

Human Services Committee  
Virtual Meeting  
December 4, 2020  
Minutes

The meeting was called to order at 11:00am.

Members present were: Marty Thomas, Madi Cordeiro, Sallie Tighe, Patricia Wheeler, and Richard Wood

The minutes from the previous meeting were approved as submitted, without revision.

Marty Thomas lead a discussion regarding possibilities for changing/updating the handling of RFP materials next year. It was suggested that continuing our postal mailing practices for both sending and receiving materials might not be the most efficient way to communicate with applicants. It was suggested that computer transmission of future RFP documents might be worth looking into.

Marty advised that six packages which had not been returned on time were dropped off to him in response to his phone calls to remind them of the dead line.

Rich Wood raised the question of whether we really "make a difference" by making smaller awards, such a \$1000 or under. Or, would it be more effective to reduce the number of organizations we award to, but increase the amount of awards to those we keep, and also really focus on those organizations which "most" significantly help Truro residents. Also, since the town pays the amounts in segments, an organization spends time/labor each cycle to request their portion, making an already small amount of money even smaller.

Three of our members saw merit in the idea. We said we should consider these points when reviewing the requests. One member was against the idea and said we should not change our procedure in mid-stream.

Marty Thomas assigned RFPs to be reviewed by Committee members with care to identify and adjust for conflict of interest situations. The Committee was asked to gather in the Town Hall parking lot that afternoon at 1:00pm to pick up the assigned packages.

The next scheduled meeting will be virtual on Thursday, December 10th at 1:00pm at which time the Committee will conduct a review of the assigned RFPs and recommend funding. The Committee is asked to level fund. Rich Wood will provide members with a worksheet by email.

The meeting was adjourned at 11:45am.

Respectfully submitted,

*Patricia Wheeler*  
Patricia Wheeler, recording secretary  
Truro Human Services Committee

