

Town of Truro

Job Description

Truck Driver

Title: Truck Driver
Classification Code: L7
Reports to: DPW Director

Weekly Hours:

Average work week is forty (40) hours. Works under the general direction of the Public Works Foreman.

Job Environment:

Performs a variety of routine and repetitive tasks as a member of a crew on assigned location; functions are generally well-defined and limited in scope but which may involve a choice of two or more alternative approaches to well described problems.

Work is performed in the field under variable weather conditions with frequent exposure to hazards associated with use of heavy equipment and working near moving mechanical parts; will be required to wear safety equipment as needed; nature of work may require weekend and evening duty.

Operates a variety of light and heavy motor equipment such as riding mowers, snow plows, and dump trucks; also operates a variety of hand and power tools, including jackhammers, front end loaders backhoes; catch basin cleaner, and sweeper.

Makes very few contacts with other town employees and the general public; contacts are of a routine nature.

Errors could result in environmental damage, danger to the public health and safety, and adverse public relations, as well as delay or loss of service, and personal injury to self and/or others, and damage to equipment.

Also works where needed within the Department of Public Works.

Definition:

Manual work of a routine nature assisting in construction, maintenance or repair projects; semi-skilled manual work in operating heavy equipment; all other related work as required.

Specific Duties:

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Operates trucks and other equipment of moderate complexity; hauls gravel, dirt, sand, and other materials; loads and unloads materials; operates jackhammer, small roller, and roadside mower; operates vehicles providing roadway snow removal and sanding; plows, sands and salts streets and sidewalks; performs manual labor incidental to the work of operating assigned equipment; services and maintains trucks and equipment (i.e. grease machines).
2. Assists with highway construction and maintenance projects including building, repairing, and patching streets and sidewalks, cleaning catch basins, repairing guard rails, fencing and signs. Inspects equipment according to prescribed checklist prior to operation to assure that all controls and safety devices are functioning properly; lubricates and makes minor adjustments to the equipment as necessary; reports major problems to supervisor so that repairs can be made.
3. May perform laboring duties when not assigned to equipment operation.
4. Performs similar or related work as required or as situation dictates. Operates a variety of light and heavy motor equipment, including riding law mowers, dump trucks, snow plows, front end loaders, backhoes, catch basin cleaner, sweeper, and associated power and hand tools; performs minor maintenance on equipment; digs holes by hand. In the winter, removes snow and ice by plowing, sanding, and salting roads and sidewalks; also patches potholes and cuts highway brush.

Desired and Required Qualifications:

1. High school diploma or equivalency; three years' experience in the operation of heavy equipment; two years of experience in public works construction and maintenance activities; one year of experience in light equipment operation and truck driving, or any equivalent combination of education and experience.
2. A Massachusetts Class A Commercial Driver's License is **required**, with air brake endorsement. A Massachusetts Class C Hoisting License with endorsement 2B and 4E is **preferred**.
3. Must possess a working knowledge of public works equipment operation and mechanics, as well as working knowledge of construction and maintenance procedures, with a working knowledge of the occupational hazards and safety precautions of the trade.
4. Must have the ability to deal with the public effectively and tactfully and possess the ability to carry out instructions and to work independently.
5. Ability to read and write English. Ability to carry out oral and written instructions. Ability to follow proper methods, procedures and safety precautions of a heavy motor equipment operator/laborer.
6. Skill in operating all equipment and tools listed above.

7. Must be dependable and possess a good work attitude.
8. As per CDL requirements, must successfully pass drug and alcohol screening.

Physical Requirements:

1. Ability to perform heavy manual labor under varying weather conditions for long periods of time. Regularly required to drive and often required to drive for multiple hours. Ability to drive heavy equipment for long periods of time during all types of weather conditions. Employee is frequently required to move on all kinds of terrain including uneven or unsteady terrain. Frequently required to position self low to ground or to use ladders and other devices to reach high areas. Frequently required to operate objects, tools, or controls. Frequently required to lift and/or move up to 75 pounds. Regularly required to detect detail at near and far ranges. Ability to accurately view and detect roadways, pedestrians, hazards, signs, maps, etc. during both daytime and nighttime hours. Ability to accurately detect and discern general sounds associated with driving. Ability to communicate with members of the staff and exchange accurate information.

(This job description does not constitute an employment agreement between the employer and employee, and is subject to changes by the employer as the needs of the employer and requirements of the job change).