



TOWN OF TRURO

P.O. Box 2030
Town Hall Road
Truro, MA 02666

Board of Library Trustees

Friday, February 19, 2017

9:30 am

TRURO PUBLIC LIBRARY

Minutes

Attending: Sally Brotman, Mary Abt, Keith Althaus, Jim Kyed, Barbara Wood, Trisha Ford, FOTL: Martha Magane, BOS Liaison Bob Weinstein

Meeting called to order at 9:30

- Approved minutes of January 20, 2017
 - Stall doors will be white/women's, black/men's
 - Strike name Bob replace with Jim.

• Friends of Truro Library report Martha

- Rae Ann Palmer(TM), Jared Cabral (DPW) and Kelly Clark(ATM) attended the FOTL meeting.
- Membership year will reflect the fiscal year. Grandfather members FY17.
- March/ planned Trip to New Bedford Whaling Museum.
- April/ Audubon Program
- May/ Annual FOTL Meeting.

• Library Director's report – Tricia Ford

- Department is running like "a well-oiled machine"
- E-circulation went down last month anomaly or not
- Regular circulation is down. Eastham Library opening possible cause.
- Financial accounts are where they should be
- Lower level progress has been temporarily stalled because of the snow
- Snow day library closed at 1pm
- "Freegle" available on website allowed to download 3 songs a week, unlimited streaming of music. Use instead of iTunes.
- Video equipment - \$10,000 earmarked in the budget for portable studio equipment.
- Winter Music series/40-60ppl attending it tends to be the same clientele.
- Junk Door science is meeting with success.
- Maggie/ School Vacation week is full with kids activities. Following week Puppet Workshop
- "Dream Scale Puppets"
- Sewing Workshop, bring your own machine or borrow the libraries (1)

-Keith Althaus, Saturday, March 11, Cold Storage

-CLAMS breakfast in Eastham day after snowstorm. 50 people attendance, Representatives Sarah Peake, Julian Cyr, William Crocker from Barnstable. Really enjoyed the presentation.

-Executive Search for Director of CLAMS is in the 2nd phase. 3 candidates for Executive Director.

o **Recycling wrap-up – Tricia Ford**

-Correct containers in place, staff is recycling. Single stream seems to be working.

o **Lower Level egress progress report – Tricia Ford**

-If snow melts work will continue. There is no rush.

-Emergency reports no word back from fire chief.

-Police Chief Kyle Takajian reports "it looks great"

• **MBLC Space Consultant Report – Sally Brotman**

Consultant Anna Popp observation:

- Insufficient meeting space

- Small children's space

- Too many walls.

- Not enough bathrooms

- Underused lower level

- Put DVD's downstairs

- Tricia presented hard copy of 2-year report of statistics of book holdings, % circulation holdings, % of check outs.

Presented hard copy of a run-down of call numbers

-\$15,000 has been set aside in budget for consultant fees and a plan.

o **Next steps – Discussion**

- Sally sees the need to form a committee to collect data. Compilation a of a list of changes that are being contemplated and report findings to the Trustees.

• **Information literacy in the digital age**

Tabled to a later date.

• **Trustee vacancy- Sally Brotman**

-2 vacancies currently. Jim Kyed, Martha Magane, Maureen Cronin have taken out papers to run for vacancies.

Barbara Wood will attend the FOTL executive meeting in March.

Jim volunteered to attend the April Meeting (first Wednesday of the month)

Bob Weinstein town Liaison report

-Town budget is in process. Town will be asking department heads to revisit their proposed budgets to find ways to cut spending.

-Highway signage is front and center and requests for signage have been brought to the DOT.

-Electronic voting machines.

Voted down by BOS for this year for financial reasons, borrowing equipment may be a possibility.

Meeting Adjourned at 10:38 Moved by Barbara Wood and second by Keith Althaus

