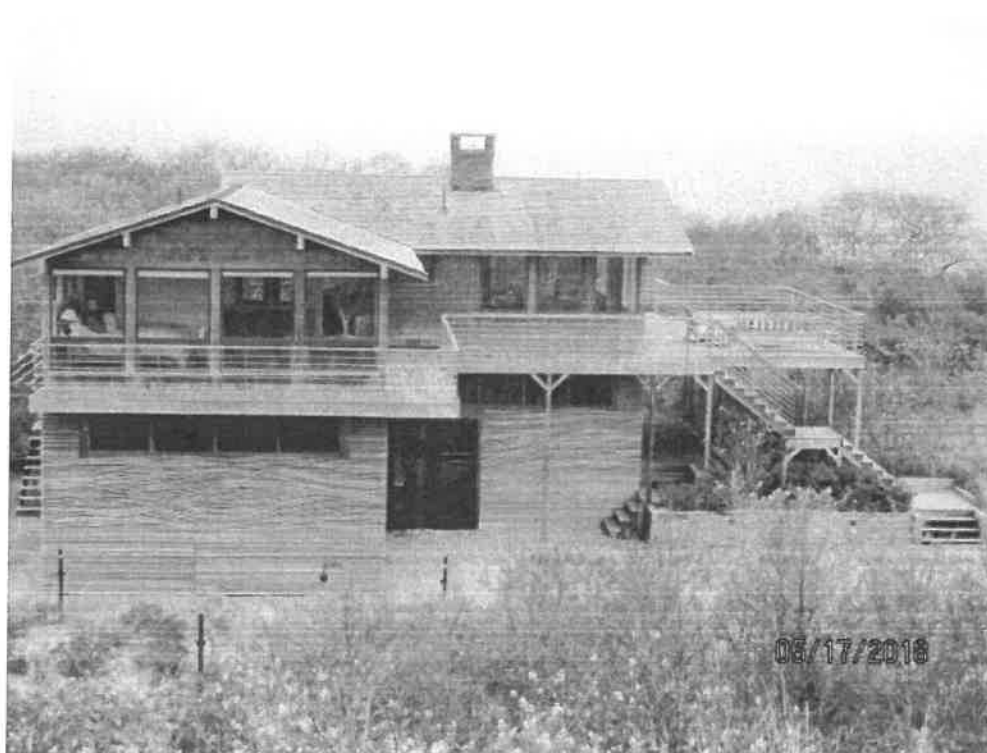


39 Old Outermost Road (41-1)



29 Old Outermost Road (41-3)



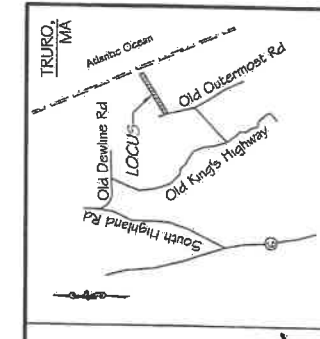
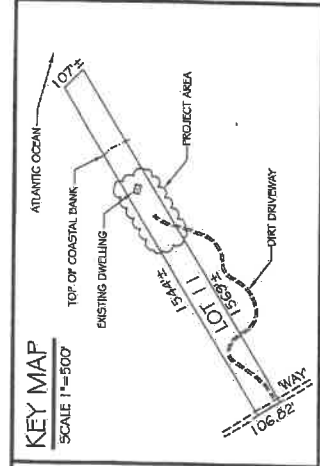


29 Old Outermost Road (41-3)



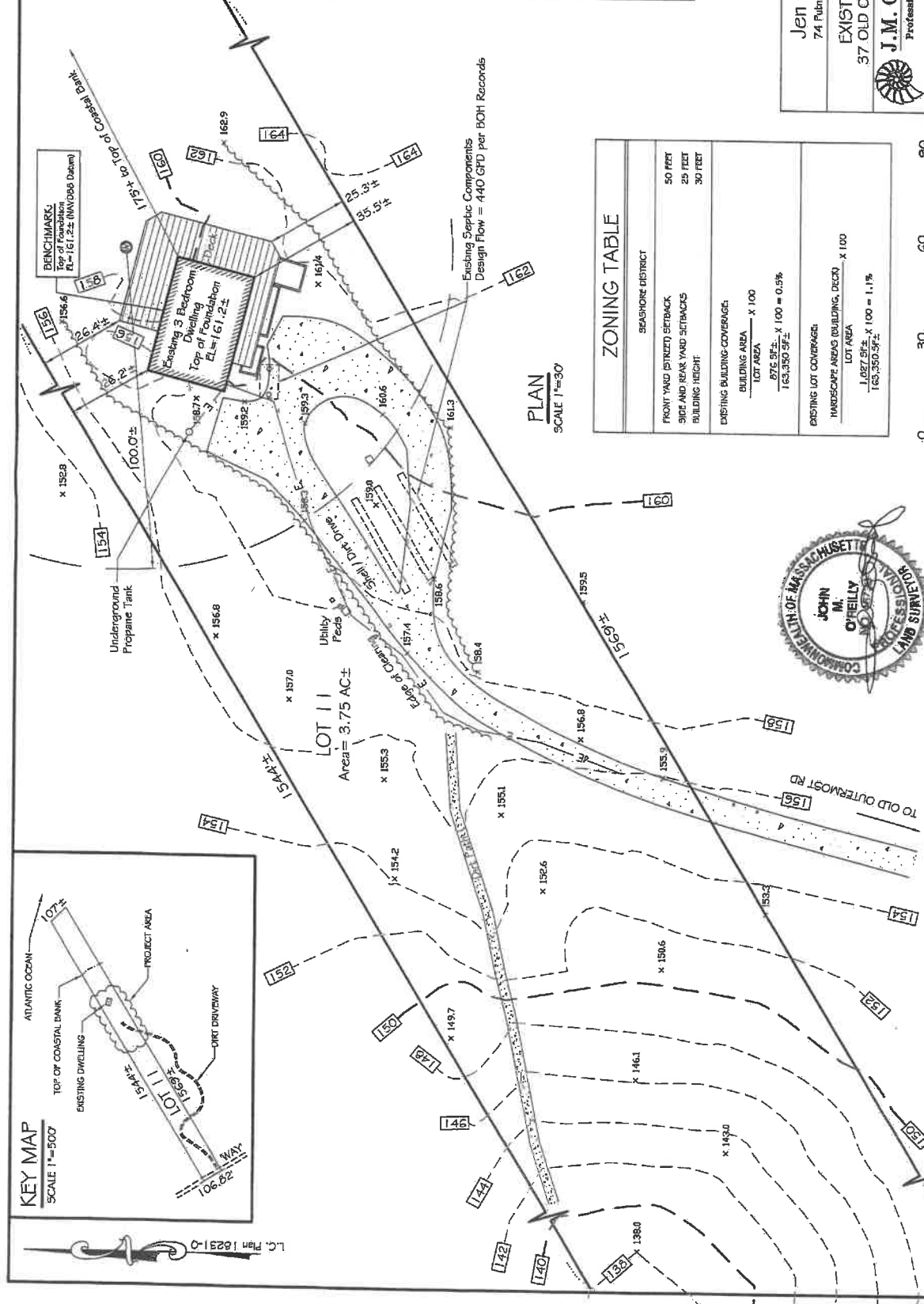
15 Uncle Irv's Way (41-4)





LAND COURT PLAN 19231-0  
 CERTIFICATE #175270  
 ASSIGNMENTS MAP 41

- LEGEND**
- EXISTING CONTOUR
  - PROPOSED CONTOUR
  - EXISTING SPOT GRADE
  - PROPOSED SPOT GRADE
  - WATER SERVICE LINE
  - OVERHEAD UTILITY SERVICE
  - UNDERGROUND UTILITY SERVICE
  - TEST HOLE / BORING LOCATION
  - SEPTIC TANK
  - DISTRIBUTION BOX
  - SOIL ABSORPTION SYSTEM
  - RESERVED FOR FUTURE
  - UTILITY POLE
  - CATCH BASIN
  - FIRE HYDRANT
  - WELL
  - DRAINAGE MANHOLE
  - CONCRETE BOUND, FOUND
  - TOP OF BANK
  - LIMIT OF WORK
  - FENCE
  - EDGE OF CLEARING
  - ELECTRIC LINE



**ZONING TABLE**

SEASHORE DISTRICT	50 FEET
FRONT YARD (BETWEEN) SETBACK	25 FEET
SIDE AND REAR YARD SETBACKS	30 FEET
BUILDING HEIGHT	
EXISTING BUILDING COVERAGE	
BUILDING AREA	872.97± x 100 = 0.5%
LOT AREA	163,350.57±
EXISTING LOT COVERAGE	
HAZARDOUS WASTE (BUILDING, DECOR)	x 100
LOT AREA	1,087.97± x 100 = 1.1%
	163,350.57±



**Jen & Jeffrey Goldstein**  
 74 Fulham Street, West Newton, MA 02465

**EXISTING CONDITIONS PLAN**  
 37 OLD OUTERMOST ROAD, TRURO, MA

**J.M. O'REILLY & ASSOCIATES, INC.**  
 Professional Engineering & Land Surveying Services

1673 Main Street - Route 6A  
 Truro, MA 01963  
 (617) 888-8801  
 (617) 888-8802 Fax  
 (617) 888-8803  
 (617) 888-8804

DATE: 6/21/2019  
 BY: JMO  
 RFR: JMO  
 JMO-8721

GEN: JenGoldstein - 8721 - 37 Old Outermost Rd. Truro, MA 01963  
 DATE: 6/21/2019

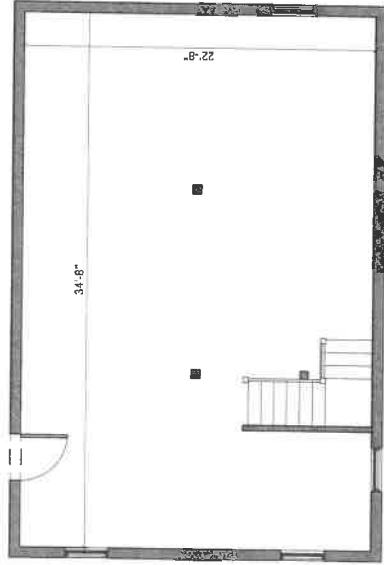


# SOIL TEST LOGS:

TEST HOLE 11: EL=159.52

DEPTH FROM SURFACE (FEET)	SOIL TYPE	SOIL COLOR	SOIL MOISTURE	OTHER
0-3	A	Shale	None	
3-6	B	Loam	None	
6-9	C	Medium Sand	None	
9-12	D	Gravel	None	
12-15	E	Gravel	None	
15-18	F	Gravel	None	
18-21	G	Gravel	None	
21-24	H	Gravel	None	
24-27	I	Gravel	None	
27-30	J	Gravel	None	
30-33	K	Gravel	None	
33-36	L	Gravel	None	
36-39	M	Gravel	None	
39-42	N	Gravel	None	
42-45	O	Gravel	None	
45-48	P	Gravel	None	
48-51	Q	Gravel	None	
51-54	R	Gravel	None	
54-57	S	Gravel	None	
57-60	T	Gravel	None	
60-63	U	Gravel	None	
63-66	V	Gravel	None	
66-69	W	Gravel	None	
69-72	X	Gravel	None	
72-75	Y	Gravel	None	
75-78	Z	Gravel	None	
78-81	AA	Gravel	None	
81-84	AB	Gravel	None	
84-87	AC	Gravel	None	
87-90	AD	Gravel	None	
90-93	AE	Gravel	None	
93-96	AF	Gravel	None	
96-99	AG	Gravel	None	
99-102	AH	Gravel	None	
102-105	AI	Gravel	None	
105-108	AJ	Gravel	None	
108-111	AK	Gravel	None	
111-114	AL	Gravel	None	
114-117	AM	Gravel	None	
117-120	AN	Gravel	None	
120-123	AO	Gravel	None	
123-126	AP	Gravel	None	
126-129	AQ	Gravel	None	
129-132	AR	Gravel	None	
132-135	AS	Gravel	None	
135-138	AT	Gravel	None	
138-141	AU	Gravel	None	
141-144	AV	Gravel	None	
144-147	AW	Gravel	None	
147-150	AX	Gravel	None	
150-153	AY	Gravel	None	
153-156	AZ	Gravel	None	
156-159	BA	Gravel	None	
159-162	BB	Gravel	None	
162-165	BC	Gravel	None	
165-168	BD	Gravel	None	
168-171	BE	Gravel	None	
171-174	BF	Gravel	None	
174-177	BG	Gravel	None	
177-180	BH	Gravel	None	
180-183	BI	Gravel	None	
183-186	BJ	Gravel	None	
186-189	BK	Gravel	None	
189-192	BL	Gravel	None	
192-195	BM	Gravel	None	
195-198	BN	Gravel	None	
198-201	BO	Gravel	None	
201-204	BP	Gravel	None	
204-207	BQ	Gravel	None	
207-210	BR	Gravel	None	
210-213	BS	Gravel	None	
213-216	BT	Gravel	None	
216-219	BU	Gravel	None	
219-222	BV	Gravel	None	
222-225	BW	Gravel	None	
225-228	BX	Gravel	None	
228-231	BY	Gravel	None	
231-234	BZ	Gravel	None	
234-237	CA	Gravel	None	
237-240	CB	Gravel	None	
240-243	CC	Gravel	None	
243-246	CD	Gravel	None	
246-249	CE	Gravel	None	
249-252	CF	Gravel	None	
252-255	CG	Gravel	None	
255-258	CH	Gravel	None	
258-261	CI	Gravel	None	
261-264	CJ	Gravel	None	
264-267	CK	Gravel	None	
267-270	CL	Gravel	None	
270-273	CM	Gravel	None	
273-276	CN	Gravel	None	
276-279	CO	Gravel	None	
279-282	CP	Gravel	None	
282-285	CQ	Gravel	None	
285-288	CR	Gravel	None	
288-291	CS	Gravel	None	
291-294	CT	Gravel	None	
294-297	CU	Gravel	None	
297-300	CV	Gravel	None	
300-303	CW	Gravel	None	
303-306	CX	Gravel	None	
306-309	CY	Gravel	None	
309-312	CZ	Gravel	None	
312-315	DA	Gravel	None	
315-318	DB	Gravel	None	
318-321	DC	Gravel	None	
321-324	DD	Gravel	None	
324-327	DE	Gravel	None	
327-330	DF	Gravel	None	
330-333	DG	Gravel	None	
333-336	DH	Gravel	None	
336-339	DI	Gravel	None	
339-342	DJ	Gravel	None	
342-345	DK	Gravel	None	
345-348	DL	Gravel	None	
348-351	DM	Gravel	None	
351-354	DN	Gravel	None	
354-357	DO	Gravel	None	
357-360	DP	Gravel	None	
360-363	DQ	Gravel	None	
363-366	DR	Gravel	None	
366-369	DS	Gravel	None	
369-372	DT	Gravel	None	
372-375	DU	Gravel	None	
375-378	DV	Gravel	None	
378-381	DW	Gravel	None	
381-384	DX	Gravel	None	
384-387	DY	Gravel	None	
387-390	DZ	Gravel	None	
390-393	EA	Gravel	None	
393-396	EB	Gravel	None	
396-399	EC	Gravel	None	
399-402	ED	Gravel	None	
402-405	EE	Gravel	None	
405-408	EF	Gravel	None	
408-411	EG	Gravel	None	
411-414	EH	Gravel	None	
414-417	EI	Gravel	None	
417-420	EJ	Gravel	None	
420-423	EK	Gravel	None	
423-426	EL	Gravel	None	
426-429	EM	Gravel	None	
429-432	EN	Gravel	None	
432-435	EO	Gravel	None	
435-438	EP	Gravel	None	
438-441	EQ	Gravel	None	
441-444	ER	Gravel	None	
444-447	ES	Gravel	None	
447-450	ET	Gravel	None	
450-453	EU	Gravel	None	
453-456	EV	Gravel	None	
456-459	EW	Gravel	None	
459-462	EX	Gravel	None	
462-465	EY	Gravel	None	
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471-474	FB	Gravel	None	
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501-504	FL	Gravel	None	
504-507	FM	Gravel	None	
507-510	FN	Gravel	None	
510-513	FO	Gravel	None	
513-516	FP	Gravel	None	
516-519	FQ	Gravel	None	
519-522	FR	Gravel	None	
522-525	FS	Gravel	None	
525-528	FT	Gravel	None	
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534-537	FW	Gravel	None	
537-540	FX	Gravel	None	
540-543	FY	Gravel	None	
543-546	FZ	Gravel	None	
546-549	GA	Gravel	None	
549-552	GB	Gravel	None	
552-555	GC	Gravel	None	
555-558	GD	Gravel	None	
558-561	GE	Gravel	None	
561-564	GF	Gravel	None	
564-567	GG	Gravel	None	
567-570	GH	Gravel	None	
570-573	GI	Gravel	None	
573-576	GJ	Gravel	None	
576-579	GK	Gravel	None	
579-582	GL	Gravel	None	
582-585	GM	Gravel	None	
585-588	GN	Gravel	None	
588-591	GO	Gravel	None	
591-594	GP	Gravel	None	
594-597	GQ	Gravel	None	
597-600	GR	Gravel	None	
600-603	GS	Gravel	None	
603-606	GT	Gravel	None	
606-609	GU	Gravel	None	
609-612	GV	Gravel	None	
612-615	GW	Gravel	None	
615-618	GX	Gravel	None	
618-621	GY	Gravel	None	
621-624	GZ	Gravel	None	
624-627	HA	Gravel	None	
627-630	HB	Gravel	None	
630-633	HC	Gravel	None	
633-636	HD	Gravel	None	
636-639	HE	Gravel	None	
639-642	HF	Gravel	None	
642-645	HG	Gravel	None	
645-648	HH	Gravel	None	
648-651	HI	Gravel	None	
651-654	HJ	Gravel	None	
654-657	HK	Gravel	None	
657-660	HL	Gravel	None	
660-663	HM	Gravel	None	
663-666	HN	Gravel	None	
666-669	HO	Gravel	None	
669-672	HP	Gravel	None	
672-675	HQ	Gravel	None	
675-678	HR	Gravel	None	
678-681	HS	Gravel	None	
681-684	HT	Gravel	None	
684-687	HU	Gravel	None	
687-690	HV	Gravel	None	
690-693	HW	Gravel	None	
693-696	HX	Gravel	None	
696-699	HY	Gravel	None	
699-702	HZ	Gravel	None	
702-705	IA	Gravel	None	
705-708	IB	Gravel	None	
708-711	IC	Gravel	None	
711-714	ID	Gravel	None	
714-717	IE	Gravel	None	
717-720	IF	Gravel	None	
720-723	IG	Gravel	None	
723-726	IH	Gravel	None	
726-729	II	Gravel	None	
729-732	IJ	Gravel	None	
732-735	IK	Gravel	None	
735-738	IL	Gravel	None	
738-741	IM	Gravel	None	
741-744	IN	Gravel	None	
744-747	IO	Gravel	None	
747-750	IP	Gravel	None	
750-753	IQ	Gravel	None	
753-756	IR	Gravel	None	
756-759	IS	Gravel	None	
759-762	IT	Gravel	None	
762-765	IU	Gravel	None	
765-768	IV	Gravel	None	
768-771	IV	Gravel	None	
771-774	IV	Gravel	None	
774-777	IV	Gravel	None	
777-780	IV	Gravel	None	
780-783	IV	Gravel	None	
783-786	IV	Gravel	None	
786-789	IV	Gravel	None	
789-792	IV	Gravel	None	
792-795	IV	Gravel	None	
795-798	IV	Gravel	None	
798-801	IV	Gravel	None	
801-804	IV	Gravel	None	
804-807	IV	Gravel	None	
807-810	IV	Gravel	None	
810-813	IV	Gravel	None	
813-816	IV	Gravel	None	
816-819	IV	Gravel	None	
819-822	IV	Gravel	None	
822-825	IV	Gravel	None	
825-828	IV	Gravel	None	
828-831	IV	Gravel	None	
831-834	IV	Gravel	None	
834-837	IV	Gravel	None	
837-840	IV	Gravel	None	
840-843	IV	Gravel	None	
843-846	IV	Gravel	None	
846-849	IV	Gravel	None	
849-852	IV	Gravel	None	
852-855	IV	Gravel	None	
855-858	IV	Gravel	None	
858-861	IV	Gravel	None	
861-864	IV	Gravel	None	
864-867	IV	Gravel	None	
867-870	IV	Gravel	None	
870-873	IV	Gravel	None	
873-876	IV	Gravel	None	
876-879	IV	Gravel	None	
879-882	IV	Gravel	None	
882-885	IV	Gravel	None	
885-888	IV	Gravel	None	
888-891	IV	Gravel	None	
891-894	IV	Gravel	None	
894-897	IV	Gravel	None	
897-900	IV	Gravel	None	
9				





**1** EXISTING BASEMENT PLAN  
SCALE:  $\frac{1}{8}$ " = 1'-0"



**2** EXISTING FIRST FLOOR PLAN (864FT2)  
SCALE:  $\frac{1}{8}$ " = 1'-0"



EXTERIOR WALL TO WALL: 864FT2

**3** EXISTING SECOND FLOOR PLAN (864FT2)  
SCALE:  $\frac{1}{8}$ " = 1'-0"

**C&J KATZ STUDIO**

60 K Street  
Boston, MA 02127  
617 464 0330  
www.candjkatz.com

**GOLDSTEIN RESIDENCE**  
37 Old Outermost Road  
Truro, MA  
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887



NORTH

GENERAL NOTES:  
1.

DATE: June 12, 2019

SCALE:  $\frac{1}{8}$ " = 1'-0"  
EXISTING HOUSE  
PLANS

**A-10**

C&J KATZ STUDIO

60 K Street  
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GOLDSTEIN RESIDENCE  
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Truro, MA

ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887



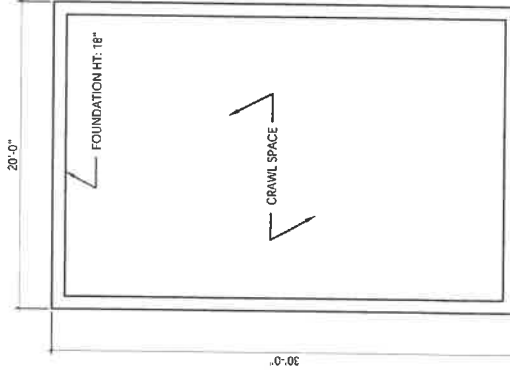
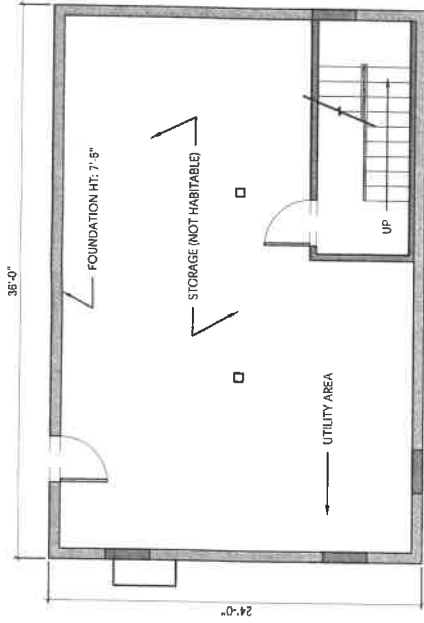
NORTH

GENERAL NOTES:  
1.

DATE: June 12, 2019

SCALE:  $\frac{3}{8}$ " = 1'-0"  
MAIN HOUSE- EXISTING  
BASEMENT PLAN

A-00



60 K Street  
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617 464 0330  
[www.candjkatz.com](http://www.candjkatz.com)

ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887



**GENERAL NOTES:**

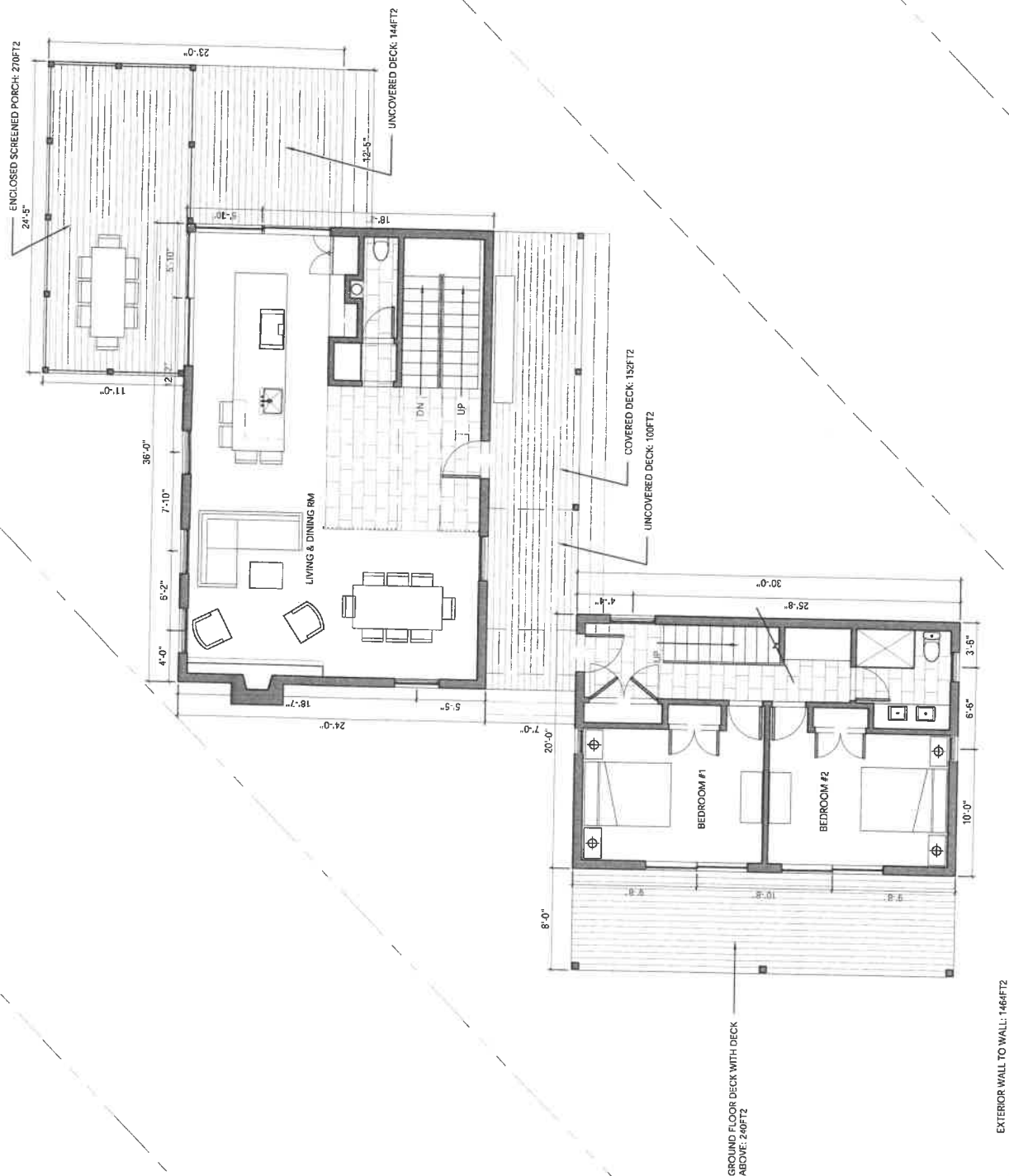
1.

DATE: June 12, 2019

SCALE:  $\frac{1}{8}" = 1' \setminus 0"$

MAIN HOUSE-  
PROPOSED FIRST FLOOR

A-01

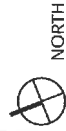


# C&J KATZ STUDIO

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## GOLDSTEIN RESIDENCE

37 Old Outermost Road  
Truro, MA  
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

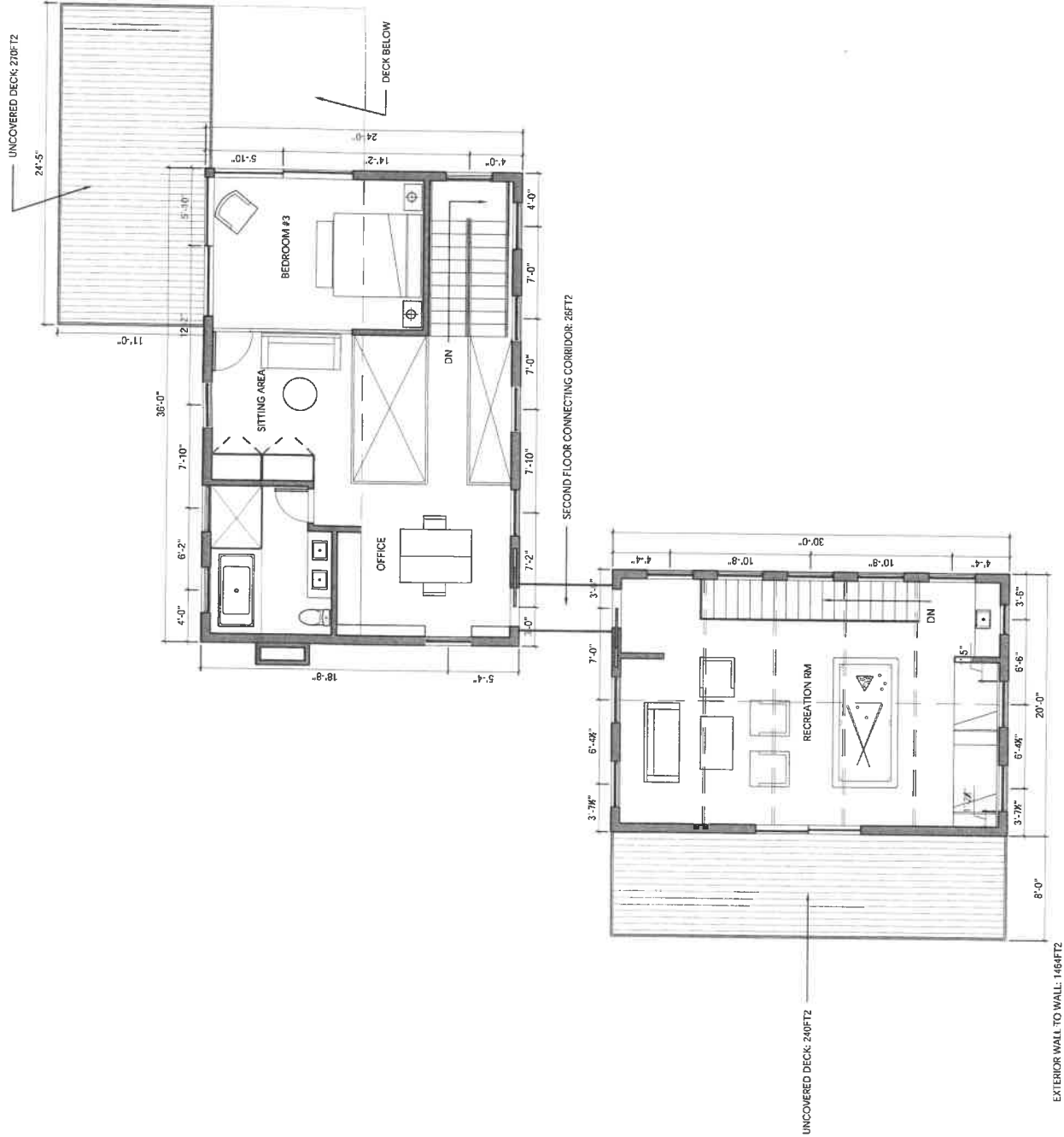


GENERAL NOTES:  
1.

DATE: June 12, 2019

SCALE:  $\frac{1}{8}" = 1'-0"$

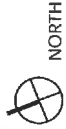
MAIN  
HOUSE-PROPOSED  
SECOND FLOOR  
**A-02**



C&J KATZ STUDIO

60 K Street  
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617 464 0330  
www.candjkatz.com

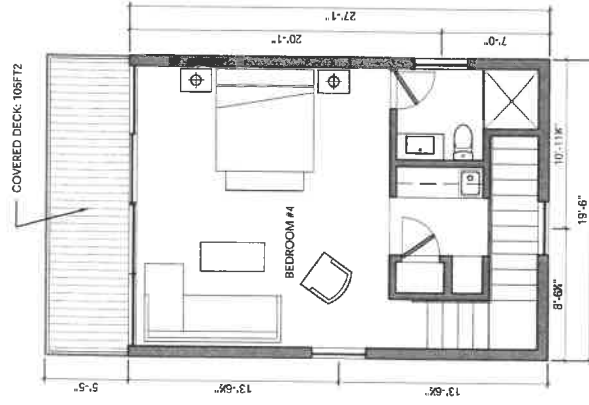
GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Truro, MA  
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887



GENERAL NOTES:  
1.

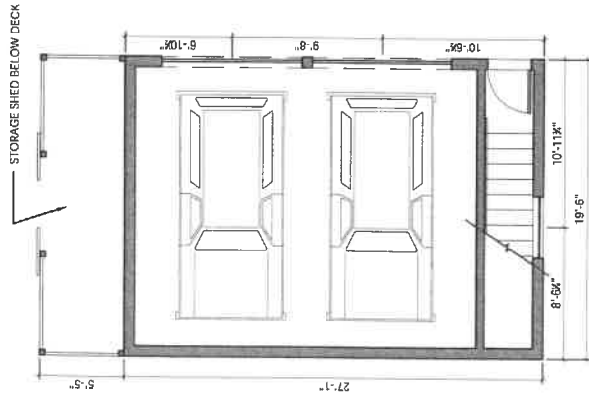
DATE: June 12, 2019

SCALE:  $\frac{1}{8}" = 1'10"$   
GARRAGE &  
HABITABLE STUDIO-  
PROPOSED PLANS  
**A-03**



EXTERIOR WALL TO WALL: 528FT2

**2** SECOND FLOOR  
SCALE:  $\frac{1}{8}" = 1'10"$



EXTERIOR WALL TO WALL: 528FT2

**1** GARAGE & STORAGE  
SCALE:  $\frac{1}{8}" = 1'10"$

# C&J KATZ STUDIO

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GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Turo, MA

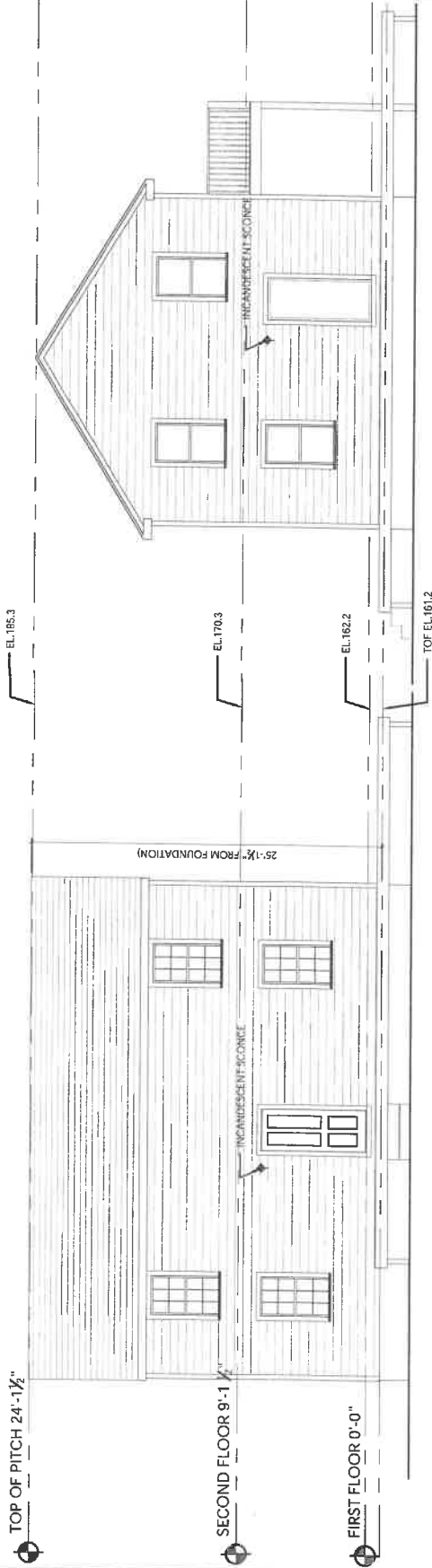
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

CONTRACTOR  
NAME  
Street Address  
City, State  
Phone Number

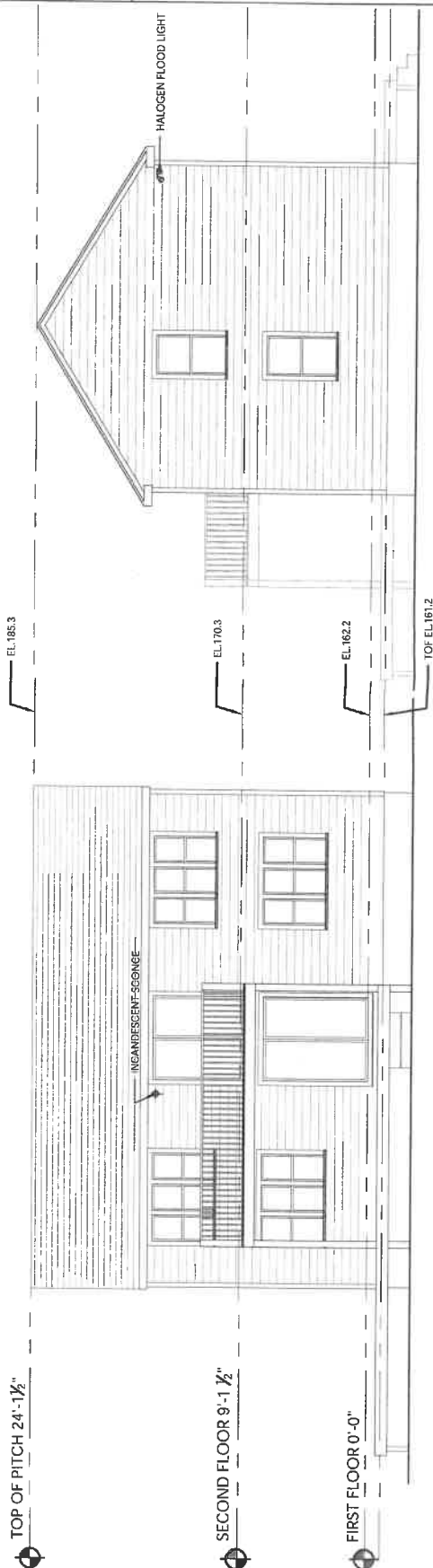
DATE: June 20, 2019

SCALE: AS NOTED  
EXISTING ELEVATIONS

## A-20



1 SOUTH ELEVATION  
SCALE:  $\frac{1}{8}" = 1'-0"$



2 EAST ELEVATION  
SCALE:  $\frac{1}{8}" = 1'-0"$

TOP OF PITCH 24:1 1/2"

SECOND FLOOR 9'-1 1/2"

FIRST FLOOR 0'-0"

TOP OF PITCH 24:1 1/2"

SECOND FLOOR 9'-1 1/2"

FIRST FLOOR 0'-0"

3 NORTH ELEVATION  
SCALE:  $\frac{1}{8}" = 1'-0"$

4 WEST ELEVATION  
SCALE:  $\frac{1}{8}" = 1'-0"$

C&J KATZ STUDIO

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GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Truro, MA

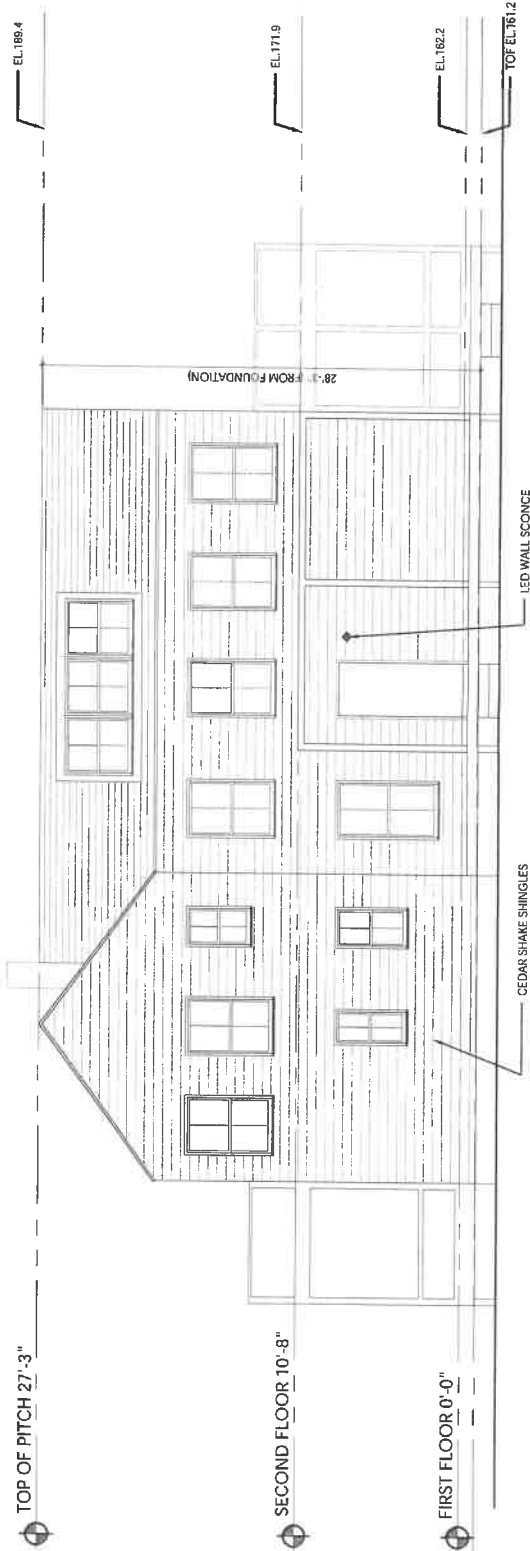
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

CONTRACTOR  
NAME  
Street Address  
City, State  
Phone Number

DATE: June 20, 2019

SCALE: AS NOTED  
MAIN HOUSE-PROPOSED  
SOUTH ELEVATION

A-21



1 SOUTH ELEVATION  
SCALE:  $\frac{1}{8}'' = 1'-0''$

C&J KATZ STUDIO

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GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Turo, MA

ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

CONTRACTOR  
NAME  
Street Address  
City, State  
Phone Number

DATE: June 20, 2019

SCALE: AS NOTED  
MAIN HOUSE - PROPOSED  
EAST ELEVATION

A-22



1 EAST ELEVATION  
SCALE:  $\frac{1}{8}$ " = 1'-0"



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GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Truro, MA

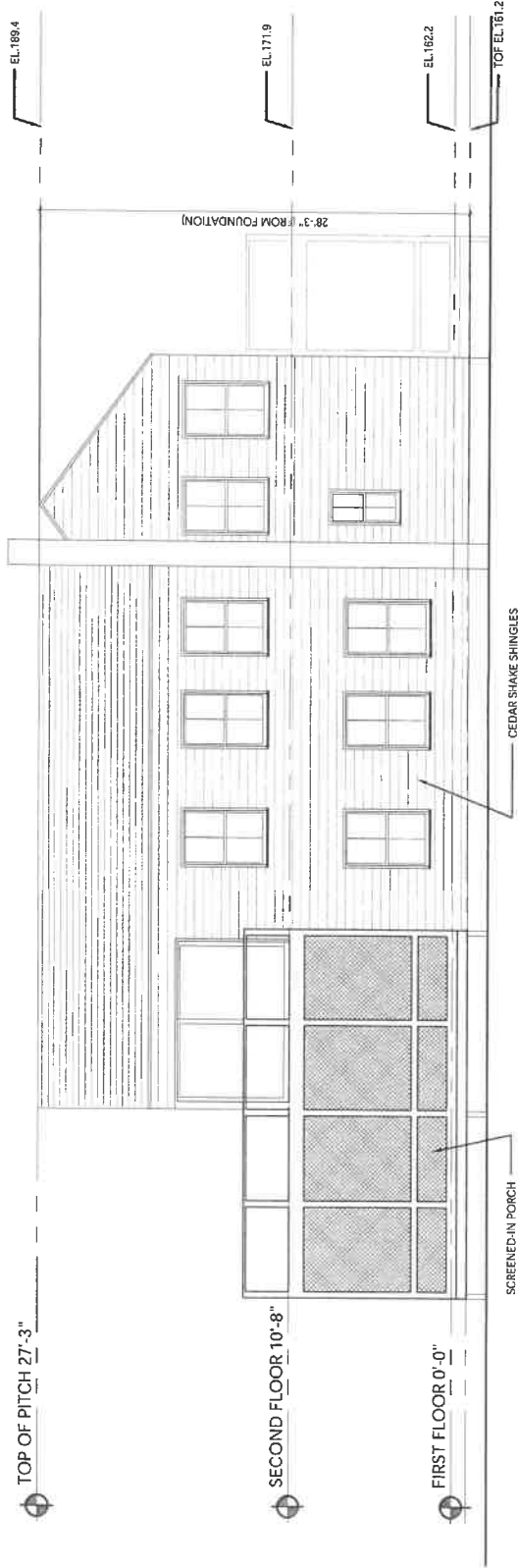
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

CONTRACTOR  
NAME  
Street Address  
City, State  
Phone Number

DATE: June 20, 2019

SCALE: AS NOTED  
MAIN HOUSE - PROPOSED  
NORTH ELEVATION

A-23



1 NORTH ELEVATION  
SCALE: 1/8" = 1'-0"

C&J KATZ STUDIO

60 K Street  
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www.candjkatz.com

GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Truro, MA

ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

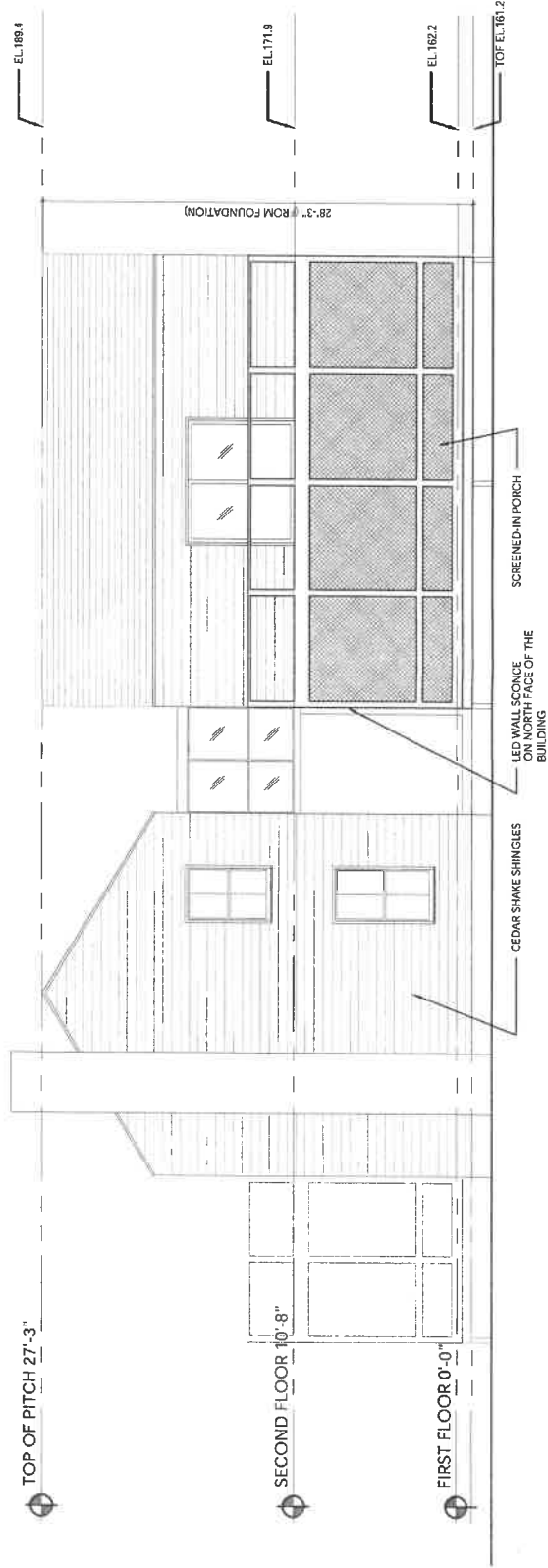
CONTRACTOR  
NAME  
Street Address  
City, State  
Phone Number

DATE: June 20, 2019

SCALE: AS NOTED

MAIN HOUSE- PROPOSED  
WEST ELEVATION

A-24



C&J KATZ STUDIO

60 K Street  
Boston, MA 02127  
617 464 0330  
www.candjkatz.com

GOLDSTEIN RESIDENCE  
37 Old Outermost Road  
Truro, MA

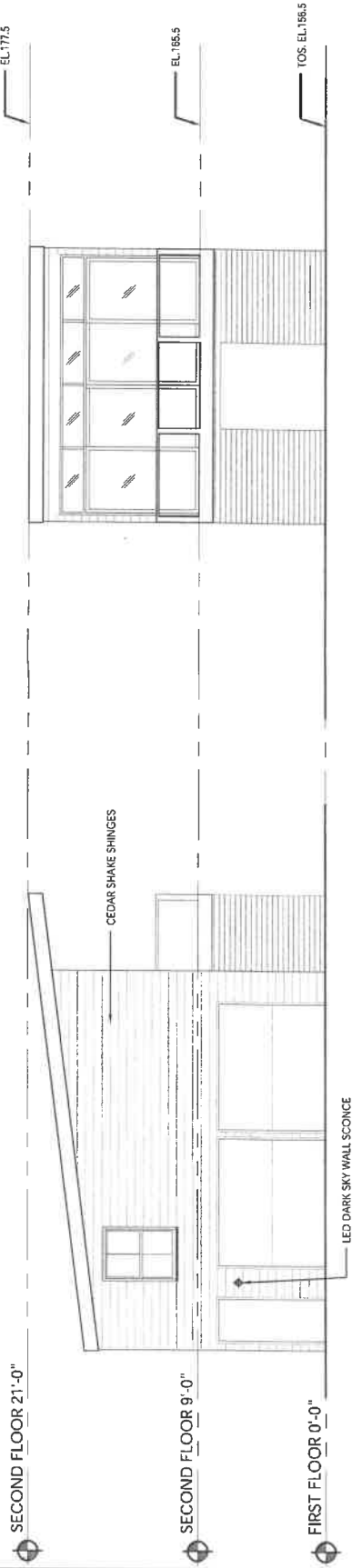
ARCHITECT  
A3 Architects  
831 Main Street  
Dennis, MA  
508-694-7887

CONTRACTOR  
NAME  
Street Address  
City, State  
Phone Number

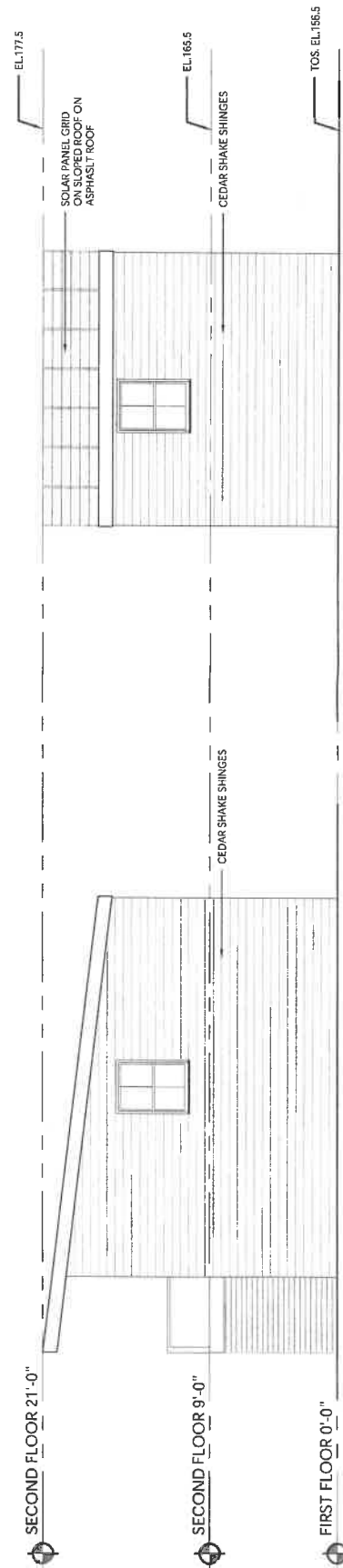
DATE: June 20, 2019

SCALE: AS NOTED  
HABITABLE STUDIO.  
PROPOSED ELEVATIONS

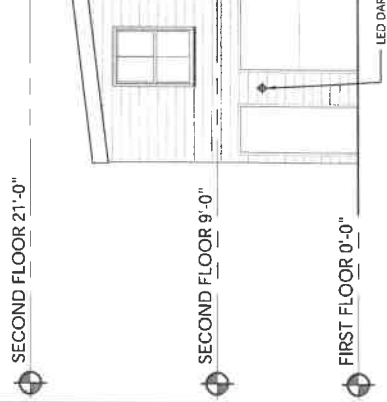
A-25



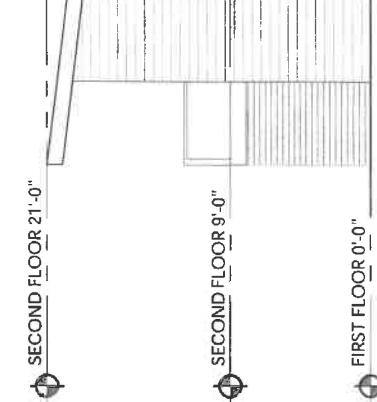
1 NORTH ELEVATION  
SCALE:  $\frac{1}{8}$ " = 1'-0"



4 SOUTH ELEVATION  
SCALE:  $\frac{1}{8}$ " = 1'-0"



1 EAST ELEVATION  
SCALE:  $\frac{1}{8}$ " = 1'-0"



2 WEST ELEVATION  
SCALE:  $\frac{1}{8}$ " = 1'-0"



# TOWN OF TRURO

## Planning Department

P.O. Box 2030, Truro, MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

To: Planning Board  
From: Jessica Bardi, Interim Town Planner  
Date: July 15, 2019 (for the July 24<sup>th</sup> Meeting)  
Re: 2019-003/PB Accessory Dwelling Unit Permit, 16 Glacier Drive, Staff Report

---

**2019-003 PB – Christopher Lucy**, for property located at 16 Glacier Drive (Atlas Map 47, Parcel 150). Applicant seeks an Accessory Dwelling Unit Permit pursuant to Section 40.2 of the Truro Zoning Bylaw. The proposed location of the Accessory Dwelling Unit is within the existing garage structure on the property.

