



Local Comprehensive Plan Committee Agenda

Remote Meeting

Monday, August 2, 2021 – 10:00 am

www.truro-ma.gov

Open Meeting

This will be a remote meeting. Citizens can view the meeting on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website (www.truro-ma.gov). Click on the green "Watch" button in the upper right corner of the page. Please note that there may be a slight delay (approx. 15-30 seconds) between the meeting and the television broadcast/live stream.

Citizens can join the meeting to listen and provide public comment by entering the meeting link; clicking on the Agenda's highlighted link; clicking on the meeting date in the Event Calendar; or by calling in toll free at **1-866-899-4679** and entering the access code **899-128-181#** when prompted. Citizens will be muted upon entering the meeting until the public comment portion of the hearing. If you are joining the meeting while watching the television broadcast/live stream, please lower or mute the volume on your computer or television during public comment so that you may be heard clearly. Citizens may also provide written comment via postal mail or by emailing the Town Planner at planner1@truro-ma.gov.

Meeting link: <https://global.gotomeeting.com/join/899128181>

Public Comment Period

The Commonwealth's Open Meeting Law limits any discussion by members of the Board of an issue raised to whether that issue should be placed on a future agenda. Speakers are limited to no more than 5 minutes.

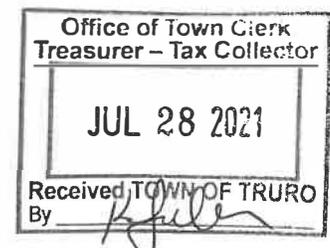
- Planner Report:
 - Consultant Selection
 - Other Planning news
- Ideas and priorities for public outreach and engagement
- Goals and topics for first meeting with consultant

Minutes: (Review and Approval)

- May 17, 2021
- June 28, 2021

Next Meeting Date: Discussion

Adjourn



Local Comprehensive Plan Committee

Date: Monday, May 17, 2021

Committee members attending: Christopher Clark, Chairman; Mara Glatzel; Eric Jansen; Ellery Althaus; Susan Areson, Select Board Representative; Steven Sollog, Planning Board Representative

Absent: Claudia Tuckey

Truro staff attending: Barbara Huggins Carboni, Town Planner/Land Use Counsel; Darrin Tangeman, Town Manager; Kelly Clark, Assistant Town Manager

The meeting was called to order at 7:04 p.m. by the Chair, who read instructions on how the public can participate in the remote meeting, which was being live-streamed on Truro TV Channel 18.

Planner Carboni reported that the goal of this committee, just resuming work after a long hiatus, is to present an updated Local Comprehensive Plan to Truro Town Meeting and have it certified by the Cape Cod Commission. The Town received a \$30,000 District Local Technical grant from the Department of Housing and Community Development (DHCD) to hire a consultant for the project. Carboni has written a Request For Proposals, which is being reviewed prior to advertising.

Town Manager Tangeman said the committee has a commitment from the Town to get this work accomplished. He said a new economic development committee will work on issues related to work the LCPC is undertaking.

Carboni outlined the process:

- A proposed schedule for hiring the consultant by July, for beginning community engagement in August, draft report by April 2022 and final report by June 2022.
- Using the template recommended by the Cape Cod Commission, which she described briefly.
- Working with and seeking updates to existing plans that will be referenced in the LCP update, such as housing, open space, climate action.

Members talked about other committees to involve in the effort, among them the Walsh Property Planning Committee, whose work is relevant to the LCP update but will not be completed before the LCP work is finished.

Chair Clark spoke of the need to keep momentum going, especially in the busy summer months and suggested that subcommittees of the larger group might accomplish some of the work.

Planner Carboni asked for some help reviewing the work of the previous stalled LCPC efforts. She asked members to think about approaches to community engagement.

Member Sollog said it's important to have the meetings live-streamed to encourage participation.

Members discussed appointing a liaison to the Walsh committee but informally decided that individual members might attend or watch the meetings and report back to the LCPC.

Members discussed scheduling for future meetings. A Doodle poll will be sent for options.

Members agreed to meet next at 7 p.m. on June 28.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted, Susan Areson

LCPC Meeting Notes (CWC)

Date: Monday, 28 June 2021, at 7:00 PM

Attendees: Barbara Carboni (Town Planner); Ellery Althaus (LCPC); Sue Areson (LCPC); Chris Clark (LCPC - Chair); Mara Glatzel (LCPC); Steve Sollog (LCPC); Claudia Tuckey (LCPC)

- B. Carboni officially opened the meeting.
- B. Carboni reviewed the Cape Cod Commission's (Commission) Local Comprehensive Plan Template.
- LCPC should focus on Action Plans versus and not do "deep dives" with the risks of getting bogged down in details.
- Funds: LCPC has \$49K for consulting services in support of outreach.
- Facilitator: B. Carboni wrote an RFP for consulting services – a person to facilitate meetings to gather community input. Applications are due in early July, followed by interviews and selection of facilitator by late July. Need decision on who from LCPC will participate. Process will use Bang The Table app.
- We discussed:
 - 2020 Census data: available in the fall
 - GIS: work can be done in house and with Commission
 - Regional Policy Plan goals and Commission's Place-types
 - Housing Plan: Need to update
 - Buildout: 200+ buildable lots
 - Housing Production Plan and needs assessment (5-yr Plan): update via Housing Authority (M. Glatzel will be a member)
 - Reviewed "Housing Needs Assessment"
- Next meeting: Monday 2 August 2021, 10:00-11:30 AM
- Meeting adjourned at 8:30 PM