



TOWN OF TRURO

Building Department

24 Town Hall Road

P.O. Box 2030, Truro MA 02666

Tel: 508-349-7004, Ext. 31 Fax: 508-349-5508

Building Permit Application Requirements

- ☐ 1 COPY OF COMPLETED APPLICATION (must have homeowner authorization)
- ☐ 2 COPIES OF BUILDING PLANS: (1) full size copy and (1) copy NO GREATER than 11x17. Electronic version also acceptable. Plans should include foundation info (with engineering if required), elevations, floor plans with cross section views detailing all framing, insulation requirements, wall sheathing and covering, smokes & co's, and any engineering for Truss work, Microlams, LVL's, steel beams, etc.
- ☐ APPROVAL OF SMOKES/COS BY TRURO FIRE DEPARTMENT
- ☐ 1 COPY OF SEPTIC/SITE PLAN
- ☐ 1 COPY OF WFCM CHECKLIST: All NEW construction and lateral additions.
- ☐ 1 COPY OF HERS RATING OR ENERGY STAR THERMAL BYPASS INSPECTION CHECKLIST: Truro is Stretch Code Community therefore all NEW DWELLINGS require a HERS Rating, with any other project the Thermal Bypass Checklist/Prescriptive Method is acceptable.
- ☐ 1 COPY ENERGY CALCS: For heated additions (along with Thermal Bypass Checklist/Prescriptive Method for Stretch Code Requirements).
- ☐ WORKERS COMPENSATION INSURANCE AFFDAVIT: Submittal of Certificate of Insurance is required)
- ☐ COPY OF CONSTRUCTION SUPERVISOR'S LICENSE & HOME IMPROVEMENT REGISTRATION NUMBER

OR,

- ☐ HOMEOWNER LICENSE EXEMPTION FORM
- ☐ 1 RECORDED COPY OF ANY REQUIRED BOARD APPROVALS: Zoning Board of Appeals, Conservation, Board of Health, Planning Board/Site Plan Review, Historical Commission

Modular Homes: Submit plans approved by Division of Inspection and evidence of 3rd party review. Project requires a CSL for foundation. Homeowner may NOT pull permit. Submit manufacturer's certification of installer/set crew.