### **Completeness of Application**

The Applicant has submitted the following materials:

1. Application for Accessory Dwelling Unit Permit, dated June 17, 2019;
2. Certified Abutters List from the Town of Truro Assessors Office;
3. "Site Plan, 16 Glacier Drive", dated June 3, 2019, prepared by J.C. Ellis Design, Sheet 1 of 3;
4. "Septic System Design Plan, 16 Glacier Drive", dated June 3, 2019, prepared by J.C. Ellis Design, Sheet 2 of 3;
5. "Septic System Upgrade Plan, 16 Glacier Drive", dated June 3, 2019, prepared by J.C. Ellis Design, Sheet 3 of 3;
6. Building Plans:
  - a. "Existing Dwelling – Existing Front & Right Side Elevations", Sheet 1 of 3, prepared by ARC Design, LLC, dated March 31, 2019;
  - b. "Existing Dwelling – Existing Rear & Left Side Elevations", Sheet 2 of 3, prepared by ARC Design, LLC, dated March 31, 2019;
  - c. "Existing Dwelling – Existing Floor Plans", Sheet 3 of 3, prepared by ARC Design, LLC, dated March 31, 2019;
  - d. "Proposed Garage Attic Conversion – Front Elevation, Right Side Elevation", Sheet 1 of 3, prepared by ARC Designs, LLC, dated May 27, 2019;
  - e. "Proposed Garage Attic Conversion – Rear Elevation, Left Side Elevation", Sheet 2 of 3, prepared by ARC Designs, LLC, dated May 27, 2019;

- f. “Proposed Garage Attic Conversion – Lower Level Plan, First Floor Plan”, Sheet 3 of 3, prepared by ARC Designs, LLC, dated May 27, 2019.
7. Approval of Title V Variance by the Health Department, dated June 19, 2019;
8. Affidavit of Applicant declaring ADU will be rented on a twelve-month basis.

### **Public Notice**

Notice was published in the Banner on July 11 and July 18, 2019 and the abutters were notified.

### **Planning Staff Comments**

The submission was reviewed against the requirements of §40.2 Accessory Dwelling Unit in the Truro Zoning Bylaw:

<b>Requirements outlined in §40.2 Accessory Dwelling Unit</b>	<b>Documentation and Recommendations</b>
<b>Requirement 1:</b> One Accessory Dwelling Unit (ADU) per buildable lot may be allowed in any zoning district by obtaining an ADU Permit from the Planning Board	One ADU is shown on the plan in a residential district.
<b>Requirement 2:</b> An ADU may be established within or attached to a principal dwelling, principal structure, or accessory structure, or constructed as a detached unit, and must be located on the same lot as the primary dwelling	ADU is proposed within an existing, detached structure on the same lot as the primary dwelling.
<b>Requirement 3:</b> The ADU must be in conformity with the State Building Code, Title V of the State Sanitary Code and all applicable town health, building, zoning and other local laws and regulations	The Applicant has received a Variance from the Health Department for use of an alternative septic system on the property.
<b>Requirement 4:</b> An ADU within or attached to a principal dwelling, principal structure or accessory structure that is a pre-existing nonconforming use or structure shall not increase any existing nonconformity or create a new nonconformity without first obtaining a Permit or Variance, respectively, from the Zoning Board of Appeals	N/A
<b>Permit Criteria 1:</b> The ADU shall be a complete, separate housekeeping unit containing both kitchen and sanitary facilities	ADU has a complete separate housekeeping unit containing a kitchen and bathroom, see building plans, sheet 3.

<p><b>Permit Criteria 2:</b> The ADU shall not contain more than one thousand (1,000) square feet nor less than four hundred (400) square feet of Gross Floor Area as that term is defined in Section II of this Zoning By-law. Once an ADU has been added to a dwelling, structure or lot, the ADU shall not be enlarged beyond the square footage specified in the permit granted pursuant to this section without first obtaining a subsequent permit from the Planning Board, and in no case shall an ADU be permitted to exceed the square footage allowed by this section.</p>	<p>ADU is approx. 700 s.f.</p> <p>If a permit is granted, Board should consider adding language about enlargement of the ADU in the conditions of the permit (see last sentence of Permit Criteria 2).</p>
<p><b>Permit Criteria 3:</b> At least two (2) off street parking spaces in addition to parking otherwise required for the property is required for an ADU</p>	<p>Section 30.9 of the Bylaw requires a minimum of 2 spaces for the primary dwelling and 2 spaces for the ADU.</p> <p>The Applicant proposes 2 off-street parking spaces for the ADU, see Site Plan.</p>
<p><b>Permit Criteria 4:</b> An ADU shall be clearly subordinate in use, size and design to the principal dwelling or structure, considering the following: building architectural details, roof design, building spacing and orientation, building screening, door and window size and location, and building materials. When accessory to a principal dwelling, the intent is to retain the appearance of a single-family dwelling and the privacy of abutters.</p>	<p>ADU is approx. 700 s.f.</p> <p>Primary dwelling is approx. 2,782 s.f.</p>
<p><b>Permit Criteria 5:</b> The principal dwelling and ADU and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings or units thereon shall not be placed in a condominium form of ownership.</p>	<p>If permit is granted, Permit Criteria #5 can be a condition of that permit.</p>
<p><b>Permit Criteria 6:</b> Either the ADU or the principal dwelling on a lot with an ADU must be leased for a term of at least twelve (12) months. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited. Proof of year-round rental shall be provided annually to the Building Commissioner by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as a primary residence</p>	<p>If permit is granted, Permit Criteria #6 can be a condition of that permit. Applicant submitted an affidavit declaring that the ADU will be rented on a 12-month basis.</p>

<p><b>Permit Criteria 7:</b> ADUs permitted under this section shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees</p>	<p>If permit is granted, Permit Criteria #7 can be a condition of that permit</p>
--	---

### **Planning Board Action:**

#### **Affirmative Motion:**

I move in the matter of 2019-003 PB, Christopher Lucy, to grant a Permit for an Accessory Dwelling Unit pursuant to §40.2 of the Truro Zoning Bylaw with respect to property located at 16 Glacier Drive in accordance with the plans submitted with this application, subject to the following conditions:

1. Once an ADU has been added to a dwelling, structure or lot, the ADU shall not be enlarged beyond the square footage specified in the permit granted pursuant to §40.2 of the Truro Zoning Bylaw without first obtaining a subsequent permit from the Planning Board, and in no case shall an ADU be permitted to exceed the square footage allowed by §40.2 of the Truro Zoning Bylaw.
2. The principal dwelling and ADU and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings or units thereon shall not be placed in a condominium form of ownership.
3. Either the ADU or the principal dwelling on a lot with an ADU must be leased for a term of at least twelve (12) months. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited. Proof of year-round rental shall be provided annually to the Building Commissioner by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as a primary residence.
4. The ADU shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees.

#### **Negative Motion:**

I move in the matter of 2019-003, Christopher Lucy, to deny the application for an Accessory Dwelling Unit pursuant to §40.2 of the Truro Zoning Bylaw with respect to property at 16 Glacier Drive based on the following:

1. The imposition of reasonable conditions will not ensure that the ADU will conform to the standards and criteria described herein, and/or
2. The ADU does not comply with the requirements of the Truro Zoning Bylaw.



# Town of Truro Planning Board

P O. Box 2030, Truro, MA 02666

## APPLICATION FOR ACCESSORY DWELLING UNIT PERMIT

To the Town Clerk and the Planning Board of the Town of Truro, MA

Date JUNE 17, 2019

The undersigned hereby files an application with the Truro Planning Board for the following:

☒ *Accessory Dwelling Unit* pursuant to §40.2 of the Truro Zoning Bylaw

### 1. General Information

Description of Property and Proposed Project PROPOSED ADU TO BE CREATED IN  
UPPER LEVEL OF EXISTING GARAGE LOCATED AT 16 GLACIER  
DRIVE

Property Address 16 GLACIER DRIVE, TRURO Map(s) and Parcel(s) 47, 150

Applicant's Name CHRISTOPHER LUCY

Applicant's Legal Mailing Address P.O. BOX 944, TRURO, MA 02666

Applicant's Phone(s), Fax and Email (H) 508-349-1810, (C) 508-237-1039, HOMELY1@COMCAST.NET

Applicant is one of the following: (please check appropriate box)

\*Written Permission of the owner is  
required for submittal of this application

☒ Owner ☐ Prospective Buyer\* ☐ Other\*

Registry of Deeds title reference: Book 7620 Page 246 or Certificate of Title  
Number \_\_\_\_\_ and Land Ct. Lot # \_\_\_\_\_ and Plan # \_\_\_\_\_

Owner's Name and Address SAME AS ABOVE

Representative's Name and Address \_\_\_\_\_

Representative's Phone(s), Fax and Email \_\_\_\_\_

2. The completed application shall also be submitted **electronically** to the Town Planner at planner1@truro-ma.gov in its entirety (including all plans and attachments).

- Application shall include each of the requirements noted in §40.2D Procedure. Those applications not fulfilling the criteria of this section shall be deemed incomplete and will not be accepted, or acted upon, by the Planning Board.
- The applicant is *advised* to consult with the Building Commissioner, Planning Department, Conservation Department, and/or Health Department prior to submitting this application.
- Additionally, Site Plan Review is **required** for construction, alteration, or modification of any Seashore District property (i) which results in the addition of more than one thousand (1,000) square feet of gross floor area (the aggregate gross floor area of all structures on the project lot) to an existing structure or structures, (ii) which adds an additional story to an existing structure, or (iii) which constitutes the construction or reconstruction of a single-family dwelling or a two-family dwelling. (See §70.4)

Signature(s)

CHRISTOPHER LUCY

Applicant's/Representative Printed Name(s)

Applicant's/Representative Signature

CHRISTOPHER LUCY

Owner(s) Printed Name(s) or written permission

Owner(s) Signature or written permission

Your signature on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property





# TOWN OF TRURO

## Assessors Office Certified Abutters List Request Form

RECEIVED

MAR 28 2019

ASSESSOR'S OFFICE  
TOWN OF TRURO

DATE: 3/28/19

NAME OF APPLICANT: CHRISTOPHER LUGY

NAME OF AGENT (if any): \_\_\_\_\_

MAILING ADDRESS: P.O. Box 944

CONTACT: HOME/CELL 508-237-1039 EMAIL HOMELY1@comcast.net

PROPERTY LOCATION: 16 GLACIER DRIVE  
(street address)

PROPERTY IDENTIFICATION NUMBER: MAP 47 PARCEL 150 EXT. \_\_\_\_\_  
(if condominium)

### ABUTTERS LIST NEEDED FOR:

(please check all applicable)

FEE: \$15.00 per checked item

(Fee must accompany the application unless other arrangements are made)

X Board of Health<sup>5</sup>  
\_\_\_\_ Cape Cod Commission  
\_\_\_\_ Conservation Commission<sup>4</sup>  
\_\_\_\_ Licensing  
Type: \_\_\_\_\_

Planning Board (PB)  
\_\_\_\_ Special Permit<sup>1</sup>  
\_\_\_\_ Site Plan<sup>2</sup>  
\_\_\_\_ Preliminary Subdivision<sup>3</sup>  
\_\_\_\_ Definitive Subdivision<sup>3</sup>

Zoning Board of Appeals (ZBA)  
\_\_\_\_ Special Permit<sup>1</sup>  
\_\_\_\_ Variance<sup>1</sup>

\_\_\_\_ Other \_\_\_\_\_

X Accessory Dwelling Unit (ADU)<sup>2</sup>

PD cash

(Fee: Inquire with Assessors)

(Please Specify)

**Note: Per M.G.L., processing may take up to 10 calendar days. Please plan accordingly.**

### THIS SECTION FOR ASSESSORS OFFICE USE ONLY

Date request received by Assessors: 3/28/19 Date completed: 3/29/19

List completed by: Laura Feigen

<sup>1</sup>Abutters, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line.

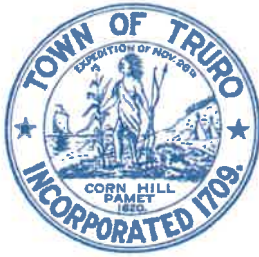
<sup>2</sup>Abutters to the subject property, abutters to the abutters, and owners of properties across the street from the subject property.

<sup>3</sup>Landowners immediately bordering the proposed subdivision, landowners immediately bordering the immediate abutters, and landowners located across the streets and ways bordering the proposed subdivision.

<sup>4</sup>All abutters within three hundred feet of parcel. **Note:** Responsibility of applicant to notify abutters and produce evidence as required.

<sup>5</sup>Abutters sharing any boundary or corner in any direction – including land across a street, river or stream. **Note:** Responsibility of applicant to notify abutters and produce evidence as required.

LG 3/29/19



**TRURO ASSESSORS OFFICE**

**PO Box 2012 Truro, MA 02666**

**Telephone: (508) 214-0921**

**Fax: (508) 349-5506**

**Date:** March 29, 2019

**To:** Christopher Lucy

**From:** Assessors Department

**Certified abutters list variance application for:** Map 47 Parcel 150

Attached is a list of abutters for the property located at 16 Glacier Drive. The current owners are Christopher and Amy Lucy.

The names and addresses of the abutters are as of March 22, 2019 according to the most recent documents received from the Barnstable County Registry of Deeds.

Certified by:

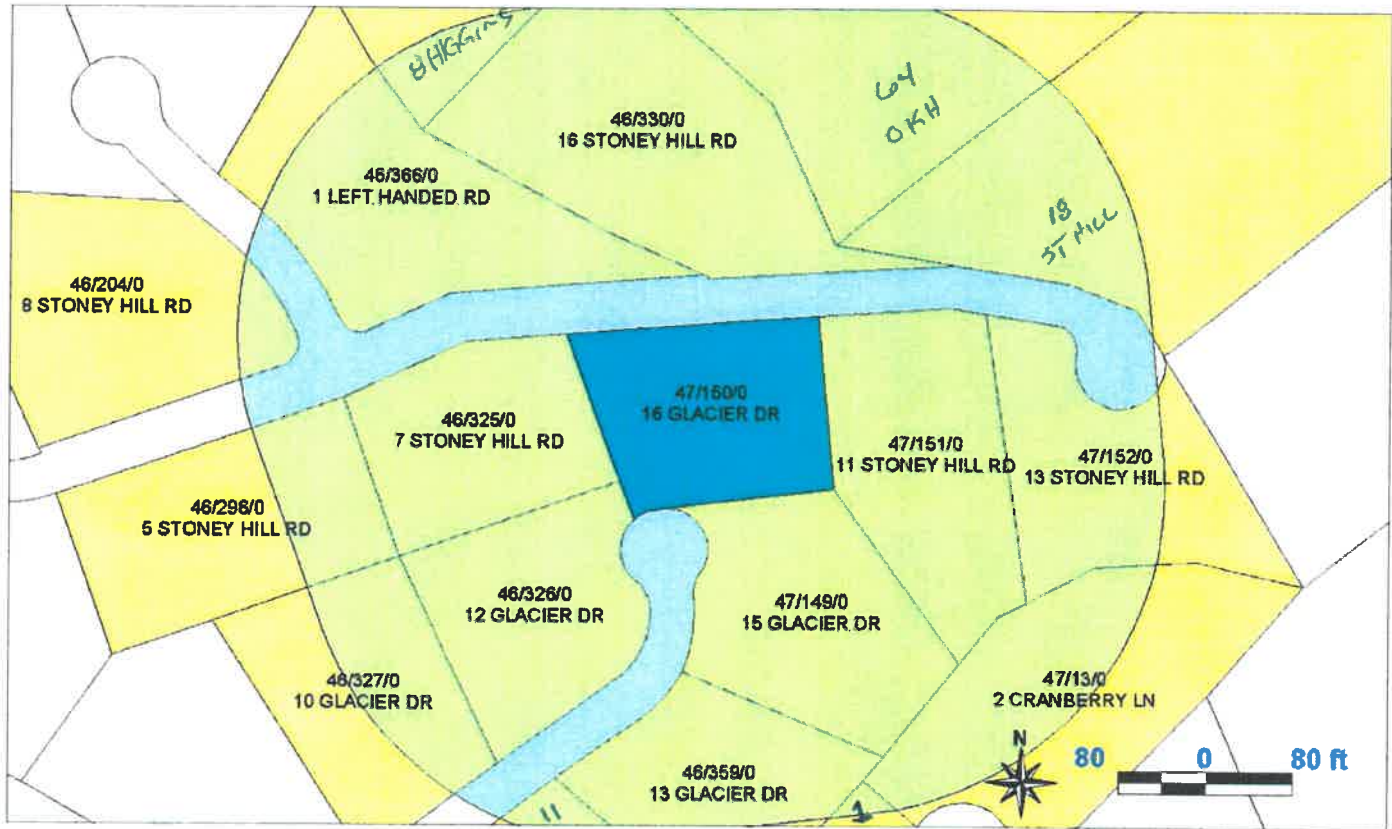
Laura Geiges  
Assistant Assessor

*Re: ADU*

15 Glacier Drive  
Map 47 Parcel 150  
ADU

TOWN OF TRURO, MA  
BOARD OF ASSESSORS  
P.O. BOX 2012, TRURO MA 02666

Abutters List Within 300 feet of Parcel 47/150/0



Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
2403	46-181-0-R	THOMAS MARTIN P & RIGBY WILLIAM T JR	8 HIGGINS WAY	PO BOX 982	TRURO	MA	02666-0982
2425	46-204-0-R	BURHOE SHANE R & ADRIENNE S	8 STONEY HILL RD	PO BOX 574	NO TRURO	MA	02652
2510	46-296-0-R	ROSE TIMOTHY I	5 STONEY HILL RD	PO BOX 20	TRURO	MA	02666-0020
2530	46-325-0-R	SZARKOWICZ-NAIR JACALYN	7 STONEY HILL RD	514 FERN ST	HARTFORD	CT	06107
2531	46-326-0-R	OXToby KENNETH B & CORBIN JANE R	12 GLACIER DR	PO BOX 30	TRURO	MA	02666-0030
2532	46-327-0-R	OXToby KENNETH B & CORBIN JANE R	10 GLACIER DR	PO BOX 30	TRURO	MA	02666-0030
2535	46-330-0-R	HARRY L PALMER FAM TRUST TRS: PALMER HARRY L	16 STONEY HILL RD	PO BOX 922	PROVINCETOWN	MA	02657
2563	46-358-0-R	SLATER RICHARD C & DEBORAH Y	11 GLACIER DR	37 WYMAN ST	NEWTON	MA	02468
2564	46-359-0-R	RODERICK STEPHEN P	13 GLACIER DR	PO BOX 814	TRURO	MA	02666-0814
2571	46-366-0-R	BURHOE SHANE	1 LEFT HANDED RD	PO BOX 574	NO TRURO	MA	02652-0574
2588	47-12-0-R	TENENBLATT LENORE	1 CRANBERRY LN	249 A ST UNIT 56	BOSTON	MA	02210
2589	47-13-0-R	RICHARD W VALACHOVIC TRUST TRS: VALACHOVIC RICHARD W	2 CRANBERRY LN	PO BOX 642	TRURO	MA	02666-0642
2695	47-121-0-R	REE HILL REALTY TRUST ET AL TRS: SHARROCK CLIFFORD J	64 OLD KINGS HWY	9306 SOUTH SULTON CT	LITTLETON	CO	80126
2696	47-122-0-R	OWNER UNKNOWN	18 STONEY HILL RD	N/A	TRURO	MA	99999
2722	47-149-0-R	HAZEL LISA A & CZYOSKI BRANDON T	15 GLACIER DR	PO BOX 51	TRURO	MA	02666-0051

LG 3/29/19

3/29/2019

Page

1

Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
23 47-150-0-R	LUCY CHRISTOPHER J & LUCY AMY M CABRAL	16 GLACIER DR	PO BOX 944	TRURO	MA	02666-0944
2724 47-151-0-R	BARRY H KLEGMAN 2015 REV TRST & DYANNE J KLEIN 2015 REV TRUST	11 STONEY HILL RD	1313 WASHINGTON ST APT 602	BOSTON	MA	02118
2725 47-152-0-R	SCASCITELLI JOSEPH R	13 STONEY HILL RD	22 DAME RD	NEWMARKET	NH	03857

LG 3/29/19

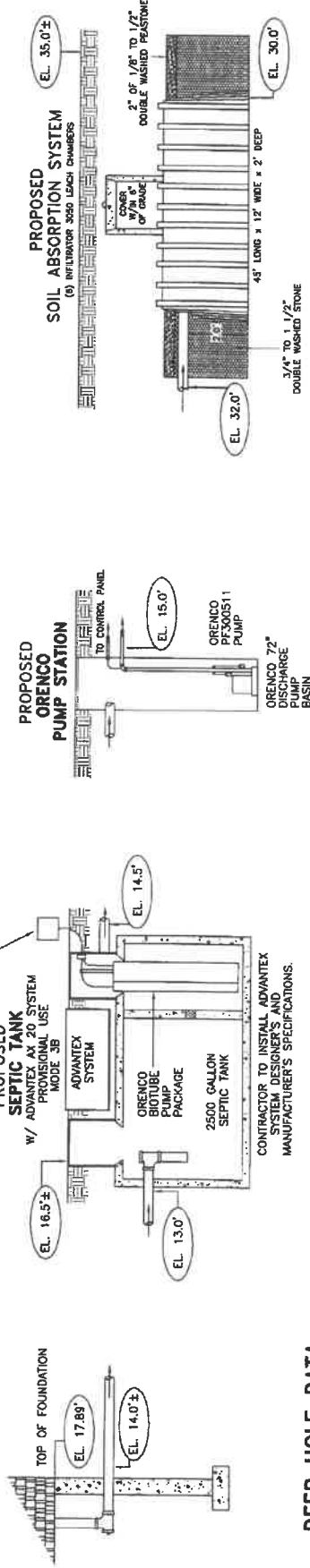
46-181-0-R	46-204-0-R	46-296-0-R
THOMAS MARTIN P & RIGBY WILLIAM T JR PO BOX 982 TRURO, MA 02666-0982	BURHOE SHANE R & ADRIENNE S PO BOX 574 NO TRURO, MA 02652	ROSE TIMOTHY I PO BOX 20 TRURO, MA 02666-0020
46-325-0-R	46-326-0-R	46-327-0-R
SZARKOWICZ-NAIR JACALYN 514 FERN ST HARTFORD, CT 06107	OXTOBY KENNETH B & CORBIN JANE R PO BOX 30 TRURO, MA 02666-0030	OXTOBY KENNETH B & CORBIN JANE R PO BOX 30 TRURO, MA 02666-0030
46-330-0-R	46-358-0-R	46-359-0-R
HARRY L PALMER FAM TRUST TRS: PALMER HARRY L PO BOX 922 PROVINCETOWN, MA 02657	SLATER RICHARD C & DEBORAH Y 37 WYMAN ST NEWTON, MA 02468	RODERICK STEPHEN P PO BOX 814 TRURO, MA 02666-0814
46-366-0-R	47-12-0-R	47-13-0-R
BURHOE SHANE PO BOX 574 NO TRURO, MA 02652-0574	TENENBLATT LENORE 249 A ST UNIT 56 BOSTON, MA 02210	RICHARD W VALACHOVIC TRUST TRS: VALACHOVIC RICHARD W PO BOX 642 TRURO, MA 02666-0642
47-121-0-R	47-122-0-R	47-149-0-R
REE HILL REALTY TRUST ET AL TRS: SHARROCK CLIFFORD J 9306 SOUTH SULTON CT LITTLETON, CO 80126	OWNER UNKNOWN N/A TRURO, MA 99999	HAZEL LISA A & CZYOSKI BRANDON T PO BOX 51 TRURO, MA 02666-0051
47-150-0-R	47-151-0-R	47-152-0-R
LUCY CHRISTOPHER J & LUCY AMY M CABRAL PO BOX 944 TRURO, MA 02666-0944	BARRY H KLEGMAN 2015 REV TRST& DYANNE J KLEIN 2015 REV TRUST 1313 WASHINGTON ST APT 602 BOSTON, MA 02118	SCASCITELLI JOSEPH R 22 DAME RD NEWMARKET, NH 03857

LG 3/29/19



# SECTION DETAIL - COMPONENTS

NOT TO SCALE



## DEEP HOLE DATA

PERFORMED BY: JASON C. ELLIS, R.S., S.E.  
WITNESSED BY: CAROL EASTMAN, TRURO BOH  
TEST DATE: JANUARY 11, 2018

#1		#2		#3		#4	
DEPTH	ELEV.	DEPTH	ELEV.	DEPTH	ELEV.	DEPTH	ELEV.
0.00'	43.3'	0.00'	43.2'	0.00'	43.3'	0.00'	43.3'
0.66'	42.64'	0.65'	42.37'	0.63'	42.67'	0.66'	42.64'
10.0'	33.3'	10.0'	33.2'	10.0'	33.3'	10.0'	33.3'
NO WATER ENCOUNTERED		NO WATER ENCOUNTERED		NO WATER ENCOUNTERED		NO WATER ENCOUNTERED	
PERC RATE < 2 MIN./IN.		PERC @ 42" < 2 MIN./IN.		PERC RATE < 2 MIN./IN.		PERC @ 44" < 2 MIN./IN.	
A LOWEST SAND 107R3/1		A LOWEST SAND 107R3/1		A LOWEST SAND 107R3/1		A LOWEST SAND 107R3/1	
C MEDIUM - COARSE SAND 107R6/4		C MEDIUM - COARSE SAND 107R6/4		C MEDIUM - COARSE SAND 107R6/4		C MEDIUM - COARSE SAND 107R6/4	

## NOTES

1. ALL PRECAST COMPONENTS TO BE H-10 RATED, ALL TO BE H-20 RATED.
2. ELEVATION DATUM IS FROM USGS QUAD MAP.
3. MUNICIPAL WATER IS NOT AVAILABLE.
4. ALL CONSTRUCTION TO CONFORM WITH 310 CMR 15.000 AND ALL OTHER APPLICABLE LOCAL, STATE AND FEDERAL CODES AND REGULATIONS.
5. INSTALLER/CONTRACTOR TO REVIEW & VERIFY ALL DIMENSIONS AND DETAILS AND REPORT ANY DISCREPANCIES TO DESIGNER PRIOR TO CONSTRUCTION OR ASSUME ALL RESPONSIBILITY.
6. INSTALLER/CONTRACTOR IS RESPONSIBLE FOR MAINTAINING SAFE WORK AREA, VERIFYING ALL UTILITIES AND NOTIFYING DIG SAFE PRIOR TO CONSTRUCTION.
7. ANY CHANGES TO OR DEVIATIONS FROM THIS PLAN MUST BE PROVIDED IN WRITING BY J.C. ELLIS DESIGN CO. AND BE APPROVED BY THE DESIGNER.
8. FINISH COVER OVER COMPONENTS IS NOT TO EXCEED 3' PER 310 CMR 15.000.
9. ALL ABANDONED SEPTIC SYSTEM COMPONENTS TO BE PUMPED DRY AND FILLED WITH CLEAN SAND OR REMOVED AND REPLACED WITH CLEAN SAND.
10. ALL COMPONENTS TO BE PROVIDED WITH WATERTIGHT CONNECTIONS WITH 1/2" OF FINISH GRADE.
11. ALL SEPTIC TANKS, DISTRIBUTION BOXES AND PIPING TO BE INSTALLED WATERTIGHT.
12. NO KNOWN WELLS EXIST WITHIN 100' OF PROPOSED LEACH AREA.
13. LEACH AREA TO BE PROVIDED WITH AT LEAST ONE INSPECTION PORT CONSISTING OF PRECAST CONCRETE PIPE PLACED VERTICALLY DOWN INTO THE STONE TO THE NATURALLY OCCURRING SOIL OR SAND FILL BELOW THE STONE. THE PIPE SHALL BE CAPPED WITH A SCREW TYPE CAP AND THE INSPECTION PORT SHALL BE GRouted.
14. LEACH CHAMBERS INSTALLED UNDER DRIVEWAY AREA TO BE INSTALLED USING GEOTEXTILE AND MANUFACTURERS H-20 LOADING INSTALLATION PROTOCOL.

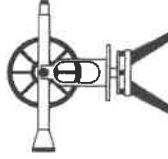
## DESIGN CALCULATIONS

FLOW RATE:  
EXISTING 3 BEDROOM DWELLING = 330 G/P/D REQUIRED  
PROPOSED 1 BEDROOM ADU = 110 G/P/D REQUIRED  
TOTAL FLOW = 440 G/P/D REQUIRED  
(110 G/P/D PER BEDROOM x 4 BEDROOMS)  
NO GARBAGE GRINDER ALLOWED  
PROPOSED SEPTIC TANK:  
440 G/P/D x 2' = 880 G/P/D REQUIRED  
USE PROPOSED 2500 GALLON SEPTIC TANK  
SOIL ABSORPTION SYSTEM:  
PERC RATE = < 2 MIN./IN. - CLASS 1 SOIL  
SIDEWALL = (45' x 12'(2/2)) = 228 S.F.  
BOTTOM: (45')(12) = 540 S.F.  
(228 + 540)(0.74) = 568.32 G/P/D PROVIDED  
USE: (6) INFILTRATOR 3050 LEACH CHAMBERS  
W/ STONE AS SHOWN IN DETAIL.

## SEPTIC SYSTEM DESIGN PLAN

SUBJECT:	16 GLACIER DRIVE TRURO, MA
PREPARED FOR:	CHRISTOPHER & AMY LUCY P.O. BOX 944 TRURO, MA 02666-0944
ASSESSOR'S MAP 47, PARCEL 150	
DATE: JUNE 3, 2019	SHEET 2 OF 3

## J.C. ELLIS DESIGN



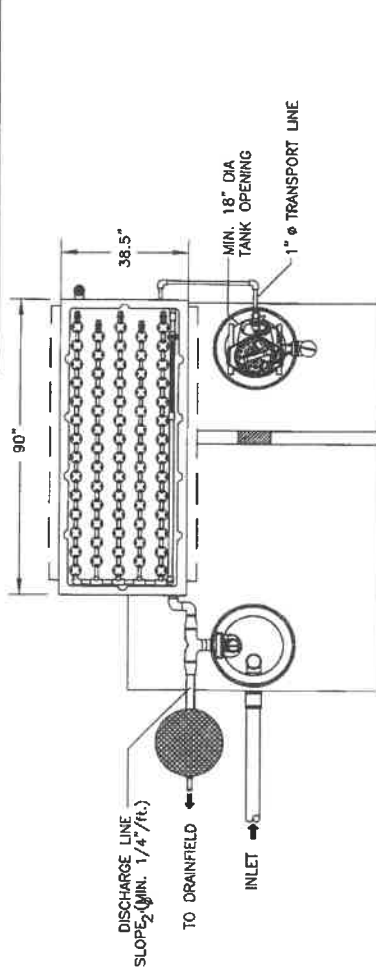
P.O. BOX 81  
NORTH EASTHAM, MA 02651  
(508)240-2220  
jellisdesign@verizon.net

JASON C. ELLIS, R.S.

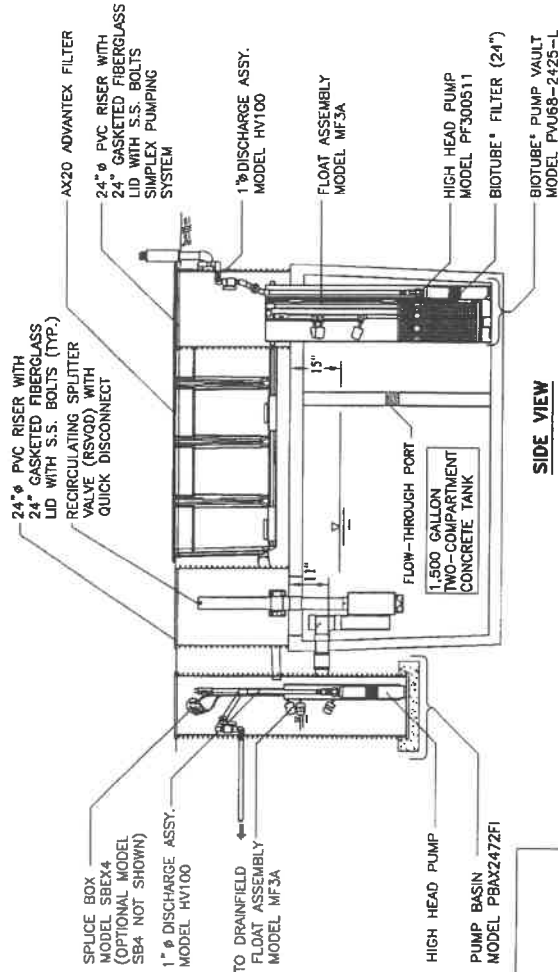
# ADVANTEK® AX20 MODE 3B

## DESIGN NOTES

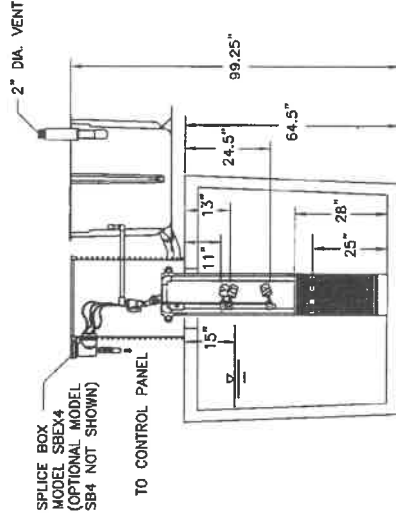
FOR RESIDENTIAL STRENGTH WASTE UP TO 4-BEDROOMS  
 INSTALLATION TO BE PERFORMED BY AN ADVANTEK AUTHORIZED INSTALLER ONLY.  
 START-UP AND SERVICE TO BE PERFORMED BY AN ADVANTEK AUTHORIZED SERVICE PROVIDER ONLY.



**TOP VIEW**  
 NOT TO SCALE



**SIDE VIEW**  
 NOT TO SCALE



**END VIEW**  
 NOT TO SCALE

FLOAT FUNCTIONS	
Y	HIGH LEVEL ALARM
C	OVERIDE TIMER ON/OFF
W	LIA/RO
B	PUMP ON
R	PUMP OFF

## SEPTIC SYSTEM UPGRADE PLAN

SUBJECT: **16 GLACIER DRIVE**  
 TRURO, MA

PREPARED FOR:

**CHRISTOPHER & AMY LUCY**  
 P.O. BOX 944  
 TRURO, MA 02666-0944

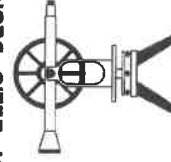
ASSESSOR'S

MAP 47, PARCEL 150

DATE: JUNE 3, 2019

SHEET 3 OF 3

J.C. ELLIS DESIGN



P.O. BOX 81  
 NORTH EASTHAM, MA 02851  
 (508)240-2220  
 jason@jcelldesign.com

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ORANGE SYSTEMS®, INC.

JASON C. ELLIS, R.S.

NDW-ATX-BNDR-6





# TOWN OF TRURO

## HEALTH DEPARTMENT

P.O. Box 2030, Truro MA 02666

Tel: 508-349-7004 x119 or x132 Fax: 508-349-5508

June 19, 2019

Christopher Lucy  
PO Box 944  
Truro, MA 02666

**RE: Lucy, 16 Glacier Dr, (47-150), Variance Request to Truro Board of Health Regulations Section VI, Article 9 (V#2019-09); J.C. Ellis plan titled "Septic System Design Plan" dated 6/3/2019**

Dear Mr. Lucy:

Please be advised that the Truro Board of Health at their regularly scheduled meeting on June 18, 2019 made a motion regarding the above-referenced variance request.

### **FOR YOUR INFORMATION THE MOTION STATED:**

**Mr. Peters motioned to approve the variance request allowing the use of an Innovative/Alternative septic system for the purpose of adding a fourth bedroom to the property via an Accessory Dwelling Unit.**

**Mr. Rose seconded. Vote: 5-0-0, motion carries.**

Should you have any questions, please feel free to contact me at 508-214-0202 or at [adavis@truro-ma.gov](mailto:adavis@truro-ma.gov).

Sincerely,

  
Arozana Davis  
Assistant Health Agent

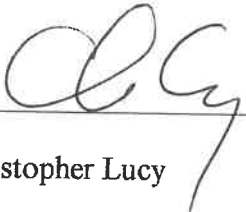
**Christopher R. Lucy**

Phone (508) 349-1810  
Email homely1@comcast.net

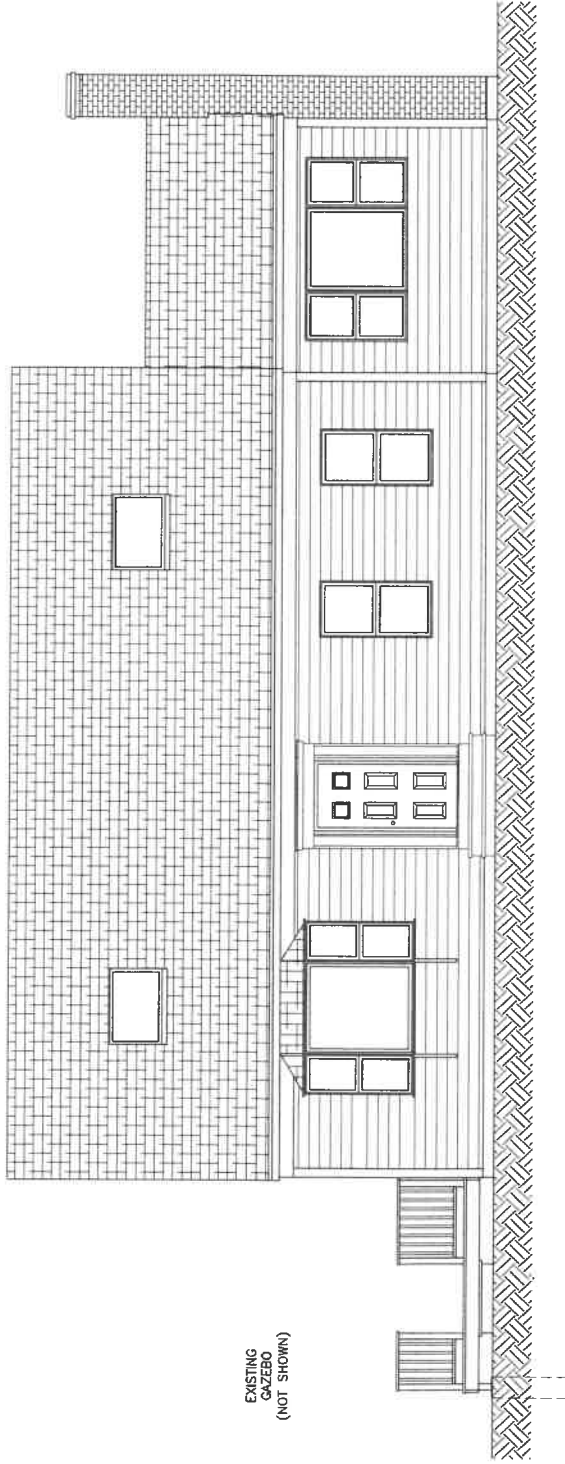
16 Glacier Drive  
P.O. Box 944  
Truro, MA. 02666

**AFFIDAVIT**

I PROVIDE THIS AFFIDAVIT AND DECLARE THAT THE ACCESSORY DWELLING UNIT (ADU) LOCATED AT 16 GLACIER DRIVE, TRURO, MA SHALL BE RENTED ON A YEAR-ROUND BASIS AND IN ACCORDANCE WITH THE 2017 TRURO ZONING BYLAWS, SPECIAL REGULATIONS §40.2.

  
\_\_\_\_\_  
Christopher Lucy

6/19/19  
\_\_\_\_\_  
Date



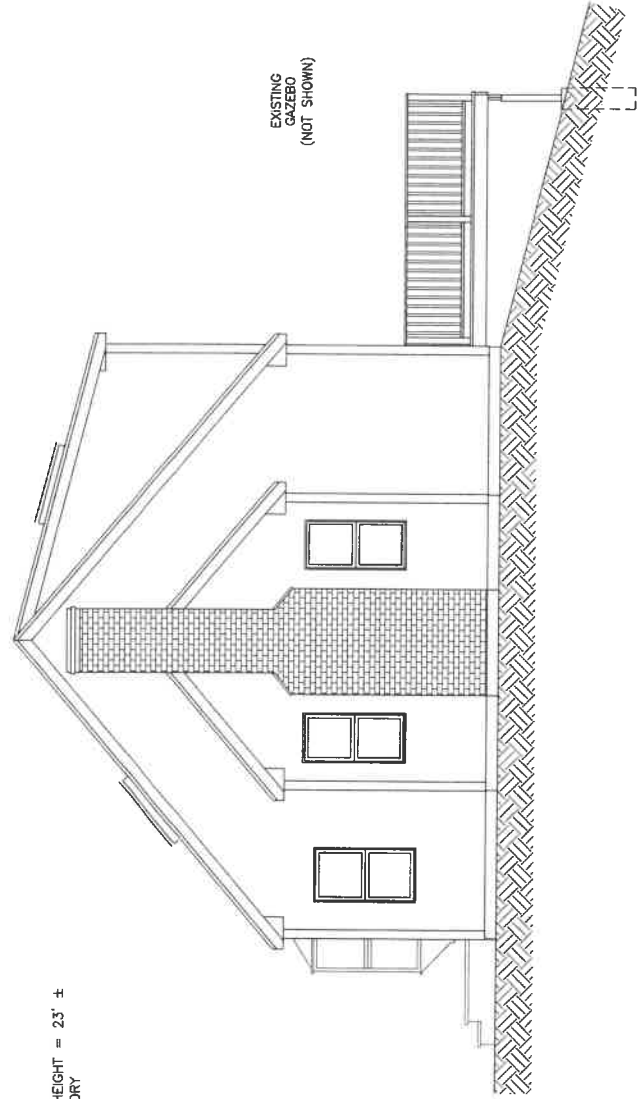
EXISTING  
FRONT ELEVATION  
( 1/4" = 1' )

EXISTING  
GAZEBO  
(NOT SHOWN)

#### TRIM DETAILS

- ALL TRIM -CORNER BOARDS, RAKE TRIM, SOFFITS, FASCIAS, FREEZE BOARDS, ETC. ARE AZTEK TRIM BOARDS -PAINTED WHITE.
- "ARCHITECTURAL" - ASPHALT ROOF SHINGLE.
- SIDING -RED CEDAR CLAPBOARDS (FRONT)
- WHITE CEDAR SHINGLES (NATURAL) AROUND SIDES AND REAR.

BUILDING HEIGHT = 23' ±  
1-1/2 STORY



EXISTING  
RIGHT SIDE ELEVATION  
( 1/4" = 1' )

EXISTING  
GAZEBO  
(NOT SHOWN)



EXISTING DWELLING

AMY & CHRIS LUCY

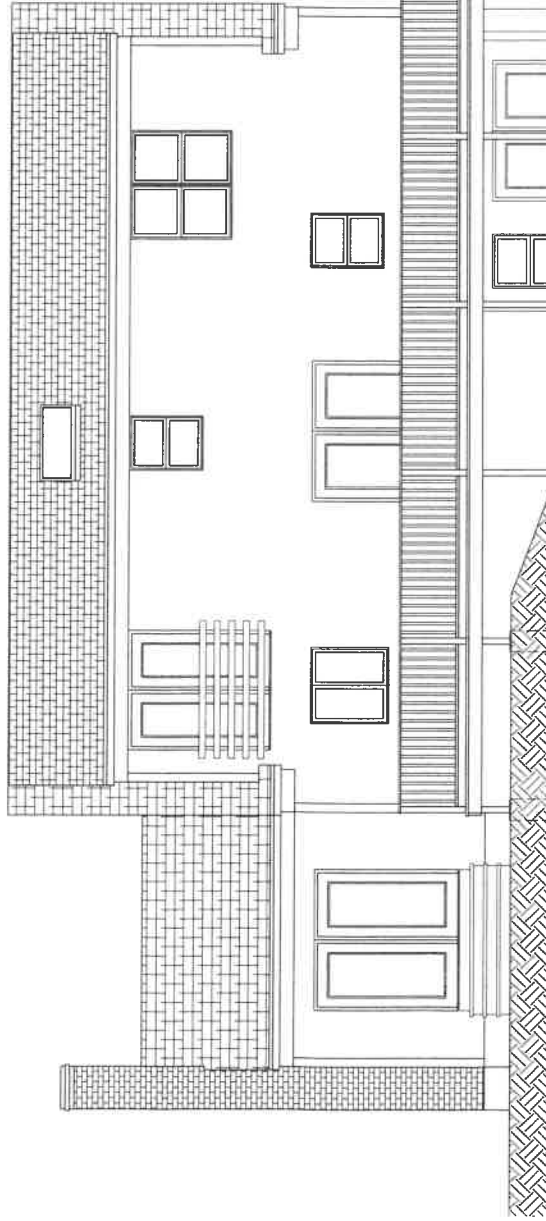
16 GLACIER DRIVE

-EXISTING FRONT & RIGHT SIDE ELEVATIONS

MARCH 31, 2019

TRURO

1 OF 3



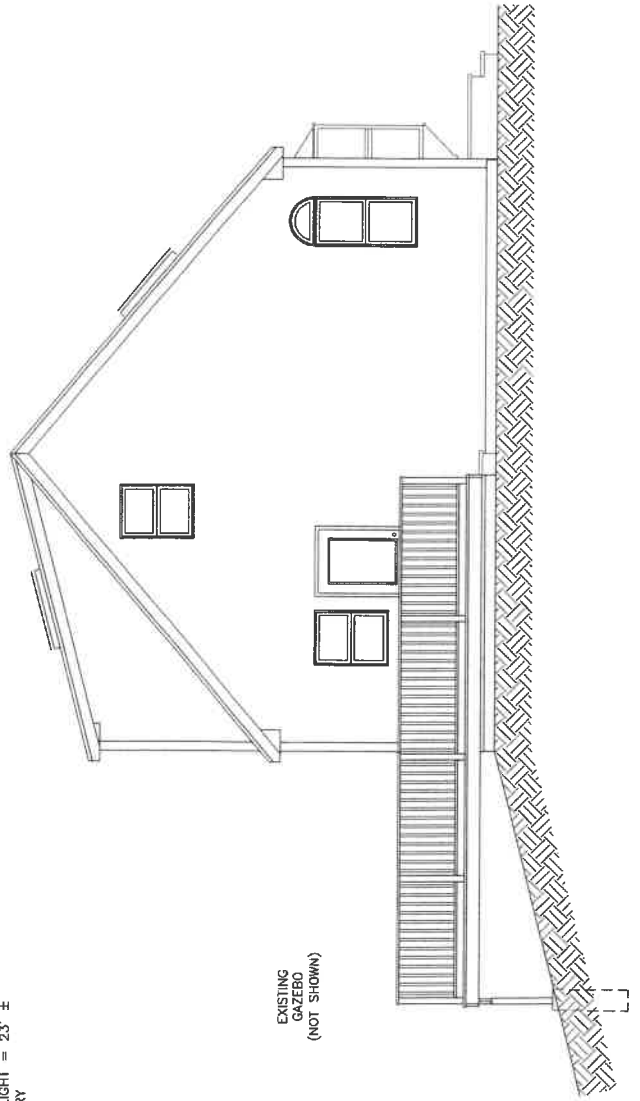
EXISTING  
REAR ELEVATION  
( 1/4" = 1' )

EXISTING  
GAZEBO  
(NOT SHOWN)

#### TRIM DETAILS

- ALL TRIM - CORNER BOARDS, RAPE TRIM, SOFFITS, FASCIAS, FREEZE BOARDS, ETC. ARE AZEK TRIM BOARDS -PAINTED WHITE.
- "ARCHITECTURAL" ASPHALT ROOF SHINGLE.
- SIDING -RED CEDAR CLAPBOARDS (TROUGH)  
-WHITE CEDAR SHINGLES (NATURAL) AROUND SIDES AND REAR.

BUILDING HEIGHT = 23' ±  
1-1/2 STORY



EXISTING  
LEFT SIDE  
ELEVATION  
( 1/4" = 1' )

EXISTING  
GAZEBO  
(NOT SHOWN)



EXISTING DWELLING

AMY & CHRIS LUCY

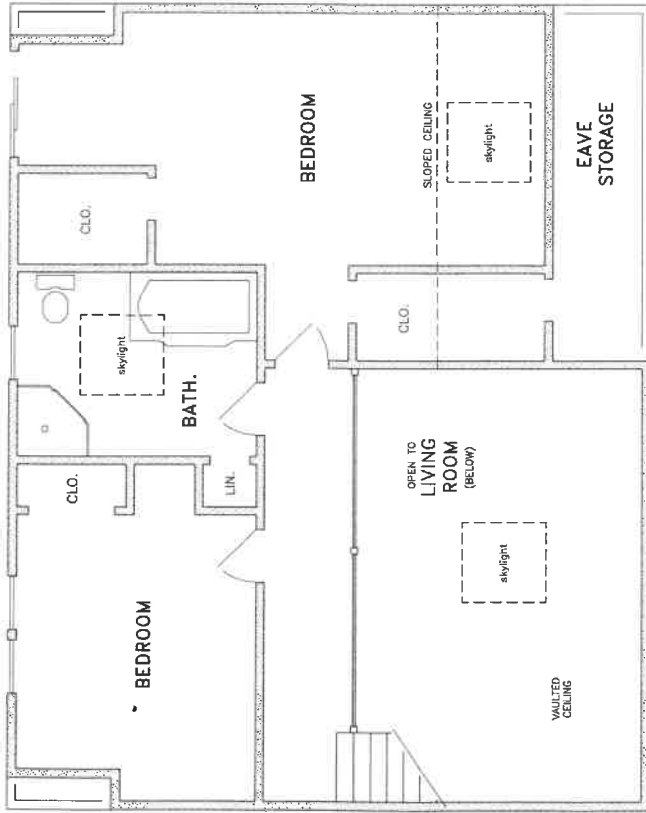
16 GLACIER DRIVE

-EXISTING REAR & LEFT SIDE ELEVATIONS

MARCH 31, 2019

TRURO

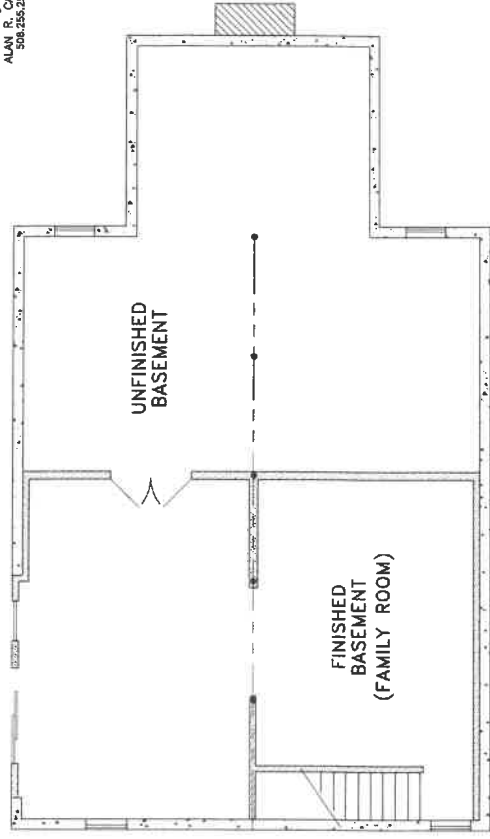
2 OF 3



EXISTING  
SECOND FLOOR

( 1/4" = 1' )

AREA = 760 ± SF.



