



Board of Library Trustees
Friday, January 15, 2020
11:30 am

Via "Go to Meeting"

Access code:

Phone in: 1-877-309-2073

Minutes

Present: Martha Magane, Mary Abt, Meg Royka ,
Tricia Ford –Library Director, Anne Courtney FOTL
ABS: Sally Brotman, Keith Althaus

Meeting called to order 11:35am

• **Approval of December 2020 minutes**

accepted unanimously with the following corrections

- guest liaison is missing an "i"
- one person at a time,
- Monday January 21, 2021 Budget review
- Ann not (Anne)

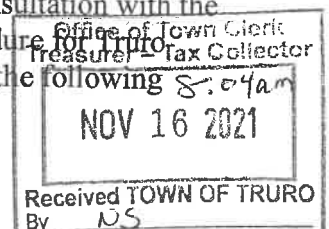
• **Friends of Truro Library report – Anne Courtney**

• Fundraising has not happened this year.

-Help is needed with 2021 fundraising letter for membership.

-**Action:** Tricia will check libraries stock of square envelopes for mailing

- Library Director's report – Tricia Ford (hard copy attached)
- Books are down but not by that much
- Developed a Happy New Year flyer from the library staff for every box holder at the PO
- Developed "Self Care" bags to say "thank you" to library patron community
- Publicity for the library has been great (and unsolicited). from Provincetown Banner, Cape Cod Times about Truro Library
- Story Time will be outdoors going forward per Maggie Hanelt.
- Staff concern about providing adequate service during these difficult times with 1 person allowed in the building at a time.
- Action Tricia will keep checking with Truro Health Agent to get timely word about staffing with more than 1 person at a time in the building.
- 2022 Budget request is being readied by Martha Magane.
- Town Policy need to be updated to include Library Trustee involvement in hiring procedures.
- Meg Royka explained that Chapter 78 of Town Charter may cover the Library Trustees.
- 02/2006 –Keith Althaus wrote to Town of Truro regarding the policy. His letter asked for these words to be put on the town warrant
"The Board of Library Trustees shall appoint the library director in consultation with the Town administrator, who shall then follow the prescribed hiring procedure for Truro employees and further amend the bylaws by adding a new section with the following



wording, "The Board of Library Trustees appoints the Library Director, who appoints the library personnel in consultation with the Town Administrator."

Presently, the Library Board of Trustees has no role in hiring procedures according to the Town policy.

Action: Tricia – will find out what happened at that 2006 Town Meeting regarding the warrant.

1/16/2021 Friday, Tricia will meet with new Town Manager Darrin and invited any interested trustees to attend.

Action: Tricia to update the Library Long Range Action plan due in 2 years but process may begin now

- Any other business that may legally come before the committee for discussion at the next meeting

Meeting adjourned 12:50

Mary Abt, Clerk

Library Board of Trustees

Next meeting Friday, February 19 11:30am Go to Meeting

SEP

