

Town of Truro

Job Description

Mechanic

Title: Mechanic
Classification Code: L4
Reports to: DPW Director

Salary Basis (Hourly):

(AFSCME union)(realignment fy12)

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
fy15	\$25.16	\$25.70	\$26.21	\$26.74	\$27.22	\$27.72
fy16 tbd						

Weekly Hours:

Average work week is forty (40) hours. Works under the general direction of the Public Works Foreman. Is responsible to the DPW Director.

Job Environment:

Work is performed under typical shop conditions with frequent exposure to gasoline, dust, dirt and fumes; often exposed to hazardous materials; work environment is generally very noisy.

Operates various types of repair equipment, including hand tools and power tools. Operates a variety of light and heavy motor equipment such as riding mowers, snow plows, and dump trucks; also operates equipment including jackhammers, front end loaders, backhoe; catch basin cleaner, and sweeper.

Errors could result in damage to costly equipment or in failure of equipment under operating conditions, potentially causing injury to self or other employees.

Definition:

Skilled maintenance and repair work on automotive and certain electrical and mechanical equipment; all other related work as required.

Exercises a considerable degree of independent judgment in repair methods and replacement of parts.

Specific Duties:

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Performs regular maintenance and repair to small equipment, vehicles and heavy equipment; cleans and maintains shop; drives light and heavy trucks.
2. Performs, plans and records preventative maintenance operations; greases and oils vehicles; changes tires and batteries; does body work entailing metalwork, painting or welding tasks.
3. Replaces brakes, wheel bearings, universal joints, starters, and injectors in diesel engines; packs hydraulic cylinders.
4. Charges and replaces batteries; checks electrical and heating systems; lubricates equipment; changes oil.
5. Operates trucks, sanders, heavy equipment and other snow removal equipment.
6. In the winter, removes snow and ice by plowing, sanding, and salting roads and sidewalks; also patches potholes and cuts highway brush.
7. Performs other functions as assigned such as masonry, painting, carpentry, fabricating, and welding; may be assigned to special functions or projects.
8. Performs similar or related work as required or as situation dictates.

Desired and Required Qualifications:

Education and Experience:

High school diploma or equivalency; training in mechanic and automotive repair work at the journeyman level; three years of experience in maintenance and repair of varied equipment such as is characteristic of municipal operations; or any equivalent combination of education and experience.

Special Requirements:

1. A Class B Massachusetts Commercial Drivers License, with air brake endorsement is required.
2. A Class C Massachusetts Hydraulic's License, with endorsement 2B is **required**.

Knowledge, Ability and Skill:

Knowledge. Thorough knowledge of the tools, techniques, equipment, and procedures used in motor equipment repair and maintenance. Knowledge of repair methods for heavy, diesel, and electrical equipment.

Ability. Ability to operate drill press, grinder, torches, saws, and a variety of other hand tools.

Skill. Skill in welding. Skill in operating all equipment listed above.

Physical Requirements:

Frequent moderate to strenuous physical effort required to perform function under shop conditions. Frequently required to stoop, bend, squat and kneel. Frequently required to lift heavy objects. Eyesight and hearing at or correctable to "normal ranges." Ability to distinguish colors.

(This job description does not constitute an employment agreement between the employer and employee and is subject to changes by the employer as the needs of the employer and requirements of the job changes).

7/06; 7/11& 7/15rates