EXISTING  
BASEMENT FLOOR

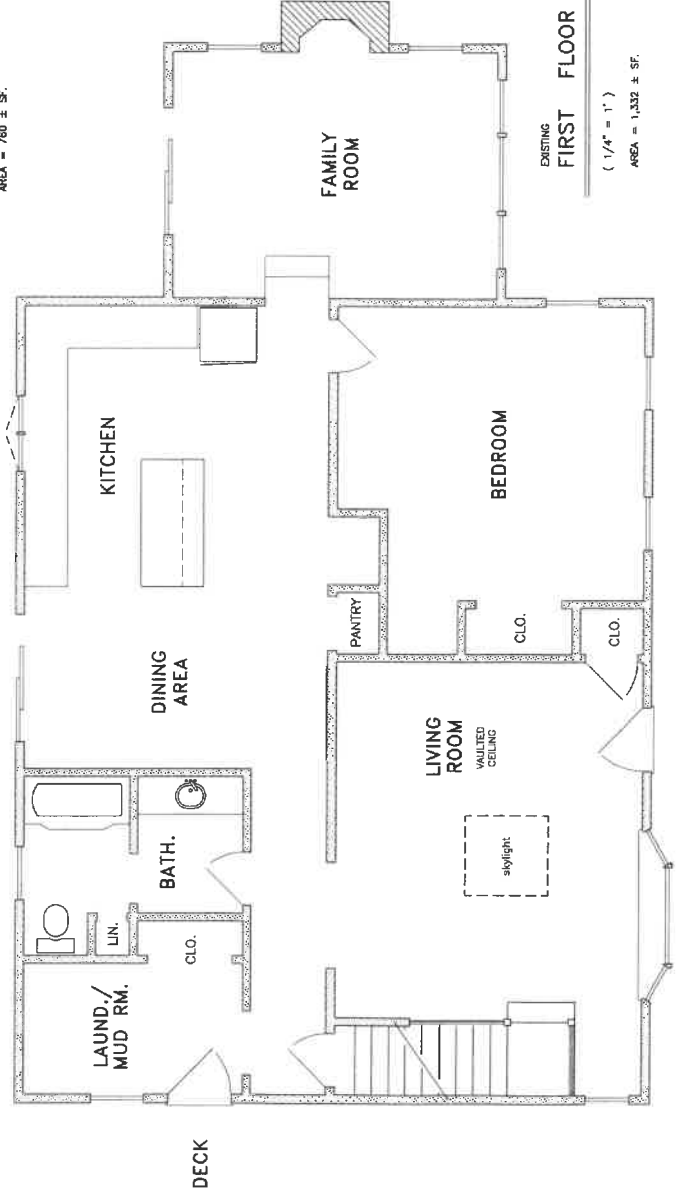
( 3/16" = 1' )

AREA = 690 ± SF.

EXISTING  
FIRST FLOOR

( 1/4" = 1' )

AREA = 1,332 ± SF.



EXISTING DWELLING  
**AMY & CHRIS LUCY**

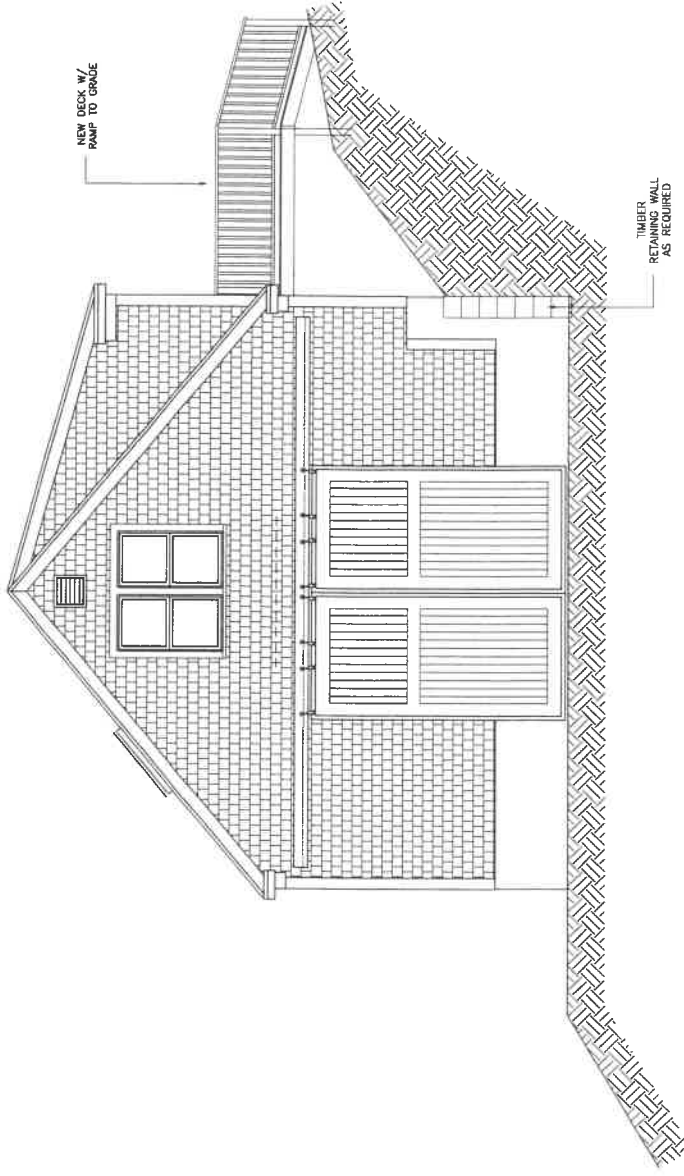
16 GLACIER DRIVE

-EXISTING FLOOR PLANS

MARCH 31, 2019

TRIM DETAILS

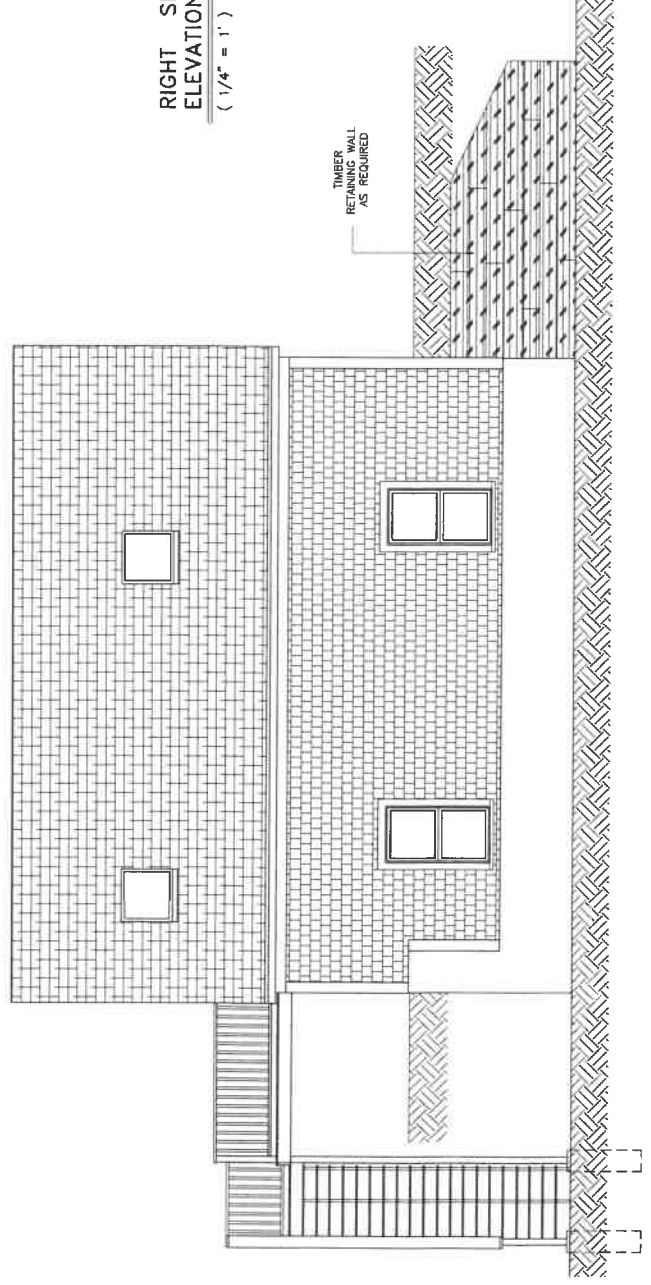
- ALL TRIM -CORNER BOARDS, RAKE TRIM, SOFFITS, FASCIAS, FROZE BOARDS, ETC. TO MATCH EXISTING DWELLING
- "ARCHITECTURAL" ASPHALT ROOF SHINGLE
- SIDING -WHITE CEDAR SHINGLES (NATURAL) AROUND ALL FOUR WALLS. MATCHING EXISTING DWELLING



FRONT ELEVATION  
( 1/4" = 1' )

BUILDING HEIGHT = 26' ±  
1-1/2 STORY

RIGHT SIDE ELEVATION  
( 1/4" = 1' )



PROPOSED GARAGE ATTIC CONVERSION  
**AMY & CHRIS LUCY**

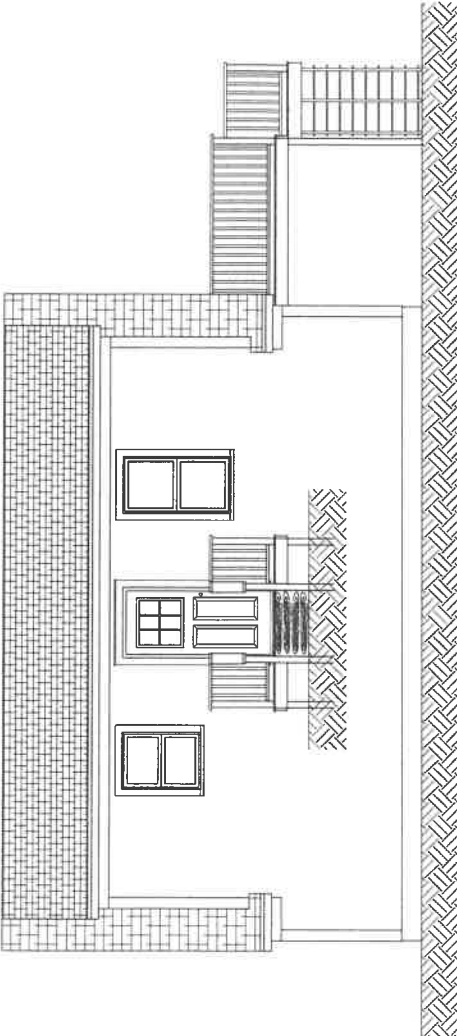
16 GLACIER DRIVE

- FRONT ELEVATION -RIGHT SIDE ELEVATION

MAY 27, 2019

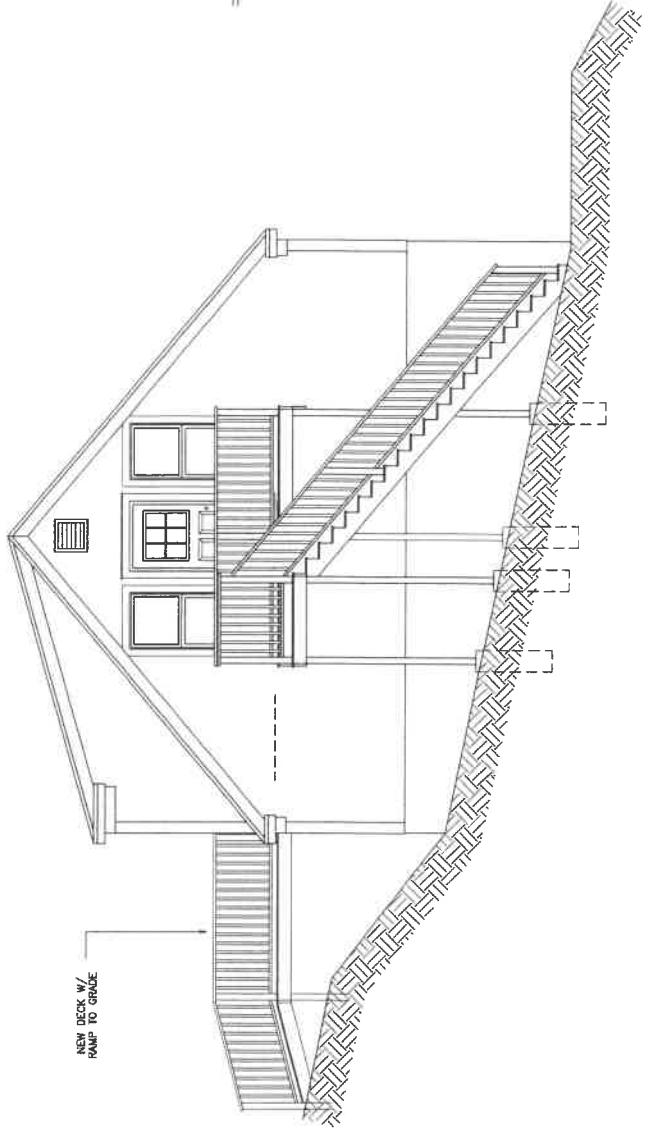
TRURO

1 OF 3



LEFT SIDE  
ELEVATION  
( 1/4" = 1' )

BUILDING HEIGHT = 26' ±  
1-1/2 STORY



REAR ELEVATION  
( 1/4" = 1' )

NEW DECK W/  
RAMP TO GRADE



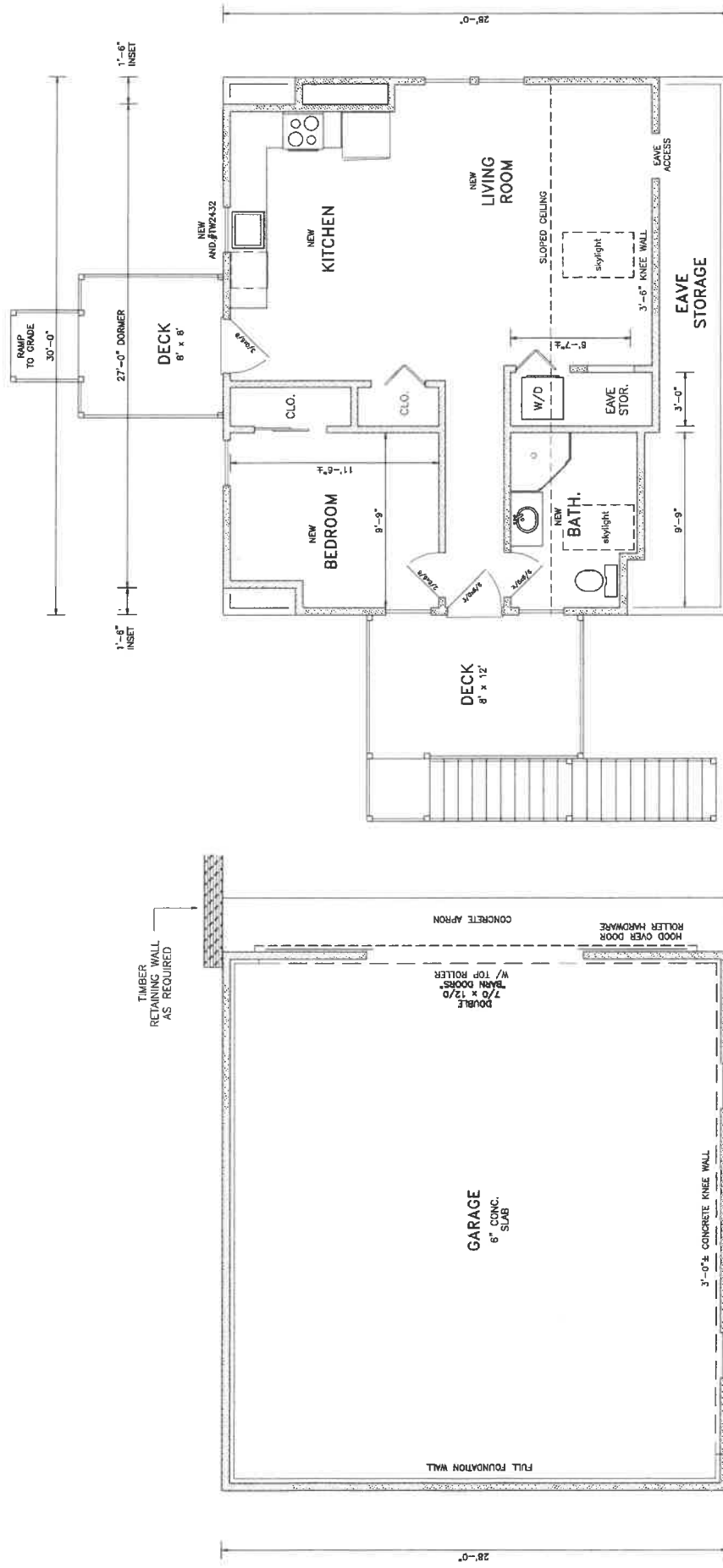
PROPOSED GARAGE ATTIC CONVERSION

AMY & CHRIS LUCY

16 GLACIER DRIVE

- REAR ELEVATION -LEFT SIDE ELEVATION

MAY 27, 2019



PROPOSED



PROPOSED GARAGE ATTIC CONVERSION

AMY & CHRIS LUCY

16 GLACIER DRIVE

—LOWER LEVEL PLAN —FIRST FLOOR PLAN

MAY 27, 2019

TRURO

3 OF 3





# TOWN OF TRURO

## Planning Department

P.O. Box 2030, Truro, MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

To: Planning Board  
From: Jessica Bardi, Interim Town Planner  
Date: July 15, 2019 (for the July 24<sup>th</sup> Meeting)  
Re: 2019-004/PB Accessory Dwelling Unit Permit, 9 Highland Avenue, Staff Report

---

**2019-004/PB Accessory Dwelling Unit, Clinton Kershaw**, seeks approval of an application for an Accessory Dwelling Unit (ADU) Permit pursuant to Section 40.2 of the Truro Zoning Bylaw. The property is located at 9 Highland Avenue, Map 22, Parcel 35, and includes two existing structures.

### **Completeness of Application**

The Applicant has submitted the following materials:

1. Application for Accessory Dwelling Unit Permit, dated June 27, 2019;
2. Letter from Applicant to the Board, dated June 26, 2019;
3. Abutters List from the Town of Truro Assessors Office;
4. Site Plan "9 Highland Avenue", revised May 10, 2019, prepared by Ladue Land Surveying and J.C. Ellis Design;
5. Building Plans "Existing Residence: Clinton Kershaw 9 Highland Avenue", Pages 1 and 2, dated March 15, 2019, prepared by J.C. Ellis Design;
6. Affidavit of Applicant declaring ADU will be rented on a twelve-month basis.

### **Public Notice**

Notice was published in the Banner on July 11 and July 18, 2019 and the abutters were notified.

### **Planning Staff Comments**

The submission was reviewed against the requirements of §40.2 Accessory Dwelling Unit in the Truro Zoning Bylaw:

Requirements outlined in §40.2 Accessory Dwelling Unit	Documentation and Recommendations
<b>Requirement 1:</b> One Accessory Dwelling Unit (ADU) per buildable lot may be allowed in any zoning district by obtaining an ADU Permit from the Planning Board	One ADU is shown on the plan in a residential district.
<b>Requirement 2:</b> An ADU may be established within or attached to a principal dwelling, principal structure, or accessory structure, or constructed as a detached unit, and must be located on the same lot as the primary dwelling	ADU is proposed within an existing, detached structure on the same lot as the primary dwelling. For the Board's clarification, it is likely that the ADU will be located within the existing dwelling on the property and the existing studio structure will become the primary dwelling.
<b>Requirement 3:</b> The ADU must be in conformity with the State Building Code, Title V of the State Sanitary Code and all applicable town health, building, zoning and other local laws and regulations	The Applicant is working with the Health Department to obtain the property's compliance with Title V or seek a variance. The Applicant has obtained a Special Permit from the Zoning Board of Appeals for the change in use of the pre-existing non-conforming structure on the property. The Special Permit is included in your packet. It was filed with the Town Clerk's Office on July 8 <sup>th</sup> with the 20-day appeal period pending. I would recommend the Permit be conditioned on obtaining approval from the Health Department that the septic system is in conformance with Title V.
<b>Requirement 4:</b> An ADU within or attached to a principal dwelling, principal structure or accessory structure that is a pre-existing nonconforming use or structure shall not increase any existing nonconformity or create a new nonconformity without first obtaining a Permit or Variance, respectively, from the Zoning Board of Appeals	The Applicant obtained a Special Permit from the Zoning Board of Appeals for the change in use of the pre-existing non-conforming structure. It is likely that the ADU will be located within the existing dwelling on the property and the existing studio structure will become the primary dwelling. The Special Permit is included in your packet. It was filed with the Town Clerk's Office on July 8 <sup>th</sup> with the 20-day appeal period pending.
<b>Permit Criteria 1:</b> The ADU shall be a complete, separate housekeeping unit containing both kitchen and sanitary facilities	ADU has a complete separate housekeeping unit containing a kitchen and bathroom, see building plans Sheet 1. Needs Health Dept. approval.

<p><b>Permit Criteria 2:</b> The ADU shall not contain more than one thousand (1,000) square feet nor less than four hundred (400) square feet of Gross Floor Area as that term is defined in Section II of this Zoning By-law. Once an ADU has been added to a dwelling, structure or lot, the ADU shall not be enlarged beyond the square footage specified in the permit granted pursuant to this section without first obtaining a subsequent permit from the Planning Board, and in no case shall an ADU be permitted to exceed the square footage allowed by this section.</p>	<p>ADU is approx. 550 s.f.</p> <p>If a permit is granted, Board should consider adding language about enlargement of the ADU in the conditions of the permit (see last sentence of Permit Criteria 2).</p>
<p><b>Permit Criteria 3:</b> At least two (2) off street parking spaces in addition to parking otherwise required for the property is required for an ADU</p>	<p>Section 30.9 of the Bylaw requires a minimum of 2 spaces for the primary dwelling and 2 spaces for the ADU.</p> <p>The Applicant proposes three off-street parking spaces for the ADU, see Site Plan.</p>
<p><b>Permit Criteria 4:</b> An ADU shall be clearly subordinate in use, size and design to the principal dwelling or structure, considering the following: building architectural details, roof design, building spacing and orientation, building screening, door and window size and location, and building materials. When accessory to a principal dwelling, the intent is to retain the appearance of a single-family dwelling and the privacy of abutters.</p>	<p>The proposed primary dwelling is approx. 1,200 s.f. and the proposed ADU is approx. 550 s.f.</p>
<p><b>Permit Criteria 5:</b> The principal dwelling and ADU and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings or units thereon shall not be placed in a condominium form of ownership.</p>	<p>If permit is granted, Permit Criteria #5 can be a condition of that permit.</p>
<p><b>Permit Criteria 6:</b> Either the ADU or the principal dwelling on a lot with an ADU must be leased for a term of at least twelve (12) months. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited. Proof of year-round rental shall be provided annually to the Building Commissioner by the owner in the form of a lease and a signed affidavit from both the</p>	<p>If permit is granted, Permit Criteria #6 can be a condition of that permit. Applicant submitted an affidavit declaring that the ADU will be rented on a 12-month basis.</p>

owner and renter stating the unit is being rented accordingly and is used as a primary residence	
<b>Permit Criteria 7:</b> ADUs permitted under this section shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees	If permit is granted, Permit Criteria #7 can be a condition of that permit

### **Planning Board Action:**

#### Affirmative Motion:

I move in the matter of 2019-004/PB, Clinton Kershaw, to grant a Permit for an Accessory Dwelling Unit pursuant to §40.2 of the Truro Zoning Bylaw with respect to property located at 9 Highland Avenue in accordance with the plans submitted with this application, subject to the following conditions:

1. Once an ADU has been added to a dwelling, structure or lot, the ADU shall not be enlarged beyond the square footage specified in the permit granted pursuant to §40.2 of the Truro Zoning Bylaw without first obtaining a subsequent permit from the Planning Board, and in no case shall an ADU be permitted to exceed the square footage allowed by §40.2 of the Truro Zoning Bylaw.
2. The principal dwelling and ADU and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings or units thereon shall not be placed in a condominium form of ownership.
3. Either the ADU or the principal dwelling on a lot with an ADU must be leased for a term of at least twelve (12) months. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited. Proof of year-round rental shall be provided annually to the Building Commissioner by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as a primary residence.
4. The ADU shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees.
5. Prior to the issuance of a Building Permit, the owner of the property shall obtain approval from the Health Department under Title V of the State Sanitary Code and the local Board of Health Regulations, as applicable.

Negative Motion:

I move in the matter of 2019-004/PB, Clinton Kershaw, to deny the application for an Accessory Dwelling Unit pursuant to §40.2 of the Truro Zoning Bylaw with respect to property at 9 Highland Avenue based on the following:

1. The imposition of reasonable conditions will not ensure that the ADU will conform to the standards and criteria described herein, and/or
2. The ADU does not comply with the requirements of the Truro Zoning Bylaw.

**DECISION/MOTION OF THE ZONING BOARD OF APPEALS OF TRURO, MA**

**Property Owner(s) and/or Applicant(s):** Clinton Kershaw

**Property Location:** 9 Highland Avenue Truro, Massachusetts

**Atlas Map: 22 Parcel(s): 35, Registry of Deeds: Book 20555, Page 314**

**Docket Number:** 2019-004/ZBA

**Hearing Date:** June 24, 2019

Special Permit	<input checked="" type="checkbox"/>	Vote: <u>5</u> Approve
Variance	<input type="checkbox"/>	<u>0</u> Disapprove
Building Commissioner Decision	<input type="checkbox"/>	<u>1</u> Abstain
& Other	<input type="checkbox"/>	

**Motion (Thornley, 2<sup>nd</sup> Todd):** In the matter of 2019-004/ZBA, Clinton Kershaw, to grant a Special Permit for property located at 9 Highland Avenue for the change in use of a lawful, pre-existing, non-conforming structure, from a non-habitable artist studio to allow for an accessory dwelling unit on the property, as per plans filed with this Board and in accordance with Section 30.7A of the Truro Zoning Bylaw:

1. Site Plan for 9 Highland Ave., dated April 22, 2019, revised May 10, 2019 and prepared by J.C. Ellis Design;
2. Existing Studio Plan, pages 1 and 2, dated March 15, 2019 and prepared by J.C. Ellis Design.

This Special Permit is based on the following findings of fact:

- The proposed use will not be substantially more detrimental to the neighborhood than the existing non-habitable studio use;
- The proposed use is in harmony with the general purpose and intent of this bylaw;
- This approval shall modify the 2014 Special Permit (2014-002 ZBA) issued to Clinton Kershaw for the pre-existing non-conforming studio structure on the Property;
- Said studio structure shall be habitable only for the purposes of allowing an Accessory Dwelling Unit on the Property, otherwise the structure shall continue to be used as a non-habitable studio;
- In 2014, the Applicant obtained a Special Permit from the Board, pursuant to Section 30.7A of the Bylaw, for the demolition and reconstruction of a lawful, pre-existing non-conforming garage structure, (2014-002 ZBA);
- The studio structure is non-conforming due to sideyard setback

requirements, where the structure is located within the minimum 25 ft sideyard setback as required under Section 50.1 of the Bylaw;

- The Property contains two existing structures, one is the existing dwelling which is approximately 550 s.f. in area and the other is the pre-existing non-conforming studio structure, which is approximately 1200 s.f. in area.

This Special Permit is subject to the following conditions:

- Applicant shall obtain an Accessory Dwelling Unit Permit from the Planning Board for the use of one of the existing structures on the Property as an accessory dwelling unit; and
- Applicant shall ensure compliance of the Property with Title V and local board of health regulations and shall obtain approval from the Board of Health as necessary to create any accessory dwelling unit.

I hereby certify this as a true and accurate record of the Zoning Board of Appeals:

 7/8/2019  
Signature Date

Received, Office of the Town Clerk:

 July 8<sup>th</sup> 2019  
Signature Date

I hereby certify that this decision was filed with the Office of the Town Clerk on \_\_\_\_\_ and 20 (twenty) days have elapsed since the date of filing, and:

- ☐ No Appeal has been filed.
- ☐ An Appeal has been filed and received in this office on: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

NOTE: Any person aggrieved by a decision of the Zoning Board of Appeals may appeal to the Superior or Land Court by bringing action within twenty days after the decision

has been filed with the Town Clerk of Truro. (Massachusetts General Laws, Chapter 40A, Section 17.)

NOTE (2): APPLICANT/AGENT MUST ACT ON THIS DECISION WITHIN A YEAR  
**THE COPY OF THIS DECISION PROVIDED BY THE TOWN CLERK MUST BE  
FILED WITH THE REGISTER OF DEEDS OF BARNSTABLE COUNTY BY  
THE APPLICANT.**

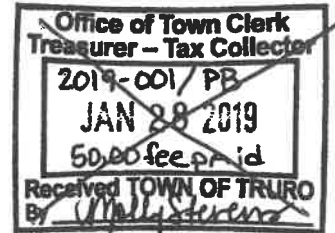


TOWN OF TRURO PLANNING BOARD



ADU

APPLICATION FOR SPECIAL PERMIT



To the Town Clerk of the Town of Truro, MA

Date 1.24.19

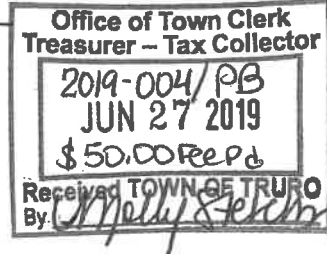
6-24-19

The undersigned hereby files with specific grounds for this application:

Applicant seeks approval and authorization of uses under Section \_\_\_\_\_ of the Truro Zoning By-law

concerning (describe)

Assessing Dwelling Unit



Property Address 9 Highland Ave. Map(s) and Parcel(s) 22-35

Registry of Deeds title reference: Book \_\_\_\_\_, Page \_\_\_\_\_, or Certificate of Title

Number \_\_\_\_\_ and Land Ct. Lot # \_\_\_\_\_ and Plan # \_\_\_\_\_

Applicant's Name Clinton Kershaw

Applicant's Legal Mailing Address PO Box 909 North Truro MA 02652

Applicant's Phone(s), Fax and Email 845-494-0000 no fax clintonkershaw@gmail.com

Applicant is one of the following: (please check appropriate box)



Owner



Prospective Buyer\*



Other\* \*Written Permission of the owner is required for submittal of this application.

Owner's Name Clinton Kershaw

Owner's Address PO Box 909 North Truro MA 02652

Representative's Name and Address

Representative's Phone(s), Fax and Email

[Signature]

Applicant(s)/Representative Signature

[Signature]

Owner(s) Signature or written permission

Your signature(s) on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property.

Applications must be typed or printed clearly with black or blue ink.

Clinton Kershaw  
9 Highland Avenue  
North Truro MA 02652

Town Planning Board  
Town of Truro  
PO Box 2012  
Truro MA 02666

1.28.19 6-Xe-19

Re: Application for Permit for an Accessory Dwelling Unit

Dear Member of the Board,

I offer the following in support of my application for a ADU permit.

I believe this use is definitely in harmony with the general purpose and intent of the bylaw.

The granting of the permit will,

A.

1. Increase the number of moderately priced year-round rental units in Truro
2. Encourage a more economical and energy-efficient use of the Town's housing supply
3. Will provide rental income to me to defray my housing costs

B.

1. Only one Accessory Dwelling Unit will be applied for and utilized on this property
2. The ADU will be a separate building.
3. The ADU will be in conformity with State Building Codes, Title V of the Sanitary Code and all applicable town health, building, zoning, and other local laws and regulations.
4. The ADU will not increase or create any nonconformity

C.

1. The ADU will have a separate housekeeping unit containing both a kitchen and sanitary facility.
2. The ADU is 550 square feet.
3. There are three (3) off-street parking spaces provided. The property has six (6) off-street parking spaces.
4. The ADU is clearly subordinate in use, size, and design to the principal dwelling. The ADU is less than half the size and only one story. The principal dwelling is 1,200 square feet and two floors.

5. The lot shall remain in common ownership.
6. The ADU will be leased for a minimum of a twelve (12) month term. Proof of year-round rental will be provided annually to the Building Commissioner.
7. I will schedule all inspections and pay any applicable inspection fees.

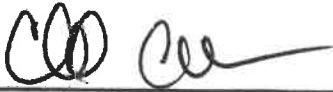
Sincerely,

A handwritten signature in black ink, appearing to read 'CCK', with a stylized flourish extending from the end.


Clinton C. Kershaw

## **AFFIDAVIT**

I provide this Affidavit and declare that the Accessory Dwelling Unit (ADU) and/or the principal dwelling to which it is accessory will be rented on a twelve-month basis.



Clinton C. Kershaw



Date



# TOWN OF TRURO

Assessors Office

Certified Abutters List

Request Form



DATE: 6-26-19

NAME OF APPLICANT: Clinton, Kershaw

NAME OF AGENT (if any): \_\_\_\_\_

MAILING ADDRESS: PO Box 909 North Truro MA 02652

PHONE: HOME \_\_\_\_\_ WORK \_\_\_\_\_  
CELL 845-494-0000 FAX \_\_\_\_\_

PROPERTY LOCATION: 9 Highland Ave.  
(street address)

PROPERTY IDENTIFICATION NUMBER: MAP 22 PARCEL 35

ABUTTERS LIST NEEDED FOR: (Fee must accompany the application unless other arrangements are made)

Please check applicable:

	FEE:		FEE:
<input type="checkbox"/> Board of Health	\$15.00	<input type="checkbox"/> Planning Board	
<input type="checkbox"/> Cape Cod Commission	\$15.00	<input checked="" type="checkbox"/> Special Permit	\$15.00
<input type="checkbox"/> Conservation Commission	\$15.00	<input type="checkbox"/> Site Plan	\$15.00
<input type="checkbox"/> Zoning Board of Appeals	\$15.00	<input type="checkbox"/> Preliminary Subdivision	\$15.00
<input type="checkbox"/> Licensing	\$15.00	<input type="checkbox"/> Definitive Subdivision	\$15.00
<input type="checkbox"/> Other _____			

(Please Specify: \_\_\_\_\_ Inquire \_\_\_\_\_)

Please Note: Per MGL, processing may take up to 10 calendar days.  
Please plan accordingly.

## THIS SECTION FOR ASSESSORS OFFICE USE ONLY

Date request received by Assessors: 7-25-19 Date completed: 7-28-19

List completed by: [Signature]

Revised 1/21/17

LG 1/28/19



**TRURO ASSESSORS OFFICE**

**PO Box 2012 Truro, MA 02666**

**Telephone: (508) 214-0921**

**Fax: (508) 349-5506**

**Date:** June 36, 2019

**To:** Clinton Kershaw

**From:** Assessors Department

**Certified abutters list variance application for:** Map 22 Parcel 35

Attached is a list of abutters for the property located at 9 Highland Avenue. The current owner is the Clinton C. Kershaw Living Trust.

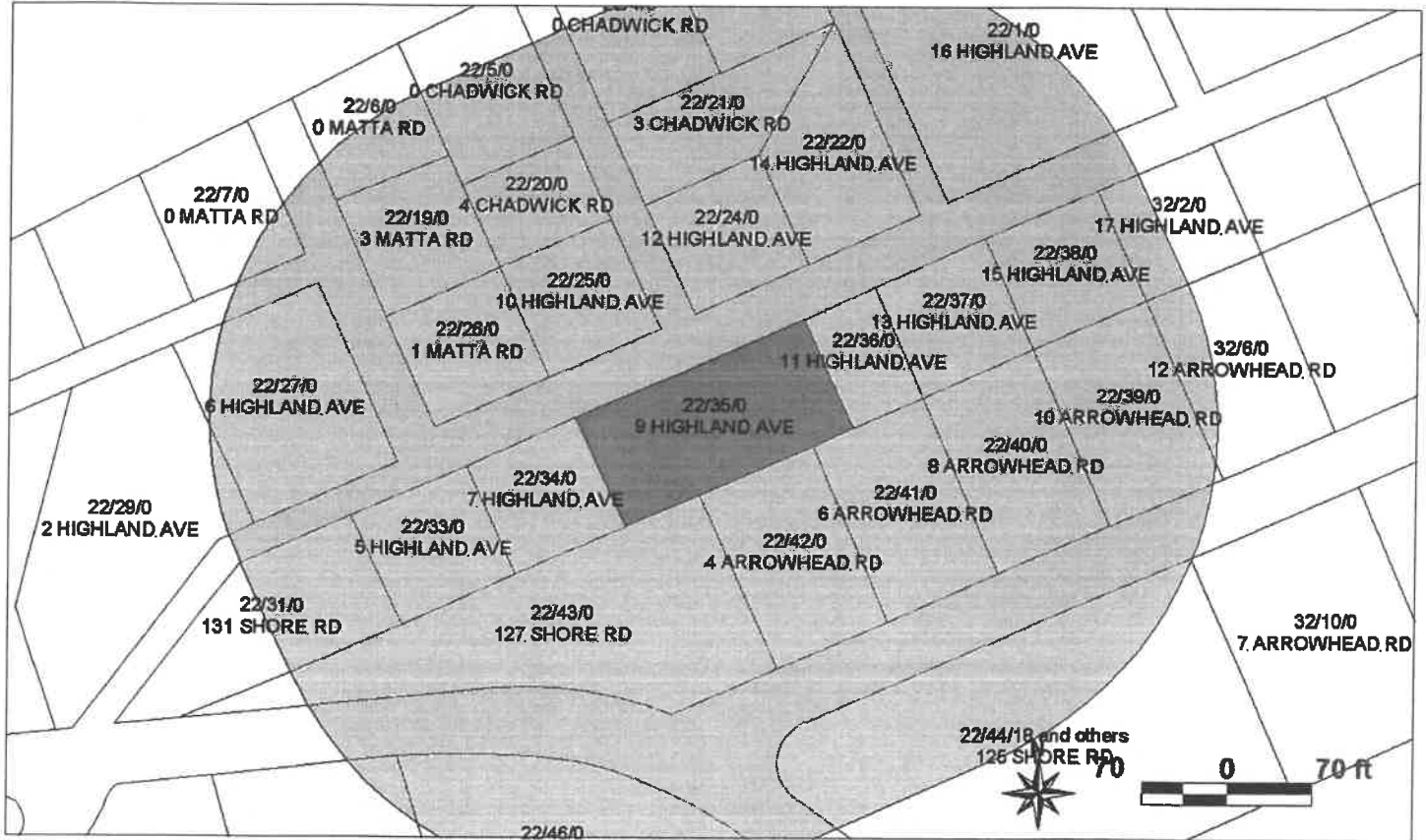
The names and addresses of the abutters are as of June 21, 2019 according to the most recent documents received from the Barnstable County Registry of Deeds.

Certified by: 

Laura Geiges  
Assistant Assessor

TOWN OF TRURO, MA  
BOARD OF ASSESSORS  
P.O. BOX 2012, TRURO MA 02666

Abutters List Within 300 feet of Parcel 22/35/0



Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
489	22-1-0-R	KING ZIMMERMANN LIVING TRUST TRS: ZIMMERMANN PETER H	16 HIGHLAND AVE	535 OLD ROAD TO 9 ACRE CORNER	CONCORD	MA	01742-4123
490	22-2-0-E	TOWN OF PROVINCETOWN	5 HIGHLAND TERR	C/O WATER DEPT 260 COMMERCIAL ST	PROVINCETOWN	MA	02657
491	22-3-0-E	TOWN OF PROVINCETOWN	4 HIGHLAND TERR	C/O WATER DEPT 260 COMMERCIAL ST	PROVINCETOWN	MA	02657
492	22-4-0-E	TOWN OF PROVINCETOWN	0 CHADWICK RD	C/O WATER DEPT 260 COMMERCIAL ST	PROVINCETOWN	MA	02657
493	22-5-0-E	TOWN OF PROVINCETOWN	0 CHADWICK RD	C/O WATER DEPT 260 COMMERCIAL ST	PROVINCETOWN	MA	02657
494	22-6-0-E	TOWN OF PROVINCETOWN	0 MATTA RD	C/O WATER DEPT 260 COMMERCIAL ST	PROVINCETOWN	MA	02657
495	22-7-0-E	TOWN OF PROVINCETOWN	0 MATTA RD	C/O WATER DEPT 260 COMMERCIAL ST	PROVINCETOWN	MA	02657
503	22-19-0-R	HAUTANEN HENRY H JR -LE RMNDR: GROZIER CHRISTINE H	3 MATTA RD	C/O HAUTANEN HENRY H JR PO BOX 47	NO TRURO	MA	02652-0047
504	22-20-0-R	WARD JOHN T & EDGAR JUDY A	4 CHADWICK RD	PO BOX 672	PROVINCETOWN	MA	02657-0672
505	22-21-0-R	WILLARD GWENDOLEN	3 CHADWICK RD	PO BOX 533	NO TRURO	MA	02652-0533
506	22-22-0-R	HAWKEY KENNETH J & BRISCOE STEPHEN M	14 HIGHLAND AVE	PO BOX 442	NO TRURO	MA	02652-0442
507	22-24-0-R	MORIARTY ERIN & SEAN ET AL	12 HIGHLAND AVE	PO BOX 265	NO TRURO	MA	02652
508	22-25-0-R	MORIARTY JOAN C	10 HIGHLAND AVE	PO BOX 265	NO TRURO	MA	02652-0265
509	22-26-0-R	FERRARI-SCACCO CARLA T	1 MATTA RD	PO BOX 118	NO TRURO	MA	02652-0118
510	22-27-0-R	OTOOLE MICHAEL & SUSAN	6 HIGHLAND AVE	194 MCCULLOCH PL	RENSSELAER	NY	12144

Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
511	22-29-0-R	VENINGER JAMES M & LAURIE R	2 HIGHLAND AVE	PO BOX 120	NO TRURO	MA	02652-0120
513	22-31-0-R	MATRANGO BERNARD & FRANCIS J	131 SHORE RD	PO BOX 261	N TRURO	MA	02652-0261
515	22-33-0-R	ROFFI J MICHAEL	5 HIGHLAND AVE	303 FELLSSWAY WEST	MEDFORD	MA	02155
516	22-34-0-R	MCNULTY JAMES & MENOLD RALPH E	7 HIGHLAND AVE	PO BOX 783	NO TRURO	MA	02652-0783
517	22-35-0-R	CLINTON C KERSHAW LIVING TRUST TRS: CLINTON C KERSHAW	9 HIGHLAND AVE	POB 909	NO TRURO	MA	02652
518	22-36-0-R	HOEFLINGER DANIEL & DEBORAH L	11 HIGHLAND AVE	26 CEDAR ST	RIVERDALE	NJ	07457-1418
519	22-37-0-R	RODERICK NATALIE D LIFE ESTATE RMNDR: HOEFLINGER REBECCA ETAL	13 HIGHLAND AVE	C/O HOEFLINGER EMILY 26 CEDAR ST	RIVERDALE	NJ	07457
520	22-38-0-R	TROVATO HIGHLAND TRUST TRS: TROVATO JOSEPH J	15 HIGHLAND AVE	PO BOX 836	NO TRURO	MA	02652-0836
521	22-39-0-R	RAYMOND CORDEIRO 2015 TRUST & MADELYN CORDERIO 2015 TRUST	10 ARROWHEAD RD	PO BOX 791	NO TRURO	MA	02652
522	22-40-0-R	HARVEY CLIFFORD & AMELIA	8 ARROWHEAD RD	PO BOX 892	NO TRURO	MA	02652-0892
523	22-41-0-R	JONES JOHN & BONNIE LEE & MOSCA THOMAS R	6 ARROWHEAD RD	PO BOX 800	NO TRURO	MA	02652-0800
524	22-42-0-R	127 SHORE ROAD REALTY TRUST C/O GUY MICHAEL A & MEAGHER PA	4 ARROWHEAD RD	15 REMINGTON ST	WARWICK	RI	02888
525	22-43-0-R	MATRANGO BERNARD & FRANCIS	127 SHORE RD	PO BOX 261	NO TRURO	MA	02652-0261
526	22-44-1-R	KESELIS GARY J & MARILYN H	125 SHORE RD	20 PARK ROAD	BARKHAMSTED	CT	06063
527	22-44-2-R	IANNAZZI MARK & BROWN CHRISTOPHER	125 SHORE RD	11 EAST WAY	BEDFORD	NY	10506
528	22-44-3-R	WHALEN DAVID M	125 SHORE RD	204 PORTLAND ST	SO BERWICK	ME	03908
529	22-44-4-R	IANNAZZI MARK L & MICHAEL L	125 SHORE RD	11 EAST WAY	BEDFORD	NY	10506
530	22-44-5-R	PIWNICKI LAWRENCE J & PIWNICKI CHRISTINE T	125 SHORE RD	PO BOX 473	NORTH TRURO	MA	02652
531	22-44-6-R	ARCHAMBAULT DORENE A & CAMOSCI SHERRIE J	125 SHORE RD	75 COPPER HILL RD	EAST GRANBY	CT	06026
532	22-44-7-R	BOWEN ALBERT L JR	125 SHORE RD	226 BRADFORD ST	PROVINCETOWN	MA	02657
533	22-44-9-R	ROMANO GREGORY J & CAROLE A	125 SHORE RD	50 SOUTH RD	HARWINTON	CT	06791
534	22-44-10-R	BRITTON DAVID A & MEDEIROS MICHAEL	125 SHORE RD	4501 NE 21ST AVE, APT 309	FORT LAUDERDALE	FL	33308
535	22-44-11-R	WILLIAMS GLORIA LYNN & PIGHETTI HEATHER LYNN	125 SHORE RD	33 SKIPPER LN	WESTFIELD	MA	01085
536	22-44-12-R	TWYMAN COURTLAND	125 SHORE RD	2151 NE 44TH CT	LIGHTHOUSE POINT	FL	33064
537	22-44-14-R	LEVESQUE KIM NORMA C/O FESSLER KEVIN E	125 SHORE RD	54 BRADFORD STREET, UNIT 2-1	PROVINCETOWN	MA	02657
538	22-44-15-R	FRASCARELLI WILLIAM A	125 SHORE RD	15 HERBERTSON RD	JAMAICA PLAIN	MA	02130
539	22-44-16-R	ATKINS-BURNS FAMILY TRUST TRS: ATKINS HERBERT E ET AL	125 SHORE RD	PO BOX 537	NEW YORK	NY	10009
541	22-44-18-R	ROY RONALD BASS & BRIAN JAMES MCCARTHY REV LIV TRUST	125 SHORE RD	3960 OAKS CLUBHOUSE DR #509	POMPANO BEACH	FL	33069
6951	22-44-19-E	HIGHLAND ACRES CONDO TRUST	125 SHORE RD	125 SHORE RD	NO TRURO	MA	02652
542	22-45-1-R	HUNT KEITH	132 SHORE RD	9 BROWN ST	PROVINCETOWN	MA	02657
543	22-45-2-R	GILLIS EDWARD	132 SHORE RD	PO BOX 1284	KEY WEST	FL	33041
544	22-45-3-R	CLANCY RICHARD F & PAULA A	132 SHORE RD	4 HILL ST	NORFOLK	MA	02056
545	22-45-4-R	MEILLEUR LARRY	132 SHORE RD	PO BOX 971	PROVINCETOWN	MA	02657
546	22-45-5-R	FILIPPONE RAYMOND A	132 SHORE RD	15 HORTON ST	PROVIDENCE	RI	02904
547	22-45-6-R	TAGGART JUNE	132 SHORE RD	PO BOX 396	BEARSVILLE	NY	12409
548	22-45-7-R	NICKERSON IRREVOCABLE TRUST TRS LINDBERG LAURA ET AL	132 SHORE RD	8 DEER RUN DRIVE	WESTFORD	MA	01886
549	22-45-8-R	DRAKE WILLIAM W	132 SHORE RD	PO BOX 1145	PROVINCETOWN	MA	02657
550	22-45-9-R	BLITZER LAURA	132 SHORE RD	54 CODDINGTON AVE	STATEN ISLAND	NY	10306
551	22-45-10-R	ZAGWYN HOLLY A	132 SHORE RD	101 LINDEN ST APT 1	WICHENDON	MA	01475
552	22-45-11-R	ESTEE DANIEL & YVETTE	132 SHORE RD	180 LOMIS RIDGE	WESTFIELD	MA	01085
553	22-45-12-R	BERGER FRANCES	132 SHORE RD	2-6 COUNTRYSIDE LN	MIDDLETOWN	CT	06457-5578



Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
554	22-45-13-R	BLITZER MARTHA A	132 SHORE RD	54 CODDINGTON AVE	STATEN ISLAND	NY	10306-4306
555	22-45-14-R	CABAN SONIA	132 SHORE RD	4 LINES RD	WOODBIDGE	CT	06525
556	22-45-15-R	KROLL PHYLLIS J LE	132 SHORE RD	86 SHORE LANE	BAYSHORE	NY	11706
557	22-45-16-R	NORTON ROSEMARIE T	132 SHORE RD	48 HOYLE STREET	NORWOOD	MA	02062
558	22-45-17-R	GARRETT JOHN K & SANDRA A	132 SHORE RD	96 NEW LENOX RD	LENOX	MA	01240
559	22-45-20-R	CABRAL BRIAN P	132 SHORE RD	100 BAYBERRY AVE #12	PROVINCETOWN	MA	02657
560	22-45-21-R	GREEN JULIANNE	132 SHORE RD	45 HULL SHORE DR APT# 205	HULL	MA	02045-2776
561	22-45-22-R	HOEY MARY E &	132 SHORE RD	88 WHARF ST #206	MILTON	MA	02186
562	22-45-23-R	GERAINE JEANNE	132 SHORE RD	36 KREAMER ST	BELLPORT	NY	11713
563	22-45-24-R	WIDDICK FRANCES R & DYER MARY E	132 SHORE RD	1902 GREENHAVEN DR	BALTIMORE	MD	21209
564	22-45-25-R	CANCILLA JOAN & DORE JEANNE	132 SHORE RD	96 WIGWAM ST	WELLFLEET	MA	02667
565	22-45-26-R	WOJCIK BARBARA LYNN	132 SHORE RD	PO BOX 35	NO TRURO	MA	02652
566	22-45-27-R	TWEEDY KATHERINE L & MACCARON DENISE	132 SHORE RD	27 FOREST TRAIL	RIDGE	NY	11961
567	22-45-28-R	MORAN WILLIAM R & ANNE-MARIE F	132 SHORE RD	326 SHREWSBURY ST	HOLDEN	MA	01520
568	22-45-29-R	ZIMMIE THOMAS F REV TRUST TRS: ZIMMIE THOMAS F	132 SHORE RD	39 ZELLENKE DR	WYNANTSKILL	NY	12198-8627
569	22-45-30-R	PITTORE KATHLEEN M	132 SHORE RD	7 STURBRIDGE RD	MEDFIELD	MA	02052-1442
570	22-45-31-R	CICCONI KEITH J & C/O RICHARD J MIRKIN LIVING TR	132 SHORE RD	PO BOX 692277	QUINCY	MA	02269-2277
571	22-45-40-R	FILIPPONE RAYMOND A	132 SHORE RD	15 HORTON ST	PROVIDENCE	RI	02904
572	22-45-41-R	MUSCARA JOAN M & JOSEPH E	132 SHORE RD	196 HILLSIDE AVE	WYCKOFF	NJ	07481
573	22-45-42-R	FILIPPONE RAYMOND A	132 SHORE RD	15 HORTON ST	PROVIDENCE	RI	02904
574	22-45-43-R	HUNT GREGG W	132 SHORE RD	PO BOX 518	BETHLEHEM	CT	06751-0518
575	22-45-44-R	FORGIT DOUGLAS & CYNTHIA	132 SHORE RD	32 TAFT ST	MILFORD	MA	01757
576	22-45-45-R	ARNOLD THOMAS G & BEAUCHAMP PAUL J	132 SHORE RD	2 BURTON ST	BRIGHTON	MA	02135
577	22-45-46-R	HUNEVEN KAREN DOREE & C/O CALACONE DONNA MARIE	132 SHORE RD	23 RANDOLPH PLACE, UNIT 307	NORTHAMPTON	MA	01060
578	22-45-47-R	MYHRUM TRACI S & JOCELYN C C/O LYNCH DIANE	132 SHORE RD	114 MONTICELLO DRIVE	BRANFORD	CT	06405
579	22-45-48-R	CAMERON ROBERT F	132 SHORE RD	36 CONWELL ST UNIT 2	PROVINCETOWN	MA	02657
580	22-45-49-R	SPANNO-DAVIS JUDY	132 SHORE RD	60 LEXINGTON ST	BURLINGTON	MA	01803
581	22-45-50-R	WOJCIK ROGER B & BARBARA A	132 SHORE RD	29 BURNS MEADOW	LONGMEADOW	MA	01106-1753
582	22-45-51-R	CRAIG ROBERT JR	132 SHORE RD	PO BOX 78	MIDDLE HADDAM	CT	06456
6894	22-45-52-E	BRAEMAR CONDO TRUST	132 SHORE RD	132 SHORE ROAD	TRURO	MA	02666
583	22-46-0-R	MARTIN ERIC A	136 SHORE RD	PO BOX 38	NO TRURO	MA	02562
587	22-51-0-R	DUPREE JEFFREY A & JULIA L	140 SHORE RD	PO BOX 576	NO TRURO	MA	02652-0576
669	32-2-0-R	COLLINS CAROL	17 HIGHLAND AVE	PO BOX 139	PROVINCETOWN	MA	02657
672	32-6-0-R	FUTCH JOYCE A REV LIVING TRUST TRS: FUTCH JOYCE A	12 ARROWHEAD RD	PO BOX 244	NO TRURO	MA	02652-0244
676	32-10-0-R	O'LEARY MEGAN	7 ARROWHEAD RD	PO BOX 720	NORTH TRURO	MA	02652

