

Board of Library Trustee Minutes Friday, February, 17 2023 Truro Public Library 3:30pm

Attending: Martha Magane, Meg Royka, Mary Abt, Keith Althaus, Tricia Ford, FOTL

Abs: Kait Blehm

Meeting called to order 3:31p

-Approval of minutes of January 16, 2023 – Corrections- spelling “Trisha” to “Tricia”
Motion to accept January 2023 minutes approved

-Friends of the Library Report - tabled to March 17, 2023

Keith Althaus attended the last meeting of FOTL Cook Book is in progress.

Library Director Report - Tricia Ford

a) KOA - New CLAMS Operating System begins transition in the next two weeks.

Libby/Overdrive password will change 2/27/2023

Patrons will automatically be assigned a new password, which will be the last four digits of their phone number, then will be able to change to the password of their choice.”

b) Shared calendar issues with other town departments.”

boils down to Outlook vs Google not translating

c) Programming is moving forward at a quick pace. Theater staged plays very successful

Mah Jongg has started and will grow with time.

d) Final library budget was presented to Town for ATM with less than 2% increase Two

big items:

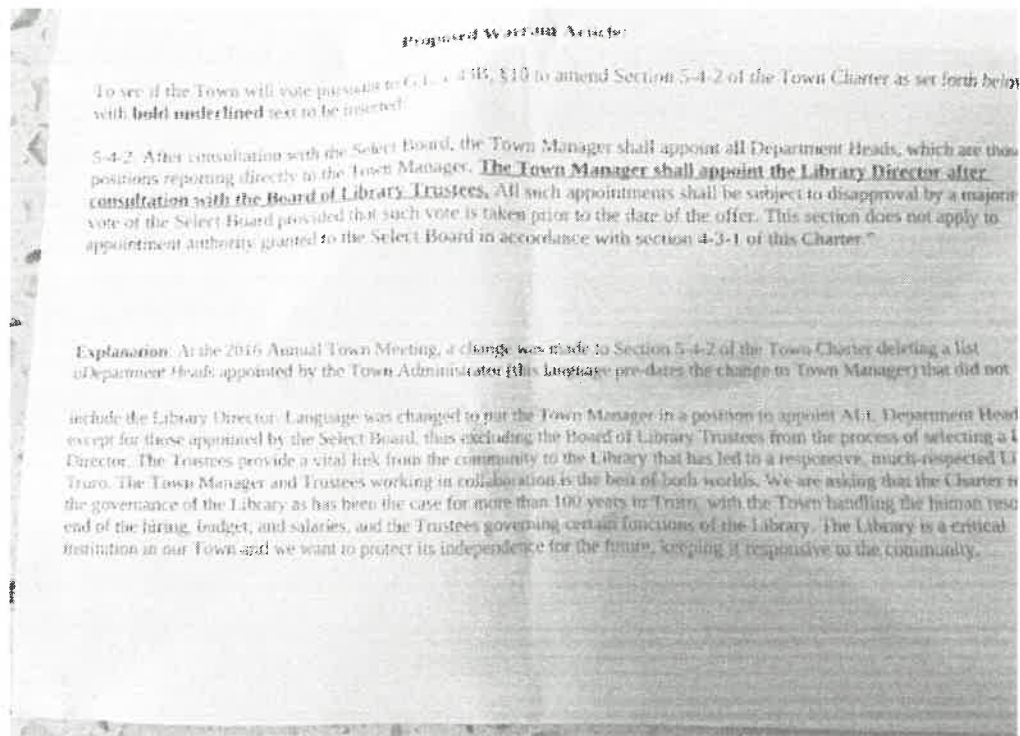
1.) installing video/film equipment in Anne Brock Room

2.) New Website

e) April Wine tasting - permission needed from Town to allow the wine tasting.

Citizen Petition Update

Actual Citizen Petition was presented by Martha Magane there are 10 signatures necessary to present the petition at ATM. There are more than 10 signatures presently.



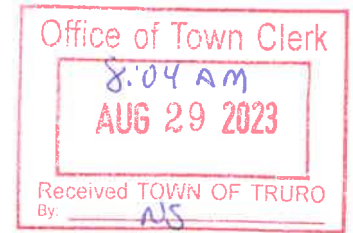
Petition must be delivered by 4pm, 2/23/2023.

• Meeting Room Policy Update - tabled

Any other business that may legally come before the committee for discussion at the next meeting.

Homework Hub (HH) matter for discussion.

Tricia made the Trustees aware of an incident that occurred at the Puma Playground



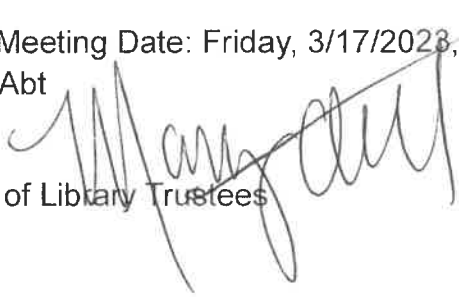
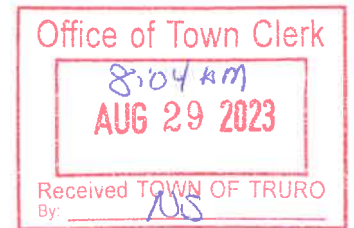
where a child supervised by his grandmother made a racial slur to a child who was at the time participating in the Library's Homework Hub. That child informed Library staff of what had happened and Tricia contacted the parents of both children and Town administration to report the incident.

