



Town of Truro
Board of Library Trustees
P.O. Box 2030
Truro, MA 02666
Cobb Room, Truro Library
August 19, 2016 - 9:30am

Called to order 9:33am

Present: Sally Brotman, Keith Althaus, Barbara Wood, Jim Kyed, Mary Abt, Tricia Ford, Marilyn Adams, (FOTL)

MINUTES

July 2016 were approved unanimously with edits and corrections.

FTOL -

Book Sale made \$2,146.32 even with a major storm,

Book Sale Truro Treasurers September 19, 2016 Sat/Sun

-2 websites for book sales addresses forthcoming (*BookFinder.com* and <http://booksalefinder.com/MA.html>)

-ISO an publicity for printed material press releases.

LIBRARY DIRECTOR'S REPORT

-Children's lunch program is a great success. Kudos to Maggie Hanelt

-ARIS report is complete and has been submitted to MBLC.

-Avg. children participating in programs 23, Avg. adult program attendance 30

-ACTION-Recommended that volunteer hours need to be calculated FTE to illustrate their contribution to the library budget.

-Brain games/databases for library website. Could cost \$1,000. further research is needed to evaluate various options.

-Overall, the library staff has been tremendous: Maggie: Farmers Market, Peter: Tournament of Books, Courtney: Summer Music Program.

- 2017 Summer programs discussion.

OLD BUSINESS

-Long range plan in progress

-Emergency Procedures are fine according to Truro Police Chief Kyle Takajian. Need to hear back from Fire Chief Tim Collins.

-Recycling buckets will be selected from those available from DPW bulk purchase.

LIBRARY PUNCH LIST

-Materials under stairs removed

-Winterize book drop pipes before fall

-Fire doors no progress

-Update egress erosions plan waiting for National Heritage and Endangered Special approval.

-Emergency Plan- approved by Truro Police Chief Kyle Takajian but not Truro Fire Chief Tim Collins or Policy statement from Selectmen.

-Signage will be dealt with as part of the Long Range Planning process.

Adjourned 10:35am moved by Barbara Wood, 2nd by Keith Althaus, unanimous

Next meeting Friday at 9:30am September 16, 2016

Respectfully submitted for your approval.

Mary Abt

August 19, 2016