22-1-0-R	KING ZIMMERMANN LIVING TRUST TRS: ZIMMERMANN PETER H 535 OLD ROAD TO 9 ACRE CORNER CONCORD, MA 01742-4123	22-2-0-E	TOWN OF PROVINCETOWN C/O WATER DEPT 260 COMMERCIAL ST PROVINCETOWN, MA 02657	22-3-0-E	TOWN OF PROVINCETOWN C/O WATER DEPT 260 COMMERCIAL ST PROVINCETOWN, MA 02657
22-4-0-E	TOWN OF PROVINCETOWN C/O WATER DEPT 260 COMMERCIAL ST PROVINCETOWN, MA 02657	22-5-0-E	TOWN OF PROVINCETOWN C/O WATER DEPT 260 COMMERCIAL ST PROVINCETOWN, MA 02657	22-6-0-E	TOWN OF PROVINCETOWN C/O WATER DEPT 260 COMMERCIAL ST PROVINCETOWN, MA 02657
22-7-0-E	TOWN OF PROVINCETOWN C/O WATER DEPT 260 COMMERCIAL ST PROVINCETOWN, MA 02657	22-19-0-R	HAUTANEN HENRY H JR -LE RMNDR: GROZIER CHRISTINE H C/O HAUTANEN HENRY H JR PO BOX 47 NO TRURO, MA 02652-0047	22-20-0-R	WARD JOHN T & EDGAR JUDY A PO BOX 672 PROVINCETOWN, MA 02657-0672
22-21-0-R	WILLARD GWENDOLEN PO BOX 533 NO TRURO, MA 02652-0533	22-22-0-R	HAWKEY KENNETH J & BRISCOE STEPHEN M PO BOX 442 NO TRURO, MA 02652-0442	22-24-0-R	MORIARTY ERIN & SEAN ET AL PO BOX 265 NO TRURO, MA 02652
22-25-0-R	MORIARTY JOAN C PO BOX 265 NO TRURO, MA 02652-0265	22-26-0-R	FERRARI-SCACCO CARLA T PO BOX 118 NO TRURO, MA 02652-0118	22-27-0-R	OTOOLE MICHAEL & SUSAN 194 MCCULLOCH PL RENSSELAER, NY 12144
22-29-0-R	VENINGER JAMES M & LAURIE R PO BOX 120 NO TRURO, MA 02652-0120	22-31-0-R	MATRANGO BERNARD & FRANCIS J PO BOX 261 N TRURO, MA 02652-0261	22-33-0-R	ROFFI J MICHAEL 303 FELLSWAY WEST MEDFORD, MA 02155
22-34-0-R	MCNULTY JAMES & MENOLD RALPH E PO BOX 783 NO TRURO, MA 02652-0783	22-35-0-R	CLINTON C KERSHAW LIVING TRUST TRS: CLINTON C KERSHAW POB 909 NO TRURO, MA 02652	22-36-0-R	HOEFLINGER DANIEL & DEBORAH L 26 CEDAR ST RIVERDALE, NJ 07457-1418
22-37-0-R	RODERICK NATALIE D LIFE ESTATE RMNDR: HOEFLINGER REBECCA ETAL C/O HOEFLINGER EMILY 26 CEDAR ST RIVERDALE, NJ 07457	22-38-0-R	TROVATO HIGHLAND TRUST TRS: TROVATO JOSEPH J PO BOX 836 NO TRURO, MA 02652-0836	22-39-0-R	RAYMOND CORDEIRO 2015 TRUST & MADELYN CORDERIO 2015 TRUST PO BOX 791 NO TRURO, MA 02652
22-40-0-R	HARVEY CLIFFORD & AMELIA PO BOX 892 NO TRURO, MA 02652-0892	22-41-0-R	JONES JOHN & BONNIE LEE & MOSCA THOMAS R PO BOX 800 NO TRURO, MA 02652-0800	22-42-0-R	127 SHORE ROAD REALTY TRUST C/O GUY MICHAEL A & MEAGHER PA 15 REMINGTON ST WARWICK, RI 02888
22-43-0-R	MATRANGO BERNARD & FRANCIS PO BOX 261 NO TRURO, MA 02652-0261	22-44-1-R	KESELIS GARY J & MARILYN H 20 PARK ROAD BARKHAMSTED, CT 06063	22-44-2-R	IANNAZZI MARK & BROWN CHRISTOPHER 11 EAST WAY BEDFORD, NY 10506

6/26/19 LG

22-44-3-R	22-44-4-R	22-44-5-R
WHALEN DAVID M 204 PORTLAND ST SO BERWICK, ME 03908	IANNAZZI MARK L & MICHAEL L 11 EAST WAY BEDFORD, NY 10506	PIWNICKI LAWRENCE J & PIWNICKI CHRISTINE T PO BOX 473 NORTH TRURO, MA 02652
22-44-6-R	22-44-7-R	22-44-9-R
ARCHAMBAULT DORENE A & CAMOSCI SHERRIE J 75 COPPER HILL RD EAST GRANBY, CT 06026	BOWEN ALBERT L JR 226 BRADFORD ST PROVINCETOWN, MA 02657	ROMANO GREGORY J & CAROLE A 50 SOUTH RD HARWINTON, CT 06791
22-44-10-R	22-44-11-R	22-44-12-R
BRITTON DAVID A & MEDEIROS MICHAEL 4501 NE 21ST AVE, APT 309 FORT LAUDERDALE, FL 33308	WILLIAMS GLORIA LYNN & PIGHETTI HEATHER LYNN 33 SKIPPER LN WESTFIELD, MA 01085	TWYMAN COURTLAND 2151 NE 44TH CT LIGHTHOUSE POINT, FL 33064
22-44-14-R	22-44-15-R	22-44-16-R
LEVESQUE KIM NORMA C/O FESSLER KEVIN E 54 BRADFORD STREET, UNIT 2-1 PROVINCETOWN, MA 02657	FRASCARELLI WILLIAM A 15 HERBERTSON RD JAMAICA PLAIN, MA 02130	ATKINS-BURNS FAMILY TRUST TRS:ATKINS HERBERT E ET AL PO BOX 537 NEW YORK, NY 10009
22-44-18-R	22-44-19-E	22-45-1-R
ROY RONALD BASS & BRIAN JAMES MCCARTHY REV LIV TRUST 3960 OAKS CLUBHOUSE DR #509 POMPANO BEACH, FL 33069	HIGHLAND ACRES CONDO TRUST 125 SHORE RD NO TRURO, MA 02652	HUNT KEITH 9 BROWN ST PROVINCETOWN, MA 02657
22-45-2-R	22-45-3-R	22-45-4-R
GILLIS EDWARD PO BOX 1284 KEY WEST, FL 33041	CLANCY RICHARD F & PAULA A 4 HILL ST NORFOLK, MA 02056	MEILLEUR LARRY PO BOX 971 PROVINCETOWN, MA 02657
22-45-5-R	22-45-6-R	22-45-7-R
FILIPPONE RAYMOND A 15 HORTON ST PROVIDENCE, RI 02904	TAGGART JUNE PO BOX 396 BEARSVILLE, NY 12409	NICKERSON IRREVOCABLE TRUST TRS LINDBERG LAURA ET AL 8 DEER RUN DRIVE WESTFORD, MA 01886
22-45-8-R	22-45-9-R	22-45-10-R
DRAKE WILLIAM W PO BOX 1145 PROVINCETOWN, MA 02657	BLITZER LAURA 54 CODDINGTON AVE STATEN ISLAND, NY 10306	ZAGWYN HOLLY A 101 LINDEN ST APT 1 WICHENDON, MA 01475
22-45-11-R	22-45-12-R	22-45-13-R
ESTEE DANIEL & YVETTE 180 LOMIS RIDGE WESTFIELD, MA 01085	BERGER FRANCES 2-6 COUNTRYSIDE LN MIDDLETOWN, CT 06457-5578	BLITZER MARTHA A 54 CODDINGTON AVE STATEN ISLAND, NY 10306-4306
22-45-14-R	22-45-15-R	22-45-16-R
CABAN SONIA 4 LINES RD WOODBIDGE, CT 06525	KROLL PHYLLIS J LE 86 SHORE LANE BAYSHORE, NY 11706	NORTON ROSEMARIE T 48 HOYLE STREET NORWOOD, MA 02062

6/26/19 LG

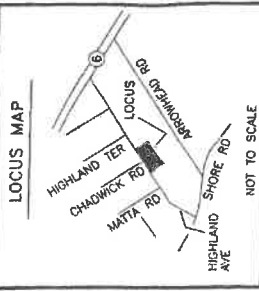
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GARRETT JOHN K & SANDRA A 96 NEW LENOX RD LENOX, MA 01240	CABRAL BRIAN P 100 BAYBERRY AVE #12 PROVINCETOWN, MA 02657	GREEN JULIANNE 45 HULL SHORE DR APT# 205 HULL, MA 02045-2776
22-45-22-R	22-45-23-R	22-45-24-R
HOEY MARY E & 88 WHARF ST #206 MILTON, MA 02186	GERAINE JEANNE 36 KREAMER ST BELLPORT, NY 11713	WIDDICK FRANCES R & DYER MARY E 1902 GREENHAVEN DR BALTIMORE, MD 21209
22-45-25-R	22-45-26-R	22-45-27-R
CANCILLA JOAN & DORE JEANNE 96 WIGWAM ST WELLFLEET, MA 02667	WOJCIK BARBARA LYNN PO BOX 35 NO TRURO, MA 02652	TWEEDY KATHERINE L & MACCARON DENISE 27 FOREST TRAIL RIDGE, NY 11961
22-45-28-R	22-45-29-R	22-45-30-R
MORAN WILLIAM R & ANNE-MARIE F 326 SHREWSBURY ST HOLDEN, MA 01520	ZIMMIE THOMAS F REV TRUST TRS: ZIMMIE THOMAS F 39 ZELENKE DR WYNANTSILL, NY 12198-8627	PITTORE KATHLEEN M 7 STURBRIDGE RD MEDFIELD, MA 02052-1442
22-45-31-R	22-45-40-R	22-45-41-R
CICCONE KEITH J & C/O RICHARD J MIRKIN LIVING TR PO BOX 692277 QUINCY, MA 02269-2277	FILIPPONE RAYMOND A 15 HORTON ST PROVIDENCE, RI 02904	MUSCARA JOAN M & JOSEPH E 196 HILLSIDE AVE WYCKOFF, NJ 07481
22-45-42-R	22-45-43-R	22-45-44-R
FILIPPONE RAYMOND A 15 HORTON ST PROVIDENCE, RI 02904	HUNT GREGG W PO BOX 518 BETHLEHEM, CT 06751-0518	FORGIT DOUGLAS & CYNTHIA 32 TAFT ST MILFORD, MA 01757
22-45-45-R	22-45-46-R	22-45-47-R
ARNOLD THOMAS G & BEAUCHAMP PAUL J 2 BURTON ST BRIGHTON, MA 02135	HUNEVEN KAREN DOREE & C/O CALACONE DONNA MARIE 23 RANDOLPH PLACE, UNIT 307 NORTHAMPTON, MA 01060	MYHRUM TRACI S & JOCELYN C C/O LYNCH DIANE 114 MONTICELLO DRIVE BRANFORD, CT 06405
22-45-48-R	22-45-49-R	22-45-50-R
CAMERON ROBERT F 36 CONWELL ST UNIT 2 PROVINCETOWN, MA 02657	SPANO-DAVIS JUDY 60 LEXINGTON ST BURLINGTON, MA 01803	WOJCIK ROGER B & BARBARA A 29 BURNS MEADOW LONGMEADOW, MA 01106-1753
22-45-51-R	22-45-52-E	22-46-0-R
CRAIG ROBERT JR PO BOX 78 MIDDLE HADDAM, CT 06456	BRAEMAR CONDO TRUST 132 SHORE ROAD TRURO, MA 02666	MARTIN ERIC A PO BOX 38 NO TRURO, MA 02562
22-51-0-R	32-2-0-R	32-6-0-R
DUPREE JEFFREY A & JULIA L PO BOX 576 NO TRURO, MA 02652-0576	COLLINS CAROL PO BOX 139 PROVINCETOWN, MA 02657	FUTCH JOYCE A REV LIVING TRUST TRS: FUTCH JOYCE A PO BOX 244 NO TRURO, MA 02652-0244

6/26/19 LG

32-10-0-R

• O'LEARY MEGAN  
PO BOX 720  
NORTH TRURO, MA 02652

6/26/19 LG

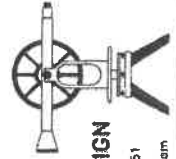


SURVEY PLAN REFERENCE:  
PLAN BOOK 106 PAGE 57

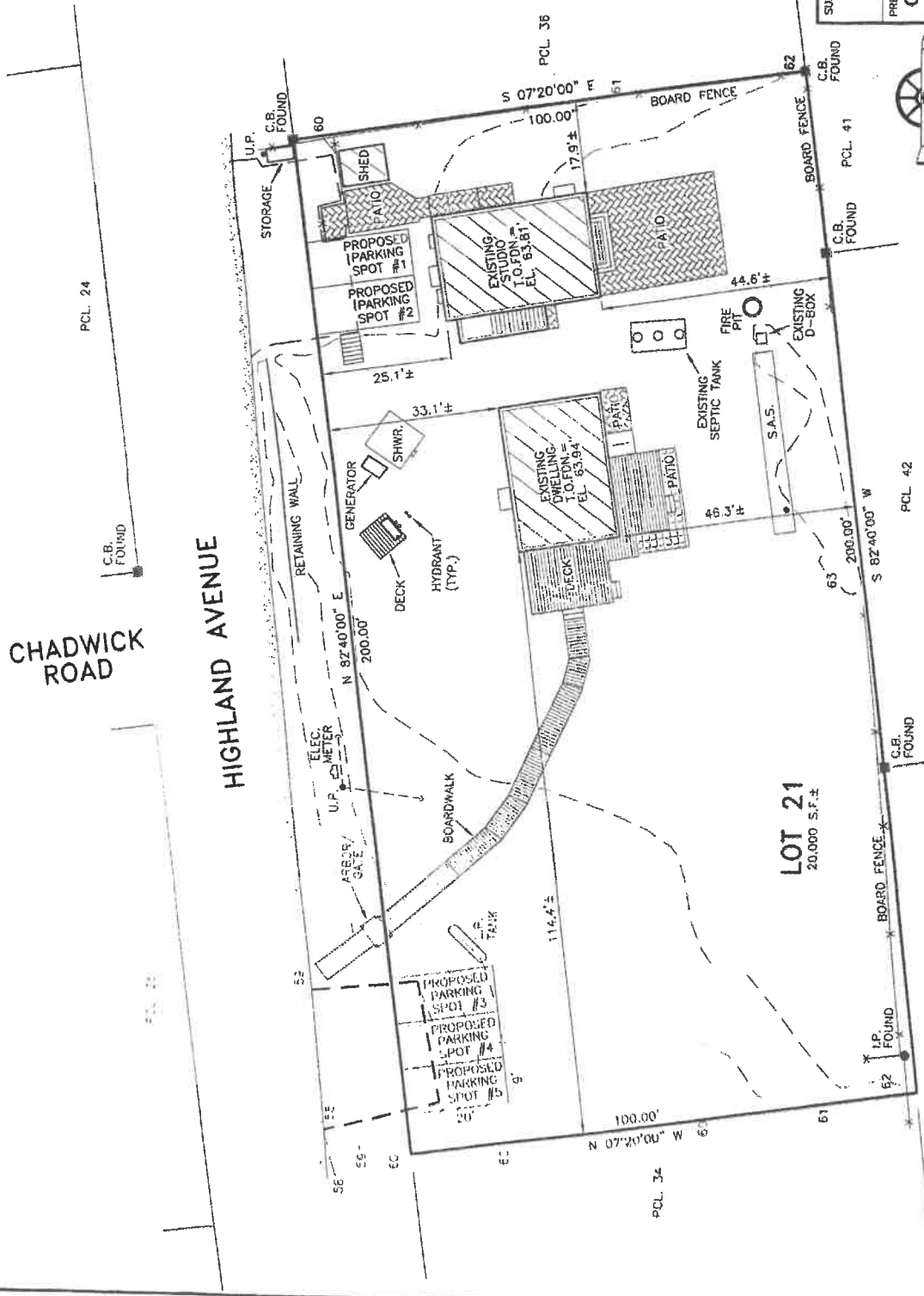
MICHAEL LADUE, P.L.S.  
LADUE LAND SURVEYING  
51 CAPTAINS VILLAGE LANE  
BREWSTER, MA 02631

**SITE PLAN**

SUBJECT:		9 HIGHLAND AVENUE TRURO, MA	
PREPARED FOR:		CLINTON C. KERSHAW LIVING TRUST P.O. BOX 909 NORTH TRURO, MA 02652	
ASSESSOR'S	MAP 22, PARCEL 35	SCALE:	1"=20'
DATE:	APRIL 2, 2019	REV:	MAY 10, 2019
		SHEET 1 OF 1	



J.C. ELLIS DESIGN  
P.O. BOX 81  
NORTH EASTHAM, MA 02651  
(508) 240-2220  
Email: jason@jcelisdesign.com



EXISTING RESIDENCE:  
CLINTON KERSHAW  
9 HIGHLAND AVENUE  
TRURO, MA

SCALE:

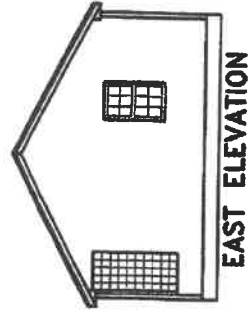
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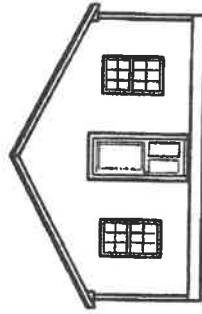
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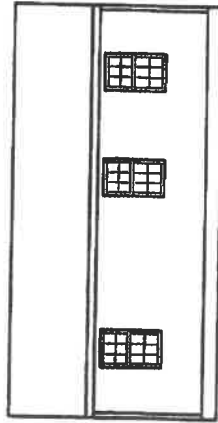
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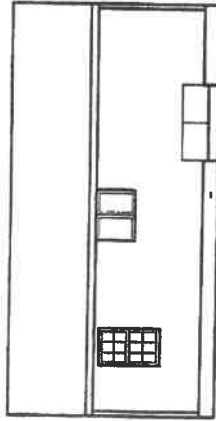
EAST ELEVATION



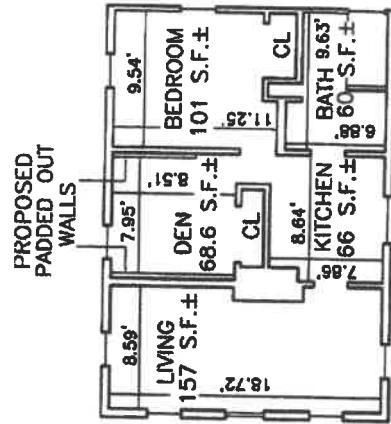
WEST ELEVATION



NORTH ELEVATION

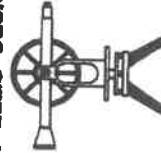


SOUTH ELEVATION



FIRST FLOOR

J.C. ELLIS DESIGN



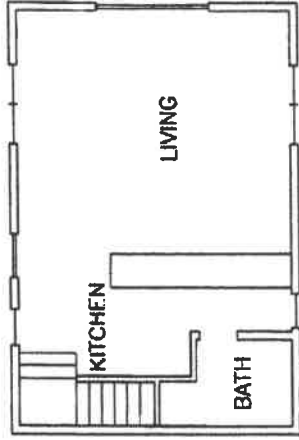
P.O. BOX 81  
NORTH EASTHAM, MA 02551  
(508) 240-2220  
Email: jce@jcelledesign.com

EXISTING STUDIO:  
CLINTON KERSHAW  
9 HIGHLAND AVENUE  
TRURO, MA

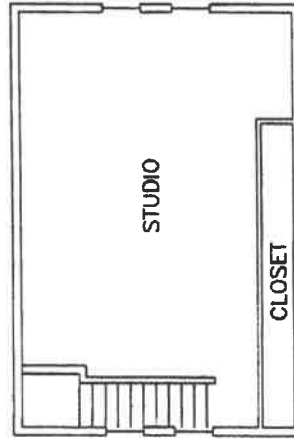
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DATE:  
3-15-2019

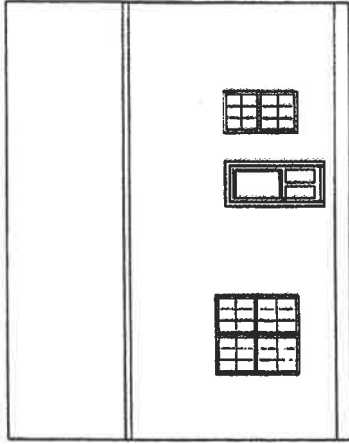
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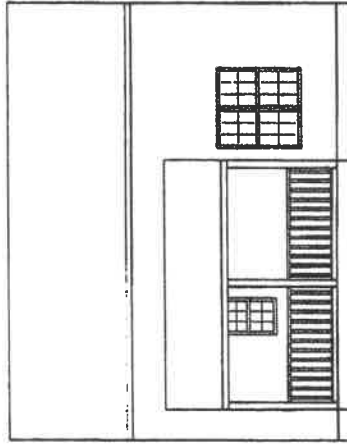
FIRST FLOOR



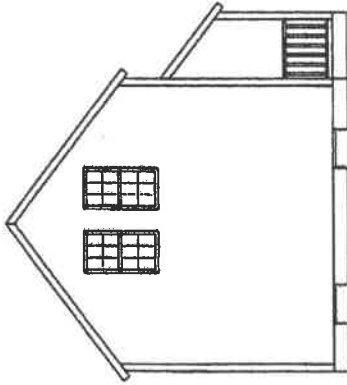
SECOND FLOOR



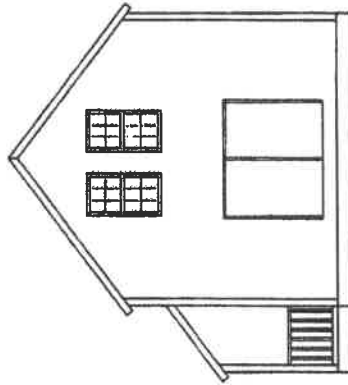
EAST ELEVATION



WEST ELEVATION

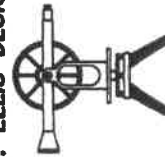


NORTH ELEVATION



SOUTH ELEVATION

J.C. ELLIS DESIGN



P.O. BOX 81  
NORTH ATTLEBORO, MA 02651  
(508)240-2220  
Email: jce@jcedesign.com



# TOWN OF TRURO



# PLANNING BOARD

## FORM F CERTIFICATION OF COMPLETION & RELEASE OF MUNICIPAL INTEREST IN SUBDIVISION PERFORMANCE SECURITY

Date: \_\_\_\_\_  
Subdivision Name: Ladoyt K. Teubner, et als Location First Light Lane  
Owner: Ladoyt K. Teubner et als  
Owner address: 58 Barcelona Drive, #20, Venice, FL  
Applicant: Same  
Applicant address: Same  
Barnstable County Registry of Deeds, Plan Book 573, Page 53  
Barnstable County Land Registry, L.C.P. No. \_\_\_\_\_  
Form D Covenant Doc. No. \_\_\_\_\_ Book 15141 Page 179

The undersigned, being a majority of the Planning Board of the Town of Truro, Massachusetts, hereby certify that the construction of ways and the installation of municipal services for the subdivision cited above have been fully and satisfactorily completed in accordance with the Planning Board Rules and Regulations to serve the following lots: All Lots shown on Plan

Pursuant to MGL c.41, §81-U and in consideration of said construction and installation, the Town of Truro a Massachusetts municipal corporation, acting through its Planning Board, hereby release its interest in the performance security for the subdivision cited above.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Truro Planning Board

Date: \_\_\_\_\_

### COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned notary public, personally appeared \_\_\_\_\_, one of the above signed members of the Truro Planning Board, proved to me through satisfactory evidence of identification, which were \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document in my presence.

By commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**FORM D COVENANT**

undersigned LaDoyt K. Teubner of 58 Barcelona Avenue #20, Venice, Florida, hereafter called "Covenantor", having submitted to the Truro Planning Board, a definitive plan of a subdivision, entitled Plan of Land in Truro Being a Subdivision of Lot 1 as shown in Plan Bk. 429, Pg. 56. Made for LaDoyt K. Teubner dated October 26, 2001 made by Slade Associates, Inc. does hereby covenant and agree with said Planning Board and the successors of office of a Said Board, pursuant to G.L., C.41, Sec. 81U, as amended, that:

1. The Covenantor is the owner of record of the premises, shown on said plan;
2. This covenant shall run with the land and be binding upon the executors, administrators, heirs, assigns of the Covenantor, and their successors in title to the premises shown on said plan;
3. The construction of ways and the installation of municipal services shall be provided to serve any lot in accordance with the applicable Rules and Regulations of said Board before such lot may be built upon or conveyed, other than by mortgage deed; provided that a mortgagee who acquires title to the mortgaged premises by foreclosure or otherwise and any succeeding owner of the mortgaged premises or part thereof may sell any such lot, subject only to the portion of this Covenant which provides that no such lot so sold shall be built upon until such ways and services have been provided to serve such lot;
4. Nothing herein shall be deemed to prohibit a conveyance subject to this covenant by a single deed of the entire parcel of land shown on the subdivision plan or of all lots not previously released by the Planning Board without first providing such ways and services;
5. This covenant shall take effect upon the approval of said plan;
6. Reference to this covenant shall be entered upon said plan and this covenant shall be recorded when said plan is recorded.
7. See attached

The undersigned LaDoyt K. Teubner wife, husband, of the Covenantor hereby agree that such interest as I, we, may have in said premises shall be subject to the provisions of this covenant and insofar as is necessary release all rights of tenancy by the courtesy, dower and other interest therein.

EXECUTED as a sealed instrument this 6 day of March 2002

LaDoyt K. Teubner

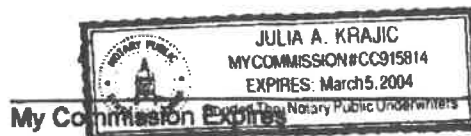
STATE OF FLORIDA

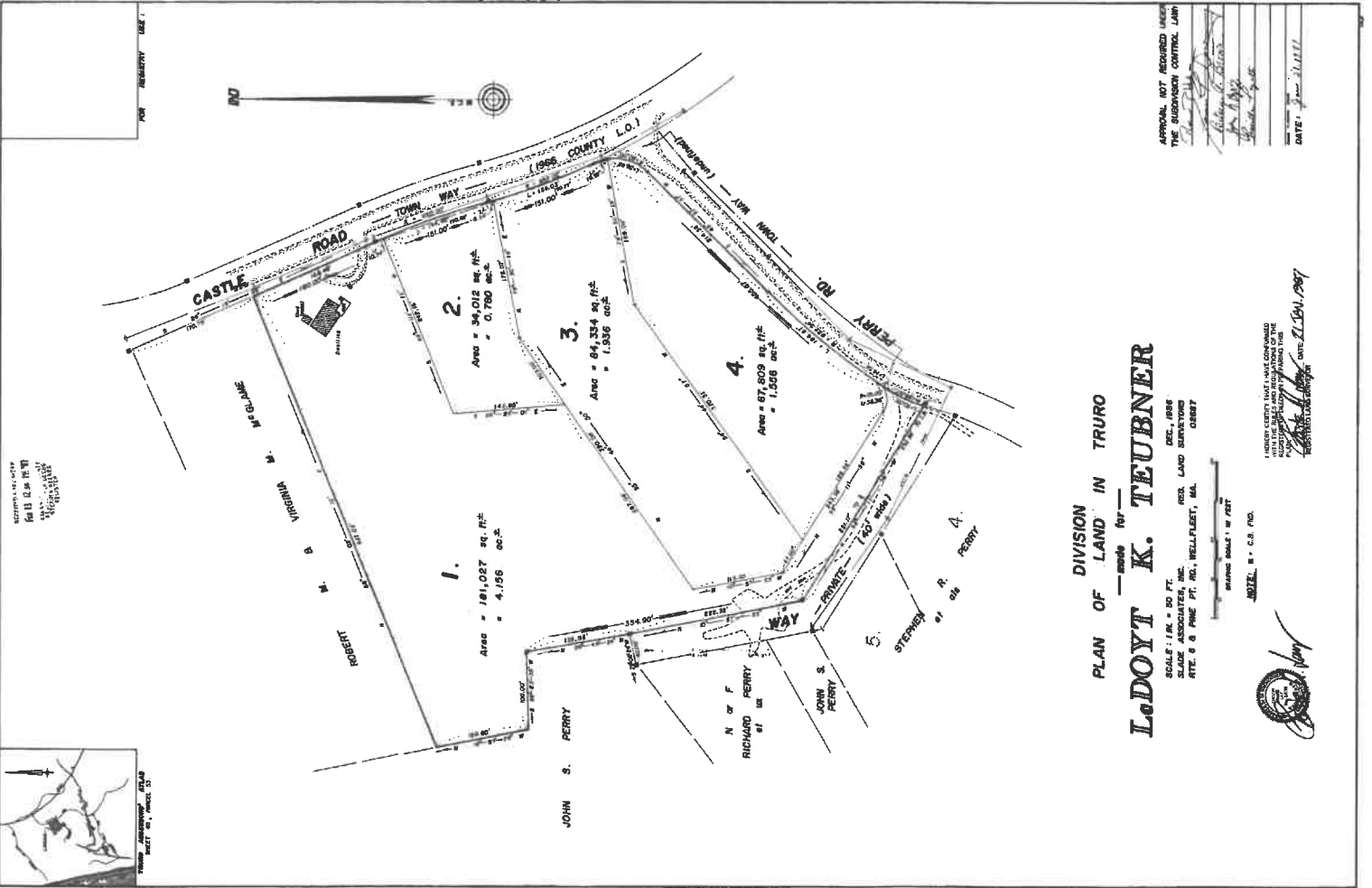
Sarasota Co ss

March 6 2002

Then personally appeared LaDoyt Teubner and acknowledged the foregoing instrument to be his free act and deed, before me

Notary Public





95-624

**DIVISION OF LAND IN TRURO**  
**made for**  
**LLOYD K. TEUBNER**

SCALE: 1" = 50 FT.  
 SCALE ASSOCIATES, INC.  
 475 G. & FINE PT. RD., BELLFLY, MA.  
 01825

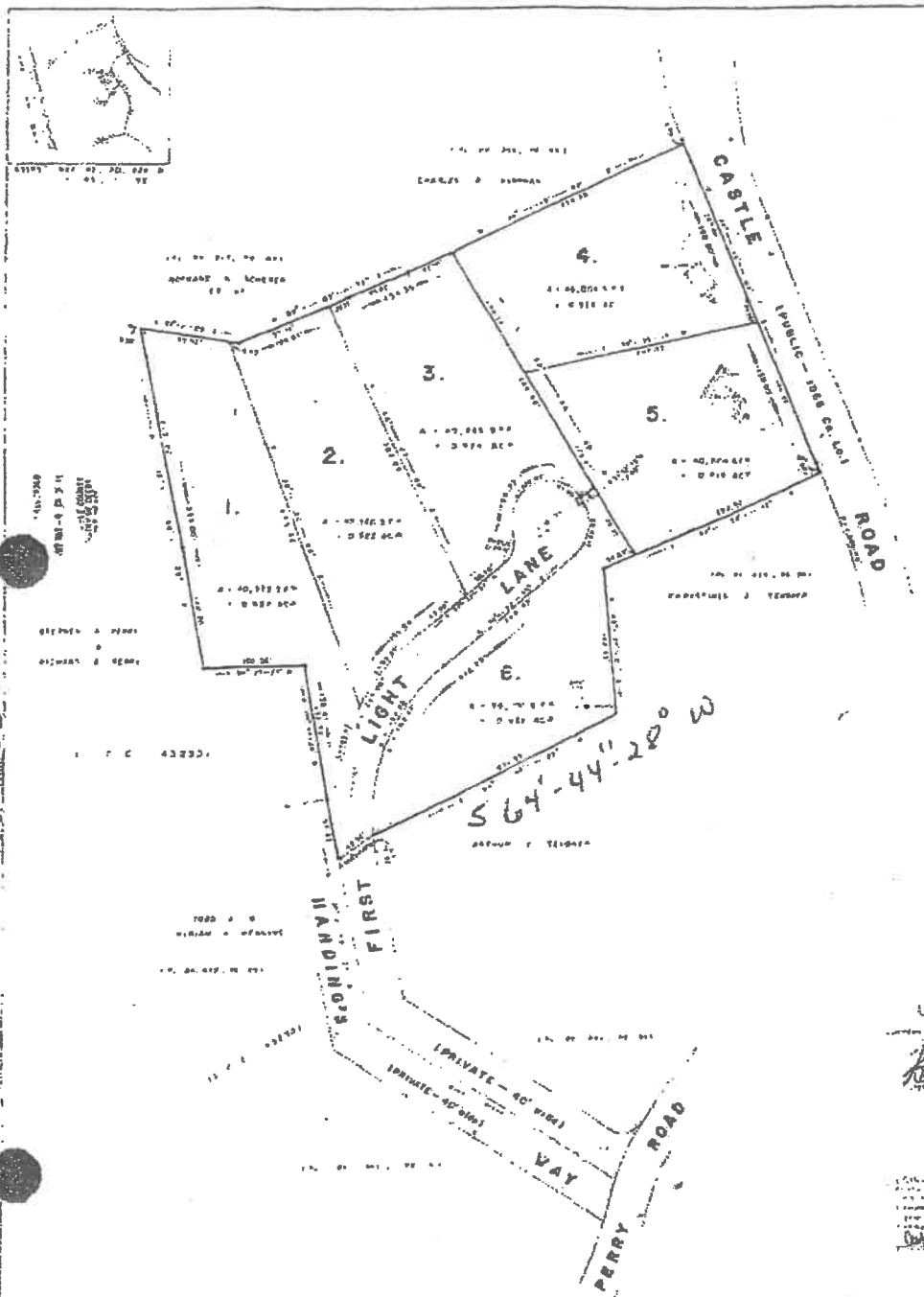
MAPING SCALE: 1" = 50 FT.

NOTE: B.C. 1980

1. I HEREBY CERTIFY THAT I HAVE EXAMINED THE  
 WITH THE SALE AND RECORDS OF THE  
 PUBLIC RECORDS OF THE COMMONWEALTH OF MASSACHUSETTS  
 AND HAVE FOUND THAT THE SAME ARE CORRECT AND TRUE  
 DATE: 11/11/11

APPROVAL NOT REQUIRED UNDER  
 THE SUPERVISOR CONTROL LAW

DATE: 11/11/11



573-53

573-53

# SUBDIVISION PLAN OF LAND IN TRURO

Being a subdivision of LOT 1 as shown in PLAN BK 429, PG 56

MADE FOR

LADJOYT K. TEUBNER ET ALS

SCALE 1" = 50 FT OCT 26, 1901  
BLADE ASSOCIATES, INC DES. LAND SURVEYORS  
RTE. 4 & PINE PT RD. WELLSFLEET, MA ORSAT



NOTE: B - 24 IN C & TWO INCHES OTHERWISE NOTED

APPROVED:  
*Paul K. Teubner*  
RTE. 4 & PINE PT RD.  
WELLSFLEET, MA  
OCT 26, 1901

RECORDED  
OCT 26, 1901

APPROVED:  
*Paul K. Teubner*  
RTE. 4 & PINE PT RD.  
WELLSFLEET, MA  
OCT 26, 1901



PO BOX 756, TRURO, MA 02666  
Tel: 508 349-7511 Fax: 508 349-7513  
Email: [info@castlehill.org](mailto:info@castlehill.org)  
[www.castlehill.org](http://www.castlehill.org)

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July 8, 2019

Ms. Jessica D. Bardi, Esq.  
Interim Town Planner  
Town of Truro  
24 Town Hall Road  
Truro MA 02666

Via Email Only

Re: Modification of Definitive Subdivision Plan

Dear Ms. Bardi:

We write to request that you add to the July 24, 2019 Planning Board agenda, the following matter:

Truro Center for the Arts at Castle Hill, Inc., requests a Pre-submission Review, pursuant to §2.3 of the Truro Subdivision Regulations for modification of a plan entitled, "Modified Definitive Subdivision Plan of Land in Truro," made for Malcolm Meldahl, Trustee, dated December 9, 2015, of record at the Barnstable Registry of Deeds, Plan Book 662, page 87.

The property is identified as Assessor Map 51, parcels 34 and 88.

Our title is derived under deed from Malcolm Meldahl, Trustee of the Meldahl Realty Trust, et al, dated December 18, 2015 of record on January 7, 2016, in Deed Book 29380, page 47, Barnstable Registry of Deeds.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kathleen A. Fahle". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kathleen A. Fahle  
Managing Director

MEMORANDUM AND NARRATIVE

RE: PRE-SUBMISSION REVIEW WITH THE PLANNING BOARD  
FOR TRURO CENTER FOR THE ARTS AT CASTLE HILL, INC.

DATED: JULY 17, 2019

Truro Center for the Arts at Castle Hill, Inc., requests a Pre-submission Review, pursuant to §2.3 of the Truro Subdivision Regulations for modification of a plan entitled, "Modified Definitive Subdivision Plan of Land in Truro," made for Malcolm Meldahl, Trustee, dated December 9, 2015, of record at the Barnstable Registry of Deeds, Plan Book 662, page 87. The property is identified as Assessor Map 51, parcels 34 and 88.

Our title is derived under deed from Malcolm Meldahl, Trustee of the Meldahl Realty Trust, et al, dated December 18, 2015 of record on January 7, 2016, in Deed Book 29380, page 47, Barnstable Registry of Deeds.

The existing subdivision plan provides for a "no construction," section of Edgewood Way, which was specified because no one wanted to build that portion of the road, since no one except Castle Hill has a right to use it (please see attached memo regarding ownership of Edgewood Way). The Planning Board approved the plan with the "no construction" section.

Since that time, Castle Hill's Strategic Planning Committee has considered how the "no construction" section of the road may affect future plans. Because any structure would require a setback 25 feet from the road boundary, Castle Hill loses the use of a significant portion of land, especially in view of the cul-de-sac dimensions.

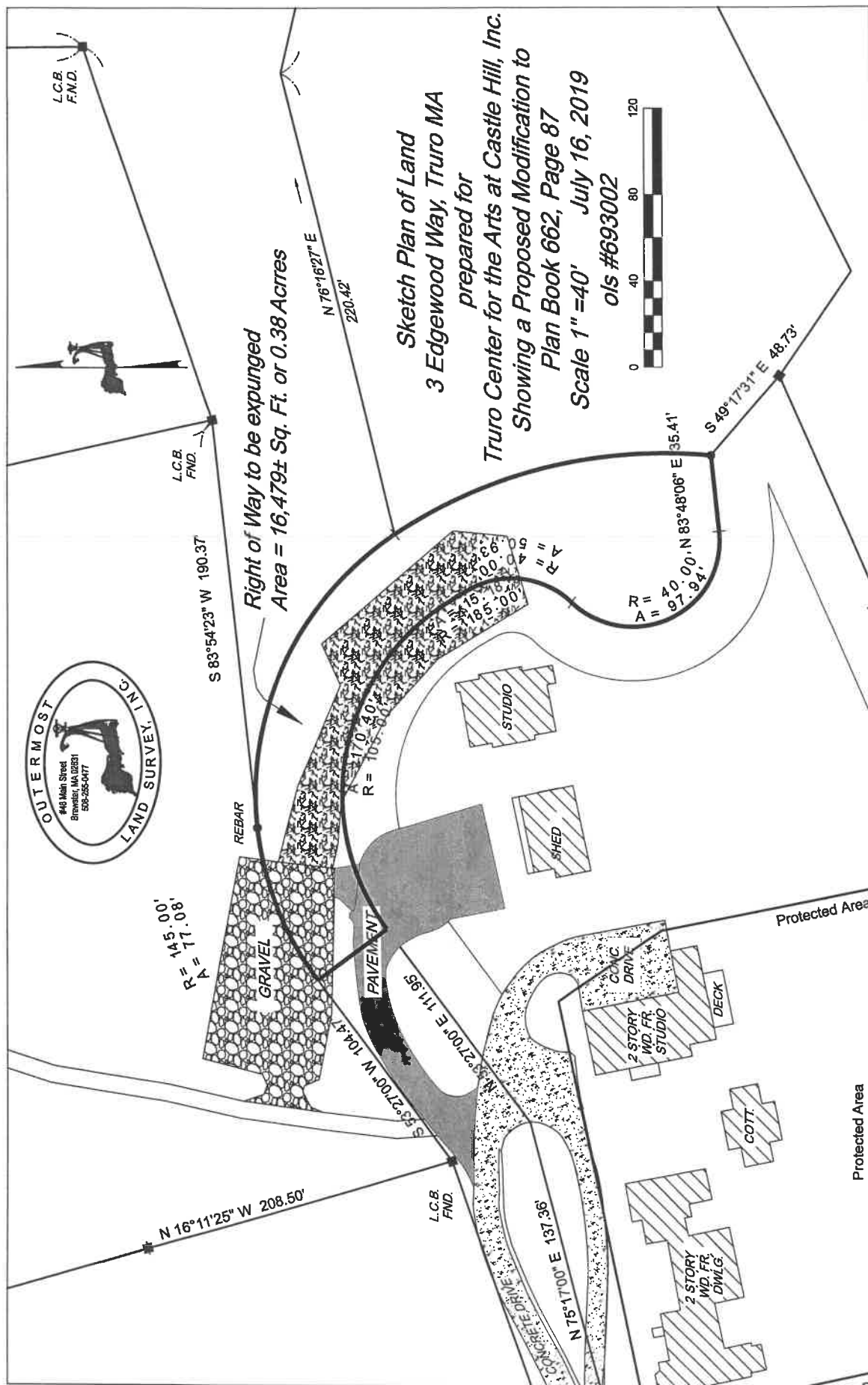
For this reason, Castle Hill would like to eliminate the "no construction," portion of Edgewood Way. If the Planning Board supports our request, we will proceed with an application for Modified Definitive Plan.

Respectfully submitted,

TRURO CENTER FOR THE ARTS AT CASTLE HILL

A handwritten signature in dark ink, appearing to read "Cherie Mitterenthal", is written over a horizontal line.

Cherie Mitterenthal, Executive Artistic Director







**Confidential Memo**  
**Truro Center for the Arts**  
**By: Karen Tosh, Esq.**  
**Dated: June 23, 2018**

**History of Edgewood Way and easement for road purposes shown on Modified Definitive Subdivision Plan recorded in Plan Book 662, page 87.**

1. On January 25, 2002, the Meldahl Realty Trust conveyed the fee in Edgewood Way to the Edgewood Way Home Owner's Association Trust by deed of record in Book 14745, page 113, Barnstable Registry of Deeds.
2. The Home Owner's Association Trust is of record in Book 14745, page 108, and provides that the purpose is to acquire fee interest in the roads adjoining the lots shown on the Subdivision Plan of record in Plan Book 569, page 44, for lots 1,2,3, and 4 of the Subdivision. Lot 5 was excluded. Among other terms, the Association is authorized to collect a fee for expense under the Trust, to repair, replace and manage the roads, and to grant easements regarding utilities. The Home Owners Association Trust specifically provides that the interest in the trust cannot be severed from the lots.
3. Both the original subdivision plan and the Modified Definitive Subdivision Plan, recorded in Plan Book 662, page 87, show an easement for road purposes, which is a triangular portion of land 25.4' at the side running north to south, wide 137.36' running west to east from the right angle of the 25.4' side.
4. The Meldahl Realty Trust conveyed Lot 5 to the Town of Truro by deed dated January 2, 2002, of record on January 25, 2002, at Book 14745, page 101. This deed specifically excludes any right to use Edgewood Way.
5. By deed dated December 15, 2015, recorded in Book 29363, page 294, the Meldahl Realty Trust conveyed Lots 3 and 4 to the Compact of Cape Cod Conservation Trusts, Inc. The deed states that "no fee, easement or other interest in Edgewood Way is conveyed herein. Also, this deed grants a pedestrian easement over Lot 2, now owned by Castle Hill, if and only if the Town ever denies pedestrian access over Lot 5.
6. By deed dated December 15, 2015, the Meldahl Realty Trust conveyed Lots 1, and 2 to Truro Center for the Arts, including a release by the grantors of all their right, title and interest in the private way known as Edgewood Way.
7. The Meldahls amended the Home Owners Association Trust to exclude the owners of Lots 3 and 4 as beneficiaries of the Trust, leaving Truro Center for the Arts as the only beneficiary, by amendment recorded 12/29/15, in Book 29363, page 288.

8. The Truro Conservation Trust acquired Lots 3 and 4 from the Cape Cod Compact, and conveyed the easement over Lot 2 back to Truro Center for the Arts by deed of record on February 1, 2018, of record in Book 31062, page 224.

**CONCLUSION: Truro Center for the Arts owns 100% of Edgewood Way.**

# TOWN OF TRURO



## ZONING BYLAW SIGN CODE

Published by the Truro Planning Board

with amendments to:

Zoning Bylaw through Annual Town Meeting April 2019

Sign Code through Annual Town Meeting April 2019

**Price: \$7.00**

*[The (month/year) are for reference purposes only]*

***NOTE: This is **not** an official certified copy.  
Such copies are available from the Office of the Town Clerk.***

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### SIGN CODE

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## SECTION 10

### General Provisions

#### § 10.1 Authority

This zoning bylaw is adopted in accordance with the provision of Chapter 40A of the Massachusetts General Laws and Article 89 of the Amendments to the Constitution.

#### § 10.2 Purpose

The purpose of this bylaw is to promote the health, safety, convenience and welfare of the inhabitants of Truro, prevent the overcrowding of land, conserve the value of land and buildings, enable the protection of clean and adequate water supply, conserve natural resources, prevent blight of the environment, encourage the most appropriate use of land in Truro, and to promote the implementation of the goals and policies of the Truro Local Comprehensive Plan.

#### § 10.3 Uniformity and Validity

- A. Uniformity. This bylaw shall not interfere or annul any bylaw, rule, regulation or permit, provided that unless specifically excepted or where a conflict exists within the bylaw itself, where this bylaw is more stringent, it shall control.
- B. Validity. The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof.

#### § 10.4 Definitions

For the purpose of the bylaw, certain terms and words shall have the following meaning unless a contrary meaning is required by the context or is specifically prescribed. Terms and words not defined herein but defined in the Zoning Act, Massachusetts General Laws, Chapter 40A, as amended, shall have the meaning given therein unless a contrary intention clearly appears. Words not defined in either place shall have the meaning given in Webster's Third New International Dictionary of the English Language, Unabridged.

Abandonment. The visible or otherwise apparent intention of an owner to discontinue a nonconforming use of a building or premises; or the removal of the characteristic equipment or furnishing used in the performance of the nonconforming use, without its replacement by similar equipment or furnishing; or the replacement of the nonconforming use or building by a conforming use or building.

Accessory Use. A use customarily incidental and subordinate to the principal use or building and located on the same lot with such principal use or building. In zoning districts restricted to residential use, a professional office located within or adjacent to the residential premises or a home occupation so located constitutes an accessory use. (4/06)

Affordable Households. Households earning no more than 80% of the current median income, as determined by the State Department of Housing and Community Development (DHCD).

Affordable Housing. Housing certified as affordable by the Truro Housing Authority and registered as such with the Truro Housing Authority. The Housing Authority will provide applicants with current affordable housing standards, require assurances of compliance in writing, and provide copies to the Building Commissioner prior to the issuance of a building permit.

Alteration. Alteration means (1) any construction work that results in the modification of the exterior of an existing building, (2) any reconstruction that results in the modification of the exterior of an existing building, (3) any relocation of an existing building, or (4) any combination of the foregoing. (4/13)

Animal Husbandry. The raising of livestock, fur bearing animals, or fowl.

Applicant. Individuals, partnerships, corporations, trusts and other legal entities seeking building permits. For the purposes of this bylaw, the owner/equitable owner of the property is to be considered the applicant, not the builder, unless the builder is also the owner.

Attic. An area under a gable, hip, or gambrel roof, the rafter plates of which on at least two exterior walls are not more than three (3) feet above the floor of such area; except that any attic used for residence purposes, other than for a janitor or caretaker or his family or by a family occupying the floor immediately below it, shall be deemed a full story.

Barn. An accessory building used exclusively for the storage of grain, hay, and other farm products, and/or the sheltering of livestock or farm equipment.

Base Flood Elevation. The 100-year flood elevation designated on the Truro Flood Insurance Rate Maps (FIRM).

Basement. An area which may have its full height above ground level on not more than one side, and which may have not more than one-half of its height above mean ground level on any other side. A basement shall not be counted as a story.

Bathroom Facility. A space which contains a wash basin and toilet, and which may also include a bathtub, a shower, or both.

Beach. Also known as “coastal beach” means unconsolidated sediment, subject to wave, tidal, and coastal storm action, that forms the variably sloping shore of a body of salt water. Coastal beaches extend from the mean low water line landward to the dune line, or coastal bank line, whichever is closest to the ocean, or to the seaward edge of existing man-made structures, when these structures replace one of the above lines.

Bed and Breakfast, Establishment. A private, owner-occupied house where four or more rooms are let or rented to the transient public and a breakfast is included in the occupancy charge. The only meal provided is breakfast, there shall be no cooking in rooms, and rooms for rent shall be part of the primary residential structure. The land involved shall meet the current minimum lot area requirements. This use is permitted only in General and Limited Business Districts. (4/13)

Bed and Breakfast, Home. A private owner-occupied home where three or fewer rooms are let or rented to the transient public, and a breakfast is included in the occupancy charge. The only meal provided is breakfast which may be served between the hours of 5 AM and 11:30 AM, there shall be no cooking in occupied rooms, and the occupied rooms shall be part of the primary residential structure. The land involved shall meet the current minimum lot area requirements. (4/13)

Boarding House, Home. A private owner-occupied home where three (3) or fewer rooms are let or rented to live-in boarders for stays of four months or more, and board is provided. There shall be no cooking in rented rooms, and rooms for rent shall be part of the primary residential structure. The land involved shall meet the current minimum lot area requirements. (4/13)

Bog, Marsh, Swamp, Wet Meadows. As defined in the Wetlands Protection Act, Massachusetts General Laws, Chapter 131, Section 40, as amended through the Statutes of 1996, Chapter 258, Sections 17 through 20.



**Build.** The word build shall include the words “erect,” “construct,” “alter,” “enlarge,” “move,” and any others of like significance.

**Building.** The word building shall be any three-dimensional enclosure, portable or fixed, temporary or permanent, which is composed of building materials and which encloses any space for use or occupancy; building shall include “structure” unless the context unequivocally indicates otherwise; and with the exception of fences, field or garden walls, cold frames, stairways for beach access, and embankment retaining walls, building shall include foundations in the ground and any part of any kind of structure above ground.

