**Truro Community Preservation Committee**

**Minutes of Meeting of December 14, 2018**

**Truro Town Hall**

**Present:** Co-Chair Deborah McCutcheon, Co-Chair Mary Rose; Maureen Cronin, Peter Herridge, Richard Larkin, Robert Lowe, Jane Petterson, Bonnie Sollog; Paul Wisotzky, Selectmen liaison

Co-Chair Deborah McCutcheon called the meeting to order at 4:00 p.m.

**Discussion with Applicants**

Edgewood Farm – Phase 4

Castle Hill Director Cherie Mittenthal came forward and reviewed progress at Edgewood Farm. The new request is for an elevator in the barn, windows, lights for outdoor safety. The amount requested for FY20 is $263,000. Ms. Mittenthal reported on total funding, both CPC grants and other money, so far. The elevator estimate is around $125,000, she said. She discussed the space needed for an elevator or lift.

**Cape Housing Institute**

Andrea Aldana and Ann Robinson from Community Development Partnership (CDP) explained the purpose, creation, and workings of the Cape Housing Institute. There are peer group meetings that are held in addition to the Institute sessions. There were two letters of support for the CDP request from Mara Glatzel and Kevin Grunwald, as an individual. The request amount is $7,500. Committee members discussed use of money for actual housing production, which Ms. Aldana said is advanced by the Institute. The CDP representatives said that a smaller amount would be acceptable, considering CPC’s financial limitations this year.

**Highland House Museum – Phase 4**

Jim Summers and Susan Howe from the Truro Historical Society gave a recap of what has been done at the Highland House Museum. The Phase 4 request of $292,817 includes an elevator, alarm system, roofing, and the public bathrooms. The museum expects to receive some financial help from Highland Lighthouse for the bathroom plumbing and fixtures. The most critical part of the request would be the elevator. The alarm system is also a crucial item. A fire suppression system is another important part of the request. The Mass Cultural Council will have money available after the current work.

**Affordable Housing Trust Fund & Cloverleaf Predevelopment**

Because he was unable to attend, Kevin Grunwald had sent a letter about the request, and Paul Wisotzky came forward to discuss the request for the Community Housing 10% or $55,444. More money in the Affordable Housing Trust Fund would allow them more flexibility for the Cloverleaf Property and other opportunities for purchasing properties. Paul Wisotzky explained that permitting, site work and engineering are some of the ways predevelopment money is used.

**Repurposing Snow’s Park/Town Green Money**

Susan Howe, Chair of the Commission on Disabilities, explained her request to repurpose $26,500 from Snow’s Park/Town Green to the project for the Enhancement of Puma Park, also a Recreation project. She reviewed the total costs and the portions of the project that Community Preservation money could cover. Ms. Howe said the project is now ready to move forward. Deborah McCutcheon said she would check with the Community Preservation Coalition about the original allowances for Puma Park. Ms. Howe will come back with other estimates and the proposed budget.

**Minutes of 11/30/18**

Mary Rose moved to approve the minutes of November 30, 2018. Richard seconded, and the motion carried 8-0.

**Agenda for Next Meeting**

The next meeting will be the public hearing on January 14, 2019.

**Adjournment**

The meeting was adjourned at 5:26 p.m.

Respectfully submitted,

Mary Rogers,

CPC Administrative Consultant

**Public Records Material of 12/14/18**

Letter from Keven Grunwald re: Truro Housing Authority applications

Letter from Kevin Grunwald re: CDP grant request

**CPC approved these minutes at the meeting held 2/1/19.**