



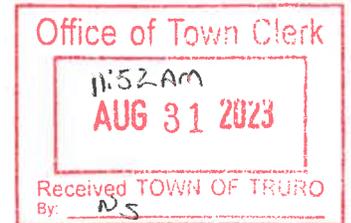
# Local Comprehensive Plan Committee In-Person Meeting Agenda

Wednesday, September 6, 2023 at 2:00 pm

Truro Public Library  
Cobb Room

7 Standish Way  
North Truro, MA 02652

[www.truro-ma.gov](http://www.truro-ma.gov)



## Open Meeting

### Public Comment Period

The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda. Speakers are limited to no more than 5 minutes.

### Minutes:

- ◆ Assignment of Today's Minutes
- ◆ Approval of Minutes:
  - July 28, 2023
  - August 11, 2023
  - August 14, 2023
  - August 21, 2023
  - August 24, 2023
- ◆ Outstanding Minutes:

### Planner Update

### Discussion:

- ◆ Plan for the hearing
- ◆ Discuss next meeting date

**Public Hearing: Thursday, September 7, 2023, 4:00 pm, at the Community Center**

### Adjourn

## **Local Comprehensive Plan Committee**

Meeting Minutes for 7/28/2023

**Committee Members in Attendance:** Mara Glatzel, chair, Chris Clark, member, Kait Blehm, member, Susan Areson, Select Board Representative, Anne Greenbaum, Planning Board Representative.

**Absent:** Ellery Althaus, Raphael Richter, Barbara Carboni

The meeting was called to order at 11:10 am.

Discussion focused on:

- Established consent on restructuring the LCP.
- Restructuring and organizing the draft LCP.
  - Recent actions and key issues moved under 5 priorities

The next formal meeting is scheduled for 1-3 pm August 14, 2023 at Truro Town Hall. Work sessions are scheduled for the following dates:

8/11/23- 10am-12pm at the Library

8/14/23- LCPC Meeting at Town Hall

8/16/23- near final draft will be shared by the Chair

8/24/23- 10 am -12 pm workshop at the Library

8/28/23- final draft will be available to the Selectboard and public

Anne Greenbaum moved to adjourn. Sue Areson seconded. All present voted aye.

The meeting was adjourned at 12:05 pm.

Respectfully submitted, Kait Blehm

## **Local Comprehensive Plan committee**

Minutes for August 11 workshop at Truro Public Library

**Committee members attending:** Mara Glatzel, chair, Christopher Clark, Kaitlin Blehm, Raphael Richter, Susan Areson, Select Board representative, Anne Greenbaum, Planning Board representative

**Absent:** Ellery Althaus

**Truro staff attending:** Barbara Huggins Carboni, town planner/land use counsel

The meeting was called to order at 10:10 a.m.

Minutes from the July 11 meeting were unanimously approved.

Planner Carboni reported that Tighe and Bond needs two weeks to turn around a draft report that has minimal photos/graphics. She proposed using a text-only version of the final draft for the public hearing on Sept. 7. That would allow for a full months after the hearing for revisions and adding the photos/graphics/charts necessary to present for the October Special Town Meeting. The warrant for Special Town Meeting goes to the printer on Oct. 2.

Chair Glatzel reported that a draft for internal review – minus the capital facilities plan – will be ready for staff review on Aug. 16. Revisions will be made based on their comments and we will have a clean text-only version ready on Aug. 28.

Planner Carboni said a growth policy must be included. Members Glatzel, Greenbaum and Areson will work that into their subcommittee tasks.

Members discussed whether to do a virtual version of the PowerPoint presentation that will be done at the Oct. 5 pre-town-meeting session.

Other outstanding sections that will be included in the plan include:

- A primer page outlining what is a Local Comprehensive Plan – and what it is not
- An executive summary at includes the vision, the five goals and the process followed
- Some definitions and explanation of acronyms
- Committee feedback in the appendices

Chair Glatzel will work on these elements for committee review on Aug. 14.