**Building, Accessory.** A building devoted exclusively to a use(s) ancillary to and in support of the principal use of the lot on which it is located.

**Building Height.** The vertical distance from the average of the existing undisturbed grade at each corner of a building to the ridge, hip or highest point of the structure. (4/12)

**Casino-style Gambling.** Gaming activities, including Indian casinos, riverboats, barges, “cruises to nowhere” and those other activities specifically authorized by the Great and General Court. This definition shall not include the promotion or playing of the game commonly called Bingo or like games, or the like promotion of “Las Vegas” nights, as authorized by law, or the sale of lottery tickets or shares by the State Lottery Commission, as authorized by law.

**Cellar.** An area having more than one-half of its height below ground level on all sides. A cellar shall not be counted as a story.

**Clear area.** Area surrounding a wind turbine to be kept free of habitable structures. (4/05)

**Communications Appurtenance.** Any antenna, device, wiring or equipment utilized in connection with the reception or transmission of electromagnetic radiation (excluding the visible light spectrum) and which is attached to a pre-existing structure. A communication appurtenance shall not include an antenna utilized by a federally licensed amateur radio operator or a home television antenna or satellite dish.

**Communications Building.** Any building utilized primarily for the installation and operation of equipment for the generating and/or detection of electromagnetic radiation (excluding the visible light spectrum) and which is accessory to a communications structure.

**Communications Structure.** Any structure, tower or antenna that supports equipment (including antennas) for the transmission or reception of electromagnetic radiation (excluding the visible light spectrum). A communications structure shall not include an antenna utilized by a federally licensed amateur radio operator or a home television antenna or satellite dish.

**Cottage or Cabin Colonies, or Motor Courts.** A group of three or more detached dwellings under one ownership located on a single lot, which are customarily rented to the transient public by the day, week, month, or season. Each dwelling shall be limited to one and one-half stories in height.

**Distributed Generation.** Energy generation that is located at or near the end-user. (4/05)

**Dune.** Also known as coastal dune means any natural hill, mound or ridge of sand immediately landward of a coastal beach including such features when deposited by wind action or storm overwash. Coastal dune shall also mean sediment deposited by artificial means and serving the purpose of storm damage protection or flood control.

Dwelling, Single family. A separate dwelling unit consisting of one or more buildings designed for occupancy by one family only.

Dwelling Unit. One or more rooms containing both cooking and bathroom facilities and designed for human habitation by one family independent of other facilities. Each accessory building or portion thereof, studio or guesthouse, which has both cooking and bathroom facilities, is considered to be a separate dwelling unit.

Dwelling Unit, Accessory. A dwelling unit either detached from or located within or attached to a principal single family dwelling, or an accessory structure to the principal single family dwelling on the same lot, such as a garage. The Accessory Dwelling Unit (ADU) shall contain at least four hundred (400) square feet but not more than one thousand (1,000) square feet of Gross Floor Area. An Accessory Dwelling Unit shall be a complete, separate housekeeping unit containing both kitchen and sanitary facilities in conformance with §40.2 of this bylaw. (04/17)

Dwelling Unit, Affordable Accessory. A rental dwelling unit either detached from or located within or attached to a principal dwelling, principal structure, garage, containing at least four hundred (400) square feet but not more than one thousand four hundred (1,400) square feet of Gross Floor Area. Accessory unit shall be restricted to remain affordable by conditions attached to the Special Permit issued by the Planning Board and be occupied by income-eligible households determined in accordance with HUD Income and Fair Market Rental Guidelines. (04/07)

Educational Institution. A public, parochial, or private institution that provides educational instruction to students.

Established Roads. Street(s), with reference to the Town of Truro Subdivision Regulations.

Family. A single, non-profit housekeeping unit whether consisting of an individual, two or more persons related by blood, adoption or marriage, or maintaining a domestic partnership, or a group of persons who need not be so related and do not exceed five in number.

Fence. A barrier, solid or otherwise, which is used as a means of delineation, protection, confinement, or concealment.

Floor Area, Gross. The sum of the horizontal areas of the floor(s) of a building measured from the interior face of the exterior wall of a building, without deduction for hallways, stairs, closets, and thickness of walls, columns or other features used or intended to be used for living, sleeping, sanitation, cooking or eating purposes, excluding cellar and basement floor area, garage, porches, decks, and attics.

For the purposes of computing floor area, any portion of the floor area measuring less than five feet from the finished floor to the finished ceiling shall not be included in the computation of floor area. (04/07)

Garage. A structure used primarily for storage of motor vehicles.

Grade, existing. The vertical elevation of the ground surface that exists prior to any excavating or filling as defined by the most recent USGS topographical maps, except in the case where, by Planning Board approval, excavating or filling has occurred in the construction of a road. In these cases, finished grades, according to the approved plan, shall be used.

Grade, finished. The vertical elevation of the ground surface as denoted on an approved Planning Board 'as-built' plan.

Ground Level. The finished level of the ground to be built upon.

Habitable Studio. A habitable studio shall consist of one or more bedrooms, with or without bathroom facilities, in a building detached from the principal residence, which is incidental and accessory to the principal residence and which does not include residential kitchen facilities. A room identified as a bedroom will be included in considerations under the State Environmental Code, Title 5.

Height, Wind Turbine. The height of a turbine measured to the tip of the blade at its highest point. (4/05)

Home Occupation. Any business which has been by custom carried on by a resident of a dwelling unit with a limited number of nonresident employees, and which does not change the residential character of the building. Home occupations shall include carpenters, plumbers, electricians, and similar tradesmen; home and yard maintenance providers; sale of art produced on premises; the sale of fish or shellfish; electronic repairs and services, telecommuting, and internet-based services; nursery school; furniture repair, refinishing, and upholstering; dressmaking; home hand crafts; home cooking; bicycle repairs; real estate; insurance; the practice of any recognized profession. Any other activity of a similar nature may be allowed on application for a Special Permit from the Zoning Board of Appeals in accordance with Section 30.2 of this Bylaw. Home occupation shall not include the operation of a store or food service serving the passing public, or the display or sale to the passing public of goods not grown or manufactured on the premises, or in the case of fish or shellfish, not caught by the resident.

Hotel. A building consisting of a room, rooms, or units customarily rented to the transient public by the day, week, or month which room or rooms contain their own bathroom facilities. Such room or rooms may also provide kitchen area for the storage, preparation and cooking of food provided that the room, rooms, or unit's gross floor area exceeds four hundred (400) square feet. Those units having kitchens prior to this date shall not be prohibited from conversion under § 40.3.

Lot. A parcel of land, undivided by a street, with definite boundaries, title to which is held in undivided ownership.

Lot Area. The area of a lot when used for building purposes shall not be less than the minimum required by this bylaw for the district in which it is located. Such an area shall not be interpreted to include any portion of a lot below mean water level on fresh water, below mean high water on tidal water or within the limits of any defined way, exclusive of driveways serving only the lot itself. No less than 100% of the minimum lot area required shall consist of contiguous upland exclusive of marsh, bog, swamp, beach, dune or wet meadow. This definition shall apply only to lots created after April 30, 1987.

Lot Coverage. The portion of a lot which is covered by impervious structures and improvements. Impervious structures and improvements shall include but not be limited to paved driveways and parking areas, principal and accessory structures, swimming pools and other on-site amenities which render any portion of the lot impervious.

Lot Frontage. That portion of a lot fronting upon and having access to a street. Lot frontage shall be measured continuously along the front lot line along one street between side lot lines or, in the case of corner lots, between one side lot line and the mid-point of the corner radius. (4/05)

Lot Line, Front. A line dividing a lot from a street or road right-of-way. On any lot bounded on more than one side by a street, the street boundary that is to be the lot front shall be so designated in any application for a permit to build on such lot.

Lot, Nonconforming. A lot lawfully existing at the effective date of this bylaw or any subsequent amendments thereto, which is not in accordance with all provisions of this bylaw.

Lowest Floor. The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage, in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design of this bylaw.

Mean Ground Level. Where the finished ground level varies in elevation on different sides of a building, the average of the various elevations at the centers of the four main sides. In the case where fill has been used to raise the finished ground level on a side(s) of the building to an elevation higher than the preconstruction ground level, on those sides the measurement shall be taken from center of that side ten (10) feet out from the side of the building. Further, the finished grade of the fill, within one hundred (100) feet of the building shall not have a grade steeper than ten per cent (10%) (one foot of drop for every ten foot run)

Motel. One or more buildings consisting of furnished habitable units customarily licensed for occupancy by and rented to the transient public on a daily, weekly, monthly, or seasonal basis, containing two or more units under one roof, each unit having its own bathroom facilities and outside entrance.

Motel units shall consist of not more than one room exclusive of bathroom facilities and may also provide kitchen facilities for the storage, preparation and cooking of food provided that the unit's gross floor area exceeds four hundred (400) square feet. Two units may have a single connecting door that may be locked from either side.

Nacelle. The framing and housing at the top of the tower that encloses the gearbox and generation and protects them from the weather. (4/05)

Professional Offices. A building or rooms used as the place of business for any of the following professions: Accountants, Architects, Appraisers, Computer related services, Consultants, Contractors, Doctors, Dentists, Engineers, Insurance Agents, Lawyers, Real Estate Brokers, Surveyors and Travel Agents, and any other professions of a similar nature which may be approved by the Zoning Board of Appeals.

Public Accommodations. Cottage or cabin colonies, motor courts, motels, or hotels.

Religious Institution. A church or place of worship or religious assembly with related facilities.

Residential Kitchen Facility. Any room or part of a room used or intended to be used for food storage and preparation, but not including a bar, a pantry, or similar room adjacent to or connected with a kitchen. This definition shall not apply to commercial establishments that provide lodging to the transient public.

Retail Business Service. A business engaged in providing services including but not limited to hair stylists, barber shops, banks, funeral homes, printing services, package and postal services, and janitorial services where the sale of goods is secondary and incidental to the service provided. (4/14)

Retail Sales. A business engaged in the selling of goods or merchandise to the general public where the rendering of services is secondary and incidental to the sale of such goods. (4/14)

Retaining and Sustaining Walls. Retaining walls shall be distinguished from sustaining walls by the fact that they retain cuts made into the natural grade of earth while sustaining walls are to be considered as

“structures” used to create artificially elevated grades above natural grade. Sustaining walls erected for the specific purpose of raising maximum-permissible heights for any building are expressly prohibited.

Rooming House/Home. A private owner-occupied home where three (3) or fewer rooms are rented to live-in residents for stays of four months or more, and no board is provided. There shall be no cooking in rented rooms, and rooms for rent shall be part of the primary residential structure. The land involved shall meet the current minimum lot area requirements. (4/13)

Rotor. The blades and hubs of the wind turbine that rotate during turbine operation. (4/05)

Saltbox Roof. The minimal gabled-roof in which one side shall not be less than one-quarter (1/4) the length, nor less in pitch, of the major rake of the principal roof.

Seashore District Total Gross Floor Area. The aggregate gross floor area of the dwelling and accessory structures on a lot within the Seashore District, shall consist of the sum of the horizontal areas of the floor(s) of a building measured from the exterior faces of the exterior walls of the building, without deduction for hallways, stairs, closets, and thickness of walls, columns or other features used or intended to be used for living, sleeping, sanitation, cooking or eating purposes, excluding cellar and basement floor area, garage, porches, decks, attics, barns, sheds, greenhouses and agricultural buildings. For the purposes of computing floor area, any portion of the floor area measuring less than five feet from the finished floor to the finished ceiling shall not be included in the computation of floor area. (4/17)

Street. A public or private way which affords access to abutting property. For the purposes of this bylaw, the terms “street”, “road”, “way”, and “road right-of-way” bear the same meaning. When a street(s) is to be used for lot frontage, the street(s) shall conform to the requirements of the Town of Truro Subdivision Regulations, Section IV, Design Standards, (b), (c), & (d) as they existed on January 1, 1989. Street(s) shall have a center line length in excess of 100 feet. For dead-end street(s), this distance shall be measured from the sideline of the layout of the road to be intersected to the opposite end of the layout of the turnaround cul-de-sac. Town of Truro paved street(s) that: (1) have a minimum layout width of 20 feet, (2) were created prior to January 1, 1989 and (3) were accepted by Truro Town Meeting, are exempt from the width requirements of the Town of Truro Subdivision Regulations, Section IV, Design Standards. These accepted public paved ways shall be deemed adequate as lot frontage for the issuance of building permits. The list of accepted Truro public paved ways is available from the Town of Truro Town Clerk upon request.

Story. That portion of a building other than a basement, cellar, or attic included between the surface of any floor and the surface of the floor next above it, or, if there be no floor above it, then the space between the floor and the ceiling next above it.

Total Gross Floor Area for the Residential District. The aggregate gross floor area of any dwelling and accessory structures on a Residential District lot within the Town of Truro, shall consist of the sum of the horizontal areas of the floor(s) of a building measured from the exterior faces of the exterior walls of the building, without deduction for hallways, stairs, closets, and thickness of walls, columns or other features used or intended to be used for living, sleeping, sanitation, cooking or eating purposes, excluding cellar, unfinished basement floor area, detached garages, porches, decks, attics, barns, greenhouses, sheds, and structures used for agricultural purposes only.

Permanently Deed-restricted affordable housing is specifically excluded from this definition.

For the purposes of computing total gross floor area, any portion of the floor area measuring less than five feet from the finished floor to the finished ceiling shall not be included. (11/18)

Trailer Home or Mobile Home. A dwelling unit which at any time was a portable or mobile vehicle, or was designed to be portable and used for living purposes, whether standing on wheels or at a later date transferred to rigid supports.

Transient Public. Individuals who rent furnished public accommodations by the day, week, month, or season and whose principal residence remains elsewhere.

Truro Resident. A person who has lived in or worked in Truro for six (6) months prior to submitting an application for consideration under the Affordable Rental Housing Bylaw, or who has immediate family (specifically, mother, father, brother, sister, daughter, son, spouse or domestic partner) resident in the Town of Truro. This definition is for the sole purpose of establishing residency for unit distribution under the Affordable Rental Housing Bylaw.

Use. The purpose for which a structure or lot is arranged, designed or intended, or for which it may be used, occupied or maintained.

Use, Accessory. A use incidental and ancillary to the principal use of a structure or lot.

Use, Nonconforming. A use lawfully existing at the time of adoption of this bylaw, or any subsequent amendments thereto, which does not conform to one or more provisions of this bylaw.

Wholesale Trade. A business primarily engaged in selling merchandise to retailers; to industrial, commercial, institutional, or professional business users; or to other wholesalers. (4/14)

Wind Energy Conversion Facility. All equipment, machinery and structures utilized in the connection with the conversion of wind to electricity. This includes, but is not limited to all transmission, storage, collection and supply equipment, substations, transformers, site access, service roads, and machinery associated with the use. A wind energy conversion facility may consist of one or more wind turbines. (4/05)

Wind Monitoring or Meteorological Tower. Tower used for supporting anemometer, wind vane and other equipment to assess the wind resource at a predetermined height above the ground. Also known as “test” or “met” tower. (4/05)

Wind Turbine. A device that converts kinetic energy of the wind into rotational energy to turn an electrical generator shaft. A wind turbine typically consists of a rotor, nacelle and supporting tower. (4/05)

Working Studio. A working studio shall consist of a room(s), in a building detached from the principal residence, which is incidental and accessory to the principal residence whose use is primarily for work. A working studio may include a toilet and work-related sinks but shall not include a shower or bathtub or residential kitchen facilities or sleeping accommodations.

## **SECTION 20**

### Establishment of Districts

#### § 20.1 Districts Enumerated

For the purposes of this bylaw, the Town of Truro is divided into Zoning Districts designated as follows:

- Residential
- Beach Point Limited Business
- Route 6A, North Truro, Limited Business
- Truro Center Limited Business
- North Truro Center General Business
- Route 6 General Business
- Seashore

For the purposes of this bylaw, the following Overlay Districts are established:

- Flood Plain
- Water Resource Protection
- Affordable Rental Housing
- Solar Farm Overlay District

#### § 20.2 Purposes of Districts

**Residential.** Residential Districts are intended to provide appropriate space for housing and associated uses for the people of the town. They should provide safety, good access, and the opportunity to enjoy the peace and beauty of the property and the Town.

**Beach Point Limited Business.** The Beach Point Limited Business District is intended to enable, define, and control the traditional vacation cottages and other activities in this area, together with any conversions of cottage or cabin colonies, motor courts, motels or hotels. (4/13)

**Route 6A, North Truro, Limited Business.** This bridge district is intended to provide space for professional offices in an otherwise residential district.

**Truro Center Limited Business.** The Truro Center district is intended to enable and foster the mix of retail businesses and restaurants together with single family homes historically characteristic of this village.

**North Truro Center General Business.** The North Truro Center district is intended to foster larger businesses as well as hotels and restaurants together with residences, while protecting the small-town flavor of this historic center.

**Route 6 General Business.** The Route 6 district is intended to enable, define, and control the establishment of larger businesses as well as residential housing, in this high-visibility part of Truro.

**Seashore.** The Seashore District is intended to further the preservation and development of the Cape Cod National Seashore in accordance with the purposes of the Act of Congress of August 7, 1961 (75 Stat. 284, 291); to prohibit commercial and industrial uses therein; to preserve and increase the amenities of the Town; and to conserve natural conditions, wildlife and open spaces for the education, recreation, and general welfare of the public.

**Flood Plain.** The purpose of the Flood Plain Overlay District is to provide that the land in the Town of Truro subject to seasonal or periodic flooding, tidal surges, and wave wash shall be used in such a manner as to promote the health, safety and welfare of the residents thereof and of the public generally, to protect property and so as to not burden the Town with costs resulting from unwise land use.

Water Resource Protection. The purpose of the Water Resource Protection Overlay District is to protect public health by preventing the degradation of surface water and ground water utilized for public water supply.

Affordable Rental Housing. The purpose of this Affordable Rental Housing Overlay District is to allow for the development of clustered affordable rental housing units. The district will make it possible for families with low and moderate income to reside in Truro, encourage the protection of open space on large tracts of land, and preserve the wooded areas within the developed parcel.

Solar Farm Overlay District. The purpose of the Solar Farm Overlay District is to provide a location for the development, construction and operation of equipment to convert solar energy to electricity for use and sale, so as to reduce both the load on fossil-fueled generators and the losses incurred in transmission of that power. (4/11)

#### § 20.3 Location of Districts

The location and boundaries of the Zoning Districts and Overlay Districts are enumerated in § 90 of this bylaw and are shown on the map entitled “Zoning District Map of the Town of Truro, Massachusetts,” dated May 2, 2013 which accompanies the bylaw as Appendix A and is declared to be a part of this bylaw. (4/13)

#### § 20.4 Establishment of District Boundaries

Where any uncertainty exists with respect to the boundary of any district as shown on the Zoning District Map, the following rules apply:

Where a boundary is indicated as a street, railroad, water course or other body of water, it shall be construed to be the center line or middle thereof, or where such boundary approximates a Town boundary, then to the limits of the Town boundary.

Where a boundary is indicated as following approximately or parallel to a street, railroad, water course or other body of water it shall be construed to be parallel thereto and at such distance therefrom as shown on the Zoning District Map. If no dimension is given, such distance shall be determined by the use of the scale shown on the Zoning District Map.

Where a boundary coincides within 10 feet or less with a lot line, the boundary shall be construed to be the lot line.

Where a boundary is indicated as intersecting the center line of a street, railroad, water course or other body of water and unless it is otherwise indicated, it shall be construed to intersect at right angles to the tangent to the curve at the point of intersection.

#### § 20.5 Lots in Two Districts

When a District boundary line, at the time such line is adopted, divides any lot in one ownership and the distance between the boundary line and the lot line is more than 10 feet, a use that is permitted on the portion of a lot containing the required frontage may be extended into the other portion, provided a special permit is granted by the Board of Appeals.



## SECTION 30

### Use Regulations

#### § 30.1 General Requirements

- A. There shall be no site preparation work done in connection with development of any use of land other than single family dwelling or single family dwelling with accessory apartment use and no such work in connection with development of any subdivision until all necessary permits and approvals have been obtained. This section shall not prohibit site work reasonably necessary to the conduct of a land survey or any tests required as a condition precedent to the issuance of any permit or approval.

If after obtaining all necessary permits and approvals such work is commenced and later abandoned, any areas of the site which have been disturbed during construction shall be revegetated in a manner sufficient to prevent erosion. To secure revegetation in the case of abandonment of a project, the Building Commissioner, or in the case of a subdivision of land, the Planning Board, may require the owner to post a bond or other satisfactory security in an amount reasonably estimated as sufficient to perform the work, and to act fully thereon.

- B. Trailer Homes. Not more than one trailer home may be kept on any parcel of land within the Town of Truro. No trailer home may be occupied while so located, nor shall land be leased for trailer homes. An exception to this rule may be made where, following fire or other natural catastrophic loss of property, the owner may utilize and/or reside in a trailer home on the affected property for a period not to exceed 12 months while the affected structure is rebuilt. Such trailer or mobile home shall be subject to the provisions of the state sanitary code.

#### § 30.2 Use Table

The following uses are permitted by district as indicated below, and consistent with the purposes for which the district was established. Uses not expressly permitted are deemed prohibited.

##### KEY

P	Permitted
SP	May be allowed by special permit granted by the Board of Appeals, or the Planning Board, where noted
N	Not Permitted
R	Residential
BP	Beach Point Limited Business
NT6A	Route 6A, North Truro Limited Business
TC	Truro Center Limited Business
NTC	North Truro Center General Business
Rt6	Route 6 General Business
S	Seashore

<b>PRINCIPAL USES</b>							
	R	BP	NT6A	TC	NTC	Rt6	S
<b>AGRICULTURAL</b>							
Agricultural (except Animal Husbandry); horticultural, floricultural	P	P	P	P	P	P	P
Animal husbandry, parcels of more than 5 acres	P	P	P	P	P	P	P
Animal husbandry, parcels of 5 acres or less	SP	SP	SP	N	SP	SP	SP
<b>COMMERCIAL</b>							
Automobile service, repair, storage, or salesrooms	N	N	N	N	P	P	N
Commercial fishing activity (1, 10)	P	P	P	P	P	P	P
Professional office (2)	N	P	P	P	P	P	N
Restaurant	N	N	N	P	P	P	N
Retail business service (4/14)	N	N	P	P	P	P	N
Retail sales (4/14)	N	N	N	P	P	P	N
Trade, repair shop, etc. (7) (4/14)	N	N	P	P	P	P	N
Wholesale Trade (4/14)	N	N	SP	SP	P	P	N
<b>INDUSTRIAL</b>							
Communication structure	N	N	N	N	N	SP (4)	N
Industrial or manufacturing use (5)	N	N	N	N	SP	SP	N
Marine installation	SP	SP	SP	N	SP	SP	N
Public utility	N	N	N	N	P	P	P
Research or experimental lab (6)	SP	SP	SP	N	SP	SP	N
Small engine repair	SP	SP	SP	N	SP	SP	N

<b>PRINCIPAL USES</b>							
	R	BP	NT6A	TC	NTC	Rt6	S
<b>INSTITUTIONAL</b>							
Educational institution	P	P	P	P	P	P	P
Hospital, nursing and/or convalescent home	P	P	P	P	P	P	P
Municipal use (4/13)	P	P	P	P	P	P	P
Private club not conducted for profit	SP	SP	SP	N	SP	SP	N
National Seashore administration facilities, public facilities	N	N	N	N	N	N	P (10)
Religious institution	P	P	P	P	P	P	P
Large-Scale Ground-Mounted Photovoltaic Array (4/11)	SP (11)	N	N	N	N	P	P
<b>RECREATIONAL</b>							
Children's camp	SP	SP	SP	N	SP	SP	N
Park, playground, non-commercial recreation	P	P	P	N	P	P	N
<b>RESIDENTIAL</b>							
Cottage or cabin colony, motor court	N	P	N	N	P	P	N
Hotel	N	N	N	N	P	P	N
Motel	N	P	N	N	P	P	N
Single family dwelling (9)	P	P	P	P	P	P	P (10)
<b>ACCESSORY USES</b>							
Dwelling Unit, Accessory (9) (04/17)	P	P	P	P	P	P	P
Bed and breakfast, home; as defined; Boarding House, Home, as defined	P	P	P	N	P	P	P (10)
Habitable Studio	P	P	P	N	N	P	P
Home occupation, as defined	P	P	P	P	P	P	P (10)
Other home occupation (5)	SP	SP	SP	N	SP	SP	N
Working Studio	P	P	P	N	N	P	P

(4/06, 4/07, 4/17)

## NOTES

1. To include traditional fishing activities, opening of shellfish, storage and use of fishing equipment.
2. No more than four (4) offices per lot; 20% lot coverage permitted, exclusive of parking; storage of equipment or materials where they are visible from neighboring properties or public or private ways is prohibited; the Board of Appeals shall find that the proposed use does not produce any injurious or offensive dirt, odor, fumes, gas, noise, or danger from explosion or fire.
3. Reserved. (4/14)
4. Uses in this category are further subject to the special regulations set forth in §40.5 and the Planning Board shall serve as the Special Permit granting authority. (4/15)
5. The Board of Appeals shall find that a proposed use is not injurious or offensive or tends to reduce values in the same district by reason of dirt, odor, fumes, gas, sewage, noise, or danger from explosion or fire.
6. The Board of Appeals may approve activities which are necessary in connection with scientific research or scientific development or related production, and which are accessory to a permitted use, if the Board finds the proposed accessory use does not substantially derogate from the public good. (4/15)
7. Includes shops of carpenters, plumbers, electricians, dressmakers and similar tradespeople, repairs to radio-TV-computers and related electronic services, bicycle repairs, furniture repairs and upholstery. (4/14)
8. Except trailers, mobile homes, Quonset huts or portable buildings. One tent for non- commercial use is allowed per lot, for a specified period of time and with the written consent of the owner and the Board of Health. The Board of Health may limit the period of time the tent is erected and used.
9. Uses in this category are further subject to the special regulations set forth in §40.2, Accessory Dwelling Unit and the Planning Board shall serve as the Special Permit granting authority. (04/07, 4/17)
10. Uses in this category are further subject to the special regulations set forth in § 30.3, Seashore District.
11. Except in the Solar Farm Overlay District, where the use is permitted. (4/11)

### § 30.3 Seashore District

- A. Purpose. The Seashore District is intended to further preservation and development of the Cape Cod National Seashore in accordance with the purposes of the Act of Congress of August 7, 1961 (75 Stat. 284, 291); to prohibit commercial and industrial uses therein; to preserve and increase the amenities of the Town; and to conserve natural conditions, wildlife, and open spaces for the education, recreation and general welfare of the public.
- B. Permitted Uses
  1. Conservation of land, water, wildlife, vegetation, and other natural features and values.
  2. Facilities deemed by the Secretary of the Interior to be necessary for the administration and public use and enjoyment of the Cape Cod National Seashore.
  3. Recreation, including but not limited to hunting, fishing, swimming and boating.
  4. Agricultural, horticultural, floricultural
  5. Traditional commercial fishing activities, the opening of shellfish, and storage and use of fishing equipment.
  6. Uses of existing dwellings as residences and accessory uses customarily incidental to the principal residential use on the same premises, providing such uses are not detrimental to a residential neighborhood and do not alter the essential character of the dwelling as a residence. Residential uses of dwellings may include the renting of rooms and furnishings of board by residents of the premises to overnight guests, if such uses do not alter the essential character of the dwelling as a residence.

7. Customary or self home occupations as defined in § 10.4, but this shall not include the use of accessory structures as stores or for the display of goods to the passing public.
  8. Moving, alteration, enlargement, maintenance, or repairs of existing one-family residential dwellings or the erection of customary structures which will be accessory to the existing principal residential use provided that such improvements to existing dwellings and the erection of accessory structures will afford not less than a 50-foot setback from all streets measured at a right angle with the street line and 25-foot distance from the abutters' property lines and further provided that the Building Commissioner determines that the improvements do not alter the essential character of the dwelling as a residence. In appropriate cases, the Board of Appeals may approve lesser set back of side line requirements for improvements to existing dwellings or for the erection of accessory structures, provided they do not alter the residential character of the premises.
  9. Public Utilities.
  10. Religious and Educational use.
  11. Detached one-family dwellings and accessory structures, provided that no lot may be used for their construction which has a frontage of less than 150 feet, and an area of less than three acres, and no dwelling or building may be located in such manner as to provide less than a 50-foot setback from all streets measured at a right angle with the street line and 25-foot distance from abutters' property lines.
  12. Lawfully pre-existing non-conforming commercial uses and structures may continue, but in no case shall the use be altered or converted to another commercial use. (4/08)
- C. General regulations. Except as provided above and in the use table, the following activities or uses are prohibited in the Seashore District:
1. Burning of cover unless determined by the Board of Fire Engineers to be necessary for the welfare and safety of the Town of Truro, and then such burning shall be in accordance with the requirements of Section 13, Chapter 48 of the General Laws.
  2. Filling of land, dumping, or removal of soil, loam, sand, or gravel.
  3. Cutting of timber except; a) by an owner for the purpose of reasonably controlling brush or trees; b) maintenance cutting in pastures; or c) cutting for clearance or maintenance on rights-of-way including those pertaining to public utilities or public highways.
  4. Buildings or structures, except as provided in §B above. (4/08)
  5. Commercial or industrial ventures or activities, except as provided in §B.12 above. (4/08)
  6. Drainage, damming or relocation of any water course except by a publicly authorized agency for the purpose of pest control.
  7. Continuous storage of materials or equipment.
- D. Signs. The use of signs shall comply with the Truro Sign Code provided, however, that double-faced signs on residential property which advertise the occupancy, sale, or rental of such property shall not exceed two square feet and shall not be of a type or style employing or using neon, fluorescent, or other direct illumination. The foregoing limitations shall not apply to facilities deemed by the Secretary of the Interior to be necessary on federally owned property for administration and public use and enjoyment of the Cape Cod National Seashore.
- E. Variances or Special Permits. Applicants for variances or special permits shall be promptly notified by the Board of Appeals that the Secretary of the Interior is authorized to withdraw the suspension of his/her authority to acquire, by condemnation, property which is made the subject of a variance or special permit that in the Secretary's opinion, fails to conform or is in any manner opposed to or inconsistent with the purposes of the Cape Cod National Seashore. The Secretary of the Interior shall be given notice by the Board of Appeals of all applications or petitions made for variances or special permits to the bylaws for the Seashore District and the Secretary shall be

provided notice by the Planning Board of all applications for building permits involving the Seashore District within seven (7) days of receipt of the applications or petitions. Subsequently, the Secretary shall be given notice by the appropriate board of any variance, or special permit, or building permit, granted or denied for the area within the Seashore District. (4/08)

§ 30.3.1 Residential Building Size Regulations (4/17)

Purpose: The Seashore District is a unique Zoning District in Truro that encompasses a major portion of the Cape Cod National Seashore. Truro has adopted the special zoning provisions required for this District as set forth in the Code of Federal Regulations (Title 36, Part 27). The purpose of this Section is to recognize the town's stewardship role to ensure that any residential alteration, construction or reconstruction maintains the prevailing size and massing of buildings in the district and is in accordance with the purposes and intent of the Cape Cod National Seashore, namely to preserve the special cultural and natural features, distinctive patterns of human activity, and rural ambience that characterize the Outer Cape, along with the associated scenic, cultural, historic, scientific, and recreational values.

A. Applicability and Exceptions

1. Seashore District Total Gross Floor Area Allowed by Right: Subject to the exceptions provided for in subsections 30.3.1.A.2 and below, building permits for new construction or for projects that seek to increase the Seashore District Total Gross Floor Area of a lot with buildings that exist as of April 25, 2017, shall only be issued where, on completion of the project, the Seashore District Total Gross Floor Area of the lot does not exceed 3,600 sq. ft. for 3 acres:
  - a. plus 200 sq. ft. for each additional contiguous acre; or
  - b. minus 200 sq. ft. for each contiguous acre less than 3 acres, as the case may be, where the square footage per acre specified above is pro-rated for a portion of an acre.

(See table that follows, which is provided for illustrative purposes.)

Illustrative Limits on Total Gross Floor Area Proportional to Lot Size Allowed by Right

Lot Size Acres	Limit SD GFA Sq. Ft.
.5	3,100
.75	3,150
1	3,200
3	3,600
6	4,200
10	5,000

2. Special Permit to exceed the Seashore District Total Gross Floor Area limit: The Seashore District Total Gross Floor Area limit for a lot established in subsection A.1 may be exceeded, up to the cap established by this subsection, by special permit, as provided in the remaining provisions of this Bylaw. No special permit may be issued for any project if the project would result in the Seashore District Total Gross Floor Area of the lot exceeding 4,600 sq. ft. for 3 acres:
  - a. plus 200 sq. ft. for each additional contiguous acre; or
  - b. minus 200 sq. ft. for each contiguous acre less than 3 acres, as the case may be, where the square footage per acre specified above is pro-rated for a portion of an acre.

(See table that follows, which is provided for illustrative purposes.)

Illustrative Limits on Total Gross Floor Area Proportional to Lot Size  
that may be Possible with Special Permit

Lot Size Acres	Limit SD GFA Sq. Ft.
.5	4,100
.75	4,150
1	4,200
3	4,600
6	5,200
10	6,000

- B. Procedures for Special Permit Review and Approval: Upon receipt of an application for a building permit the Building Commissioner shall make an initial determination as to whether any alteration, construction or reconstruction of a building or structure would result in the Seashore District Total Gross Floor Area exceeding the limitation set out in Section 30.3.1.A.1. If the Building Commissioner determines that the applicant cannot proceed without a Special Permit, the applicant shall first make an application to the Planning Board for Site Plan Review, and upon approval by the Planning Board of Site Plan review, as defined in Section 70.4, shall then apply to the Zoning Board of Appeals for a Special Permit. No building permit shall be issued hereunder unless the Zoning Board of Appeals has granted a Special Permit according to procedures as defined elsewhere in this Bylaw. The procedure set out in this section is not exclusive of any other permit or approval that the applicant may otherwise be required to obtain.

§ 30.4 Water Resource Protection District

- A. Purpose. The purpose of the Water Resource Protection District is to protect public health by preventing the degradation of surface water and ground water utilized for public water supply.
- B. Use Restrictions. The following uses are prohibited: junkyard, solid waste disposal, public sewage treatment facilities with on-site disposal of effluent unless tertiary treated, car washes, coin-op or commercial laundries, trucking or bus terminals, or airports. Subsurface hazardous chemical gasoline and oil storage in corrodible containers are prohibited.
- C. Site Design Requirements
1. Runoff shall be directed toward vegetated swales or basins for surface infiltration. Catch basins and piped storm sewers shall be used only where other methods are infeasible.
  2. Where the premises are partially outside the Water Resource Protection District, site design shall maximize protection of groundwater through siting potential pollution sources such as on-site disposal systems outside of the District, to the extent feasible.
- D. Exemptions. The Board of Appeals may grant a special permit to exempt a use from the requirements of this section, provided that the applicant demonstrates that the proposed use at that location cannot adversely affect any developed or planned public water supply. Applications for such a special permit shall be referred to the Conservation Commission, Planning Board, and Board of Health for their review and comment prior to the conclusion of the Board of Appeals' hearing on the proposal.

§ 30.5 Flood Plain District

- A. Purpose. To provide that the land in the Town of Truro subject to seasonal or periodic flooding, tidal surges, and wave wash shall be used in such a manner as to promote the health, safety and welfare of the residents thereof and of the public generally, to protect property and so as to not burden the Town with costs resulting from unwise land use.
- B. District Boundaries:  
The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Truro designated as Zone AE, AO, or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Truro are panel numbers 25001C0109J, 25001C0117J, 25001C0128J, 25001C0136J, 25001C0137J, 25001C0138J, 25001C0139J, 25001C0141J, 25001C0143J, 25001C0144J, 25001C0227J, 25001C0229J, 25001C0231J, 25001C0232J, 25001C0233J, 25001C0234J, 25001C0251J and 25001C0253J dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Official, and Conservation Commission.
- C. Regulations. The following requirements apply in the Flood Plain District.
1. Within Zones AE substantial improvement means all new construction, any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This includes structures which have incurred “substantial damage”, regardless of the value or of the actual cost of repair work performed. It does not, however, include either 1) any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or 2) any alteration of a “historic structure” provided that the alteration will not preclude the structure’s continued designation as a “historic structure.”
  2. Within Zone A, where the base flood elevation is not provided on the FIRM, the Building Commissioner shall determine the base flood elevation from the best available other federal, state, municipal or private studies, if any. All subdivision proposals than 50 lots or 5 acres, whichever is the lesser, shall include base flood elevation data. If the data is not available from either the FIRM or other studies, the minimum requirements of the State Building Code, shall apply.
  3. In Zone AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
  4. In a riverine situation, the Assistant Town Administrator or the Health/Conservation Agent shall notify the following of any alteration or relocation of a watercourse:
    - Adjacent Communities NFIP
    - State Coordinator  
Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104



- NFIP Program Specialist  
Federal Emergency Management Agency, Region I 99  
High Street, 6th Floor  
Boston, MA 02110

5. Within Zone AO on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.
  6. All subdivision proposals must be designed to assure that:
    - a. such proposals minimize flood damage;
    - b. all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
    - c. adequate drainage is provided to reduce exposure to flood hazards.
  7. Located within the Flood Plain District are areas designated as coastal high hazard areas (Zones V and V1-30). Since these areas are extremely hazardous due to high velocity water surges and hurricane wave wash, the following provisions shall apply:
    - a. All new construction shall be located landward of the reach of the mean high tide.
    - b. Man-made alteration of sand dunes, which in the opinion of the Building Commissioner may increase potential flood damage, is prohibited. The building of a structure on a dune may in itself constitute alteration if the dune's growth and development is inhibited or changed so as to decrease the dune's present and future value as a natural deterrent to, and protection from, water surges and wave wash.
    - c. The Building Commissioner shall a) obtain the elevation above mean sea level of the lowest habitable floor (including basement) of all new or substantially improved structures and whether or not such structures contain a basement b) if the structure has been floodproofed, obtain the elevation (in relation to mean sea level) to which the structure was floodproofed, and c) maintain a record of all such information.
- D. In the event it is the applicant's opinion that the land or structure in question is not, in fact, located within a special flood hazard area, or that any other data upon which the Building Commissioner is relying, is erroneous, the applicant shall furnish at his expense sufficient technical information to support his opinion.

#### § 30.6 Affordable Rental Housing Overlay District

- A. Purpose. The purpose of this Affordable Rental Housing Overlay District is to allow for the development of clustered affordable rental housing units. The district will make it possible for families with low and moderate income to reside in Truro, encourage the protection of open space on large tracts of land, and preserve the wooded areas within the developed parcel.
- B. Requirements. No Affordable Rental Housing shall be constructed under this section of the bylaw unless the applicant first receives a special permit issued by the Board of Appeals and unless the development satisfies the following requirements:
  1. Overlay. The Affordable Rental Housing Overlay District is superimposed over a portion of the Residential District established by the Town of Truro Zoning Bylaws, all as shown on the Truro Zoning Map, a copy of which is available for inspection and study in the office of the Truro Building Commissioner. Provisions related to the Affordable Rental Housing Overlay District are in addition to all other provisions set forth in the Truro Zoning Bylaws. In a conflict between the underlying district and the Overlay District, the provisions of the Overlay District shall prevail. (4/06)
  2. Coverage. To qualify for inclusion in the Affordable Rental Housing Overlay District, the proposed buildings and pavement may not cover more than 25% of the area of the entire parcel.

3. **Parking.** Parking design shall comply with § 30.9, Parking, herein. Driveways shall have a minimum width of fourteen (14) feet, and shall be maintained free of vegetation to that width and to a height of fourteen (14) feet at all times. Driveways are to be permeable and shall be maintained with a level surface of at least four (4) inches of blue stone or T-base equivalent at all times.
  4. **Setbacks.** Each residential building within the Affordable Rental Housing Overlay District shall be set back at least fifty (50) feet from the nearest existing established road and at least fifty (50) feet from any other residential building in the district. Non-residential structures, such as maintenance sheds, shall be set back at least seventy-five (75) feet from the nearest existing established road and at least seventy-five (75) feet from the nearest residential structure within the district.
  5. **Density:** To qualify for inclusion in the Affordable Rental Housing Overlay District, a development may have no more than twelve (12) dwelling units; however, the Board of Appeals may grant a special permit which will allow no more than four (4) additional dwelling units. Single-unit buildings are not allowed. (4/05)
- C. **Residency Requirement.** Units within an Affordable Rental Housing Overlay District shall be made available only for year-round occupancy as prescribed in leases of one-year minimum duration.
  - D. **Permitting.** An Affordable Rental Housing Overlay District special permit shall be granted only if all of the proposed development has been designated as available to affordable households. To qualify for inclusion in the Affordable Rental Housing Overlay District, up to 70% of the residential units must be reserved for Truro residents.
  - E. **Monitoring.** The owner or manager of the buildings within an Affordable Rental Housing Overlay District shall provide the Truro Housing Authority annually, on or before April 1st of each year, a report naming all occupants, the yearly income of each household, rent per unit, maintenance schedule, and detailed listing of annual maintenance expenses.

#### § 30.7 Nonconforming Uses

- A. **Continuance.** So long as structures or uses were lawfully constructed or begun, and lots were created lawfully, such structures or uses may continue to be used in the same manner and for the same purposes despite contrary provisions of this bylaw. Lawful, pre-existing, nonconforming uses and structures may, when a variance would otherwise be required, be altered or extended with a special permit if the Board of Appeals finds that the alteration or extension will not be substantially more detrimental to the neighborhood than the existing nonconforming use or structure and that the alteration or extension will exist in harmony with the general purpose and intent of this bylaw.
- B. **Repairs, alterations.** If the Building Commissioner determines and finds that the proposed repair, reconstruction, alteration, or structural change of a pre-existing, nonconforming, single-family or two-family residential structure will not increase the nature or extent of the nonconformity, then the Building Commissioner may approve and issue a building permit for the proposed repair, reconstruction, alteration, or structural change.
- C. **Abandonment.** Nonconforming uses which have been abandoned for a period of 2 years or more shall not be re-established, and any future use shall conform to the then current bylaw.
- D. **In the event that a non-conforming structure, which was lawful when built, is so damaged by fire or other natural causes that it can no longer be used for the purpose for which it was being used at**

the time such damage was inflicted, such structure may be rebuilt as of right within two years of sustaining such damage provided that any non-conformity is not increased in the course of such reconstruction. This right of reconstruction shall not foreclose recourse to the Board of Appeals for such further relief as may be available by special permit or variance. (4/05)

§ 30.8 Special Permits

- A. Construction or operation under a building or special permit shall conform to any subsequent amendment of this bylaw unless the use or construction is commenced within a period of six months after the issuance of the permit and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.
- B. A special permit shall lapse after one year if a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good cause.
- C. Special permits may be approved only after a finding by the Board of Appeals or Planning Board (as applicable, see use table) that the proposed use is in the opinion of the Board in harmony with the general public good and intent of this bylaw. The approval shall be subject to any other applicable provision of this bylaw and the Board may impose conditions, safeguards, and limitations on time and use, which in the Board's opinion are necessary to comply with the intent and purpose of this bylaw.
- D. The Board of Appeals or Planning Board (as applicable) shall adopt and from time to time amend rules relative to the issuance of such permits, and shall file a copy of those rules in the office of the Town Clerk. Said rules shall describe the size, form, contents, style and number of copies of plans and specifications and the procedure for submission and approval of the permits.
- E. Special permits may only be acted upon following public hearings conducted in accordance with the provisions of Massachusetts General Law, Chapter 40A or amendments thereto, within 65 days after filing with the Board the application for the permit. The Board shall act on the application for special permits within 90 days following the public hearing.

§ 30.9 Parking

(4/13)

- A. Purpose: It is the intent of this section to ensure adequate off-street parking and loading ("parking") is provided to serve the parking demand created by new construction, whether through new structures or additions to existing structures, or through any change of use.
- B. Applicability: Existing buildings, structures and land uses are exempt from these parking requirements and may be altered or repaired, but not if enlarged. A single-family or a two-family dwelling, which is located on a single lot is exempt from these parking requirements, except as provided for in Subsection C.8, below.
- C. Off Street Parking Schedule:
  - 1. In determining the number of spaces required only delineated spaces which are not obstructed shall be calculated.
  - 2. These standards are the minimum requirement. The Planning Board, under Site Plan Review, may vary the required number of spaces if the nature and scale of a proposed use warrants such a change.
  - 3. In the case of multiple uses on a single lot, the parking provided shall meet the total requirements for all uses.

4. Parking shall comply with the requirements of the Town of Truro General Bylaws governing handicapped parking.
5. No parking shall be delineated within any Town or State Road.
6. Where the calculation of required parking spaces results in a fractional number, the number shall be rounded up to the next whole number.
7. There shall be no commercial repair of motor vehicles or any storage of materials or equipment or display within the required parking or loading area.
8. Parking Table/Schedule:

<b>PRINCIPLE USE</b>	<b>PARKING REQUIREMENT</b>
<b>RESIDENTIAL</b>	
Single-family, Two-family (duplex) & Multi-family Dwellings, Affordable Dwelling Unit, Apartments	2 spaces per dwelling unit
Home Bed and Breakfast, Board House, Home	2 spaces per dwelling unit, plus 1 space for each rental unit
Hotel, Motel, Establishment Bed and Breakfast	2 spaces for owner or manager, plus 1.25 spaces for each rental unit, plus 1.5 spaces for each 20 sf of floor area available for meetings or functions
Home Occupation, including Commercial Fishing Activity	2 spaces per dwelling unit as required above, plus 1 space for each employee
Home Occupation – permitted office use	2 spaces per dwelling unit as required above, plus 3 spaces for office, plus 1 space per each non-resident employee

<b>PRINCIPLE USE</b>	<b>PARKING REQUIREMENT</b>
<b>COMMERCIAL</b>	
Automobile service, repair, storage, or salesrooms	1 space per employee max shift, plus 2 spaces per service bay (including spray paint booth), plus 1 space per 150 sf service waiting area, plus 1space per car stored overnight
Retail sales – Large Items (including but not limited to lumber yards, Furniture stores, etc.)	1 space per 700 sf of floor area dedicated to customer use or display
Retail sales, retail or wholesale business services, barber shop, small engine repair, trade, repair shop, etc., and other customer services	1 space per employee maximum shift, plus 1 space per 150 sf of floor area dedicated to customer use or display, but not less than 70% of the total floor area
Professional or Administrative Office, Bank or other Financial Institutions and General Business Office	1 space per employee maximum shift, plus 1 per 250 square feet of floor area
Medical Office or Animal Hospital	1 space per employee maximum shift, plus 1 space per each 2 seats in waiting room, plus 1 space per examination room or work station
Food stores and supermarkets	1 space per employee maximum shift, plus 1 space per 200 sf customer area
Restaurant, clubs theaters, and other places of assembly	1 space per employee maximum shift, plus 1 space per each 4 seats (indoor and outdoor)
<b>INDUSTRIAL</b>	
Communication structures	2 spaces
Industrial or manufacturing use; including but not limited to landscaping, septic installation, contractor yards	1 space per employee, maximum shift, plus 1 space per 2500 sf of display area, plus 1 space per 150 sf of retail space
Self-Storage Facility	2 spaces for the office, plus 1 space per each 10 storage units
Marine installation	1 space per employee, maximum shift, plus 1 space per unit of dry storage capacity
Public Utility	1 space per employee maximum shift, plus 1 per 200 sf office space
<b>INSTITUTIONAL</b>	
Educational institution, Municipal use	1 space per employee maximum shift, plus 1 space per each 3 seats in area of public assembly
Hospital, nursing and/or convalescent home	1 space per employee maximum shift, plus 1 space per each 3 beds
Private clubs not conducted for profit	1 space per employee maximum shift, plus 1 space per each 3 seats, plus 1 space per office
Religious institution	1 space per each 3 seats, plus 1 space per classroom and office

<b>RECREATIONAL</b>	
Children's Camp	1 space per employee maximum shift, plus 1 space for each 3 users at maximum utilization
Park, playground, non-commercial recreation	1 space for each 3 users at maximum utilization

- D. Parking company-owned vehicles: In addition to the requirements outlined above, one space will be required for each vehicle associated with the property and kept on the premises, including trailers and heavy machinery. The space provided must be of an adequate size to accommodate the vehicle utilizing the space.
- E. Loading Requirements  
Every building hereafter erected, enlarged, or occupied for commercial, industrial or institutional purposes which has over 5,000 square feet of gross floor area shall provide a minimum of one area for the loading and unloading of service vehicles. Loading and unloading areas shall be provided in addition to off-street parking spaces and shall not be considered as supplying required parking spaces. Unless otherwise authorized by the Planning Board under site plan review, loading and unloading areas shall be located in the rear of the building.
- F. Location Requirements
1. Parking shall be on the same lot as the use(s) for which the parking is being provided, except as provided in Section 40.3 B.2.
  2. No parking area shall be located within ten (10) feet of a street line and ten (10) feet from a side or rear property line.
  3. No parking area shall be used for disposal containers (dumpsters).
- G. Design Requirements
1. A parking area shall be designed to provide adequate backing and turning movements and to eliminate the need to back a vehicle out onto any public or private street or way, excluding single- family and two-family dwellings.
  2. In a given storm event the first inch of rainfall, known as the “first flush,” contains approximately ninety percent (90%) of all contaminants; therefore this portion of runoff shall be contained on the lot. Stormwater runoff shall be directed in such a way as to recharge the groundwater beneath the lot and in such a manner as to not increase the flow of runoff into wetlands.  
To demonstrate these capacities, the applicant shall show proposed catch basins, drainage swales or other drainage facilities sufficient to contain runoff from a 25-year storm flowing over man-made areas on the lot, on plans submitted to the Building Commissioner or the Planning Board pursuant to Section 70, herein. The applicant shall also submit drainage calculations for the site for a 25-year storm prepared by a registered professional engineer. Plans shall show how contaminants likely to reach groundwater may be removed by currently available methods, and may include, but not limited, to hydrocarbons.
  3. Parking lots shall be designed by a registered professional engineer and constructed using the best engineering practices currently available. Where appropriate, permeable materials are preferred.

4. Design Criteria:

<b>PARKING ANGLE</b>	<b>SPACE WIDTH (in feet)</b>	<b>SPACE LENGTH (perpendicular to aisle)</b>	<b> AISLE WIDTH (in feet)</b>	<b>TOTAL WIDTH (in feet)</b>
45°	9	17.5	15	50
60°	9	19	18	56
90°	9	20	24	64

The above chart is for parking areas with double-loaded aisles. For single loaded aisles subtract the space length from the total width. Aisles for parking angles of 45° and 60° shall be for one-way directional traffic patterns.

5. Access drives for parking areas containing five (5) or more spaces shall not exceed thirty (30) feet in width at the street line. The radius of the access drive at the road intersection shall be twenty-five (25) feet. The radius of any access road shall not extend beyond the property line of the property which it serves.
6. For drives serving more than forty (40) parking spaces the sight distance in each direction shall not be less than four hundred seventy-five (475) feet.
7. Parking spaces shall be physically marked on the parking area surface by painted lines and/or by parking curb-stops, or other method(s) approved by the Planning Board.
8. Any fixture used to illuminate a parking area shall be consistent with the Town of Truro Outdoor Lighting General Bylaw. All commercial site plans shall show all proposed lighting for exits and entrances and said lighting shall be erected and maintained by the owner. Type(s) and characteristics of lights shall be defined on the Site Plan.

H. Landscaping Requirements

Unless otherwise approved by the Planning Board through a Site Plan Review, all parking areas containing more than five (5) spaces shall be subject to the following:

1. The parking area shall be effectively screened on each side which adjoins or faces the side or rear lot line of a lot situated in any residential district or any lot used for residential purposes. The screening shall consist of a planting screen composed of shrubs and/or a solid fence or wall not less than three feet nor more than six feet in height so as to effectively screen the parking area from view of the adjoining residential lot(s). Such shrubs shall be evergreen varieties which are not less than three feet in height upon planting. Either type of screening or combination thereof, shall be at least two feet from a non-street line and 15 feet from any street lot line and maintained in good condition. All planted materials shall be maintained in such a manner so as not to create an obstruction to motorists' vision of traffic and pedestrians.
2. The parking area shall include or be bordered within five feet of the spaces by at least one tree of three-inch caliper, measured six inches off the ground, for each five spaces. Trees within a parking area shall be in a curb- or berm-protected plot of at least 90 square feet per tree. No such protective plot shall be paved with any impervious material.
3. At least 10% of the interior area of any parking area containing 20 or more parking spaces shall consist of landscaped islands which shall be composed of shrubs, trees and other landscaping materials. The interior area of a parking area shall be derived by computing the area within the general perimeter of contiguous area containing parking spaces, maneuvering areas behind the spaces and landscaping areas within such perimeter, except that required parking setback areas, required buffers and access/egress drives into the parking areas shall not be included in the interior area.

