



Truro MASSACHUSETTS

TOWN OF TRURO
Board of Library Trustees
P.O. Box 2030, Truro, MA 02666

Monthly Meeting Truro Library Trustees

Truro Library - Cobb Room

June 17, 2016 - 9:30 am

Attendance: Sally Brotman, Mary Abt, Jim Kayed, Keith Althouse, Marilyn Adams (FOTL)
Barbara Wood not in attendance.

Sally Brotman called the meeting to order 9:30am

Presented yearly calendar

Minutes of May 20, 2016 approved unanimously. Moved by Keith Althouse; second Jim Kayed

-Friends of the Library Report

Conference of Friends to Friends from the State.

Truro Library has an immense amount of support and funding in comparison to other libraries across the State.

*Book Sale /Wednesday August 10 - rain date August 11

*Programs that need help. Farmers Market/Lunches

* Annual Meeting new officers inducted,

Adams Pres,

Kathy Staff, VP,

Bob Daglio - recording secretary

Carol Mooney Corresponding secretary

Martha Magane, membership.

(Stephen Briscoe leaving in Sept.)

Peter Van Stratum Treasurer

Meetings 1st Wednesday; programs 2nd Wednesday.

Did not present hard copy of report.

-Directors Report

*Presented hard copy of report (attached)

*Circulation - reasonably the same

*Building update -waiting for engineer and for state's permission to proceed. (Natural Heritage and Endangered Species.)

*Under stairs area - this is the last week to clear the area. Progress is being made

*Trying to get other libraries to take the excess bookends.

*New lights on front steps and a spotlight in the back. Lights are ambient sensitive and LED.

Staff reviews, Step increases for, Maggie, Galen, Courtney

*Summer schedule set

*Thoreau Day co-sponsor Historical society.

-July 15 day long recitation of There's Cape Cod

*Truro's Farmer's Market report - 4 library cards. Great engagement from the pub

-Sally suggests adding a map for getting to Library.

-Volunteers 2 ppl 8-10/ 2pp 10-12 all materials stored in shed. Maggie has organized materials.

*End of fiscal year

*Special attention is paid to the book line item \$5000 left for the month \$3,000

*Change in CLAMS change in financial report. Must spend specific amount on Technology materials. Encouraging libraries to spend dollars on Technology expenditures. Trisha is not sure it will have an impact on the libraries technology spending because the technology expenditures are tied to the town.

*Morton Dean has given permission to view a rough cut of his documentary regarding Vietnam. Morton will present the documentary and take questions from the public.

Keith suggests we may need to approach the Community Center for a larger meeting space.

Looking forward to addressing topic of Veterans.

-Old business

*Long Range Plan is scheduled to be finished by September 2016

Action: Sally and Trisha will get together to discuss next steps.

*Sally brought up "UX" User Xperience. (Barbara Klipper - Provincetown)

N. Short video describes in relation to concept

*Fire Doors egress lower level money is in the FY 2017 discussion continued.

-New business

*Sally looked at the large Employee Emergency Procedure document.

Actions Changes in the document.

Sally Brotman as the Trustee ~~President~~ CHAIR

Add the Assistant Library Director as contact person

Add location of Defibrillator, fire extinguishers? (They are checked regularly by the FD)

May need to draw up a Policy for training for emergency and how to alert people in building

*Library Mission : To engage our community in the literature, arts, learning and in the transforming power of information.

-Other

* FOTL rotation schedule by Trustees

7 Sept ~~Keith~~ Jim

5 Oct/ ~~Jim~~ Keith

2 Nov/ Sally

7 Dec/ Barbara?

4 Jan/ Jim

1 Feb/ Keith

1 March/ Sally

5 Apr/Barbara

3 May/ Sally

14 June Luncheon/pot luck

10:23am meeting adjourned Keith moved Mary 2nd

Next Meeting: July 15, 2015 10am

Respectfully submitted for you approval June 24, 2016

Mary Abt

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To engage our community in literature, arts, learning, and in the transforming power of information.