

TRURO LOCAL COMPREHENSIVE PLAN COMMITTEE (LCPC)

Meeting Minutes

December 18, 2017 - 5:00pm

Truro Town Hall

Members Present: Chris Clark, Morgan Clark, Jay Coburn, Eric Jansen, Claudia Tuckey, Steve Sollog, Ellery Althaus, Cally Harper

Select a Regular Meeting Date and Time:

The LCPC decided to meet on the 2nd and 4th Thursdays of every month at 5 pm. The LCPC agreed not to meet on Thursday July 5th and during the week of Annual Town Meeting in April. Mr. Coburn asked Ms. Harper to send email invites to the Committee for the entire year. Ms. Harper also mentioned that she will reserve the Selectmen's Chambers in advance for the LCPC meetings.

Ms. Harper also asked the Committee if they would rather receive their packet materials in digital form or on paper. Four members requested paper copies, three members requested digital copies.

Discussion of Outreach Strategy: brainstorm how to engage citizens and neighboring towns and ideate on what tools will be used for public engagement:

Ms. Harper circulated a list of Active Town Boards and Committees and the LCPC reviewed the list and agreed that it was important to engage Town Boards and Committees in the outreach process.

Ms. Harper stated that the Town was awarded DLTA funds to update the LCP and those funds will be used to hire a facilitator during the LCP Planning process. She mentioned that the Town will engage with the community to gather their input on key planning issues such as protecting natural resources and open space, housing options to best serve the community, preserving the character of special districts, maintaining a sustainable local economy and evaluating infrastructure and public service needs. The town would also like to engage with the public using an online survey and face-to-face community meetings. Mr. Clark mentioned that an online survey might not be the best way to engage with residents. Mrs. Clark explained that the town of Provincetown has had success with online survey efforts.

The Committee then discussed the role, if any, of Town Counsel in the LCP engagement process and whether or not it is appropriate to use to the DLTA funds to work with Town Counsel on updating the regulatory component of the LCP.

Discussion of the Cape Cod Commission's requirements for LCP: checklist on the Requirements for Local Comprehensive Plan

Ms. Harper drafted an outline of the requirements for a LCP as outlined in Ordinance 14-06 from the Cape Cod Commission. The Committee discussed the required engagement process, content, and built-out study as described in Ordinance 14-06.

Continue Discussion of Issue Areas to be included in the Truro LPC:

As requested by Mrs. Clark, Ms. Harper presented a table to the Committee of each issue area and who on the LCPC is interested in that issue area, potential data sets, Town Boards and Committees to include and Staff to include. The Committee discussed how tax data, data on liquor licenses and data from the Truro Chamber of Commerce could be used in the Economic Development section of the LCP. Mass Audubon Wellfleet Bay data should be included in the Wetlands, Wildlife and Plant Habitat and Open Space and Recreation sections. For the Waste Management section, the Committee would like to include "pay as you throw" data from the Cape Cod Cooperative Extension and trash and recycling data from the Truro Department of Public Works. For the Energy section, the Cape Light Compact and the Mass Save will have data for the LCPC to use. The Energy section should also include data collected from our Green Communities designation. The Committee suggested that information from the Cape Cod Commission's Housing Plan, from Highland Affordable Housing, and the MLS should be included in Housing section. For the Heritage Preservation and Community Character section, the LCPC would like to include the Historic Commission and their catalog of historic structures and data from the Association to Preserve Cape Cod.

Next Steps:

Mr. Jansen suggested that the LCPC spend time in January reviewing the Energy Section because it will help the Committee understand how each section will be developed. All members agreed to move forward with the Energy section for the January LCPC meetings.

Submitted by,
Cally Hargis
Town Planner