I. Special Cases

In lieu of development of the required parking area, in certain cases the Planning Board may allow the applicant to delineate a number of parking spaces as a reserve area that is available to be constructed in the future. It is the responsibility of the applicant to provide documentation showing that the proposed use of the property does not require the number of spaces listed under Section 30.9.C.8. Plans shall incorporate and detail all design aspects of the reserve parking area. As it is the intent to preserve as much of the site's natural state as possible, the proposed reserve area shall be dedicated for parking only. In any case in which the Board permits an applicant to create a reserve parking area, the Board shall require, as a condition of approval, that the resulting site plan be reviewed on a periodic basis in order to monitor the adequacy of the constructed parking. After such review, if appropriate, the Board may require that all or a portion of the reserve area be actually constructed.

J. Waiver

The Planning Board, through Site Plan Review, may waive any regulation or requirement within §30.9.

§ 30.10 Signs

The complete Sign Code for the Town of Truro, adopted February 20, 1967, and its subsequent amendments, is incorporated in this zoning bylaw.



## SECTION 40

### Special Regulations

#### § 40.1 Duplex Houses and Apartments

- A. Purpose. For the purpose of promoting the more efficient use of land, in keeping with the protection of the quality of life and ecology, and at the same time giving relief to those with problems of obtaining adequate housing, the Board of Appeals may approve a special permit authorizing the new construction of duplex houses or the conversion of single family dwellings to apartments, consistent with the following conditions.
- B. New Construction. lots of one acre or more are required for new construction; the duplex shall not exceed 3,000 sq. ft.; the requirements of paragraph D shall be met.
- C. Conversion. Conversion of single family dwellings in any zoning district except the Seashore District and the Water Resource Protection District may be approved by special permit from the Board of Appeals. Lots shall meet current minimum lot area requirements; no more than one apartment in addition to the primary dwelling unit may be created from any one single family dwelling; the floor area of the secondary dwelling unit shall not exceed 50% of that of the primary dwelling unit; the floor area of the secondary dwelling unit shall not exceed 600 sq. ft.
- D. Requirements. All new construction or conversions shall comply with the following.
  - 1. All applicable provisions of the building, health and safety codes, as determined by the Building Commissioner and Board of Health shall be met.
  - 2. One unit shall be owner occupied.
  - 3. The applicant shall demonstrate that the new construction or conversion is essential to provide needed housing.
  - 4. The new construction or conversion is compatible with and will not derogate from or be detrimental to the neighborhood.
  - 5. Section 50, Area and Height regulations of this bylaw.
  - 6. The use is in harmony with the general purpose and intent of the bylaw.

#### § 40.2 Accessory Dwelling Unit

(04/17)

- A. The purposes of this bylaw are to:
  - 1. Increase the number of moderately priced, year-round rental dwelling units in Truro;
  - 2. Encourage a more economical and energy-efficient use of the Town's housing supply; and
  - 3. Provide homeowners with a means of obtaining rental income to defray housing costs.
- B. Requirements
  - 1. One Accessory Dwelling Unit (ADU) per buildable lot may be allowed in any zoning district by obtaining an ADU Permit from the Planning Board.
  - 2. An ADU may be established within or attached to a principal dwelling, principal structure, or accessory structure, or constructed as a detached unit, and must be located on the same lot as the primary dwelling.
  - 3. The ADU must be in conformity with the State Building Code, Title V of the State Sanitary Code and all applicable town health, building, zoning and other local laws and regulations.
  - 4. An ADU within or attached to a principal dwelling, principal structure or accessory structure that is a pre-existing nonconforming use or structure shall not increase any existing nonconformity or create a new nonconformity without first obtaining a Permit or Variance, respectively, from the Zoning Board of Appeals.

C. ADU Permit Criteria

1. The ADU shall be a complete, separate housekeeping unit containing both kitchen and sanitary facilities.
2. The ADU shall not contain more than one thousand (1,000) square feet nor less than four hundred (400) square feet of Gross Floor Area as that term is defined in Section II of this Zoning Bylaw. Once an ADU has been added to a dwelling, structure or lot, the ADU shall not be enlarged beyond the square footage specified in the permit granted pursuant to this section without first obtaining a subsequent permit from the Planning Board, and in no case shall an ADU be permitted to exceed the square footage allowed by this section.
3. At least two (2) off street parking spaces in addition to parking otherwise required for the property is required for an ADU.
4. An ADU shall be clearly subordinate in use, size and design to the principal dwelling or structure, considering the following: building architectural details, roof design, building spacing and orientation, building screening, door and window size and location, and building materials. When accessory to a principal dwelling, the intent is to retain the appearance of a single-family dwelling and the privacy of abutters.
5. The principal dwelling and ADU and lot on which they are located shall remain in common ownership, and shall not be severed in ownership, including that the lot, buildings or units thereon shall not be placed in a condominium form of ownership.
6. Either the ADU or the principal dwelling on a lot with an ADU must be leased for a term of at least twelve (12) months. Rental of said unit for a period of less than twelve (12) months (including, but not limited to, seasonal rental and rental through vacation rental services and websites) is prohibited. Proof of year-round rental shall be provided annually to the Building Commissioner by the owner in the form of a lease and a signed affidavit from both the owner and renter stating the unit is being rented accordingly and is used as a primary residence.
7. ADUs permitted under this section shall be inspected annually or as frequently as deemed necessary by the Health and Building Departments for compliance with public safety and public health codes. The owner of the property shall be responsible for scheduling such inspection and shall pay any applicable inspection fees.

D. Procedure

1. Each application for a Permit shall be filed by the Applicant with the Town Clerk consisting of:
  - a. An original and 14 copies of the Application for ADU Permit;
  - b. 15 copies of the required plans and other required information under §40.2;
  - c. Applicable filing fee;
  - d. List of abutters obtained from the Truro Assessing Department;
  - e. Site Plan or Site and Sewage Plan prepared by a registered professional engineer or registered sanitarian showing all property lines, existing and proposed structures on the parcel, and setbacks from roads and property lines for each structure. Building dimensions (height, stories, square footage) shall be shown on the plan.
  - f. Documentation of approval of the septic/wastewater treatment system from the Board of Health.
  - g. Building plans at a scale of no less than 1/8"= 1'-0", including floor plans and front, side and rear elevations of the ADU and principal dwelling or structure.
  - h. Affidavit declaring that the ADU and/or principal dwelling to which it is accessory will be rented on a twelve month basis.
  - i. Documentation of approval, if applicable, from the Conservation Commission.
  - j. Documentation of Special Permit or Variance, if applicable, from the Zoning Board of Appeals.

E. Public Hearing

1. Upon receipt of the application by the Truro Town Clerk, the Planning Board shall hold a duly noticed public hearing within 65 days of said filing. The Board shall:
  - a. Give notice by advertisement in a newspaper of general circulation in the Town of Truro, no less than ten (10) days before the day of such hearing; and
  - b. Give notice by posting such notice in a conspicuous place in the Town Hall for a period of not less than ten (10) days before the day of such hearing; and
  - c. Give notice by mailing a copy of such advertisement to abutters to the subject property, abutters to abutters within 300 feet of the subject property, and owners of properties across the street from the subject property.

F. Findings of the Planning Board

1. The Planning Board shall grant an ADU Permit if it finds that the proposal complies with the provisions of this bylaw, §40.2, as amended. The concurring vote of four members of the Planning Board shall approve an ADU permit as submitted or with reasonable conditions. The Board shall deny the permit only if:
  - a. The application is incomplete, and the applicant fails to complete the application within 21 days after written notice of the application's deficiencies, or
  - b. The imposition of reasonable conditions will not ensure that the ADU will conform to the standards and criteria described herein, or
  - c. The ADU does not comply with the requirements of the Zoning Bylaw.
2. The permit decision is not appealable.

G. Penalty

Failure of the applicant to comply with any provision of this section or the Permit is punishable by a fine established in Section 60.1 of the Truro Zoning Bylaws and shall entitle the Planning Board, after notice and public hearing, to revoke, modify or suspend the Permit. The Town shall be entitled to recover its litigation fees, including counsel fees, incurred in enforcement of this Bylaw.

H. Requirements for Tax Exemption

Qualifying ADUs permitted under this section are eligible to seek tax abatement pursuant to Chapter I, Section 10 of the Truro General Bylaws, Tax Exemption for Affordable Accessory Dwelling Units.

§ 40.3 Conversion of Cottage or Cabin Colony, Motor Court, Motel or Hotel

- A. Purpose. The Board of Appeals may grant a special permit for the conversion of a cottage colony, cabin colony, motor court, motel, or hotel to single family or multi-family use under any type of ownership, provided that the provisions of this section are met.
- B. Requirements.
  1. The converted premises shall comply with applicable provisions of the zoning, building, health and safety codes, as determined by the Building Commissioner and Board of Health.
  2. Each converted unit shall comply with the parking requirements for single family dwellings as established in § 30.9, Parking, except that, where pre-existing structures under this section are unable to meet the current parking standards on their existing lots, the parking requirement may be met on a contiguous lot or on a lot directly across the street provided the following conditions are met:
    - a. The two lots must be in and remain in common ownership and not be further divided.
    - b. The two lots shall not be used for the purpose of increasing the size or the use of the pre-existing structure or property.

- c. Other than parking, pre-existing structures, and septic systems allowed by the Truro Board of Health, the adjacent lot shall remain open space.
- d. All conditions must be recorded at the Barnstable Registry of Deeds.
- 3. The density of units permitted on a lot shall be one unit per 3,000 sq. ft., or one unit per 2,100 sq. ft. in the Beach Point Limited Business District; however, notwithstanding the restrictions of this section, no cottage colony, cabin colony, motor court, motel, or hotel which existed on January 1, 1987 shall be required to reduce its then existing number of units if or when it converts to multi-unit dwelling or non-dwelling use so long as it complies with all other requirements of this bylaw
- 4. Units rented to the transient public must remain licensed as parts of a cottage colony, cabin colony, motor court, motel or hotel. Owners of the management unit shall be responsible for meeting all the licensing requirements of the Town of Truro.
- 5. No application for conversion may be filed until the applicant has operated the facility as a cottage or cabin colony, motor court, motel or hotel, for at least three consecutive years.

(4/10)

#### C. Term of Use Permitted

(4/18)

- 1. The applicant shall state in its application whether the units are to be used for seasonal or year-round use. The Building Commissioner and Board of Health shall accordingly determine and advise the Board of Appeals of the suitability of all infrastructure serving the converted premises based upon the proposed term of use of the converted premises.
- 2. Where the application proposes that the converted premises is to be limited to seasonal use, the owner of the converted premises shall execute a restrictive covenant in favor of the Town of Truro to be recorded at the Barnstable Registry of Deeds, covenanting that other than one management unit, no units shall be occupied or otherwise used during each calendar period commencing December 1 and ending February 28 of the following calendar year. Such covenant shall be in a form approved by town counsel, the cost of which shall be paid by the applicant, and require approval of the Board of Selectmen.
- 3. Where a special permit was previously issued for a converted premises for the purpose of seasonal use, the Board of Selectmen may authorize conversion of all or some of dwelling units thereon to year-round use, subject to the following requirements:
  - a. Conversion of the premises to year-round occupancy will comply with applicable provisions of the zoning, building, health and safety codes, as determined by the Building Commissioner and Board of Health.
  - b. The condominium or homeowners association consents to the application.
  - c. Where fewer than all of the units in a converted premises are proposed to be changed to year-round occupancy, the applicant must provide evidence that the applicant has the legal authority to perform any work necessary to ensure compliance with applicable provisions of the zoning, building, health and safety codes, as determined by the Building Commissioner and Board of Health.
  - d. The Board of Selectmen may impose reasonable conditions necessary to ensure that the proposed change to year-round use will comply with applicable zoning, building, health and safety codes, and will ensure the safety and welfare of occupants and the general public.

#### § 40.4 Wind Generators

##### A. Purpose and Intent

It is the express purpose of this bylaw to regulate wind energy conversion facilities, including meteorological towers, ensuring that they are placed in appropriate locations, while minimizing any adverse visual, safety and environmental impacts of those facilities. This bylaw is intended to

be used by the Truro Planning Board and other relevant boards in conjunction with other regulations adopted by the town.

**B. Basic Regulations**

**1. Use Regulations**

The erection of a wind energy conversion facility or wind monitoring tower shall require a building permit. A permit shall be issued only as follows, whether the use is a principal or accessory use:

**1.1 Wind Energy Conversion Facility**

No wind energy conversion facility shall be constructed or emplaced (a) unless it complies with the wind generator sections of the zoning bylaws and (b) unless the Planning Board issues an enabling special permit which may, through the conditions of that special permit, excuse or mitigate full compliance with the zoning by-laws' wind generator requirements.

**1.2 Wind Monitoring or Meteorological Towers**

Before wind monitoring or meteorological towers are constructed or installed, the tower proponent must obtain a special permit from the Planning Board. The proponent, however, may request a pre-application hearing, which will be advertised, and, thereafter, the Planning Board may issue a decision that a special permit is not needed because the tower' height, location, duration, state or federal ownership, or other characteristics do not warrant review through a special permit process and because the tower is in harmony with the general purpose and intent of the zoning bylaws. References hereafter to "tower" shall mean "wind-monitoring or meteorological tower."

**2. Site Control**

The applicant shall possess control over the site, as required in Section G.5.1.d. and the applicant must furnish reasonable assurance that this control will endure though the term of the special permit. Control shall mean authority to install and use the proposed facility and to prevent the use of any structure within the setback or clear area for human habitation or other use permitting human occupancy.

**3. Dimensional Requirements**

**3.1 Height**

Wind energy conversion facilities shall be no higher than 100 feet above the natural grade. The Planning Board may allow this height to be exceeded as part of the special permit process if the project proponent can demonstrate that the additional height is needed and that the additional benefits of the higher tower outweigh any increased adverse impacts. Monopole towers are the preferred type of support for wind turbines.

**3.2 Setback or Clear Area**

Each wind energy conversion facility and its associated equipment shall comply with the building setback provisions of the zoning district in which the facility is located. In addition, the following setbacks shall be observed:

- a. In order to ensure public safety and to protect the interests of neighboring property owners, the minimum distance from the base of any wind turbine tower to any property line, dwelling, business or institutional use shall be equal to the total height of structure to the highest point plus an additional six feet. This setback is considered a "clear area".
- b. The setback or clear areas should be kept free of all habitable structures so long as the facility is in place; however, this area need not be cleared of trees or other vegetation. Setbacks shall be measured from the outside surface at the base of the turbine tower. The Planning Board may reduce the clear area as appropriate based on site specific considerations.

C. Special Permit Regulations

The Planning Board shall grant a special permit only if it finds that the proposal complies with the provisions of this bylaw and complies with the applicable criteria for granting special permits, as detailed in Section H below.

1. General

Proposed wind energy conversion facilities shall comply with all applicable local, state and federal requirements, including but not limited to all applicable electrical, construction, noise, safety, environmental and communications requirements.

2. Design Standards

2.1 Visual Impact

The proponent shall demonstrate through project siting and proposed mitigation that the wind energy conversion facility minimizes any impact on the visual character of surrounding neighborhoods and the community. Relevant criteria may include, but not be limited to, information regarding site selection, turbine design, buffering, lighting and cable layout.

2.2 Color

Wind energy conversion facilities shall be painted a non-reflective color that blends with the sky, unless FAA regulations require a specific color.

2.3 Equipment Shelters

Equipment necessary for monitoring and operation of the wind energy conversion facilities should be contained within the turbine tower. If this is not feasible, ancillary equipment may be located outside the tower, provided this equipment is contained either within an underground vault, or enclosed within a separate structure or behind a year-round landscape or vegetated buffer.

2.4 Lighting and Signage

- a. Wind turbines shall be lighted only to the extent required by the Federal Aviation Administration (FAA).
- b. Lighting of equipment structures and any other facilities on site (except lighting required by the FAA) shall, at a minimum, comply with the Town's restrictions for exterior lighting.
- c. Signs on the facility shall be limited to:
  - i) those needed to identify the property, and the owner and warn of any danger; and,
  - ii) educational signs providing information on the technology and renewable energy usage.
- d. All signs shall comply with the requirements of the Town's sign code.

3. Environmental Standards

3.1 Wetlands

Wetland buffer areas may be used for the purposes of providing a clear area.

3.2 Land Clearing/Open Space/Avian and Protected Species

Wind energy conversion facilities shall be designed to minimize land clearing and fragmentation of open space areas and shall avoid permanently protected open space. Wind turbines should be sited to make use of previously developed areas wherever possible. Wind energy conversion facilities shall also be located in a manner that does not have significant negative impacts on avian and protected species in the vicinity.

3.3 Stormwater

Stormwater run-off and erosion control shall be managed in a manner consistent with all applicable state and local regulations.

3.4 Noise

The wind energy conversion facility and associated equipment shall conform with Massachusetts noise regulations (310 CMR 7.10).

### 3.5 Shadowing and Flicker

Wind energy conversion facilities shall be sited in a manner that does not result in significant shadowing or flicker impacts. The proponent has the burden of proving that this effect does not have significant adverse impact on neighboring or adjacent uses either through siting or mitigation.

### 4. Safety Standards

No hazardous materials or waste shall be discharged on the site of any wind energy conversion facility. If any hazardous materials or wastes are to be used on site, there shall be provisions for full containment of such materials or waste. An enclosed containment area designed to contain at least 110 percent of the volume of the hazardous materials or waste stored or used on the site may be required to meet this requirement.

The wind energy conversion towers shall also be designed to prevent unauthorized access (for example, by construction of a fenced enclosure or locked access).

### 5. Use by Telecommunications Carriers

Wind energy conversion facilities may be used to locate telecommunications antennas, subject to applicable regulations governing such uses, and subject to the following additional requirements:

5.1 All ground-mounted telecommunications equipment shall be located in either a shelter, within the wind turbine tower or otherwise screened in all seasons from public view either through effective landscaping or existing natural vegetated buffers.

5.2 Antennas shall be flush-mounted to be in keeping with the design of the wind turbine tower.

5.3 All cabling associated with the wireless facility shall be contained within the tower structure or enclosed within a conduit painted to match the turbine mount.

### D. Modifications

All modifications to a wind energy conversion facility made after issuance of the special permit shall require approval by the Planning Board in accordance with the existing process for modifications to special permits.

### E. Monitoring and Maintenance

1. After the wind energy conversion facility is operational, the applicant shall submit to the town at annual intervals from the date of issuance of the special permit, a report detailing operating data for the facility, including, but not limited to, days of operation, energy production, and so forth.

2. The applicant shall maintain the wind energy conversion facility in good condition. Such maintenance shall include, but not be limited to, painting, structural integrity of the foundation and support structure and security barrier (if applicable), and maintenance of the buffer areas and landscaping if present.

3. The holder of a special permit shall promptly provide written notice to the Planning Board of any change in ownership of the facility.

### F. Abandonment or Discontinuation of Use

1. At such time as the holder of a special permit issued under this section elects to abandon or discontinue the facility or tower, the holder shall notify the Planning Board by certified mail, return receipt requested, of the proposed date of abandonment or discontinuance. In the event that a holder fails to give such notice, the facility or tower shall be considered abandoned or discontinued if the facility or tower has not been operational for 180 days. In the case of a multi-turbine facility, the Planning Board shall determine in its decision what proportion of the facility has been inoperable for that period of time.

2. Upon abandonment or discontinuation of use, the owner shall physically remove the wind energy conversion facility or tower within 90 days from the date of abandonment or discontinuation of use. For good cause shown this period may be extended at the request of the holder of the special permit at the discretion of the Planning Board. "Physically remove" shall include, but not be limited to:
  - 2.1 Removal of the wind turbine and tower, all machinery, equipment, equipment shelters, security barriers and all appurtenant structures from the subject property,
  - 2.2 Proper disposal of all solid or hazardous materials and wastes from the site in accordance with local and state solid waste disposal regulations,
  - 2.3 Restoration of the location of the wind energy conversion facility to its natural condition, except that any landscaping, grading or below-grade foundation may remain, unless the Building Commissioner determines that this results in a hazardous situation.
3. If an applicant fails to remove a wind energy conversion facility or tower the Department of Public Works may enter upon the subject property and physically remove the facility or tower at the expense of the landowner.

#### G. Application Procedures

1. **Pre-Application Conference**  
Prior to the submission of an application for a special permit under this bylaw, the applicant is strongly encouraged to meet with the Planning Board at a scheduled public meeting to discuss the proposed wind energy conversion facility or tower in general terms and to clarify the filing requirements. The Planning Board shall meet with an applicant under this regulation within 21 days following a written request submitted to the Planning Board with a copy to the Town Clerk. If the Planning Board fails to meet with an applicant who has requested such a meeting within 21 days of said request and said meeting has not been postponed due to mutual agreement, the applicant may proceed with a special permit application under this regulation without need for a pre-application conference.
2. **Pre-Application Filing Requirements**  
The purpose of the conference is to inform the Planning Board about the characteristics and scope, however preliminary, of the proposed wind energy conversion facility or tower. As such, no formal filings are required for the pre-application conference; however, the applicant must prepare sufficient preliminary architectural and/or engineering drawings to inform the Planning Board of the location of the proposed facility, as well as its scale and overall design.
3. **Professional Fees**  
If the nature of the applicant's project is such that it cannot be adequately reviewed without expertise unavailable to the Planning Board, the Board may retain experts and consultants, and the applicant's payment of their fees and charges shall be a prerequisite of the special permit.
4. **Additional Requirements**  
Within 30 days of holding the pre-application conference, or, if no conference is held, within 21 days of filing an application for a special permit, the applicant shall arrange for a balloon or crane test at the proposed site to illustrate the height of the proposed facility. The date, time and location of such test shall be advertised in a newspaper of general circulation in the town at least 14 days, but not more than 21 days prior to the test. In addition, within such time period written notice shall be provided to the Planning Board and the Historic Commission by certified mail, return receipt requested, and an identical courtesy notice shall be sent to the Town Clerks of Provincetown and Wellfleet and the Superintendent of the Cape Cod National Seashore.
5. **Application Filing Requirements**
  - 5.1 The following plans and data shall be included with an application for a special permit for each wind energy conversion facility:



- a. Name, address, telephone number and original signature (photo-reproductions of signatures will not be accepted) of applicant and any co-applicants. Co-applicants may include the landowner of the subject property or the operator of the wind energy conversion facility. If telecommunications antenna are proposed, a telecommunications carrier should be a co-applicant.
- b. If the applicant or co-applicant files a written authorization, bearing an original signature and providing the name, address, and telephone number of each agent, the applicant or co-applicant may be represented by that agent or agents.
- c. The name and affiliation of the electrical engineers or electricians who will design the connection to the grid or load.
- d. Documentation of the right to install and use the proposed facility and proof of control over the clear area, per Section B.2. of these regulations.
- e. Proposed schedule for the meteorological data acquisition and analysis. Proposed schedule for erection and commissioning of the generator.
- f. Identification of the subject property including the name of the nearest road or roads, and street address, if any
- g. Assessor's map and parcel number of subject property.
- h. Relevant zoning map with subject parcel identified.
- i. A scaled elevation of the proposed tower.
- j. A vicinity plan drawn at a scale of one-inch-equals-40 feet, signed and sealed by a Registered Professional Engineer or Licensed Surveyor showing the following:
  - i) Property lines for the subject property and all properties adjacent to the subject property within 300 feet.
  - ii) Outline of all existing buildings, including description of existing use, if known (e.g., residence, garage, accessory structure and so forth) located on the on subject property and on all adjacent properties located within 300 feet of the proposed wind energy facility or tower. Distances, at grade, from the proposed wind energy conversion facility or tower to each structure shown on the vicinity plan shall be shown.
  - iii) Proposed location of wind energy conversion facility or tower, including all turbines, fencing, associated ground equipment, transmission infrastructure and access roads. Including:
    - Location of all roads, public and private, on the subject property and on all adjacent properties within 300 feet including driveways proposed to serve the wind energy conversion facility,
    - All proposed changes to the existing property, including grading, vegetation removal and temporary or permanent roads and driveways,
    - Representations, dimensioned and to scale, of the proposed facility, including cable locations, parking areas and any other construction or development attendant to the wind energy conversion facility.
  - iv) Tree cover and average height of trees on the subject property and adjacent properties within 300 feet.
  - v) Contours at each two feet AMSL (Above Mean Sea Level) for the subject property and adjacent properties within 300 feet.
  - vi) Representation of location of viewpoint for the sight-line diagram referenced below.
- k. A map or plan, as required, showing the connection to the grid or load, as applicable.
- l. A map or plan of the route to be used to deliver the components of the equipment to the site.

5.2 Sight lines and photographs as described below:

- a. Sight-line representation. A sight-line representation shall be drawn from representative locations that show the lowest point of the turbine tower visible from each location. Each sight line shall be depicted in profile, drawn at a scale of one inch equals 40 feet. The profiles shall show all intervening trees and buildings. There shall be at least two sight line representations illustrating the visibility of the facility from surrounding areas such as the closest habitable structures or nearby public roads or areas.
  - b. Existing (before condition) photographs. A color photograph of the current view shall be submitted from at least two locations to show the existing situation.
  - c. Proposed (after condition). Each of the existing-condition photographs shall have the proposed wind energy conversion facility or tower superimposed on it to accurately simulate the proposed wind energy conversion facility when built and illustrate its total height, width and breadth.
- 5.3 Siting elevations, or views at-grade from the north, south, east and west for a 50-foot radius around the proposed wind energy conversion facility or tower, showing the following:
  - a. Wind energy conversion facility or tower and, if applicable, the security barrier and associated equipment, with total elevation dimensions for all parts of the facility or tower.
  - b. Security barrier. If the security barrier will block views of the wind energy conversion facility or tower, the barrier drawing shall be cut away to show the view behind the barrier.
  - c. Existing trees and shrubs at current height and proposed trees and shrubs at proposed height at time of installation, with approximate elevations shown.
  - d. Grade changes, or cuts and fills, to be shown as original grade and new grade line, with two-foot contours AMSL.
- 5.4 Specifications
  - a. Specifications for any proposed wind energy conversion facility or tower shall be provided for all equipment and attendant facilities.
  - b. Materials for any proposed wind energy conversion facility or tower specified by type and specific treatment. This information shall be provided for the wind turbine tower and all other proposed equipment/facilities.
  - c. Colors of the proposed wind energy conversion facility represented by a color board showing actual colors proposed.
- 5.5 Landscape plan
 

A landscape plan including existing trees and shrubs and those proposed to be added or removed, identified by size of specimen at installation and species.
- 5.6 Lighting Plan
 

The applicant shall provide the Planning Board with a copy of the FAA's determination as to the required markings and/or lights for the structure. If lighting of the site (other than FAA lights) is proposed, the applicant shall submit a manufacturer's computer-generated point-to-point printout, indicating the horizontal foot-candle levels at grade, within the property to be developed and 25 feet beyond the property lines. The printout shall indicate the locations and types of luminaries proposed.
- 5.7 Environmental Requirements
 

The applicant shall provide a statement listing the existing noise levels and the maximum future projected noise levels from the proposed wind energy conversion facility. Such statement shall be certified and signed by a qualified sound engineer, and state that noise projections are accurate and meet applicable state requirements.
- 5.8 Removal

The applicant shall submit a fully inclusive estimate of the costs associated with removal and prepared by a qualified engineer. This cost estimate shall include cost inflation of the removal projected throughout the term of the special permit.

H. Review Guidelines

The Planning Board shall evaluate the information submitted by the applicant based upon the following review criteria and design guidelines:

1. Thoroughness of the application.
2. Compliance with Sections C 2 (Design Standards), C 3 (Environmental Standards) and C 4 (Safety Standards) of this Bylaw.

I. Findings of the Planning Board

The Planning Board may permit, permit with conditions, or refuse to permit a wind energy facility.

1. The Planning Board shall have the authority to permit a facility when all the following conditions are met:
  - a. The application has been submitted in accordance with the regulations and procedures as outlined in this section, and substantially meets the requirements of §40.4 H, Review Guidelines.
  - b. The application complies with all current bylaw requirements of the Town.
2. The Planning Board shall conditionally endorse an application for a special permit for a wind energy conversion facility or tower when the following conditions are met:
  - a. The application has been submitted in accordance with the regulations and procedures as outlined in this section, and substantially complies with §40.4 H, Review Criteria.
  - b. The project conforms to all requirements of the Zoning Bylaw, with deviations permissible only by a special permit or a variance.
  - c. The application needs further approvals from any other Town Board, Department or Commission, or requires approvals by any state, and/or federal agency.
3. The Planning Board may deny the application for a special permit for any lawful reason, including:
  - a. The application does not include all the materials or information required in this section, or has failed to adhere to the procedures for Special Permit Application as outlined in this section.
  - b. The application as presented is not in compliance with one or more Town Bylaws.
  - c. The application does not substantially comply with the Review Guidelines.
  - d. The plan has been drawn incorrectly or in such form that the Planning Board is unable to determine whether sufficient information is being presented for review.
  - e. The applicant has failed to incorporate and adhere to any condition(s) for endorsement imposed by any other Town Board, Department or Commission, or the requirements of any state or federal agency, which has proper authority to place conditions on a matter before the Planning Board.
4. The Planning Board may require the applicant to provide a form of surety (i.e. post a bond, letter of credit or establish an escrow account or other) at the Planning Board's option at the time of construction to cover projected costs of the removal of a facility or tower in the event the town must remove the same. The amount of such surety shall be equal to 150 percent of the cost of compliance with this section.
5. The Planning Board shall render a decision within ninety (90) days of the conclusion of the public hearing, and shall file its written decision with the Town Clerk's office and other appropriate parties in accordance with the provisions of M.G.L. Chapter 40A.

J. Term of Special Permit for Wind Energy Conversion Facility

No special permit for a wind energy conversion facility shall be valid for more than twenty-five (25) years, unless it is extended or renewed. At the expiration of the special permit the wind energy conversion facility shall be removed by the applicant.

K. Term of Special Permit for a Wind-Monitoring or Meteorological Tower

A special permit for a wind-monitoring or meteorological tower shall be valid for two years, and is subject to renewal for good cause shown. (4/05)

§ 40.5 Communication Structures, Buildings and Appurtenances

A. Purpose. The purpose of § 40.5 of this bylaw is to accommodate the communication needs of residents and businesses while protecting the public health, safety and general welfare of the community; to establish guidelines, standards and procedures to regulate the permitting and installation of communication structures, buildings and appurtenances in order to:

1. Facilitate the provision of wireless telecommunications services to the residents and businesses of the town;
2. Minimize adverse visual effects of towers through careful design and siting standards;
3. Avoid potential damage to adjacent properties from tower failure through structural standards and setback requirements, and,
4. Maximize the use of existing and approved towers and buildings to accommodate new wireless telecommunication antennas in order to reduce the number of towers needed to serve the community.

B. Requirements:

1. All building permits for a communications structure, building or appurtenance shall require a special permit from the Planning Board.
2. The minimum distance from the perimeter of the communications structure to any property line shall be the height of the structure including any antennas or appurtenances, plus ten (10) feet. The minimum distance from any guy wire, anchor or brace to any property line shall be the length of the guy wire or brace plus ten (10) feet. The setbacks for a communications building shall comply with the setback requirements of the zoning district.
3. The communications structure, building or appurtenance shall be installed, maintained and operated in accordance with all applicable federal, state, county and local codes, standards and regulations and shall be designed to withstand sustained winds and gusts of a category 5 hurricane. If Federal Aviation Administration (FAA) or Federal Communications Commission (FCC) regulations are changed, then the owner or operator shall bring the structure, building and appurtenances into compliance with the new regulations within six (6) months of the effective date of such regulations or earlier if a more stringent compliance schedule is included in the regulation. Failure to comply with any new regulations shall be grounds for the removal of non-complying structures, buildings and appurtenances at the owner's expense.
4. The height of the communications structure (tower) shall be no greater than one hundred and fifty (150 feet) above ground level.
5. Communication antennas shall be located on pre-existing structures unless the applicant demonstrates that there are no feasible pre-existing structures. The installation shall preserve the character of such pre-existing structures.
6. If the applicant has demonstrated that there are no feasible pre-existing structures to support antennas and appurtenances for the intended use, then any communications structure, building or appurtenance may be sited on public land.
7. To the extent lawful and feasible, all service providers shall co-locate on a single tower. Towers shall be designed to structurally accommodate the maximum number of foreseeable

users (within a ten-year period) technically practicable. The applicant is required to document all co-location tenants and provide a tower design indicating types and location of all facilities.

8. New facilities or structures shall be considered only upon a finding by the Planning Board that existing or approved facilities or structures cannot accommodate the wireless communications equipment planned for the proposed tower.
9. The installation of a communications structure, building or appurtenance shall be designed to minimize visual impact; the maximum amount of natural vegetation shall be preserved; details of construction and finish shall blend with the surroundings; additional vegetative screening shall be employed where practical and particularly to screen abutting residential property whether developed or not. A detailed landscape plan will be required with the application.
10. Location and siting of facilities and structures shall be consistent with any regional location and siting criteria established by the Cape Cod Commission.
11. Under normal operating conditions, noise emanating from the communications structure, building or appurtenance shall not be greater at the boundary of the lot on which it is sited than would otherwise exist in the absence of these facilities.
12. No hazardous waste shall be discharged on the site. Any storage of fuel shall be in compliance with the Board of Health regulations. Documentation shall be provided for the contents of all communications buildings and/or cabinets.
13. All run-off of storm water from communications structures, buildings, and appurtenances, driveways and parking areas shall be contained on site; the amount of impervious surface on the site shall be minimized.
14. Lighting, when required and permitted by the FAA or the Planning Board, shall be directed inward so as not to project onto surrounding properties.
15. All structures, buildings or appurtenances must be secured to control access. Fencing materials shall be consistent with the character of abutting properties, with a locked gate and proper warning signals. A sign must be displayed indicating the name of the owner(s) and a 24 hour contact number. Only signs limited to safety will be allowed. Fencing is not required for antennas or other appurtenances mounted on a pre-existing structure.
16. As a condition of approval of the application the applicant shall agree, by execution of a covenant, to remove within six months any communications structure and building which has not operated for four consecutive months unless the cause is major damage which prohibits operation. In the event that major damage has rendered the facility inoperative, repair or removal of the facility shall begin within six months and be completed within an additional six months. Failure to comply with the conditions of the covenant shall be grounds for the removal of structures, buildings and appurtenances. Complete restoration of the site shall be at the owner(s) expense, secured by a bond from a recognized financial institution. The covenant shall include, also at the owner(s) expense, provision for liability insurance for any damage to any abutting property whether developed or not.
17. At least forty-five (45) days before submitting an application for a special permit for the installation of a communications structure, building or appurtenance the applicant shall consult with the Planning Board. The purpose of the consultation is to facilitate the permitting process by the exchange of information between the applicant and the Planning Board, and for the applicant to obtain a detailed description of the information and documentation required, in writing, by the Planning Board, in order to clarify and resolve concerns of the Board and minimize potential problems with the application.
18. The Planning Board shall hold a public hearing within sixty-five (65) days of the filing of an application and shall issue a decision within ninety (90) days following the date of the public hearing.
19. The applicant shall submit the following written information to the Planning Board:

- a. A survey of all sites for the installation of communications structures, buildings or appurtenances which are feasible for providing the intended services. The survey shall include a rationale for the selection of a prime and at least one alternative site. All sites in Truro shall be located on the appropriate sheet(s) of the Truro Assessor's Atlas;
  - b. A survey of all pre-existing structures which are capable of supporting the equipment necessary to provide the intended service and a technical report which demonstrates why any such structure cannot be used by the applicant;
  - c. The radiation pattern of all proposed antennas showing the frequency and intensity of radiation at ground level and at 30 feet above ground level. At the expense of the applicant, Electro Magnetic Field (EMF) readings shall be provided to the Board of Health yearly and immediately after any addition to the facility;
  - d. The sound level in decibels at ground level, at 30 feet above ground level and at the top of the facility and 10, 50, 100 and 500 feet from the communications structure, building or appurtenances for wind velocities between calm and 100 miles per hour with all equipment operating at normal levels, including before condition measured, after condition prediction and cumulative condition (with co-location) prediction;
  - e. A delineation of the Assessor's Atlas of all areas in Truro which will not be served by the proposed installation for the prime and an alternative site;
  - f. A statement of the services to be supported by the proposed communications structure, building or appurtenance;
  - g. Plans of special design features and materials, including landscaping, to minimize the visual impact of proposed communications structures, buildings and appurtenances. Site plans, elevations and fall zone should be included;
  - h. A certification that the applicant has complied with all federal (including FAA), state and regional requirements to provide the proposed service and demonstration of compliance with the FCC guidelines for EMF's under National Environmental Policy Act (NEPA), including copies of the FCC Form 600, plus Environmental Assessment/Environmental Impact Statements as applicable;
  - i. Within thirty (30) days after the application filing, the applicant shall arrange to fly a three- foot-diameter balloon at the primary and an alternate site at the maximum height of the proposed installation. The date and location of the flights shall be advertised at least 14 days, but not more than 21 days before the flights, in a newspaper with a general circulation in Truro. Photos shall be provided from all strategic viewing points, per agreement with the Planning Board prior to flight.
20. If a communications structure, building or appurtenance is to be installed on a pre-existing private structure or on land or a structure owned, prior to the effective date of the bylaw, by the Commonwealth of Massachusetts, or on land or a structure owned by the Town of Truro, the applicant shall submit the following written information to the Planning Board:
- a. A draft contract, including requirements for removal of all structures and for complete site restoration in the case of discontinued use, between the applicant and the owner (if different from the applicant).
  - b. A description of the proposed facility at the proposed prime and alternate sites including:
    - i) Height of the facility and its associated equipment and antennas;
    - ii) Access roads and power supplies;
    - iii) Type, size and number of transmitters;
    - iv) A list of all fuels to be used on the site and a detailed description of how each shall be contained.
  - c. A site plan (scale not less than 1 inch=40 feet), showing the proposed facility, fall zones, existing and proposed contour elevations, 100-year flood zones, water resources, Zones of Contribution, waterways, wetlands and all associated equipment and structures on

- the site, including elevations of all equipment and structures with sufficient detail to delineate the external finish of all structures and equipment; and
- d. A landscape plan showing the proposed site before and after development, including topography and screening proposed to protect abutters.
21. For all applications other than those set forth in § 40.5 B.20 above, the applicant shall submit the following written information to the Planning Board:
- a. A statement of the purpose for which the application is made.
  - b. The exact legal name of each person seeking a special permit and the address and telephone number or principal place of business of each such person.
  - c. The name, title, address and telephone number of the attorney or other person to whom correspondence or communications in regard to the application are to be addressed. Notice, orders, and other papers may be served upon the person so named, and such service shall be deemed to be service upon the applicant;
  - d. A statement of the need for the proposed facility with as much specific information as is practicable to demonstrate the need, including description of the proposed system and how the proposed facility would eliminate or alleviate any existing deficiency or limitation, including all co-location facilities;
  - e. A statement of the benefits expected from the proposed facility with as much information as is practicable;
  - f. A description of the proposed facility at the proposed prime and alternate sites including:
    - i) Height of the facility and its associated equipment and antennas;
    - ii) Access roads and power supplies;
    - iii) Special design features and materials, including landscape plans;
    - iv) Type, size and number of transmitters and receivers, as well as the signal frequency, power output, and power density at the tower base, site boundary, and building where people might be exposed to the maximum power densities from the facility;
    - v) A map showing any fixed facilities with which the proposed facility would interact;
    - vi) The coverage signal strength, and integration of the proposed facility with any adjacent fixed facility, to be accompanied by a network plan showing interfaces with any adjacent service areas;
    - vii) A forecast of when maximum capability would be reached for the proposed facility and for facilities that would be integrated with the proposed facility;
    - viii) Documentation of contents of communications buildings and/or cabinets.
  - g. A description of the proposed prime and alternative site, including:
    - i) The most recent U.S.G.S. topographic quadrangle map (scale 1 inch = 2,000 feet) marked to show the site of the facility and any significant changes within a one-mile-radius of the site;
    - ii) A map (scale not less than 1 inch = 200 feet) of the lot or tract on which the facility is proposed to be located, showing the acreage and dimensions of such site, the name and location of adjacent public and private roads or the nearest public road, and the names of abutting owners and portions of their lands abutting the site;
    - iii) A site plan (scale not less than 1 inch = 40 feet), showing the proposed facility, fall zones, existing and proposed contour elevations, 100-year flood zones, water resources, Zones of Contribution, waterways, wetlands and all associated equipment and structures on the site, including elevations of all equipment and structures with sufficient detail to delineate the external finish of all structures and equipment;

- iv) Where relevant, a terrain profile showing the proposed facility and access road and existing and proposed grades; and
- v) The most recent aerial photograph (scale not less than 1 inch = 1,000 feet) showing the proposed site, access roads and all abutting properties.
- h. A statement explaining mitigation measures for the proposed facility including:
  - i) Construction techniques designed specifically to minimize adverse effects on natural areas and sensitive areas;
  - ii) Special design features made specifically to avoid or minimize adverse effects on natural areas and sensitive areas;
  - iii) Establishment of vegetation proposed near residential, recreation, and scenic areas;
  - iv) Special design features made specifically so that the proposed structures, buildings and appurtenances shall blend with pre-existing structures and buildings;
  - v) Methods for preservation of vegetation for wildlife habitat and screening;
  - vi) A list of all fuels to be used on the site and a detailed description of how each shall be contained; and
  - vii) A statement describing any hazardous materials or wastes (including quantities) to be used or generated on the site.
- i. A description of the existing and planned land uses of the proposed prime and alternative sites and surrounding areas;
- j. A description of the scenic, natural, historic, and recreational characteristics of the proposed prime and alternative sites and surrounding areas;
- k. Sight-line graphs to the proposed prime and alternative sites from visually impacted areas (a site from which the facility can be seen) such as residential developments, recreational areas, and historic sites;
- l. A list describing the type and height of all existing and proposed communication structures, buildings and appurtenances within a ten-mile radius within the search area, or within any other area from which use of the proposed prime or alternative structure might be feasible from a location standpoint for purposes of the application;
- m. A description of efforts to share existing and proposed structures, or consolidate telecommunications antennas of public and private services onto the proposed facility;
- n. A description of the technical alternatives and a statement containing justification for the proposed facility;
- o. A description of rejected sites with a U.S.G.S. topographic quadrangle map (scale 1 inch = 2,000 feet) marked to show the location of rejected sites;
- p. A detailed description and justification for the site selected, including a description of siting criteria and the process by which other possible sites were considered and eliminated including but not limited to, environmental effects, cost differential, coverages lost or gained, potential interference with other facilities, and signal loss due to topographical features compared to the proposed prime and alternate sites;
- q. A statement describing hazards to human health, if any, with supporting data and references to regulatory standards;
- r. A statement of the estimated costs for site acquisition and construction of a facility at the prime and alternative sites;
- s. A schedule showing the proposed program of site acquisition, construction, completion, operation and relocation or removal of the existing facilities for the prime and alternative sites;
- t. A copy of any filing or application that the applicant has been required to make together with any decision with regard to such filing or application;
- u. A landscape plan showing the proposed site and location before and after development, including topography screening proposed to protect abutters;
- v. Plans which show location and siting at a prime and at an alternate site; and



- w. A technical report which demonstrates that the maximum height of the installation is the minimum feasible to provide the intended service.
- 22. All written information submitted in accordance with the requirements listed in any previous section of this bylaw shall be certified by an appropriate licensed professional.
- 23. The Planning Board may also refer applications to the Board of Health, the Zoning Board of Appeals, and the Conservation Commission for review.
- 24. The Planning Board shall not approve any application that does not comply with all the requirements of this bylaw. The Board does, however, have the right to waive any part of this bylaw, when in its opinion, such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this bylaw.
- 25. Any permit issued by the Planning Board for a communications facility shall be valid for the applicant only; it may not be reassigned, leased or sold.
- 26. Municipal and private, non-commercial uses are exempted from this bylaw.
- 27. The Planning Board shall act in accordance with the standards and requirements set forth herein and in accordance with the Massachusetts General Laws.
- 28. The invalidity of any section of this bylaw shall not invalidate any other section.

#### § 40.6 Growth Management

- A. Purpose. The purpose of § 40.6 of the bylaw is to provide adequate time for the Town to plan and prepare for the effects of future residential growth, and ensure that the pace of growth does not diminish the Town's rural character, impair natural resources or overwhelm town services or infrastructure. The gradual pace of development afforded by the bylaw will provide opportunities for the Town to: 1) purchase and protect open spaces, thereby reducing the Town's ultimate density and preserving, as much as possible, the Town's rural character; 2) undertake comprehensive planning to identify a community land use vision to guide the regulation of land use and development; 3) assess the impacts of anticipated growth on town infrastructure, roads, drinking water supply and fresh and marine wetlands and water bodies, and plan appropriate measures to protect the integrity of those resources; and 4) develop a financially sustainable plan for the provision of town services and infrastructure necessary to support the community's land use vision. This section, 40.6, shall expire on December 31, 2021. (4/16)
- B. Residential Development Limitation.
  - 1. There shall be no more than forty (40) building permits for new single family dwelling units authorized within any calendar year, beginning January 1 and ending December 31. Permits not issued within the calendar year may be carried over and added to the next calendar year's quantity. This bylaw shall be effective as of March 3, 2006.
  - 2. The Building Commissioner shall issue building permits in accordance with the following:
    - a. For the purposes of this section, an application shall be accepted for review only if it conforms to all applicable building and zoning requirements, and has received all necessary approvals from pertinent Town boards, including the Board of Health, Planning Board, Board of Appeals, Conservation Commission, and so forth.
    - b. Applications for building permits for single family dwelling units certified complete by the Building Commissioner shall be dated and time-stamped upon determination of completeness. Building permits shall be issued on a first-come/first-served basis.
    - c. Within any calendar month, no more than six (6) permits for single family dwelling units may be issued. Permits not issued during one month may be carried forward and issued the next month, assuming it is within the same calendar year.
    - d. No applicant may have more than one (1) application processed for a single family dwelling unit in any given month.
    - e. No more than four (4) building permits for single family dwelling units shall be issued to any one applicant within a single calendar year unless 1) there are available permits

within the yearly limit and 2) no other applicant has applied for them before the fifteenth day of December.

C. Exemptions.

1. Construction of affordable housing units provided such housing units have deed restrictions to ensure they remain affordable for the maximum period permitted under Massachusetts law. Occupancy permits for such affordable units are not to be issued until the restricted deed has been recorded or registered.
2. A presently existing structure which is otherwise subject to this bylaw but which is destroyed by fire or other calamity. Such a structure may be rebuilt outside of these limitations as long as: 1) the structure is not expanded beyond one additional bedroom; 2) it complies with all other provisions of these bylaws; and 3) so long as application for a building permits is submitted within two (2) years of the destruction.
3. A presently existing structure which, following demolition, is being rebuilt to no more than one hundred twenty-five percent (125%) of its current footprint. Such a structure may be rebuilt so long as: 1) the structure is not expanded beyond one additional bedroom; 2) it complies with all other provisions of these bylaws; and 3) the application for a building permit is submitted within two (2) years of the existing structure's demolition. (4/06)

§ 40.7 Large-Scale Ground-Mounted Photovoltaic Arrays (4/11)

- A. Purpose and Intent. The purpose of this bylaw is to promote the creation of new Large-Scale Ground-Mounted Solar Photovoltaic Installations (250kW or larger and covering at least one acres in size) by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations to address public safety, minimize impacts on scenic, natural and historic resources, and provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall apply to the construction, operation, and/or repair of Large-Scale Ground-Mounted Solar Photovoltaic Installations.

This section shall apply to Large-Scale Ground-Mounted Solar Photovoltaic Installations proposed for construction after the effective date of this section. This section shall also pertain to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

B. Definitions

1. As-of-Right Siting: As-of-Right Siting shall mean that development may proceed without the need for a special permit, variance, amendment, waiver, or other discretionary approval. As-of-Right development may be subject to Large Scale Solar Review to determine conformance with local zoning ordinances or bylaws. Projects subject to Large Scale Solar Review cannot be prohibited, but can be reasonably regulated by the building commissioner or local inspector.
2. Designated Location: The location[s] designated by the Zoning Bylaw, in accordance with Massachusetts General Laws Chapter 40A, section 5, where Large-Scale Ground-Mounted Solar Photovoltaic Installations may be sited As-of Right. Said location(s) are shown on the Zoning Map of Truro pursuant to Massachusetts General Laws Chapter 40A Section 4. This map is hereby made a part of this section and is on file in the Office of the Town Clerk.
3. Large-Scale Ground-Mounted Solar Photovoltaic Installation: A solar photovoltaic system that is structurally mounted on the ground and is not roof-mounted, and has a minimum nameplate capacity of 250 kW DC. All Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be owned and operated by either the Town of Truro or under agreements with the Town of Truro.

4. Large Scale Solar Review: A review by the Planning Board to determine conformance with local zoning ordinances or bylaws.
  5. On-Site Solar Photovoltaic Installation: A solar photovoltaic installation that is constructed at a location where other uses occur at the underlying property.
  6. Nameplate Capacity: The maximum rated output of the electric power production of the photovoltaic system in Direct Current (DC).
  7. Solar Photovoltaic Array: an arrangement of solar photovoltaic panels.
- C. Large Scale Solar Review. Prior to construction, installation or modification, Large-Scale Ground Mounted Solar Photovoltaic Installations with 250 kW or larger nameplate capacity shall undergo Large Scale Solar Review by the Planning Board as provided below. In accordance with Section 22(c) of the Massachusetts Green Communities Act, Large Scale Solar Review shall be expedited and no decision shall be rendered more than one (1) year after the date of the application.
1. Compliance with Laws, Ordinances and Regulations.  
The construction and operation of all Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of the installation shall be constructed in accordance with the State Building Code. No Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be constructed, installed or modified without first obtaining a building permit.
  2. Large Scale Solar Review Application and Plan Requirements.
    - 2.1 Two (2) copies of a properly executed application for Large Scale Solar Review shall be filed with the Planning Board, along with a filing fee of \$50.00.
    - 2.2 Twelve (12) copies of site plan(s), prepared by a Registered Land Surveyor licensed in the Commonwealth of Massachusetts, at a scale of one inch equals forty feet (1" = 40') shall be filed with the Planning Board, including:
      - a. North arrow and locus map;
      - b. Property boundaries;
      - c. Name/Description of project;
      - d. Topography, both existing and proposed, including proposed drainage;
      - e. Zoning designation;
      - f. Location of proposed structures, drives, etc., including setbacks;
      - g. Sign(s) location(s);
      - h. Landscaping, both existing and proposed;
      - i. Lighting, including locations, type and wattage.
    - 2.3 Twelve (12) copies of plans or drawings of the Large-Scale Ground-Mounted Solar Photovoltaic Installation prepared by a Registered Professional Engineer licensed in the Commonwealth of Massachusetts, showing the proposed layout of the system and any potential shading from nearby structures.
    - 2.4 Twelve (12) copies of the one or three line electrical diagram detailing the Large-Scale Ground-Mounted Solar Photovoltaic Installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices.
    - 2.5 Twelve (12) copies of the documentation of the major system components to be used, including the PV panels, mounting system, and inverter(s);
    - 2.6 Twelve (12) copies of the documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed installation.
    - 2.7 Twelve (12) copies of an operation and maintenance plan (see also Section 40.7 (D)).
    - 2.8 Twelve (12) copies of proof of liability insurance.

- 2.9 Twelve (12) copies of the description of financial surety that satisfies Section 40.7 (N)(3).
3. Waiver of Requirements: Upon written request submitted as part of the application, the Planning Board may waive any requirements.
- D. For Large-Scale Ground-Mounted Solar Photovoltaic Installations that require a Special Permit, the Planning Board shall serve as the Special Permit Granting Authority. The Planning Board shall grant a special permit only if it finds that the proposal complies with the provisions of this section and section 30.8.
- E. Operation & Maintenance Plan. The project proponent shall submit a plan for the operation and maintenance of the Large-Scale Ground-Mounted Solar Photovoltaic Installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.
- F. No Large-Scale Ground –Mounted Solar Photovoltaic Installation shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the installation owner or operator’s intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.
- G. Dimension and Density Requirements.
1. Setbacks. Setbacks from all boundary lines shall be a minimum of fifty feet (50’).
  2. Lot Size. Within the Solar Farm Overlay District and all other all other zoning districts where the use is permitted the minimum lots size shall be two (2) acres.
  3. Appurtenant Structures. All appurtenant structures to Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts.
- H. Design Standards.
1. Lighting. Lighting of Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting of the Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.
  2. Signage. Signs on Large-Scale Ground-Mounted Solar Photovoltaic Installations shall comply with a Truro Sign Code. A sign that identifies the owner and provides a 24-hour emergency contact phone number shall be required.  
  
