

**Truro Human Services Committee
Meeting Minutes
October 21, 2021
Select Board Meeting Room**

The meeting was called to order at 11:06 a.m.

Members present were: Marty Thomas, Madi Cordeiro, Sallie Tighe, Patricia Wheeler, and Richard Wood

The minutes from the previous meeting were approved as submitted without revision.

First order of business was to discuss continuity of Committee responsibilities. Marty Thomas agreed to remain chair and Patricia Wheeler will remain recording secretary for the next cycle.

Marty advised that he will need more help from members.. He will provide a duties list to the Committee.

Marty announced that he had been advised by Trudi Brazil that the Human Service Committee's budget has been increased by approximately 8.7%. He will confirm that with Trudi before the next meeting.

Rich Wood advised that Gosnold will not apply for a grant. Then followed a discussion about ways we might change the RFP requested information in order to emphasize categories which might result in the receipt of more meaningful data on which to consider our grant approvals.

Marty discussed the possibility that we send out our forms electronically. We will revisit that in a later meeting.

Schedule for mailing of RFPs:

1. RFP's mailed on October 28th and due back on December 8th.
2. Next meeting on Thursday, December 9th at 1:00 p.m. to distribute packages.
3. Last meeting Thursday, December 18 at 1:00 p.m. to award grants.

Marty led a discussion re: updating the worksheet we send out with emphasis on:

1. The number of Truro clients.
2. The value of services i.e. the number of occasions services used by Truro residents.
3. The % of overhead compared to % allotted for patient services.

Marty suggested a review of other town's solicitation letters. He will prepare a draft and send it to the Committee for review.

The meeting was adjourned at 12:20p.m.

Respectfully submitted,

Patricia Wheeler, Recording secretary

Patricia A Wheeler

