



**Present:** Co-chair Mary Rose, Co-chair Jim Summers; Bonnie Brown-Bonse, Anne Greenbaum, Susan Howe, Diane Messinger, Jane Petterson

Co-chair Mary Rose called the meeting to order at 4:17 p.m.

#### Minutes of 13/3/2022

Jim Summers moved to approve the amended minutes of December 3, 2022. Diane Messinger seconded, and the motion carried 6-0.

## **Annual Report**

Anne Greenbaum moved to approve the amended Annual Report. Jim Summers seconded, and the motion carried 7-0.

# Repurposing or Return of Unexpended Project Funds

Trudi Brazil had listed projects going back to 2007 with money that had not been used. She requested that the CPC determine whether the funds should be repurposed or returned to CPC general funds. Jim Summers will confer with her further about agreements that do or do not state a time period in which to use the grant money. He and Susan Howe said that the Historical Society might be interesting in repurposing left-over money from their 2009 and 2012 grants. Susan Howe said that the 2018 Puma Park Enhancement project was still active and would request an extension of time if needed.

#### Additional Mini Grants - Discussion

Anne Greenbaum said she had intended to ask about the possibility of accepting more mini grant applications but had reconsidered because of the schedule for holding the public hearing and submitting the Articles for inclusion in the 2022 Annual Town Meeting Warrant. She would, however, like to have mini grant deadlines and options on the agenda of a future meeting. Other members suggested more early publicity and a proactive approach with live workshops, if possible, to promote mini grants.

#### **Next Meeting / Hearing**

The next meeting will be the public hearing for the new grant applications for FY2023. The advertisement needs to be cleared through the Executive Assistant and meet newspaper deadlines to appear in two issues prior to the hearing. The earliest date for the public hearing was the week of January 31st. CPC members chose Tuesday, February 1 at 5 p.m. as the best date, with Wednesday, February 2nd as an alternate date. The grant applicants will be invited to the

hearing and given 5 minutes each for their presentations. Voting on the grants will follow the presentations immediately at the meeting held after the public hearing.

After the hearing, the draft CPC Article will be submitted for inclusion in the Town Meeting Warrant. Select Board and Finance Committee members will be invited to attend the virtual public hearing, but there may be additional presentations scheduled with them.

Diane Messinger requested more information about the \$300,000 request for the Affordable Housing Trust Fund. Anne Greenbaum and Mary Rose explained how that application is different from other requests that give specific budgets. The Trust Fund needs to be flexible so that they can move quickly on any opportunity to purchase an affordable house that would otherwise be delayed until for a Town Meeting approval.

### **CPC Plan**

Mary Rose said she approved of the last revision to the CPC Plan that she, Jim Summers and Anne Greenbaum have been updating a subcommittee. Susan Howe expressed thanks to the three of them for their work. Anne Greenbaum suggested adding a note about the pie chart that included debt service since it presents a different picture of money granted to Open Space. She also is sending Mary Rogers some formatting revisions for the final draft.

Anne Greenbaum moved to accept the CPC Plan as amended and with the addition of notes for the pie chart. Jim Summers seconded, and the motion carried 7-0.

# Adjournment

Jim Summers moved to adjourn. Jane Petterson seconded, and the motion carried 7-0. The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Mary Rogers,

Administrative Consultant

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