Large-Scale Ground-Mounted Solar Photovoltaic Installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the installation.
  3. Utility Connections.  
  
Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections for the Large-Scale Ground-Mounted Solar Photovoltaic Installation underground, depending on appropriate soil conditions, shape, and topography of the site and

any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

I. Safety and Environmental Standards.

1. Emergency Services. The Large-Scale Ground-Mounted Solar Photovoltaic Installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Truro Fire Chief. Upon request, the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
2. Land Clearing, Soil Erosion and Habitat Impacts. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the Large-Scale Ground-Mounted Solar Photovoltaic Installation or otherwise prescribed by applicable laws, regulations, and bylaws.

J. Monitoring and Maintenance.

1. Large-Scale Ground-Mounted Solar Photovoltaic Installation Conditions. The Large-Scale Ground-Mounted Solar Photovoltaic Installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the Truro Fire Chief and Emergency Medical Services. The owner or operator shall be responsible for the cost of maintaining the installation and any access road(s), unless accepted as a public way.
2. Modifications. All material modifications to a Large-Scale Ground-Mounted Solar Photovoltaic Installation made after issuance of the required building permit shall require approval by the Planning Board.

K. Abandonment and Decommissioning.

1. Removal Requirements. Any Large-Scale Ground-Mounted Solar Photovoltaic Installation which has reached the end of its useful life or has been abandoned consistent with Section 40.7(J)(2) shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Large Scale Solar Review Authority by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:
  - 1.1 Physical removal of all Large-Scale Ground-Mounted Solar Photovoltaic Installations, structures, equipment, security barriers and transmission lines from the site.
  - 1.2 Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
  - 1.3 Stabilization or re-vegetation of the site as necessary to minimize erosion. The Large Scale Solar Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
2. Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the Large-Scale Ground-Mounted Solar Photovoltaic Installation shall be considered abandoned when it fails to operate for more than one (1) year without the written consent of the Planning Board. If the owner or operator of the large-Scale Ground-Mounted Solar Photovoltaic Installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the town may enter the property and physically remove the installation.

- L. Financial Surety. Proponents of Large-Scale Ground-Mounted Solar Photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

**SECTION 50**  
**Area and Height Regulations**

§ 50.1 Regulations  
A. Table

<b>DIMENSIONAL REQUIREMENT</b>	<b>ALL DISTRICTS</b>
Minimum lot size	33,750 sq. ft. (1)(2)(8)
Minimum lot frontage	150 ft (1)(2)
Minimum frontyard setback	25 ft (3)
Minimum sideyard setback	25 ft (3)(4)
Maximum building height	2 stories; 30 feet (5)(5a)(6)
Lot Shape	(9)

(4/05, 4/06)

**NOTES**

1. Except buildings for accessory use and cottage. (4/10)
2. Except lots or parcels lawfully in existence and shown on a subdivision plan or described in a deed recorded at the Barnstable County Registry of Deeds prior to the adoption of the bylaw by Truro Town Meeting on February 15, 1960, having at least five thousand (5,000) square feet of area and at least fifty (50) feet of lot frontage.
3. Except in the Seashore District where the minimum setback from all streets is 50 ft. measured at a right angle from the street line.
4. Except in those portions of the Beach Point Limited Business district served by the Town of Provincetown Water System, where the minimum sideyard and backyard setbacks shall be equivalent to five (5) ft per story of the building or structure in question. Structures less than a full story shall meet the minimum 5 ft setback.
5. The 2 story limitation shall be measured from above mean ground level.
  - 5a. Except buildings which do not have gable, hip, or gambrel roofs; for these buildings, a ridge or hip the maximum building height shall not exceed twenty-three (23) ft as measured to the highest point of the roof structure. (4/12)
6. Free standing flagpoles and private noncommercial radio and television antennae shall not exceed fifty (50) ft above mean ground level.

(#7 deleted 4/12)
8. Except in the Seashore District where the minimum lot size is 3 acres. (4/05)
9. For any lot created after April 30, 2004, the portion of the lot connecting the frontage with the front line of any building site shall not be less than 50 feet wide, as measured between opposite sidelines. (4/06)

- B. Exceptions to height limitations may be authorized by Board of Appeals by special permit.
- C. Notwithstanding the provisions of this section, the Board of Appeals may grant a special permit for proposed changes in building or roof height to buildings not exceeding 30 ft in height that were also in existence thus prior to April 1, 1986.
- D. Units in cottage colonies or motor courts shall be a minimum thirty (30) ft apart.
- E. In those portions of the Beach Point Limited Business district served by the Town of Provincetown Water System, buildings, including buildings for accessory use or cottages, on the same lot shall comply with the following minimum separations:

<b>BUILDING CONFIGURATION</b>	<b>SEPARATION</b>
Two 1-story buildings	10 ft
One 1- story buildings and one 1.5- story buildings	12.5 ft
Two 1.5-story buildings	15 ft
Two 2- story buildings	20 ft

- F. The Building Commissioner may require the filing of a certified site plan prepared by a land surveyor registered with the Commonwealth of Massachusetts, showing the location of all structures and top of foundation elevation, and structures' respective distances from all lot lines.
- G. Public accommodations and new units of existing public accommodations constructed after April 4, 1988 shall not exceed a ratio of one (1) unit per three thousand (3,000) sq. ft. of lot area, except that in the Beach Point Limited Business District the ratio shall not exceed one (1) unit per twenty-one hundred (2,100) sq. ft.
- H. Public accommodations shall not exceed two (2) habitable stories.

§ 50.2 Building Gross Floor Area for the Residential District (11/18)

- A. Purpose: The purpose of this bylaw is to limit the size of future residential construction, alteration, or reconstruction to preserve the special character and prevailing size and massing of buildings in the Town, and to be in harmony with the historic nature, sense of community, and aspirations of Truro.
- B. Applicability and Exceptions:
  - 1. Total Gross Floor Area Allowed by Right: Subject to the exceptions provided for in subsections 50.2.B.2, 50.2.C, and 50.2.D, building permits for new construction or for projects that seek to increase the Gross Floor Area of buildings that exist on lots as of November 13, 2018, shall be issued only where, on completion of the construction or project, the Total Gross Floor Area of the new or expanded structure(s) does not exceed 3,600 sq. ft. for a Residential District Minimum Lot Size of 33,750 sq. ft. (or .775 acre) and prorated to 3,668 sq. ft. for one acre of land:
    - a. Plus 300 sq. ft. for each additional contiguous acre of land, or fraction thereof prorated.
    - b. For lot size less than one acre, the square foot shall be reduced by 150 sq. ft. for each half acre or fraction thereof prorated.
    - c. Plus a Planning Board Approved Accessory Dwelling Unit of up to 1,000 sq. ft.
  - 2. Special Permit to exceed the Total Gross Floor Area limit: The Total Gross Floor Area limit for a dwelling and accessory buildings on a lot established in subsection 50.2.B.1 may be exceeded, up to a maximum established by this subsection, by Special Permit, as provided in 50.2.C and 50.2.D. No Special Permit may be issued for any construction if the construction would result in the Total Gross Floor Area exceeding 4,600 sq. ft. for a Residential District Minimum Lot Size of 33,750 sq. ft. (or .775 acre) and prorated to 4,668 sq. ft. for one acre of land:
    - a. Plus 300 sq. ft. for each additional contiguous acre of land, or fraction thereof prorated.
    - b. For lot size less than one acre, the square foot shall be reduced by 150 sq. ft. for each half acre or fraction thereof prorated.
    - c. Plus a Planning Board Approved Accessory Dwelling Unit of up to 1,000 sq. ft.
- C. Procedures for Special Permit Application Review and Approval: Upon receipt of an application for a building permit, the Building Commissioner shall make an initial determination as to whether



any alteration, construction or reconstruction of a dwelling and/or accessory structure would result in Total Gross Floor Area exceeding the maximum determined by Section 50.2.B.1. If the Building Commissioner determines that the applicant cannot proceed without a Special Permit, the applicant must apply to the Zoning Board of Appeals for a Special Permit. No building permit shall be issued hereunder unless the Zoning Board of Appeals grants a Special Permit according to procedures as set out below in Section 50.2.D.

- D. When required, an application for Special Permit shall be made to the Zoning Board of Appeals. Notice shall be given of all applications for a Special Permit hereunder in accordance with Section 60.4 (Notice Requirements) of these Bylaws. A Special Permit may be granted only where the Zoning Board of Appeals finds by clear and convincing evidence that the proposed alteration, construction or reconstruction is consistent with the criteria found in Section 30.8 (Special Permits) of these Bylaws. In addition, the Zoning Board of Appeals shall make specific written findings of objective facts that support the request for additional gross floor area, and demonstrate that the additional gross floor area is in the public interest of the Town of Truro, and not inconsistent with the intention and purpose of this Bylaw, which is to promote the health, safety, convenience and welfare of the inhabitants of Truro, prevent the overcrowding of land, conserve the value of land and buildings, enable the protection of clean and adequate water supply, conserve natural resources, prevent blight of the environment, encourage the most appropriate use of land in Truro. In considering whether the proposed alteration, construction or reconstruction is in harmony with the public good and is not detrimental to the neighborhood the Zoning Board of Appeals shall consider, among other relevant factors, the size of neighboring buildings and the surroundings in which the additional gross floor area is proposed.
- E. Nothing in this Section shall be construed to regulate or restrict the use of the interior area of a dwelling.
- F. The Planning Board shall review the effect of this Section 50.2 of the Bylaw upon the Town of Truro and submit a report to the 2021 Truro Annual Town Meeting.

## **SECTION 60**

### Administration

#### § 60.1 Enforcement

- A. This bylaw shall be enforced by the Building Commissioner. No building shall be erected or altered and no use of land or building shall commence or change except upon issuance of a permit by the Building Commissioner. Such permit shall be posted in a conspicuous place on the premises.
- B. Violations and Penalties. Any person, association, firm or corporation violating any of the provisions of this bylaw may be fined not more than \$300 for each offense. Each day that such a violation continues shall constitute a separate offense.
- C. Noncriminal Disposition process. Violations of the zoning bylaw provisions may be sanctioned through the noncriminal disposition process authorized by Massachusetts General Laws Chapter 40, Section 21D, as amended. Resort to this noncriminal disposition method shall lie within the discretion of the Building Commissioner, or his or her designee. The option of noncriminal disposition shall exist in addition to all other available enforcement alternatives.

The enforcement officer who takes cognizance of a violation of the bylaw subject to this noncriminal disposition process and who elects, as an alternative to criminal process, to proceed with noncriminal enforcement, shall give the offender a written notice to appear before the clerk of the Orleans Division of the District Court Department at any time during office hours, but not later than twenty-one (21) days after the date of such notice.

Each day during which a violation of a zoning bylaw provision continues shall be deemed to be a separate offense subject to the noncriminal disposition process.

For the purposes of noncriminal disposition, any violation of the zoning bylaw shall be subject to a \$25 fine.
- D. If the Building Commissioner is requested in writing to enforce this bylaw against any person allegedly in violation of it, and the Building Commissioner declines to act, he shall notify in writing the party requesting such enforcement of any action or refusal to act and the reasons therefore within 14 days of receipt of such request.

#### § 60.2 Board of Appeals

A Board of Appeals consisting of five members and two associated members shall have the power conferred on it under Chapter 40A of the General Laws of Massachusetts and under this zoning bylaw, which powers shall include the review of Special Permit and Variance applications, except for Variances as to use, and the appeal of decisions of the Building Commissioner.

#### § 60.3 Amendment

This bylaw may be amended from time to time at an annual or special Town Meeting in accordance with the provisions of Chapter 40A of the General Laws of Massachusetts.

#### § 60.4 Notice Requirements

In all cases where notice of a public hearing is required by the General Laws of Massachusetts, Chapter 40A, or by this bylaw, notice shall be in accordance with the provisions of the General Laws of Massachusetts, Chapter 40A.

#### § 60.5 Recording Variances and Special Permits

No variance or special permit, or any extension, modification, or renewal thereof shall take effect until a copy of the decision bearing the certification of the Town Clerk demonstrates that 20 days have elapsed and no appeal has been filed, or that if such appeal has been filed, that it has been dismissed or denied, and is recorded in the Barnstable County Registry of Deeds and indexed in the grantor index under the name of the owner of record or is recorded and noted on the owner's certificate of title. The fee for recording or registering shall be paid by the owner or applicant.

#### § 60.6 Appeals and Judicial Review

##### A. Appeal of Administrative Actions.

1. Any person aggrieved by reason of his inability to obtain a permit or an enforcement action from the Building Commissioner or other administrative official, whether or not such person was previously a party to the proceeding, may appeal to the Board of Appeals.

Any person, including an officer or a board of the Town of Truro, or of an abutting town, aggrieved by an order of decision of the Building Commissioner or other administrative official, in violation of the General Laws of Massachusetts, Chapter 40A, and amendments thereto, and this bylaw, may appeal to the Board of Appeals.

- B. Procedure. Any appeal under this section shall be taken within 30 days from the date of the order or decision which is being appealed by filing a notice of appeal, specifying the grounds thereof, with the Town Clerk. The Clerk shall immediately transmit copies of the appeal to the officer or board whose order or decision is being appealed. The appeal shall be conducted in accordance with the provisions of the General Laws of Massachusetts, Chapter 40A, Section 15, and amendments thereto.

- C. Appeals of actions by Board of Appeals. Any person aggrieved by a decision of the Board of Appeals, whether or not previously a party to the proceeding, may appeal to the Superior Court or to the Land Court, in accordance with the General Laws of Massachusetts, Chapter 40A, Section 17, and amendments thereto, by bringing an action within 20 days after the decision has been filed in the office of the Town Clerk. Notice of the action with a copy of the complaint shall be given to the Town Clerk so as to be received within such 20 days. The form, contents and filing of the complaint shall be as prescribed by the General Laws of Massachusetts, Chapter 40A, Section 17, and amendments thereto.

## **SECTION 70**

### **Site Plan Review**

#### **§ 70.1 Purpose**

- A. The purpose of Site Plan Review for Commercial Development and for Residential Development is to protect the health, safety, convenience and general welfare of the inhabitants of the Town. It provides for a review of plans for uses and structures which may have significant impacts, both within the site and in relation to adjacent properties and streets; including the potential impact on public services and infrastructure; pedestrian and vehicular traffic; significant environmental and historic resources; abutting properties; and community character and ambiance.
- B. Sites and developments to which this section applies shall comply with the regulations of this section as well as all other applicable Town Bylaws and the requirements of the Commonwealth of Massachusetts prior to any construction being undertaken in the Town of Truro. Approval under this Section does not constitute approval under any other applicable federal, state or local requirements.
- C. Prior to either filing an application for a Commercial or Residential Development, subject to this by-law, the applicant is encouraged, although not required to meet with the Planning Board for a preliminary discussion/review. Waivers may be discussed, but shall not be granted at the time of the preliminary discussion.
- D. Site Alteration – Violation of the Bylaw
  - 1. No building permit, site clearing, filling, grading, material deliveries or construction shall be initiated on any site to which this section applies until the required Commercial or Residential Site Plan approval is obtained from the Planning Board.
  - 2. Nothing herein shall be construed to prohibit such site clearing or altering as may be necessary to conduct such pre-development studies as geotechnical tests, soil borings, wetlands determination, percolation tests for septic systems as required by the Board of Health, or other similar tests required by any Town Bylaw or regulation of the Commonwealth.

#### **§ 70.2 Public Hearing**

Upon receipt of the application by the Truro Town Clerk, the Planning Board shall hold a duly noticed public hearing within 65 days of said filing. The Board shall:

- 1. Give notice by advertisement in a newspaper of general circulation in the Town of Truro, no less than ten (10) days before the day of such hearing; and
- 2. Give notice by posting such notice in a conspicuous place in the Town Hall for a period of not less than ten (10) days before the day of such hearing; and
- 3. Give notice by mailing a copy of such advertisement to abutters to the subject property, abutters to abutters, and owners of properties across the street from the subject property.

#### **§ 70.3 Commercial Development**

- A. Commercial Site Plan Review is required for:
  - 1. Any construction, alteration, expansion, or modification of any properties, structures, and uses other than that of single or two family residences and their accessory uses and structures.
  - 2. All other projects specifically requiring site plan approval or review as stated in other sections of this Zoning Bylaw.
- B. Exemptions – Routine maintenance or repairs, including but not limited to: roofing, painting, window/door replacement, or any other changes, which are done in order to effect repairs, which

do not alter the footprint or internal space of said building or structure, shall not require Commercial Site Plan Review.

C. Applicability

1. A Commercial Site Plan approved by the Planning Board becomes the official development plan for a site within the Town of Truro. Town permits shall be issued or withheld based upon compliance with the approved site plan. The approved Commercial Site Plan shall be legally binding upon the property, and can only be changed or adjusted in compliance with the provisions contained in section 70.3.H herein (Revisions to Approved Site Plans). The Board's approval shall mean that all pertinent aspects of this bylaw have been reviewed by the Board, unless specifically waived by the Board.
2. The Planning Board shall have the authority to hire at the applicant's expense necessary professional services reasonably required to review and adequately analyze the contents of any Commercial Site Plan or related impact study requested by the Board.

D. Procedures and Plan Requirements

1. Each application for Commercial Site Plan Review shall be filed by the Applicant with the Town Clerk consisting of:
  - a. An original and 14 copies of the Application for Site Plan Review;
  - b. 15 copies of the required plans and other required information per subsection 3 below;
  - c. Applicable filing fee;
  - d. Certified copy of the abutters list obtained from the Truro Assessors Office;
  - e. 3 copies of drainage calculations stamped by a Professional Engineer;
  - f. Any other information that may be applicable or required by the Planning Board.
2. Site Plans shall be prepared, signed and stamped by a Registered Land Surveyor and Professional Engineer, as applicable and shall be prepared at a scale of one inch equals forty feet (1"=40') or larger, or at another scale as approved in advance by the Planning Board.
3. The following information must be submitted together with the application form:
  - a. General – All submitted plans shall contain the following information:
    1. North Arrow/Location Map: A north arrow and a locus plan containing sufficient information to locate the subject property, such as streets bounding or providing access to the property.
    2. Zoning Information: All applicable Zoning Bylaw information regarding the site's development, both existing and proposed. This information shall be placed in a table format which must list all parking; setbacks; percent of lot coverage, broken down by parking, walkways, building(s), etc.; number of dwelling units; total amount of square feet; size of signs, and any other applicable zoning information necessary for the proper review of the site plan.
    3. Assessor and Deed Information: The Truro Assessors Atlas Map(s) and Parcel(s) numbers and all plan and deed references.
    4. Graphic Scale
    5. Title Block: Including the name and description of the project; the address of the property; the names of the record owner(s) and the applicant(s); and the date of the preparation of the plan(s) and subsequent revision dates.
    6. Legend of all symbols.
  - b. Existing Conditions Plan - showing the following:
    1. Total area and dimensions of the lot shown on a surveyed plan conforming to the requirements of the Barnstable County Registry of Deeds.
    2. Location of existing buildings (including the number of stories, overall height in feet, and gross floor area in square feet of all existing buildings), parking, drives,

- walks, lighting service areas, all utilities, drainage facilities, easements, and other appurtenances, including setbacks from property lines.
- 3. Existing contours based on two foot (2') contour intervals.
- 4. General location of trees having a caliper of ten (10) inches or more diameter at breast height (DBH), all resource areas as defined in M.G.L. Chapter 131, Section 40, landscaping and other significant natural features.
- 5. Respective floor areas and/or square footage of existing uses of buildings and/or the property.
- 6. Existing location(s) of any freestanding sign(s).
- 7. National Flood Insurance Program flood hazard elevation.
- 8. Massachusetts Natural Heritage Endangered Species Act jurisdiction.
- c. Proposed Conditions Plan - showing the following:
  - 1. Building Location: Identification of all building(s) to be located on the site. The number of stories, overall height in feet and gross floor area in square feet of all buildings shall be indicated.
  - 2. Building Elevation: A drawing(s) of the exterior of all building(s), as viewed from all sides, including dimensions, at a scale of no smaller than 1/8" = 1'-0". This drawing must be at least 8" x 11" in size.
  - 3. Location of Parking/Walkways: Identification of the location of all parking and walkways, including curb cuts that will be used for site access from adjacent roadways or access points. Parking shall be consistent with the requirements outlined in §30.9.
  - 4. Easements/Legal Conditions: Identification of legal encumbrances(s), including easements, that are related to the site's physical development, and a listing of any condition(s) placed upon the site by the Board of Appeals, Planning Board, Conservation Commission, Board of Health or any other public body or agency with the authority to place conditions on the site's development.
  - 5. Stormwater Drainage: All storm water drainage facilities utilized by the site shall be shown on the site plan. Storm water drainage calculations, which support the design of the control facilities shown on the plan, shall be calculated using a 2, 10, and 50-year storm events.
  - 6. Grades: Topography and a grading plan of the site.
  - 7. Location of Walls: Identification of the location, height and materials to be used for all retaining walls to be located on the site.
  - 8. Signs: Identification of the location, height and materials to be used for all signs to be located on the site. Signs will be reviewed using the Town of Truro Sign Code section of the zoning bylaw.
  - 9. Location of Streets/Drives: Identification of all streets and driveways including the type and dimensions of curbs and gutters. Distances to all the nearest streets and/or curb cuts shall be shown for both sides of any street which is adjacent to the site.
  - 10. Outdoor Storage/Display Areas: Identification of the location and type of outdoor storage and display areas on the site.
  - 11. Refuse Areas: Identification of the location of each outdoor refuse storage area, including the method of storage and screening. All refuse areas must be fully enclosed.
  - 12. Lighting Facilities: Identification of all illumination, indicating the direction and the degree of illumination offered by the lighting facilities and including specifications of the light fixture(s) to be used.
  - 13. Location of Wetlands/Notice of Intent: All resource areas as defined in M.G.L. Chapter 131, Section 40. The applicant shall file a Notice of Intent with the Truro

Conservation Commission concurrently with the application to the Planning Board for Site Plan Review.

14. Location and Description of Utilities. Identification of all utilities, including sewer line locations and profiles and storm drainage systems.
  15. Parking and Driveway Cross Section: a cross section identifying the proposed construction of driveways and parking areas on the site.
  16. Limit of work area (area to be disturbed during construction, including parking and storage of vehicles and equipment) and work staging area(s).
- d. Proposed Landscaping Plan – showing the following:  
A landscape schedule for, and identification of, the location of all perimeter and interior landscaping, including but not limited to, proposed paving materials for walkways; fences; stonewalls; and all planting materials to be placed on the site. In addition, all existing trees over 10 inches diameter at breast height (DBH) to be saved or removed shall be shown on the site plan.
- e. Building Plans – at a scale of no less than 1/8" = 1'-0" showing the following:
1. Elevations showing exterior materials and features including but not limited to doors, windows, trim, roof, lighting and including the height of the building(s).
  2. Floor plans with dimensions.
- f. Project Estimate: The estimated date of initiation and the time required to complete the proposed project and any and all phases thereof; together with a written cost estimate with a breakdown of the building(s) and all site improvements

E. Waiver of Information Requirements

The Planning Board may, upon the request of the applicant on the appropriate Application for Site Plan, waive requirements of §70.3.D, provided that in the opinion of the Planning Board such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this Bylaw. A request for a waiver by the applicant shall be accompanied by a reasonable explanation as to why the waiver is being requested. If multiple waivers are requested, the applicant shall explain why each waiver is requested. (4/18)

F. Review Criteria/Design Guidelines

The Planning Board will review applications and their supporting information based on the following:

1. The proposal is in conformity with all applicable provisions of the Zoning Bylaw.
2. The proposal provides for the protection of abutting properties and the surrounding area from detrimental site characteristics and from adverse impact from excessive noise, dust, smoke, or vibration higher than levels previously experienced from permitted uses.
3. The proposal provides for the protection of adjacent properties and the night sky from intrusive lighting, including parking lot and building exterior lighting. Lighting must be consistent with Chapter IV, Section 6 of the General Bylaws of the Town of Truro.
4. The proposal provides for the protection of significant or important natural, historic, or scenic features.
5. The building sites shall minimize obstruction of scenic views from publicly accessible locations; minimize tree, vegetation, and soil removal and grade changes; and maximize open space retention.
6. The proposal adequately provides for refuse disposal.
7. The proposed sewage disposal and water supply systems within and adjacent to the site shall be adequate to serve the proposed use.
8. The proposed drainage system within the site shall be adequate to handle the runoff resulting from the development. Drainage run-off from the project shall not: damage any existing wellfield(s) or public water supply; damage adjoining property; overload, silt up or

contaminate any marsh, swamp, bog, pond, stream, or other body of water; or interfere with the functioning of any vernal pool.

9. A soil erosion plan shall adequately protect all steep slopes within the site and control runoff to adjacent properties and streets both during and after construction.
  10. The proposal shall provide for structural and/or landscaped screening or buffers for storage areas, loading docks, dumpsters, rooftop or other exposed equipment, parking areas, utility buildings and similar features viewed from street frontages and residentially used or zoned premises.
  11. Buildings and structures within the subject site shall relate harmoniously to each other in architectural style, site location, and building exits and entrances. Building scale, massing, materials, and detailing should be compatible with the surrounding area.
  12. Electric, telephone, cable, and other such utility lines and equipment shall be placed underground.
  13. The project shall not place excessive demands on Town services.
  14. The location and number of curb cuts shall be minimized to reduce turning movements and hazardous exits and entrances. Where appropriate and allowable, access to adjoining properties shall be provided. Joint access driveways between adjoining properties shall be encouraged.
  15. Convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent and other ways serving the project shall be maximized. Traffic patterns for vehicles and pedestrians must show safe and adequate circulation within and access to and from the site.
  16. A bicycle rack(s) shall be provided on the site and shall be located near the entrance to the building(s).
- G. Findings of the Planning Board  
The concurring vote of four members of the Planning Board shall approve a Commercial Site Plan in the form submitted or with reasonable conditions, unless it finds that (a) the application for site plan approval is incomplete, or (b) the imposition of reasonable conditions will not ensure that the project will conform to the standards and criteria described herein, or (c) the project does not comply with the requirements of the Zoning By-law.
- H. Modification of an Approved Site Plan  
Modifications to a project that has received Site Plan Approval shall be submitted to the Planning Board for further review. A filing of said modification shall be submitted in accordance with Section 70.3.D.
- I. Performance Guarantee
1. For the purpose of securing the performance of all proposed work, including landscaping and offsite improvements, the Planning Board may require security in the form of good funds submitted to the Town of Truro in the amount of up to ten (10) percent of the estimated project cost as determined by the Board prior to any work beginning. The funds will be released upon completion of the project.
  2. A plan shall be submitted in accordance with Section 70.3.J. prior to the final release of performance guarantee.
- J. Final Planning Board Review and As-Built Plan  
Prior to the issuance of the occupancy permit by the Building Commissioner for the use of the site, the following shall be completed.



- a. A final as-built plan showing final topography, the location of all on-site utilities, structures, curb cuts, parking spaces and drainage facilities must be submitted to and reviewed by the Planning Board and the Department of Public Works.
- b. The applicant must submit to the Planning Board a letter from the project engineer stating that the building(s), signs, landscaping, lighting and site layout substantially comply with the plans as approved by the Planning Board.
- c. Upon receipt of the as-built plans and project engineer's letter of compliance, the Planning Board shall review the site.
- d. For the purpose of this section completion shall mean complete compliance with all written requirements set forth in the approved plan and the Planning Board decision and all the conditions stated therein.

#### § 70.4 Residential Development

##### A. Site Plan Review is required for:

Construction, alteration, or modification of any Seashore District property (i) which results in the addition of more than one thousand (1,000) square feet of gross floor area (the aggregate gross floor area of all structures on the project lot) to an existing structure or structures, (ii) which adds an additional story to an existing structure, or (iii) which constitutes the construction or reconstruction of a single-family dwelling or a two- family dwelling.

##### B. Applicability

1. A Residential Site Plan approved by the Planning Board becomes the official development plan for a site within the Town of Truro. Town permits are issued only upon compliance with the Approved Residential Site Plan. The approved Residential Site Plan is legally binding upon the holder and any future owner(s). The Board's approval shall mean that all pertinent aspects of this by-law have been reviewed by the Board, unless specifically waived by the Board.
2. The Planning Board shall have the authority to hire at the applicant's expense necessary professional services reasonably required to review and adequately analyze the contents of any site plan or related impact study requested by the Board.

##### C. Procedures and Plan Requirements

1. Each application for Residential Site Plan Review shall be filed by the Applicant with the Town Clerk consisting of:
  - a. An original and 14 copies of the Application for Site Plan Review;
  - b. 15 copies of the required plans and other required information per subsection 3 below;
  - c. Applicable filing fee;
  - d. Certified copy of the abutters list obtained from the Truro Assessors Office.
2. Site Plans shall be prepared, stamped and signed by a Registered Land Surveyor and Professional Engineer, as applicable and shall be prepared at a scale of one inch equals forty feet (1"=40') or larger, or at another scale as approved in advance by the Planning Board.
3. The following information must be submitted together with the application form:
  - a. Site Plan shall include:
    1. North Arrow and a locus plan containing sufficient information to locate the subject property, such as streets bounding or providing access to the property.
    2. Zoning Information: All applicable Zoning Bylaw information regarding the site's development, both existing and proposed conditions. This information shall be placed in a table format which must list all setbacks; percent of lot coverage, broken out between building, pavement, landscape coverage, etc.; number of buildings; total amount of square feet; and any other applicable zoning information necessary for the proper review of the site plan.

3. Assessor and Deed Information: The Truro Assessors Atlas Map(s) and Parcel(s) numbers and all plan and deed references.
4. Graphic Scale.
5. Title Block: Including the name and description of the project; the address of the property; the names of the record owner(s) and the applicant(s); and the date of the preparation of the plan(s) and subsequent revision dates.
6. Legend of All Symbols.
7. Property boundaries, dimensions and lot area.
8. Topography and grading plan.
9. Location, including setbacks of all existing and proposed buildings and additions.
10. Septic system location.
11. Location of wetlands, the National Flood Insurance Program flood hazard elevation and Massachusetts Natural Heritage Endangered Species Act jurisdiction, as applicable.
12. Driveway(s) and driveway opening(s).
13. Existing and proposed lighting.
14. Existing landscape features both vegetative and structural.
15. Limit of work area (area to be disturbed during construction, including parking and storage of vehicles and equipment) and work staging area(s).
- b. Architectural plans, including elevations and floor plans, with all dimensions at a scale of no less than 1/8" = 1'-0".
- c. Lighting specification, including style and wattage(s).
- d. Photographs or other readily available data concerning the location and size of buildings on lots adjacent to or visible from the lot under consideration in order to provide a neighborhood context for the property under consideration.
- e. Re-vegetation/Landscaping plan, including both vegetative and structural features.

#### D. Review Criteria

The Planning Board shall review Residential Site Plans and their supporting information. It is the intent of Residential Site Plan Review that all new construction, shall be sited and implemented in a manner that is in keeping with the scale of other buildings and structures in its immediate vicinity in order to preserve the characteristics of existing neighborhoods. Such an evaluation shall be based on the following standards and criteria:

1. Relation of Buildings and Structures to the Environment. Proposed development shall relate to the existing terrain and lot, and shall provide a solar and wind orientation which encourages energy conservation.
2. Building Design and Landscaping. Proposed development shall be consistent with the prevailing character and scale of the buildings and structures in the neighborhood through the use of appropriate scale, massing, building materials, screening, lighting and other architectural techniques.
3. Preservation of Landscape. The landscape shall be preserved in its natural state insofar as practicable by minimizing any grade changes and removal of vegetation and soil.
4. Circulation. Curb cuts and driveways shall be safe and convenient and shall be consistent with Chapter I, Section 9 of the General Bylaws of the Town of Truro.
5. Lighting. Lighting shall be consistent with Chapter IV, Section 6 of the General Bylaws of the Town of Truro. There shall be protection of adjacent properties and the night sky from intrusive lighting.

#### E. Findings of the Planning Board

The concurring vote of four members of the Planning Board shall approve a Residential Site Plan in the form submitted or with reasonable conditions, unless it finds that (a) the application for site

plan approval is incomplete, or (b) the imposition of reasonable conditions will not ensure that the project will conform to the standards and criteria described herein, or (c) the project does not comply with the requirements of the Zoning By-law.

F. Waiver of Information Requirements

The Planning Board may, upon the request of the applicant on the appropriate Site Plan Approval Application, waive any requirements of §70.4.C, provided that in the opinion of the Planning Board such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this Bylaw. A request for a waiver by the applicant shall be accompanied by a reasonable explanation as to why the waiver is being requested. If multiple waivers are requested, the applicant shall explain why each waiver is requested. (4/18)

§ 70.5 Planning Board Decision

For a Commercial or Residential Site Plan, the Planning Board shall render a written decision within ninety (90) days of the close of the public hearing, and shall file its written decision with the Town Clerk's office and shall send out a copy of said decision to the applicant, the owner, the representative and the abutters.

§ 70.6 Recording of Decision

It shall be the responsibility of the applicant to obtain a true attested copy of the decision from the Town Clerk. The applicant shall be responsible for recording the Planning Board Commercial or Residential Site Plan decision at the Barnstable Registry of Deeds or Land Court, as applicable. Prior to the issuance of a building permit, the applicant shall present evidence of such recording to the Building Commissioner and the Planning Board Secretary.

§ 70.7 Special Permits

For those projects which require a special permit(s) from the Board of Appeals, the Planning Board shall forward its findings and recommendations to the Board of Appeals.

§ 70.8 Site Plan Approval

Site Plan Approval for a Commercial or Residential Site Plan shall expire two (2) years from the date of approval. At the discretion of the Board, a time extension for project completion may be granted.

§ 70.9 Waiver of Site Plan Review

The Planning Board may determine at its discretion without a public hearing that submission of a Commercial or Residential Site Plan review application is not required when the alteration or reconstruction of an existing building or structure or new use or change in use will not have a significant impact: within the site or in relation to adjacent properties and streets; on pedestrian and vehicular traffic; on public services and infrastructure, or on unique environmental and historic resources, abutting properties; or community needs. Site Plan Review shall not be waived in the Seashore District. (4/17)

A waiver from Commercial or Residential Site Plan Review must be requested by the applicant using the appropriate Site Plan Review Application form. The form, applicable filing fee and supporting documentation to establish that such review is not required shall be filed with the Planning Board Secretary. A waiver request will be considered at a regular session of the Planning Board.

Upon the decision of the Planning Board, a copy of the decision shall be sent to the applicant, the owner, the representative, if any, and the Building Commissioner.

## **SECTION 80**

### **Open Space Development**

#### **§ 80.1 Open Space Development**

- A. Purpose. The purposes of Open Space Development are to protect and preserve the natural features, visual character and open space of the town of Truro, to encourage development that conforms to existing topography, allow for greater flexibility and creativity in the design of residential subdivisions provided that the overall density of the development is no greater than what is normally allowed in the district, and to encourage economical and efficient provision of public services.
- B. Purpose. The purposes of Open Space Development are to protect and preserve the natural features, visual character and open space of the town of Truro, to encourage development that conforms to existing topography, allow for greater flexibility and creativity in the design of residential subdivisions provided that the overall density of the development is no greater than what is normally allowed in the district, and to encourage economical and efficient provision of public services.
- C. Applicability and Description. An Open Space Development is a residential development in which the buildings and accessory uses are clustered together with reduced lot sizes into one or more groups. The land not included in the building lots shall be permanently preserved as open space. The Planning Board may approve a special permit for a site plan for an Open Space Development of five or more single family detached dwellings subject to the requirements and conditions of this section, § 30.8 Special Permits, and § 70 Site Plan Review. Applicants for subdivisions of five or more lots within the Town of Truro may submit a development plan in accordance with this section.
- D. Pre-Application Review. Applicants for Open Space Developments are encouraged to discuss their projects with the Planning Board prior to formal application in order to avoid unnecessary delays.
- E. Application/Site Plan Requirements. Applicants shall submit to the Planning Board the required documentation for a Site Plan Review as listed in § 70.6 and a conceptual site plan for Open Space Development illustrating the location and area of common land.

The application should also indicate the proposed owner of the open space, its intended use, and proposed open space easements/restrictions.
- F. Requirements
  1. The maximum number of dwelling units shall not exceed the number that would be permitted by these bylaws under a standard conventional subdivision. The maximum number of dwelling units shall be calculated based upon the minimum residential lot size normally required in the district divided into the total acreage once the following areas are subtracted: 10% of the total acreage (for roads, detention basins, and other utilities); land areas below mean water on tidal water, areas of exposed ground water, and wetlands (marsh, bog, swamp, beach, dune or wet meadow) and all land precluded from residential development by current applicable local, state or federal regulations. The Planning Board shall consider the recommendations of other town boards, including the Board of Health and Conservation Commission, in determining the number of dwelling units.
  2. For the purpose of Open Space Developments, dimensional requirements may be modified as follows:

Average minimum lot area	17,050 sq. ft.
Minimum lot area	14,000 sq. ft.
Average lot frontage	80 feet
Minimum lot frontage	60 feet
Minimum front, side and rear setbacks	15 feet

3. All applications for open space development shall meet the requirements of Site Plan Review specified in Section 70 of the Zoning Bylaw.
4. All land not designated for roads, dwellings or other structures within the Open Space Development shall be designated permanent common land for one of the uses specified below. Common land shall comprise not less than 40% of the upland area of the site.
5. Common land shall be permanently owned and maintained by an incorporated homeowners association, nonprofit organization, or the town for conservation and recreation use pursuant to MGL Chapter 40A, Section 9 and as approved by the Planning Board. Legal documents guaranteeing maintenance of the common land, and giving a lien to the Town in the event of lack of such maintenance, shall be subject to the review and approval of the Planning Board and Town Counsel. Further subdivision of the common land or its use for purposes other than specified above shall be prohibited.
6. The permanence and maintenance of the common land shall be secured through a conservation restriction enforceable by the town conforming to standards of the Massachusetts Executive Office of Environmental Affairs, Division of Conservation Services and approved by the Planning Board.
7. The common land shall be used only for recreation, conservation, outdoor education and agriculture. Developed recreation facilities such as tennis courts, swimming pools, etc. may comprise no more than 40% of the total common land. No more than 5% of the common land may be developed for structures or pavement accessory to the proposed use of the common land. The Planning Board shall review and approve the proposed use(s) of the common land.

G. Open Space Development Design Criteria

1. Where the proposed development abuts a body of water, a portion of the shoreline, as well as reasonable access to it shall be a part of the common land.
2. To the greatest extent feasible house lots shall be laid out within woodlands or along the edges of open fields in order to maintain views.
3. Common land shall be arranged to protect valuable natural environments such as stream valleys, wildlife habitat, and scenic views and shall be planned as large, contiguous parcels whenever possible.
4. Common lands shall be provided with adequate access from one or more streets.

H. Special Permit Findings. The Planning Board shall grant a special permit for Open Space Development if it finds that the development:

1. is consistent with the purposes and requirements of this Section;
2. is in harmony with the existing and probable future uses of the area and with the character of the surrounding area and neighborhood;
3. will better serve the Town and neighborhood surrounding the development than the development likely without such approval; and
4. complies with the requirements of § 30.4 Water Resources Protection District, of this bylaw.

I. Incentives. In order to encourage the use of Open Space Development within the town, the Planning Board is encouraged to make use of the following incentives:

1. In appropriate cases, the Planning Board may waive provisions of the Subdivision Rules and Regulations related to road width and surfacing, cul-de-sac diameter, etc. in the interests of good design if it determines that adequate access will be provided to all lots in the development by ways that will be safe and convenient for travel.
  2. Up to 50% of the land area proposed to be set aside as common land may be located on a different parcel of land, but only if the Planning Board determines, after consultation with the Conservation Commission, that such other parcel of land is exceptionally valuable to the town and its residents for open space and/or recreation and that such value more than offsets the presumed benefits of having such common open space adjacent to the proposed residential development. Nonadjacent open space is to be conveyed only to the Town or a nonprofit organization for park or open space use.
- J. Relationship to Subdivision Plan. Planning Board approval of a special permit shall not substitute for approval of a Definitive Subdivision Plan where required. Following approval of the special permit, a Definitive Plan shall be submitted to the Planning Board consistent with its subdivision regulations and in substantial conformity to the Open Space Development site plan.

## **SECTION 90**

### **Bounds of Zoning Districts**

The bounds of zoning districts shown on the zoning map are as follows:

#### **§ 90.1 General Business Districts**

- A. Route 6. All the land contained in the area bounded as follows: Beginning at a point on the westerly side-line of the State Highway, 1951 layout (Route 6) at the northerly side of Castle Road (a Town Way) and running thence westerly by said side of Castle Road to a point which is five hundred (500) feet distant from the said State Highway side-line and measured radially thereto;
- Thence running in a general northerly direction, parallel and concentric with the said westerly side-line of the State Highway, and five hundred (500) feet distant therefrom, to a point opposite station 294 plus 63.37 of the 1925 State Highway base-line (Route 6A) and five hundred (500) feet westerly from the side- line thereof;
- Thence easterly on a line perpendicular to said Highway, 1925 layout (Route 6A), five hundred (500) feet to a point on said State Highway (Route 6A) side-line opposite said station 294 plus 63.37 of said baseline;
- Thence in a general southerly direction by the westerly side-line of the State Highway (Route 6) to the point of beginning by Castle Road.
- B. North Truro Center. All the area contained in a strip of land on the southeasterly side of the Highland Road in the Village of North Truro three hundred (300) feet in width throughout bounded on the West by the State Highway 1925 layout, (Route 6A), on the North by said Highland Road as laid out by the Commonwealth of Massachusetts for the Town of Truro in 1955; and on the East by the State Highway 1953 layout. All the area contained in a strip of land three hundred (300) feet wide on the Northerly side of the Highland Road in the Village of North Truro and bounded on the West by the State Highway 1925 layout (Route 6A); on the South by said Highland Road as laid out by the Commonwealth of Massachusetts for the Town of Truro in 1953 and on the East by the State Highway 1953 layout.

#### **§ 90.2 Limited Business Districts**

- A. Route 6A, North Truro. All the area contained in a strip of land one hundred fifty (150) feet wide along the easterly and northeasterly side of the State Highway, Route 6A (1925 and 1915 layouts) (also known as Shore Road), beginning at the northerly terminus of the North Truro Center General Business District in the Village of North to the northeasterly line of Lot 3 as shown on a plan recorded with the Barnstable County Registry of Deeds in Plan Book 350, Page 50. (4/12)
- All the area contained in a strip of land one hundred fifty (150) feet wide along the westerly and southwesterly side of the State Highway, Route 6A (1925 and 1915 layouts) (also known as Shore Road), beginning at the northerly side of Pond Road in the Village of North Truro at the westerly side of said State Highway, Route 6A (also known as Shore Road), and following the said sideline of the said State Highway, to the intersection of said State Highway and the easterly sideline of Knowles Heights Road.
- B. Truro Center. All the land contained in the following area which is bounded and described as follows: Beginning at a point on the southwesterly side-line of the old State Highway, 1925 layout which point of beginning is located from the hereinafter reference point on a bearing of North 53°14'36" West at a distance of one hundred seven (107) feet. Said reference point is a Massachusetts Highway Bound at the intersection of the westerly sideline of the State Highway,

1950 layout and said old State Highway, 1925 layout and bears South 89°40'24" West from station 117 plus 82.28 of the main base-line of said 1950 State Highway lay-out and one hundred eighteen and 56/100 (118.56) feet therefrom; From said point of beginning the area runs in a general northerly direction, following the westerly side-line of said old State Highway and three hundred (300) feet in width throughout, measured perpendicular thereto and three hundred (300) feet therefrom, ending opposite station 138 plus 78.44 of the said 1925 State Highway base-line.

All the land contained in the area bounded on the East by the State Highway, 1950 layout;

On the North by South Pamet Road as laid out by the Commonwealth of Massachusetts for the Town in 1951; Said area is nearly triangular in shape and is less than three hundred (300) feet at its widest point. All the land contained in the area bounded as follows: beginning at the intersection of the easterly side- line of the old State Highway, 1925 layout and the northerly side-line of South Pamet Rd. and runs thence northerly by the said easterly side-line of said State Highway 1925 layout, to a point where said highway side-line intersects the location of the old North Pamet Road, a Town Way; Thence easterly by the location of said old North Pamet Road to a point which is three hundred (300) feet distant from the said easterly side-line of the State Highway 1925 layout, as measured perpendicular thereto; Thence southerly on a line, parallel with said State Highway (1925) layout side-line, to a point where it intersects the westerly side-line of the State Highway (1951 layout) Route 6; Thence southerly, southwesterly and westerly by said State Highway (1951 layout) and by said South Pamet Road, side-line to the point of beginning.

- C. Beach Point. Beginning at the intersection of the southerly sideline of the State Highway, Route 6A (1915 layout) (also known as Shore Road) and the westerly sideline of Knowles Heights Road (1956 layout), thence running southeasterly by the westerly sideline of Knowles Heights Road, a distance of 245.15 feet to the point of intersection with the southerly line of lot 2 as shown on a plan recorded with the Barnstable County Registry of Deeds in Plan Book 300, page 4; thence running southwesterly by the southerly line of said lot 2 and by the southerly line of lot 1 as shown on the aforementioned plan, a distance of 526 feet, more or less, to the mean high tide line of the waters of Cape Cod Bay; thence northwesterly by the mean high tide line of the waters of Cape Cod Bay to the Truro-Provincetown line; thence northerly by said town line to the aforementioned State Highway, Route 6A; thence southeasterly and easterly by the southerly side line of the aforementioned Route 6A to the point of beginning; and Beginning at the point of intersection of the westerly sideline of High Head Road and the northerly sideline of Route 6A (also known as Shore Road); thence northwesterly by the sideline of Route 6A to the Truro-Provincetown line; thence northerly and northeasterly along the Truro-Provincetown line to the State Highway, Route 6 (1953 alteration-layout); and thence southeasterly by the southerly sideline of the aforementioned Route 6 to the point of intersection with the extension of the westerly sideline of High Head Road; thence southwesterly by the westerly sideline of High Head Road and its extension to the point of intersection.

All of the area contained in a strip of land one hundred fifty (150) feet wide along the easterly and northeasterly side of the State Highway, Route 6A (1925 and 1915 layouts) (also known as Shore Road), beginning at the northeasterly line of Lot 3 as shown on a plan recorded with the Barnstable County Registry of Deeds in Plan Book 350, Page 50, to the northerly sideline of High Head Road and the extension thereof. (4/12)

#### § 90.3 Seashore District

Said Seashore District is shown on the Zoning District Map of the Town of Truro, Massachusetts revised at the April 30, 2013 Annual Town Meeting. Said area is consistent with the Seashore District as established at the Town Meeting held February 18, 1963 with 1978 boundary revisions per Sec 301 of PL 95-625 (2) Cape Cod National Seashore, Massachusetts: to add approximately thirteen acres and to delete



approximately sixteen acres as generally depicted on the map entitled "Cape Cod National Seashore Boundary Map", numbered 609-60,015, exclusion areas 2-5, and dated February 1978. (4/13)

§ 90.4 Residential District

The Residential District is the land area of the Town of Truro not included in the General Business, Limited Business (including Beach Point) and Seashore Districts.

§ 90.5 Overlay Districts

- A. Water Resource Protection District. The Water Resource Protection Districts for the Town of Truro shall be determined from the following atlas which is on file with the Truro Town Clerk: "Zones of Contribution to public supply wells and water table contours, December 1990." Land in a Water Resource Protection District may be used for any purpose otherwise permitted in the underlying district, subject to the restrictions in § 30.4 of this bylaw.
- B. Flood Plain District: The Flood Plain District description is contained in Section 30.5.B of these Zoning Bylaws.
- C. Affordable Rental Housing District. The Affordable Rental Housing Overlay District is the area designated as such on the Truro Zoning Map, a copy of which is available for inspection and study in the office of the Truro Building Commissioner, and which is more particularly described and bound as follows: (4/06)

The land shown on a plan entitled "Consolidation and Division Plan of Land in Truro, made for the Town of Truro" by Slade Associates, Inc. Registered Land Surveyors, dated January 30, 2002 and recorded with the Barnstable County Registry of Deeds in Plan Book 571, Page 84 and shown more specifically as an unnumbered parcel with an area of 10.660 acres.

Commencing at a point on Standish Way, a town established way with a forty (40) foot layout, and at the sideline of Massachusetts Route 6, and running thence southwesterly along the edge of said town-established road, Standish Way, bearing N 34 29' 49" E for a distance of 427.83'

Thence southeasterly bearing N 50 12' 55" W for a distance of 355.84'

Thence N 36 03' 57" W for a distance of 59.72'

Thence N 53 56' 34" E for a distance of 99.05'

Thence N 36 03' 57" W for a distance of 200.04'

Thence S 55 41' 54" W for a distance of 200.00'

Thence N 35 36' 04" W for a distance of 353.10'

Thence N 34 18' 06" W for a distance of 100.00'

Thence N 34 04' 39" W for a distance of 43.81'

Thence S 27 39' 58" W for a distance of 213.35'

Thence N 30 5 36" W for a distance of 212.28'

Thence N 76 7' 25" W for a distance of 242.07'

Thence S 44 59' 36" E for a distance of 79.55'

Thence S 02 56' 44" E for a distance of 33.93'

Thence S 49 25' 40" E for a distance of 954.86'

- D. Solar Farm Overlay District. The Solar Farm Overlay District is the area designated as such on the Truro Zoning Map, a copy of which is available for inspection and study in the office of the Truro Building Commissioner, and which is more particularly described and bound as follows:

The land listed on the Truro Assessor's Map 55 as Parcel 2, and as shown on the plan entitled "Plan of Layout of Town Dump as Laid Out by the Selectmen", March 30, 1950 by John R. Dyer, Registered Surveyor and registered at the Barnstable County Registry of Deeds on April 27, 1950 in Plan Book 92 on Page 129 and on the plan entitled "Plan of Land in Truro to be Taken by the

Town for Disposal Purposes,” by W. G. Slade, Surveyor and registered at the Barnstable County Registry of Deeds on November 17, 1970 in Plan Book 241 on Page 133. Bound as follows:  
From a Concrete bound at the Northwest corner, North 42° 30’ 40” East for a distance of 461.39 feet

Thence South 24° 43’ 20” East for a distance of 219.48 feet

Thence South 1° 20’ 46” East for a distance of 461.93 feet

Thence South 67 ° 58’ 54” West for a distance of 819.27 feet

Thence North 13 ° 17’ 08” East for a distance of 115.14 feet

Thence South 73 ° 16’ 54” West for a distance of 255.25 feet to a point on the easterly sideline of Massachusetts Route 6 (1950 layout)

Thence North 12 ° 47’ 38” West for a distance of 158.32 feet along the easterly sideline of Massachusetts Route 6

Thence North 89 ° 06’ 19” East for a distance of 293.59 feet

Thence North 13 ° 17’ 08” East for a distance of 614.41 feet (4/11)

## **SECTION 100**

### **Regulation of Marijuana**

#### **§100.1 Purpose**

The purpose of the marijuana bylaw is to provide for the regulation of Adult Use Recreational Marijuana Establishments (“RME”) and Medical Marijuana Treatment Centers (“MMTC”) in accordance with An Act To Ensure Safe Access to Marijuana, Chapter 55 of the Acts of 2017 (the “Act”), and all regulations which have or may be issued by the Cannabis Control Commission, including, but not limited to 935 CMR 500.00 and 935 CMR 501.00, in locations suitable for such uses, which will minimize adverse impacts of RMEs and MMTCs on adjacent properties, residential neighborhoods, schools and other sensitive locations by regulating the siting, design, placement and security of such uses.

#### **§100.2 Definitions**

Any term not specifically defined herein shall have the meaning as defined in M.G.L c. 94I, §1 and 935 CMR 501.00 governing Medical Use Marijuana and M.G.L c. 94G, §1 and 935 CMR 500.00 governing Adult Use Marijuana, as such statutes and regulations may from time to time be amended.

- A. Cannabis or Marijuana or Marihuana, means all parts of any plant of the genus Cannabis, not excepted in 935 CMR 500.002: Cannabis or Marijuana or Marihuana (a) through (c) and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; clones of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in M.G.L. c. 94G, § 1; provided that cannabis shall not include: (a) the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination; (b) hemp; or (c) the weight of any other ingredient combined with cannabis or marijuana to prepare topical or oral administrations, food, drink or other products.
- B. Canopy shall mean an area to be calculated in square feet and measured using clearly identifiable boundaries of all area(s) that will contain mature plants at any point in time, including all of the space(s) within the boundaries, canopy may be noncontiguous, but each unique area included in the total canopy calculations shall be separated by an identifiable boundary which include, but are not limited to: interior walls, shelves, greenhouse walls, hoop house walls, garden benches, hedge rows, fencing, garden beds, or garden plots. If mature plants are being cultivated using a shelving system, the surface area of each level shall be included in the total canopy calculation.
- C. Commission shall mean the Massachusetts Cannabis Control Commission established by M.G.L. c. 10, § 76, or its designee.
- D. Craft Marijuana Cooperative shall mean a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.
- E. Marijuana Cultivator shall mean an entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers.

