

Truro Board of Selectmen Joint Meeting
with Provincetown Board of Selectmen
Meeting Minutes – December 10th, 2013
Truro Community Center, 6:00pm

Members Present: Jay Coburn-Chair, Breon Dunigan-Vice Chair, Robert Weinstein, Paul Wisotzky. Provincetown members present: Austin Knight Chair, Elaine Anderson Vice-Chair, Thomas Donegan, David McChesney, Erik Yingling Others Present: Town Administrator Rex Peterson, Town Manager Sharon Lynn, David Gardner Assistant Town Manager, Cody Salisbury Water Superintendent, Richard Waldo Director of Public Works.

Chair Jay Coburn called the meeting to order for the Truro Board of Selectmen at 6:00p.m.

Chair Austin Knight called the Provincetown Board of Selectmen meeting to order.

Opportunities for cooperation and collaboration in municipal services between the Town of Truro and the Town of Provincetown

Coburn said that Provincetown has a need for a public safety facility and perhaps there are ways to collaborate between the two towns since both towns have needs for Capital projects. Knight spoke of the mutual aid for emergency services between Provincetown and Truro. He suggested that both towns' Chiefs of Police should be a part of the conversation for future ideas. Donegan suggested that since the state is requiring more regionalization they should on a local level begin the process before the state imposes it. He felt that it was good to have this conversation to see what the common needs were between the towns. Dunigan agreed that there is increased pressure from the state to regionalize and there is real merit to being creative. Wisotzky questioned if regionalization was already being done on an administrative level that the Boards of Selectmen are not aware of. Mr. Peterson explained that 4 Lower Cape town's participate in the Intermunicipal Cooperation Committee meeting. He offered that a discussion perhaps does need to start at the department level. He felt that he specifically could not cite an accomplishment other regular meetings were being held. It was discussed what services might be shared.

Weinstein stated the he was the Truro Representative to the Intermunicipal group. He added that there was discussion regarding Provincetown needing a new public safety facility and police building. He spoke of the regionalization already occurring between the two police departments. Weinstein felt that it would be beneficial for Provincetown to share information with Truro.

Knight mentioned that there is significant cost for police department training and they should come up with ideas to counter the cost between the towns. Dunigan stated that there have been a couple of things that there have been discussions on regionalizing such as the emergency shelter. She mentioned that it was up to the Boards to set an example for regionalization.

Coburn stated that it was up to the two Boards of Selectmen to provide leadership and empower the staff. He added that the current municipal spending is not sustainable. Yingling suggested that the Boards of Selectmen start meeting once a month. