



TOWN OF TRURO

P.O. Box 2030
Town Hall Road
Truro, MA 02666

Board of Library Trustees
Friday, April 21, 2017
9:30 am
TRURO PUBLIC LIBRARY

Attending: Sally Brotman, Chair; Keith Althaus; Jim Kyed; Tricia Ford, Director; Marilyn Adams, FOTL Absent: Mary Abt; Barbara Wood

The Chair called the meeting to order at 9:35am.

The minutes of March 17, 2017 were approved. It was noted that the amount listed under Budget Cuts for "Pruning for Garden": \$3000. was reported incorrectly. The correct amount is \$1500.

Friends of the Library Report: Marilyn Adams reported there was an overflow crowd for the Audubon lecture on winter birds. Retiring Police Chief Kyle Takakjian will be the next guest speaker, on May 10th. The date of the annual Book Sale will again be on a Wednesday in August. There was discussion about possibly naming one of the Little Libraries in memory of a young resident of Truro who died in the Philippines, and who was active in promoting "little libraries".

The Chair suggested the newly formed Space Utilization Group look into the capacity of existing meeting rooms, and possible ways of increasing capacity.

Jim Kyed said he had approached Cynthia Slade, Town Clerk, about giving a talk about her job with the Town of Truro, possibly in the Fall.

Director's Report: (as discussed)

There was discussion about recent technical glitches with video and PowerPoint presentations and how to fix them, also the possible purchase of special earphones for hearing impaired patrons.

The Pre-Literacy Program which was endangered by budget cuts will survive through a rearrangement of Maggie Hanelt's hours.

Jim Kyed was designated to review the rewrite of the Emergency Procedures Manual.

The report of the Library Space Utilization Group was handed to the Trustees.

Althaus made a motion to establish an Endowment Committee which would oversee the Endowment funds and recommend policy. The committee members would be Jim Kyed, Sally Brotman, and Tricia Ford. Seconded by Jim Kyed. Passed 3 - 0.

The evaluation of the Director, Tricia Ford, was postponed until the next meeting.

The meeting was adjourned at 11:20am

Keith Althaus, substituting for Mary Abt