Adjournment 4:51pm

Next Meeting Date: Friday, 3/17/2023, 3:30 PM

Mary Abt

Clerk of Library Trustees

A handwritten signature in black ink, appearing to read 'Mary Abt', is written over the printed name and title.

Truro Public Library
Director's Report for Library Trustee Monthly Meeting
February 17, 2023
FY2023

Statistics: Attached.

Financial Report: Attached.

Collection Development: No updates.

Building Status: No updates

Staff: Staffing will be tight on the final weekend of February with both Peter and I gone and there are a number of activities planned and it will carry over until the following week. On February 28, one staff member is ill, one has jury duty, and I will be returning from vacation and cannot come in until late afternoon.

Activities/News:

The artist Catherine Hess from Wellfleet is currently exhibiting paintings and prints of local scenes in the Anne H. Brock Community Room.

The shared calendar of events among the Library, Recreation Dept., and Council on Aging is hitting a few snags. The different departments use different emails and subsequently the two calendars don't "speak" to one another. I am fairly certain that we can find a workable solution, but discovering that solution will take some time.

The four on-going programming series continue: with Truro Climate Action Committee on living more sustainably; with the Truro Playwright Cooperative on staged play readings; with Sustainable CAPE on harvesting and cooking sustainably; and, the Winter Music Series continues once a month on Saturdays.

Our inquiry to see if people were interested in Mah Jongg was encouraging so we have scheduled the Anne H. Brock Community Room as a Mah Jongg space on Tuesdays 1:00 p.m. to 3:00 p.m. and Thursday mornings 10:00 a.m. to noon. Twelve players arrived for the first session.

February school vacation, February 20 – 25, is full of activities for kids. We will have a visit from the Audubon, Lego Club, a t-shirt repurposing program with Rachel Harrington, and a presentation on how to VLOG.

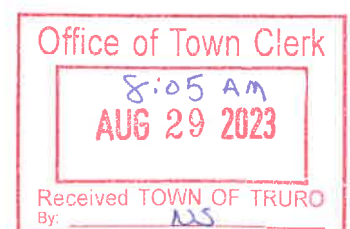
Maggie is teaching a 4H babysitting training on Saturdays, March 4, 11, 18, and 25, and she is beginning a special winter "Read & Play" on Fridays from January to March.

CLAMS news: KOHA, our new CLAMS operating system will be installed on Monday and Tues., Feb. 27th and 28th. Training on the new KOHA operating system will began both in-person since January.

Respectfully submitted,



Tricia Ford
Library Director



2023 Meeting Room Exhibits:

January – Catherine Skowron

February – Catherine Hess

March – Truro Central School

April – Tighe Hanson

May – Amy Ford

June – John Koch

July – The Truro Group

August – Pamet River Show (tie-in with Historical Society summer programs
and curated by Ken Hawkey and Meg Clarke.)

September – Denny Camino

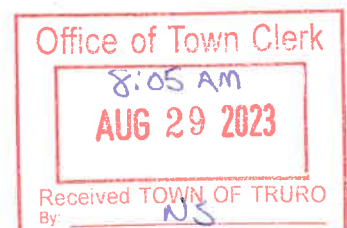
October – Cristus Rogers

November – Tammy Friedman

December – *tba*

Upcoming presentations and activities:

Children's Story Hour	Outside (or inside in inclement weather) on Fridays at 10:30 a.m.
Children's Programs	(see Footnotes/Website)
Book Groups	Truro Library Book Group (last Wednesdays)
Events	(see Footnotes/Website)



TRURO PUBLIC LIBRARY BUDGET SUMMARY January 31, 202

EXPENSES:

MATERIALS (5410)

Beginning Balance:	\$ 36,753.22	Original Appropriation:	\$ 65,000.00
January Expenses:	<u>3,880.35</u>	FYTD Expenses:	\$ 32,127.03
Ending Balance:	\$32,872.97		

SUPPLIES (5400)

*previous (-\$835.05)
transferred \$2,000.

Beginning Balance:	\$ 1,164.95	Original Appropriation:	\$ 8,000.00
January Expenses:	<u>411.51</u>	FYTD Expenses:	\$9,246.56
Ending Balance:	\$ 753.44		

SERVICES (5200)

Beginning Balance:	\$ 9,966.70	Original Appropriation:	\$ 26,325.00
January Expenses:	<u>2,006.97</u>	FYTD Expenses:	\$18,365.27
Ending Balance:	\$ 7,959.73		

OTHER (5700)

Beginning Balance:	\$ 12,191.81	Original Appropriation:	\$ 29,850.00
January Expenses:	<u>7,336.13</u>	FYTD Expenses:	\$ 24,994.32
Ending Balance:	\$ 4,855.68		

BANK ACCOUNTS:

LIBRARY GIFT ACCOUNT (2509)

Beginning Balance	Deposits/Dividends	Expenses	Ending Balance
\$28,012.97	\$1,875.00	\$0.00	\$29,887.97

STATE GRANT ACCOUNT(2302)

Beginning Balance	Deposits/Dividends	Expenses	Ending Balance
\$ 2,586.85		\$0.00	\$ 2,586.85

COBB INTEREST ACCOUNT

Beginning Balance	Deposits/Dividends	Expenses	Ending Balance
\$4,745.12	\$0.00	\$0.00	\$ 4,745.12