At 11:15 a.m., members ended the full committee session and broke into their subcommittees to continue work on the draft vision, goals and strategies and existing conditions. These will be shared at the next committee meeting on Monday, Aug. 14 at 1 p.m. at the library.

Respectfully submitted, Susan Areson

## **Local Comprehensive Plan Committee**

Meeting Minutes for 8/14/2023

**Committee Members in Attendance:** Mara Glatzel, chair, Ellery Althaus, vice-chair, Chris Clark, member, Kait Blehm, member, Susan Areson, Select Board Representative, Anne Greenbaum, Planning Board Representative.

**Absent:** Raphael Richter, Barbara Carboni

The meeting was called to order at 1:12 pm.

Minute approval was postponed until the next meeting.

Discussion focused on:

- Images to be included
- Thanks Yous: former members, former town planners, individuals that filled out postcards, emails, conversations, town staff, families.
- Future Steps into LCP process: Town Mtg Approval (10/21/2023), CCC review, feedback and approval, State approval. Mara will consult Barbara.
- Discussion of the term rural in the LCP.
- Discussion of the Growth Policy.
- Discussion of the Action Plan and set priorities.
  - August 21, 2023 Workshop at 1pm at TPL
  - August 24, 2023 Workshop at 1pm at TPL
- Two subcommittees discussed work on existing conditions and goals/objections.
- Two subcommittees worked separately; Group One will focus on the existing conditions and the Group Two will work on the goals and objectives.

The next workshop is scheduled for Monday, August 21, 2023 at Truro Public Library.

Anne Greenbaum moved to adjourn. Sue Areson seconded. All present voted aye.

The meeting was adjourned at 4 pm.

Respectfully submitted, Kait Blehm

## **Local Comprehensive Plan Committee**

Meeting Minutes for 8/21/2023

**Committee Members in Attendance:** Mara Glatzel, chair, Ellery Althaus, vice-chair, Chris Clark, member, Raphael Richter, member, Kait Blehm, member, Susan Areson, Select Board Representative, Anne Greenbaum, Planning Board Representative.

**Absent:**Barbara Carboni

The meeting was called to order at 1:13 pm.

Minute approval was postponed until the next meeting.

Discussion focused on:

- Thorough review of LCP internal draft.

The next workshop is scheduled for 10-12pm on Thursday, August 24, 2023 at Truro Public Library.

Anne Greenbaum moved to adjourn. Sue Areson seconded. All present voted aye.

The meeting was adjourned at 4 pm.

Respectfully submitted, Kait Blehm

Local Comprehensive Plan Committee

Minutes for Aug. 24, 2023 meeting at Truro Public Library

Members attending: Mara Glatzel, chair; Kaitlin Blehm, Chris Clark, Raphael Richter, Anne Greenbaum, Planning Board representative, Susan Areson, Select Board representative.

Absent: Ellery Althaus

Town staff attending: Barbara Huggins-Carboni, town planner and land use counsel

Chair Glatzel called the meeting to order at 10:15 a.m.

Planner Carboni reported on the public forum held on Aug. 16 by the Walsh Property Community Planning Committee and the committee's survey for the master plan. She and Chair Glatzel will meet later in the day with a Tighe & Bond representative who will work on the layout and design of the final LCP. She said paper copies of the final draft can be made available prior to the LCPC forum on Sept. 7.

Member Greenbaum will prepare an executive summary. Chair Glatzel will provide the final draft to member Areson by Saturday morning (Aug. 26) for copy editing. Areson will finish copy editing by Monday morning (Aug. 28). The final draft will be released publicly on Aug. 28.

Member discussed the section on Cape Cod Commission Placetypes and agreed to cover six of them in the plan and reference the remaining two. Planner Carboni will check with her CCC contact to make sure this is acceptable.

Members then worked on the editing the contents of the goals, strategies, action plans and existing conditions.

The meeting adjourned at 12:55 p.m.

Respectfully submitted, Susan Areson