- F. Marijuana Product Manufacturer shall mean an entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.
- G. Marijuana Retailer shall mean an entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment.
- H. Medical Marijuana Treatment Center Cultivation/Processing (“MMTCCP”) shall mean an entity registered by the Cannabis Control Commission that cultivates, possesses, transfers, transports and/or processes medical use marijuana or products containing medical use marijuana and related supplies to qualifying Medical Marijuana Treatment Center Dispensary/Retail.
- I. Medical Marijuana Treatment Center Dispensary/Retail (“MMTCDR”) shall mean an entity registered by the Cannabis Control Commission that acquires, transfers, transports, sells, distributes, dispenses, or administers medical use marijuana, products containing medical use marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers.
- J. Microbusiness means a colocated Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the operating procedures for each license. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.
- K. Parcel shall mean the location on which an RME or MMTC proposes to locate and may consist of multiple lots, as long as such lots are contiguous or adjacent, and are under common ownership. Each parcel shall be subject to Site Plan Review.
- L. Recreational Marijuana Establishment (“RME”) shall mean a Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Microbusiness, Marijuana Product Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business as such uses are defined in M.G.L c. 94G, §1 or the Cannabis Control Commission Regulations 935 CMR 500.00, but shall not include a Medical Marijuana Treatment Center.

### §100.3 Eligibility

USE	R	BP	NT6A	TC	NTC	Rt6	S	Limitation on total # of permitted Establishments
Marijuana Cultivator	SP <sup>2</sup>	N	SP	N	N	SP	N	1
Medical Marijuana Treatment Center (cultivation only)	SP <sup>2</sup>	N	SP	N	N	SP	N	1
Medical Marijuana Treatment Center (dispensary/retail)	N	N	N	SP	SP	SP	N	1
Marijuana Product Manufacturer	N	N	SP	N	N	SP	N	1
Independent Testing Laboratory for Marijuana	N	N	SP	N	N	SP	N	1
Marijuana Research Facility	N	N	SP	N	N	SP	N	1
Third-Party Marijuana Transporter	N	N	N	N	N	SP	N	1
Marijuana Retailer	N	N	N	SP	SP	SP	N	2
Marijuana Microbusiness	SP <sup>2</sup>	N	SP	N	SP	SP	N	2
Marijuana Craft Cooperative	SP <sup>1, 2</sup>	N	SP	N	N	SP	N	1

R: Residential, BP: Beach Point Limited Business, NT6A: Route 6A, North Truro Limited Business, TC: Truro Center Limited Business, NTC: North Truro Center General Business, Rt6: Route 6 General Business, S: Seashore

N: Not permitted, SP: Permitted by Special Permit, P: Permitted

<sup>1</sup> The total number of parcels allowed to be utilized per Craft Marijuana Cultivator Cooperative licensee for Marijuana cultivation in the Residential District shall be limited to six (6).

<sup>2</sup> The initial special permit shall limit the amount of total canopy to a Tier 3 production level under 935 CMR 500.05 (20,000 sq. ft. or less) in the Residential District. Every year thereafter, the Craft Marijuana Cultivator Cooperative, MMTCCP or Marijuana Cultivator may apply to the Zoning Board of Appeals to modify the special permit to increase production levels one Tier per year to a maximum of Tier 8 production levels as established under 935 CMR 500.05 (70,000 sq. ft. or less) provided however (i) each licensee seeking to increase production levels must undergo additional Site Plan Review; and (ii) in no instance shall the Craft Marijuana Cultivator Cooperative, MMTCCP, or Marijuana Cultivator exceed the lot coverage and canopy limitations set forth elsewhere in this Bylaw. Cultivation in the Residential District is limited to parcels of 1.5 acres or more.

#### §100.4 Limitations

- A. All RMEs and MMTCs shall be required to first obtain Site Plan Approval followed by a Special Permit. The Site Plan Review authority shall be the Planning Board and Special Permit Granting Authority shall be the Zoning Board of Appeals. Site Plan Review shall be conducted by the Planning Board in accordance with §70 of this Bylaw and Special Permit applications shall comply with the requirements of §30.8 of this Bylaw. All RMEs and MMTCs shall conform to applicable state regulations as well as any additional requirements stated herein. A Craft Marijuana Cooperative shall obtain a single Special Permit and parcel specific Site Plan Review.
- B. Site Plan Review for marijuana cultivation in the residential district shall comply with the design criteria of §70.4(D). The Planning Board shall have the authority to waive specific design criteria.
- C. A Special Permit granted under this section shall have a term limited to the duration of the applicant's ownership or lease of the premises for an RME or MMTC, as licensed by the applicable Massachusetts licensing authority. Any new license for an existing RME or MMTC location or transfer of an existing license to a new owner of an RME or MMTC shall require a new Special Permit and shall meet all the requirements and limitations of this Bylaw.
- D. All Special Permit holders shall promptly advise the Zoning Board of Appeals, the Planning Board, and the Zoning Enforcement Officer of any modifications, amendments or changes to licensing rights, including changes in tiers of canopy cultivation, granted to the Special Permit holder by the Commission. In the event such modifications, amendments or changes, in the determination of the Zoning Board of Appeals or the Planning Board constitute a material change in the intensity of the use authorized under the terms of the Special Permit and the approved Site Plan, the Zoning Board of Appeals may require additional conditions to the Special Permit and the Planning Board may require further Site Plan Review and modifications.

#### §100.5 Applicability of Regulations

- A. The use of land for cultivation, production, processing, manufacturing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of marijuana for commercial purposes is prohibited unless licensed by all applicable Massachusetts licensing authorities and permitted as a RME or MMTC under this section.
- B. The number of RMEs and MMTCs permitted in Truro shall be in accordance with the Use Table set out in §100.3, *supra*.
- C. Hours of operation for Recreational Marijuana Retailers and Medical Marijuana Treatment Centers shall not exceed the Alcoholic Beverages Control Commission (ABCC) maximum hours of operation for liquor licenses not to be drunk on premises pursuant to M.G.L c. 138 §15, but may be limited by conditions of the Special Permit.
- D. Marijuana Retailers shall be located in structures without residences.

#### §100.6 General Requirements

- A. No RME or MMTC shall be located within 500 feet, as measured from each lot line of the subject lot, of the following pre-existing uses: Public or private schools providing education in grades K-12.
- B. The 500-foot buffer distance under this section shall be measured in a straight line from the nearest point of the property line in question to the nearest point of the property line where the RME or MMTC will be located.

- C. Applicants for an RME or MMTC shall provide the security plan approved by the Commission to the Police Chief, Fire Chief, Health Agent and Building Commissioner prior to the granting of a Special Permit.
- D. An executed Host Community Agreement shall be required prior to the granting of a Special Permit and Site Plan Approval for an RME or MMTC.
- E. No odor from marijuana cultivation, processing, manufacturing or retail may be noxious or cause a nuisance or danger to public health, or impair public comfort and convenience. Marijuana establishments shall incorporate odor control technology and safeguards to ensure that emissions do not violate Board of Health regulations adopted pursuant to M.G.L c. 111, §31C, including but not limited to those specified for odors.
- F. All business signage, marketing, advertising and branding shall be subject to the requirements promulgated by the Commission and the requirements of the Truro Zoning Bylaw and Sign Code. In the case of a conflict, the more restrictive requirement shall apply.
- G. The hours of operation of the RME and MMTC shall be set by the Zoning Board of Appeals, as a condition of the Special Permit.
- H. No RME or MMTC shall be located inside a mobile vehicle such as a trailer, van, or truck, unless operating as a licensed Marijuana Transporter. Craft Marijuana Cultivator Cooperatives, Marijuana Cultivators, MMTCCPs and Microbusinesses shall be allowed to utilize movable structures, except that natural screening, or other approved screening, shall be required as a condition of Site Plan Review, as necessary, to render such structures less visible from public or private ways or abutting properties. The number of movable structures shall be limited to no more than 2 per parcel unless additional containers are approved by the Planning Board in connection with Site Plan Review.
- I. No RME or MMTC shall be located inside a building containing transient housing such as motels or hotels.
- J. To ensure compatibility with the residential character of Truro, the use of greenhouses, defined to have walls and roofs constructed predominantly of glass or other transparent or translucent materials, are to be encouraged in lieu of other types of enclosed buildings for marijuana cultivation. The total aggregate floor area of all enclosed buildings used by a RME or MMTC within the Residential and NT6A Districts shall not exceed a floor area, as measured from the exterior faces of exterior walls, of 5,000 sq. ft. on a 2-acre lot, plus 500 sq. ft. for each additional contiguous acre of land, or minus 500 sq. ft. for each contiguous acre of land less than two acres, or as the case may be, where the square footage per acre specified above is pro-rated for a portion of an acre. Greenhouses and Gross Floor Area of any Dwelling Units shall be excluded from this floor area calculation. Building lot coverage for marijuana cultivation, including greenhouses and other similar structures, in the Residential and NT6A Districts shall not exceed 25% of the parcel's total gross square footage.
- K. The Planning Board, or the Zoning Board of Appeals, may impose on all applicants reasonable fees for the employment of outside consultants to review applications submitted in accordance with this section of the Bylaw and to assist with review of such plans and applications. The Planning Board may adopt administrative regulations governing Site Plan Review and the Zoning

Board of Appeals may adopt administrative regulations governing Special Permits, which shall be in addition to the requirements set out below.

#### §100.7 Application Requirements

The following submissions shall be required as part of a Site Plan Review application by the Planning Board:

A. Security Plan

1. The applicant shall submit a copy of its security plan, approved by the Commission as part of the issuance of a Provisional License, to the Police and Fire Departments for their review and approval prior to the issuance of Site Plan Approval.
2. The security plan shall be updated on an annual basis and any changes shall be reported to the Police and Fire Departments.
3. The security plan shall meet all security requirements of 935 CMR 500.110.

B. Resource Plan

1. All Marijuana Cultivators, including but not limited to Craft Marijuana Cooperatives and Microbusinesses, MMTCCPs, and Marijuana Product Manufacturers shall submit a resource use plan to the Planning Board outlining planned practices for use of energy, water, waste disposal and other common resources and to ensure there will be no undue damage to the natural environment.
2. The Resource Plan, if applicable, shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, proposed water system and utility demand. The Planning Board may waive this requirement if it is determined that the scale and scope of the use does not require such review.

C. Traffic Study and Circulation Plan

1. The applicant shall submit a traffic circulation plan for the site to ensure the safe movement of pedestrian and/or vehicular traffic on site.
2. A traffic impact and access study shall be required for all Marijuana Retailers and MMTCDRs. The study shall be based on standard traffic engineering guidelines developed by the Massachusetts Environmental Protection Act (MEPA). The Planning Board may waive the requirement of a traffic impact study if, in the opinion of the Planning Board, a traffic impact study is not necessary to ensure safe movement of pedestrian or vehicular traffic on site.

D. In addition to the requirements of §70.4C and §30.8 all Site Plan Review applications and Special Permit applications shall include the following:

1. A copy of a Provisional License or Provisional Certificate of Registration from the State of Massachusetts as an RME under 935 CMR 500.00 or a MMTC under 935 CMR 501.00;
2. An executed Host Community Agreement;
3. A site plan showing existing conditions on the site and the boundaries of any proposed outdoor growing area;
4. Elevations of any proposed new construction for indoor growing and/or processing;
5. A plan of any new signage;
6. A narrative describing the management and general operation of the facility;
7. A security plan;
8. A fire protection plan (if applicable);
9. A table showing the use and square footage of all proposed buildings; and
10. A completed Special Permit or Site Plan Review application form.



§100.8 Additional Provisions Regarding Cultivation

- A. When indoor cultivation is proposed, existing buildings, barns, greenhouses, and containers shall be reused wherever possible. Any new construction that requires a building permit shall harmonize with nearby architectural styles to the greatest possible extent. The use of metal buildings or containers shall not be prohibited, however, reasonable natural screening, or other approved screening, may be required as a condition of the Special Permit or Site Plan Approval so as to render such structure less visible from adjacent public and private ways, and abutting properties.
- B. Security fencing, as required by the Commission, shall be as inconspicuous as possible and compatible with the surrounding neighborhood. In no case shall barbed wire topped fence or a similar style be permitted.
- C. All lighting shall comply with all Truro Bylaws and be shielded so as not to shed light onto adjacent properties. The Planning Board may require any artificial lighting system to employ appropriate components, including but not limited to LED components, equipped with deflectors in order to mitigate potential light pollution.
- D. The Planning Board shall include in its Site Plan Approval a mandatory condition of any cultivation activities, that sales, gifts or delivery of Marijuana or Marijuana products directly to the public shall be prohibited.
- E. In the case of Marijuana Cultivators, Craft Marijuana Cooperatives, or MMTCCPs, located in districts other than the Residential District, the Special Permit application shall specify the amount of canopy proposed to be cultivated on each parcel utilized by the applicant, and a limit on the amount of cultivation canopy may be imposed as a condition of the Special Permit. Any material change in the amount of cultivation canopy at each parcel shall be reported to the Zoning Enforcement Officer, the Planning Board and the Zoning Board of Appeals. For the purposes of this section, the term “material” shall mean an increase in canopy utilization of greater than fifty percent (50%) in a calendar year. In the event such change in canopy, in the determination of the Zoning Board of Appeals constitutes a change in the intensity of use authorized under the terms of the Special Permit, the Zoning Board of Appeals may require a modification of the Special Permit and the applicant shall be required to obtain a modification of the Site Plan Approval.

§100.9 Site Plan Review and Special Permit Criteria

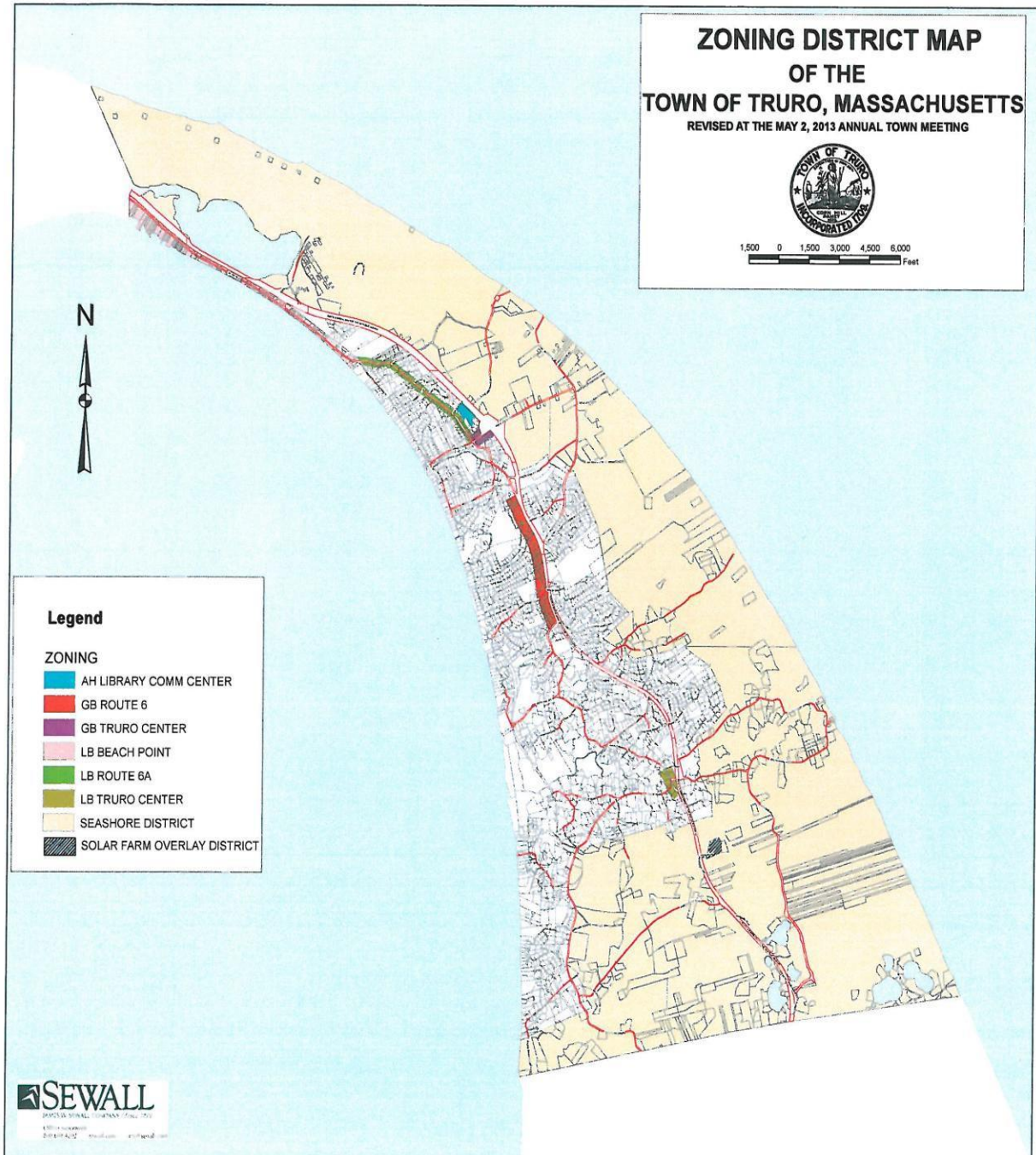
- A. In addition to the Site Plan Review under §70 et. seq., and the Special Permit criteria under §30.8 the Planning Board and Zoning Board of Appeals, respectively, shall conduct all Site Plan Review and Special Permit determinations on a case-by-case basis, taking into consideration:
  - 1. The particular form of Marijuana activity proposed;
  - 2. The site location (including proximity of abutters, schools, or sensitive natural habitat) or historic properties identified in the Town’s inventory of historic resources;
  - 3. The traditional uses of the site and their similarity to or difference from the proposed activities; and
  - 4. The intensity of the proposed activities, including impacts on neighbors and the environment.
- B. In addition to the Site Plan review criteria set forth in §70.4(D), the following shall additionally apply to the Planning Board’s review of any RME and MMTC:
  - 1. The proposal shall provide for the protection of abutting properties and the surrounding area from detrimental site characteristics and from adverse impact from excess noise, dust, smoke, or vibration higher than levels previously experienced from permitted uses, and
  - 2. The proposal shall provide for structural and/or landscaped screening or buffers for storage areas, loading docks, dumpsters, rooftop or other exposed equipment, parking areas, utility

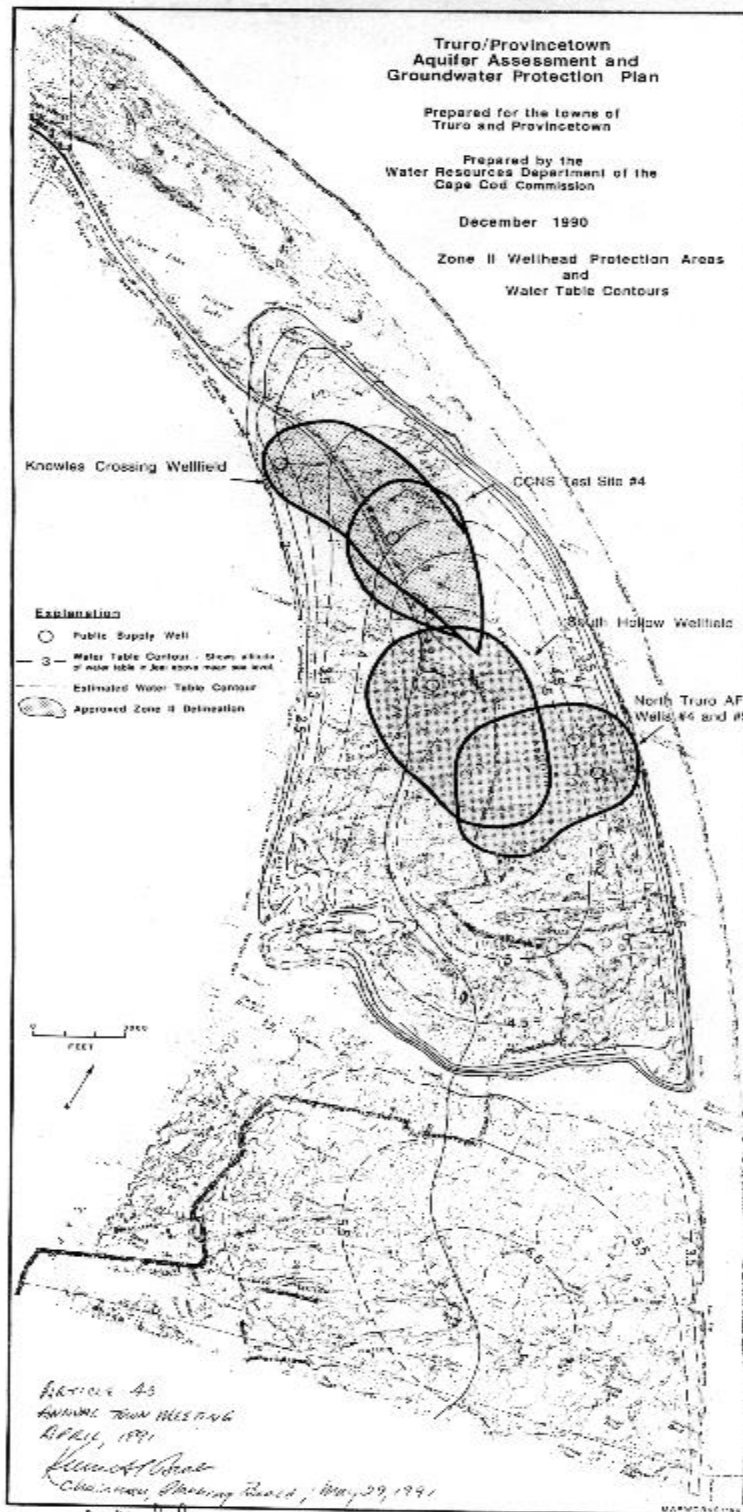
buildings and similar features viewed from street frontages and residentially used or zoned premises.

§100.10 Right to Appeal Site Plan Review Determinations

Any person aggrieved by a Site Plan Review Determination issued by the Planning Board under this Section may directly seek judicial review in accordance with M.G.L. c. 40A §17.

## APPENDIX A





A true copy, attested:  
*Cynthia A. Slade*  
Cynthia A. Slade  
Town Clerk, Town of Truro  
June 7, 1991

## SIGN CODE

### **Purpose**

A By-Law providing for the regulation of Signs, Signboards and Advertising Signs or Attention Getting Devices and providing for the licensing therefor in the Town of Truro. By enactment of this ordinance it is further desired that the quaintness and the Cape Cod colonial atmosphere of the Town be preserved insofar as possible without undue conflict with the necessity of engaging in lawful enterprise.

### **Section 1. Definitions**

A sign shall mean any material or any structure or part thereof or device attached thereto on which is painted, represented, displayed or included a letter, word or figure which attracts or intends to attract attention to itself. Signs herein shall also mean all advertising devices or insignia whether lettered or not, designed to promote a business, the sale of a product or of a service. The word Sign as used in this By-Law shall also include any lettered or worded advertisement not outdoors which is visible and is intended to be read from the outdoors.

Sign Face shall mean the side of the sign intended to be read, including the frame. Multiple business shall mean more than one commercial enterprise or activity, regardless of ownership, on a single lot registered in the registry of deeds, or served by a common or interconnecting driveway, access road or parking area. A multiple business shall include but not be limited to shopping centers or plazas and combinations of commercial enterprises such as motel, restaurant, bar, snack shop, gift shop and other appurtenances. A single business shall mean one commercial enterprise or activity on a single lot registered in the registry of deeds.

### **Section 2. Regulations for General and Limited Business Zones**

The following signs may be erected in the General and Limited Business areas.

#### **A. Wall Signs**

One wall sign per established business for each street frontage not exceeding a total of 10% of that building face including the window area, but not to exceed three (3) feet in height, advertising only the business carried on and/or the services and products made or sold on the premises.

#### **B. Window Signs**

Window signs comprising posters, placards or signs printed or otherwise displayed on the inside of windows close to and approximately parallel to the window panes and visible from the street shall not exceed 25% of the individual window area or 10% of the glass area of any required exit door.

#### **C. Ground Signs (except Shopping Centers or Plazas)**

In addition to the wall sign specified in Section 2(A) each single or multiple business may have one single faced sign of not over 20 (twenty) square feet total face area or one double faced sign of not over 40 (forty) square feet total face area except that one additional sign not to exceed 1-3/4 (one and three-quarters) square feet may be attached thereto. The upper and lower edge of the sign may be determined by the contour of the ground but in no case shall the height exceed 12 (twelve) feet above the original mean ground level. In the case of a multiple business the ground sign may include in addition as an integral part one ladder type sign each component of which may designate one of the individual businesses or activities and shall be limited to an area of six (6) square feet.



**D. Roof Signs**

In lieu of, but not in addition to a wall sign, a sign may be affixed to the roof edge of a building front which shall not exceed a height of two (2) feet, the length not to exceed one-third (1/3) the length of the building. No sign shall project over the ridgepole of a pitched roof or over the top of a flat roof.

**E. Roadside traffic-directional signs**

Two (2) traffic-directional signs reading: "ENTER" and/or "EXIT ONLY" may be installed at each vehicular entrance and/or exit. Such signs shall be limited to a maximum face area of three (3) square feet with a maximum height of three (3) feet above existing grade but shall not be subject to any setback requirements. (4/90)

**F. "OPEN" Signs**

In Business and Limited Business Zones, any business may set up a single, portable, roadside "OPEN" informational-type ground sign which shall not exceed five (5) feet in height and which shall be limited to two (2) faces of not more than twelve (12) square feet per face. Such signs shall be (a) constructed as a hinged lean-to sign, a self-supporting sign, or a sign on wheels; (b) exempt from frontline setback requirements; (c) shall not be fluorescent or "day glow" colors; and (d) restricted to 8 or less words (per side) inclusive of any logo with the exception of gasoline/service stations which may display a "brand name" sign without hours in lieu of an "OPEN" sign. Said sign shall be displayed only during business hours. (4/90), (4/12)

**G. Gasoline Stations and Garages**

Gasoline stations and garages shall be allowed one standard permanent oil company sign not to exceed forty (40) square feet of total sign face area in addition to name sign, plus the customary lubrication, washing and service signs with lettering not to exceed twelve (12) inches in height displayed in the positions to which they apply and one "A-frame" or easel type sign at the property frontage, the size of which shall not exceed three (3) feet by three and one-half (3-1/2) feet. So-called special signs will be permitted on the sides or head of gasoline pumps only. One promotional sign, not exceeding twenty (20) square feet of total sign area, with the exception of "Whirligigs" and "Banners", to promote a product or sales may be displayed for a period of thirty days in any six month period after notice, in writing, to the Planning Board.

**H. Leased Town Owned Property**

The Selectmen shall have sole discretion as to the suitability of all signs erected, or to be erected on Town owned property under lease to private enterprise, or otherwise as to size, type, composition, placement and otherwise, but not to exceed the specifications set forth in this By-Law.

**I. Shopping Centers or Plazas**

In Shopping Centers or plazas consisting of multiple and adjacent business establishments, each business establishment will constitute a separate building for the purpose of sign control enforcement. The entire Shopping Plaza area shall be permitted one ground name sign only, of a size not exceeding thirty-six (36) square feet in conjunction with a group listing on one ladder type sign wholly inside the front property line, at right angles thereto and not to exceed a height of twenty (20) feet and a width of six (6) feet, in addition to signs permitted in (A) above. Each component in the ladder sign shall be limited to an area of six (6) square feet per sign face.

**J. Theaters**

Motion Picture Theaters shall conform to the provisions of Section 2(A) except that a vertical projecting sign above the theater marquee will be permitted in lieu of a wall sign. In addition, there will also be permitted the usual conventional type marquee sign and/or bulletin areas on either side of the Main entrance. Stage and Summer Theaters shall be permitted one sign wholly inside the front property line, at right angles thereto and not to exceed forty (40) square feet in area. In addition, there shall be allowed one wall or one roof sign. The latter must conform to the provisions of Sections 2(A) and 2(D).

**K. Setbacks**

Any ground sign may be on the front property line but otherwise must conform to the Zoning By-Law with respect to buildings as regards side line and rear line setbacks.

**L. Accessory Flags**

Other than governmental flags, one "Open" or "Welcome" flag with a maximum size of fifteen (15) square feet (3' x 5') is permitted for each business. No such flag shall contain words or images other than "Open" or "Welcome". Such flags shall be flown only during business hours.

In shopping centers, plazas and lots with multiple businesses, said "Open" or "Welcome" flag shall be attached to the particular business's building. In addition, one such flag may be placed on the permit-approved ground sign for said shopping center, plaza or lot with multiple businesses. (4/12)

**M. Sight Line**

No sign shall be placed/located so as to limit the sight lines along abutting streets, from entrances/exits, or at any intersections. (4/14)

**Section 3. Regulations for Residential Zones**

No signs shall be erected in the Residential Zones except the following:

- A.** One sign not to exceed two (2) square feet.
- B.** In the Residential Zone signs advertising an allowed home occupation or profession shall not exceed six (6) square feet.
- C.** Ladder type signs for property owner's group listings in remote residential area. Such signs shall not be attached to trees and each name listing shall not exceed one (1) square foot total sign face area.
- D.** One wall or ground sign, single or double faced, not exceeding eighteen (18) square feet total sign face area, on the premises of a church, library, school or other public building, giving only the name and nature of the occupancy and information as to the schedule of use or occupancy. In addition wall or ground signs not exceeding one (1) square foot face area may be used for a driveway entrance, exit, or for warning purposes.
- E.** Sale or rent: one (1) double-faced sign placed only on the property to be sold or rented, but not placed on trees, rocks, or utility poles and not exceeding five (5) square feet of sign face area per side. (2/67, 12/88)

- F.** Builders, Architects, Developers and Engineers shall be permitted one temporary, single face, group sign per multiple or single unit construction site which shall not exceed twenty-four (24) square feet in sign face area.
- G.** Real Estate Developers with subdivisions of four (4) or more lots shall be permitted one sign, single or double faced, not to exceed twenty-four (24) square feet total in sign face area. Such sign may be located at each appropriate road junction in the project, but not nearer to one another than one thousand (1,000) linear feet, and not in a direct line of sight, or be visible, from each sign as erected. Such signs shall not be attached to trees, rocks or fences.

#### **Section 4. Roadside Signs**

The following signs may be erected in any zone.

- A. Public Information Signs**  
Public information signs including service club, church, public building, charitable or civic organization or hospital signs, not exceeding three (3) square feet total sign face area at roadside.

#### **Section 5. Prohibited Signs**

Signs of the following type, or types closely related to them, are specifically prohibited in all zones of the Town of Truro.

- A.** No person, firm, association or corporation shall post, erect, display, or maintain within public view from a highway within the Town Limits of Truro any "Off Premises" billboard signs or other advertising device except as provided for in the rules and regulations for the control and restriction of billboards, signs and other advertising devices promulgated by the Commonwealth of Massachusetts. (Sections 29-33, Chapter 93, General Laws, as amended).
- B.** Pylon signs or special ground signs supported by tall mast-like members, or pyramidal tower supports.
- C.** Fence signs, except those necessary for safety, such as "High Voltage", etc.
- D.** Advertising signs tacked, posted, painted or otherwise attached to poles, posts, trees, fences, sidewalks or curbs.
- E.** Banners and streamers except as provided for in Section 11. (4/12)
- F.** Awning signs except on the valance with lettering not to exceed six (6) inches in height.
- G.** Marquee signs attached to or hung from a marquee or canopy or other covered structure extending from and supported by the building except as provided for in Section 2(H).
- H.** Signs advertising "off premises" products, services, entertainment or anything detracting from the appearance of the neighborhood shall not be painted or affixed to a rock or tree.
- I.** Neon or exposed gas-filled tube type signs within any zone of the Town.
- J.** Illuminated signs of the flashing or animated type and flashing or activated lights or beacons used to attract attention. In no case shall illuminated signs or any type tend to interfere with traffic or traffic signals.
- K.** Signs producing glare.



- L. "Sold" signs usually erected to indicate a sale of property.
- M. Signs of the commercial type usually referred to as "Privileged" unless at least 80% of the sign area is reserved for and does indicate the name and/or nature of the local business establishment.

*(Note: Section 6 deleted 4/92)*

#### **Section 7. Maintenance of Signs**

- A. Any sign which is or shall become dangerous or unsafe in any manner whatsoever or any sign erected hereafter contrary to the provisions of this By-Law shall be repaired, made safe, and conform with this By-Law or shall be taken down and removed by the owner, lessor, agent or occupant of the building, property, or land upon which it is placed or to which it is attached.
- B. The Selectmen shall have the power to order the repair or removal of any sign which in their opinion is, or is likely to become dangerous or unsafe, or is erected, or maintained contrary to the By-Law, after notice shall have been given as herein provided. The Selectmen shall serve written notice upon the owner, agent or person having control of said sign, directing him to repair or remove the same as the case may be within a time not to exceed fifteen (15) days after receipt of such notice. In case of failure of such owner or agent or other person having control as aforesaid, to comply with such notice, the Selectmen shall have the power, under due process of law, to enter upon or into the lands, house or property upon which the said sign is erected and to remove or cause the same to be removed.
- C. The expense and disbursements incurred in carrying out the provisions of this By-Law shall be recoverable by the Town from the owner, agent, or the person having control of such sign, in action at Law in any court or competent jurisdiction upon his, hers, or their neglect or refusal to pay the same within ten (10) days after service of a statement thereof.

#### **Section 8. Permits**

Upon enactment of this By-Law a permit shall be required for each newly erected individual exterior sign on any premises except signs as defined in Section 3(A), 3(C), 3(D), and 3(E). Permits shall also be required for moving signs to a new location on existing premises. Sign permits shall be issued by the Building Commissioner.

*(2/67, 4/92)*

#### **Section 9. Appeal**

If any person, company, firm or corporation shall be aggrieved by the action of the Selectmen, or their legally appointed representative, in their capacity as administrators and enforcers of this By-Law, an appeal may be made to the Board of Appeals, Town of Truro, for adjustment in accordance with procedures of that Board within thirty (30) days of the aggrieved action. Appeal may be made on the basis of sign vision, obstruction, architectural necessity or topography.

#### **Section 10. Exceptions**

- A. Signs erected by the Municipal, County, State or Federal Government as may be deemed necessary for their respective functions are exempt from the provisions of this By-Law.
- B. Special purpose signs such as "No Hunting", "Posted", or warning signs of a similar type shall not be considered signs within the meaning or intent of this By-Law.

- C. Any sign which may be required under unusual or extraordinary circumstances and which shall not violate any specific provisions of this By-Law may be allowed by Special Permit from the Zoning Board of Appeals under provisions of Section 30.8 of the Zoning By-Law.  
(2/67, 4/92, 4/12)

**Section 11. Temporary Signs, etc.**

The Planning Board may issue permits for temporary signs. Any such permit shall be limited to holiday or special events, and shall be limited to a period of fifteen (15) days, for events lasting one day or two days. For said events having multiple dates such permits shall be limited to a period of thirty (30) days. Not more than four (4) signs shall be erected with respect to any such event. Any such sign shall be firmly attached to a supporting device and shall not present a hazard to the public. Posters intended for window display are exempt from this provision.  
(4/14)

For multiple 1-2 day events located at the same venue or organization during three consecutive months, the Planning Board will accept a bundled application that includes multiple temporary sign permit applications.  
(4/18)

**Section 12. Enforcement**

Enforcement of the provisions of this By-Law shall be the authority of the Selectmen or their legally appointed representative.

*(Note: Section 13 deleted 4/92)*

**Section 14. Validity**

Every section of this By-Law and every subdivision or separate part thereof shall be considered as a separate regulation to the extent that if any such section, subdivision or separate part thereof shall be declared ineffective, invalid or unconstitutional it shall not affect the remaining parts of this Bylaw.

**Section 15. Repeal of Conflicting Bylaws**

All previously enacted By-Laws, or sections thereof, inconsistent with the provisions of this By-Law are hereby repealed.



# Town of Truro Planning Board

P.O. Box 2030, Truro, MA 02666

## APPLICATION FOR ACCESSORY DWELLING UNIT PERMIT

To the Town Clerk and the Planning Board of the Town of Truro, MA Date \_\_\_\_\_

The undersigned hereby files an application with the Truro Planning Board for the following:

☐ **Accessory Dwelling Unit** pursuant to §40.2 of the Truro Zoning Bylaw

---

### 1. General Information

Description of Property and Proposed Project \_\_\_\_\_

\_\_\_\_\_

Property Address \_\_\_\_\_ Map(s) and Parcel(s) \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Legal Mailing Address \_\_\_\_\_

Applicant's Phone(s), Fax and Email \_\_\_\_\_

Applicant is one of the following: (please check appropriate box)

\*Written Permission of the owner is  
required for submittal of this application.

☐ Owner ☐ Prospective Buyer\* ☐ Other\*

Registry of Deeds title reference: Book \_\_\_\_\_, Page \_\_\_\_\_, or Certificate of Title  
Number \_\_\_\_\_ and Land Ct. Lot # \_\_\_\_\_ and Plan # \_\_\_\_\_

Owner's Name and Address \_\_\_\_\_

Representative's Name and Address \_\_\_\_\_

Representative's Phone(s), Fax and Email \_\_\_\_\_

---

2. The completed application **shall also** be submitted **electronically** to the Town Planner at [planner1@truro-ma.gov](mailto:planner1@truro-ma.gov) in its entirety (including all plans and attachments).

- Application **shall** include each of the requirements noted in §40.2D Procedure. Those applications not fulfilling the criteria of this section shall be deemed incomplete and will **not** be accepted, or acted upon, by the Planning Board.
- The applicant is **advised** to consult with the Building Commissioner, Planning Department, Conservation Department, and/or Health Department prior to submitting this application.
- Additionally, Site Plan Review is **required** for construction, alteration, or modification of any Seashore District property (i) which results in the addition of more than one thousand (1,000) square feet of gross floor area (the aggregate gross floor area of all structures on the project lot) to an existing structure or structures, (ii) which adds an additional story to an existing structure, or (iii) which constitutes the construction or reconstruction of a single-family dwelling or a two-family dwelling. (See §70.4)

---

### Signature(s)

Applicant(s)/Representative Printed Name(s)

Owner(s) Printed Name(s) or written permission

Applicant(s)/Representative Signature

Owner(s) Signature or written permission

Your signature on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property.



# Town of Truro Planning Board

P.O. Box 2030, Truro, MA 02666

## APPLICATION FOR COMMERCIAL SITE PLAN REVIEW

To the Town Clerk and the Planning Board of the Town of Truro, MA Date \_\_\_\_\_

The undersigned hereby files an application with the Truro Planning Board for the following:

- ☐ **Site Plan Review** pursuant to §70.3 of the Truro Zoning Bylaw  
☐ **Waiver of Site Plan Review** pursuant to §70.9 of the Truro Zoning Bylaw

### 1. General Information

Description of Property and Proposed Project \_\_\_\_\_

\_\_\_\_\_

Property Address \_\_\_\_\_ Map(s) and Parcel(s) \_\_\_\_\_

Registry of Deeds title reference: Book \_\_\_\_\_, Page \_\_\_\_\_, or Certificate of Title  
Number \_\_\_\_\_ and Land Ct. Lot # \_\_\_\_\_ and Plan # \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Legal Mailing Address \_\_\_\_\_

Applicant's Phone(s), Fax and Email \_\_\_\_\_

Applicant is one of the following: (please check appropriate box)

\*Written Permission of the owner is  
required for submittal of this application.

☐ Owner ☐ Prospective Buyer\* ☐ Other\*

Owner's Name and Address \_\_\_\_\_

Representative's Name and Address \_\_\_\_\_

Representative's Phone(s), Fax and Email \_\_\_\_\_

**2. Waiver(s) Request** – The Planning Board may, upon the request of the applicant on the appropriate Application for Site Plan, waive requirements of §70, provided that in the opinion of the Planning Board such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this Bylaw. A request for a waiver by the applicant shall be accompanied by a reasonable explanation as to why the waiver is being requested. If multiple waivers are requested, the applicant shall explain why each waiver is requested.

- The completed application **shall also** be submitted **electronically** to the Town Planner at [planner1@truro-ma.gov](mailto:planner1@truro-ma.gov) in its entirety (including all plans and attachments).
- Application **shall** include each of the requirements noted in §70. Those applications not fulfilling the criteria of this §70 shall be deemed incomplete and will **not** be accepted, or acted upon, by the Planning Board.
- The applicant is **advised** to consult with the Building Commissioner, Planning Department, Conservation Department, and/or Health Department prior to submitting this application.

### Signature(s)

Applicant(s)/Representative Printed Name(s)

Owner(s) Printed Name(s) or written permission

Applicant(s)/Representative Signature

Owner(s) Signature or written permission

Your signature on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property.



# Town of Truro Planning Board

P.O. Box 2030, Truro, MA 02666

## APPLICATION FOR RESIDENTIAL SITE PLAN REVIEW

To the Town Clerk and the Planning Board of the Town of Truro, MA Date \_\_\_\_\_

The undersigned hereby files an application with the Truro Planning Board for the following:

- ☐ **Site Plan Review** pursuant to §70 of the Truro Zoning Bylaw
- ☐ **Waiver of Site Plan Review** pursuant to §70.9 of the Truro Zoning Bylaw  
(Note: *Site Plan Review shall not be waived in the Seashore District*)

### 1. General Information

Description of Property and Proposed Project \_\_\_\_\_

Property Address \_\_\_\_\_ Map(s) and Parcel(s) \_\_\_\_\_

Registry of Deeds title reference: Book \_\_\_\_\_, Page \_\_\_\_\_, or Certificate of Title  
Number \_\_\_\_\_ and Land Ct. Lot # \_\_\_\_\_ and Plan # \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Legal Mailing Address \_\_\_\_\_

Applicant's Phone(s), Fax and Email \_\_\_\_\_

Applicant is one of the following: (please check appropriate box)

\*Written Permission of the owner is  
required for submittal of this application.

☐ Owner ☐ Prospective Buyer\* ☐ Other\*

Owner's Name and Address \_\_\_\_\_

Representative's Name and Address \_\_\_\_\_

Representative's Phone(s), Fax and Email \_\_\_\_\_

**2. Waiver(s) Request** – The Planning Board may, upon the request of the applicant on the appropriate Application for Site Plan, waive requirements of §70, provided that in the opinion of the Planning Board such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this Bylaw. A request for a waiver by the applicant shall be accompanied by a reasonable explanation as to why the waiver is being requested. If multiple waivers are requested, the applicant shall explain why each waiver is requested.

- The completed application **shall also** be submitted **electronically** to the Town Planner at [planner1@truro-ma.gov](mailto:planner1@truro-ma.gov) in its entirety (including all plans and attachments).
- Application **shall** include each of the requirements noted in §70. Those applications not fulfilling the criteria of this §70 shall be deemed incomplete and will **not** be accepted, or acted upon, by the Planning Board.
- The applicant is **advised** to consult with the Building Commissioner, Planning Department, Conservation Department, and/or Health Department prior to submitting this application.

### Signature(s)

Applicant(s)/Representative Printed Name(s)

Owner(s) Printed Name(s) or written permission

Applicant(s)/Representative Signature

Owner(s) Signature or written permission

Your signature on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property.



# Town of Truro Planning Board

P.O. Box 2030, Truro, MA 02666

## PROCEDURE FOR SUBMITTING APPLICATION FOR SPECIAL PERMIT

The following information and requirements must be filed with all Applications for Special Permit consistent with the Rules, Regulations and Fee Schedule of the Truro Planning Board: **Note: Submittals must be collated into fifteen (15) packets, and the completed application shall also be submitted electronically to the Town Planner at [planner1@truro-ma.gov](mailto:planner1@truro-ma.gov) in its entirety (including all plans and attachments).**

☐ **1 – Application Form – Original and Fourteen (14) Copies**

Every application for action by the Board shall be made on an official form. Any communications purporting to be an application shall be treated as mere notice of intention to such relief until such time as it is made on an official application form accompanied by all requisite supporting data.

☐ **2 – Required Plan(s) and Other Information (Fifteen (15) Copies)**

Every application and petition to the Board shall be accompanied by all the plans and other information required in the Zoning Bylaw for the type of Special Permit requested.

☐ **3 – Filing Fee**

All applications shall be accompanied by a check payable to the Town of Truro in the amount of **\$50.00**. The filing fee is non-refundable.

☐ **4 – Certified Abutters List – Original and Fourteen (14) Copies**

A Certified Abutters List shall be obtained by the Applicant from the Truro Assessors Office and filed along with the items outlined in Sections 1 – 3 above. A copy of the “Certified Abutters List Request Form” is included in this packet.

Upon receipt of a complete application, with this information before it, the Planning Board will then proceed to post notice of a public hearing in accordance with Section 11 of Chapter 40A of the General Laws of Massachusetts.

Either you or your agent/representative shall appear before the Board at the scheduled hearing. If you need to reschedule, you must submit a request in writing for a continuance.

Additional information may be submitted prior to the scheduled public hearing provided it is received no less than one week prior to the hearing. Such additional information – fifteen (15) copies of each – shall first be submitted to the Town Clerk to be date stamped. Information received less than one week before the scheduled hearing may result in a continuance of the hearing.

**Please do not include a copy of these instructions with the application**



# Town of Truro Planning Board

P.O. Box 2030, Truro, MA 02666

## APPLICATION FOR SPECIAL PERMIT

To the Town Clerk of the Town of Truro, MA

Date \_\_\_\_\_

The undersigned hereby files with specific grounds for this application:

### 1. General Information

Applicant seeks approval and authorization of uses under Section \_\_\_\_\_ of the Truro Zoning Bylaw concerning (*describe*): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Address \_\_\_\_\_ Map(s) and Parcel(s) \_\_\_\_\_

Registry of Deeds title reference: Book \_\_\_\_\_, Page \_\_\_\_\_, or Certificate of Title  
Number \_\_\_\_\_ and Land Ct. Lot # \_\_\_\_\_ and Plan # \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Legal Mailing Address \_\_\_\_\_

Applicant's Phone(s), Fax and Email \_\_\_\_\_

Applicant is one of the following: (*please check appropriate box*)

\*Written Permission of the owner is  
required for submittal of this application.

☐ Owner ☐ Prospective Buyer\* ☐ Other\*

Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

Representative's Name and Address \_\_\_\_\_

Representative's Phone(s), Fax and Email \_\_\_\_\_

2. The completed application **shall also** be submitted **electronically** to the Town Planner at [planner1@truro-ma.gov](mailto:planner1@truro-ma.gov) in its entirety (including all plans and attachments).

- The applicant is **advised** to consult with the Building Commissioner, Planning Department, Conservation Department, and/or Health Department prior to submitting this application.

**Signature(s)**

\_\_\_\_\_  
Applicant(s)/Representative *Printed* Name(s)

\_\_\_\_\_  
Owner(s) *Printed* Name(s) or written permission

\_\_\_\_\_  
Applicant(s)/Representative Signature

\_\_\_\_\_  
Owner(s) Signature or written permission

Your signature on this application authorizes the Members of the Planning Board and town staff to visit and enter upon the subject property



# TOWN OF TRURO

## Assessors Office Certified Abutters List Request Form

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

NAME OF AGENT (if any): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT: HOME/CELL \_\_\_\_\_ EMAIL \_\_\_\_\_

PROPERTY LOCATION: \_\_\_\_\_

(street address)

PROPERTY IDENTIFICATION NUMBER: MAP \_\_\_\_\_ PARCEL \_\_\_\_\_ EXT. \_\_\_\_\_  
(if condominium)

### ABUTTERS LIST NEEDED FOR:

(please check all applicable)

**FEE: \$15.00 per checked item**

(Fee must accompany the application unless other arrangements are made)

<input type="checkbox"/> Board of Health <sup>5</sup>	<input type="checkbox"/> Planning Board (PB)	<input type="checkbox"/> Zoning Board of Appeals (ZBA)
<input type="checkbox"/> Cape Cod Commission	<input type="checkbox"/> Special Permit <sup>1</sup>	<input type="checkbox"/> Special Permit <sup>1</sup>
<input type="checkbox"/> Conservation Commission <sup>4</sup>	<input type="checkbox"/> Site Plan <sup>2</sup>	<input type="checkbox"/> Variance <sup>1</sup>
<input type="checkbox"/> Licensing	<input type="checkbox"/> Preliminary Subdivision <sup>3</sup>	
Type: _____	<input type="checkbox"/> Definitive Subdivision <sup>3</sup>	
	<input type="checkbox"/> Accessory Dwelling Unit (ADU) <sup>2</sup>	
<input type="checkbox"/> Other _____ (Fee: Inquire with Assessors)		

(Please Specify)

**Note: Per M.G.L., processing may take up to 10 calendar days. Please plan accordingly.**

### THIS SECTION FOR ASSESSORS OFFICE USE ONLY

Date request received by Assessors: \_\_\_\_\_ Date completed: \_\_\_\_\_

List completed by: \_\_\_\_\_

<sup>1</sup>Abutters, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred feet of the property line.

<sup>2</sup>Abutters to the subject property, abutters to the abutters, and owners of properties across the street from the subject property.

<sup>3</sup>Landowners immediately bordering the proposed subdivision, landowners immediately bordering the immediate abutters, and landowners located across the streets and ways bordering the proposed subdivision.

<sup>4</sup>All abutters within three hundred feet of parcel. Note: Responsibility of applicant to notify abutters and produce evidence as required.

<sup>5</sup>Abutters sharing any boundary or corner in any direction – including land across a street, river or stream. Note: Responsibility of applicant to notify abutters and produce evidence as required.





### Application for Temporary Sign Permit

Pursuant to Section 11 of the Truro Sign Code

**Fee: \$25.00**

**Applicant Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant Contact Information:** \_\_\_\_\_

Mailing Address

Phone

Email

**Number of Signs Requested:** \_\_\_\_\_

**Temporary Sign Dimensions:** Height \_\_\_\_\_ Width \_\_\_\_\_

*Please attach a "to scale" copy  
of the proposed sign(s)*

**Location(s) of Proposed Temporary Sign(s):** \_\_\_\_\_

**Map(s):** \_\_\_\_\_ **Parcel(s):** \_\_\_\_\_ *Please use additional sheet(s) for multiple locations*

**Date(s) of the Event in Which the Sign is Intended:** \_\_\_\_\_

**Date When Sign(s) will be:** Installed: \_\_\_\_\_ Removed: \_\_\_\_\_

**Name and Address of Property Owner(s) Where Temporary Sign(s) to be located:**

Name

Mailing Address

Phone

Email

Applicant Signature \_\_\_\_\_

Date

Applicant Printed Name \_\_\_\_\_

Owner Signature \_\_\_\_\_

(which also authorizes the use of the property)

Date

Owner Printed Name \_\_\_\_\_

Planning Board Action: **Approved** \_\_\_\_\_ **Approved w/Conditions** \_\_\_\_\_ **Denied** \_\_\_\_\_

**Conditions:** \_\_\_\_\_

**Board Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Title

**cc: Building Commissioner, Select Board**

MINUTES OF SITE VISIT MEETINGS  
JUNE 28, 2019

FIRST LIGHT LANE

2:00 P.M.

Present were: Chair, Steve Sollog, Vice Chair, Karen Tosh, members Peter Herridge, Anne Greenbaum, Bruce Boleyn, Jack Riemer, and Paul Kiernan.

The Board walked the length of the road, with Mr. Kiernan noting drains and turnouts from the plan, since he was Chair the Planning Board when the plan was approved.

The site visit ended at approximately 2:30 p.m.

40 CLIFF ROAD

2:45 P.M.

Present were: Chair, Steve Sollog, Vice Chair, Karen Tosh, members Peter Herridge, Anne Greenbaum, Jack Riemer, Paul Kiernan, and Bruce Boleyn.

Andrew Clemons, son of the applicants, was also present.

Jim Downey, a realtor who has the property next door listed for sale was in attendance.

The property was staked, as well as the area where the house is to be located. The Board walked a sufficient area to view the stakes and the surrounding land.

Mr. Downey attempted to discuss matters with the Board, but Mr. Sollog explained it would be inappropriate and that Mr. Downey should plan to be present at the continued public hearing and make his opinion known at that time.

The site visit ended at approximately 3:15 p.m.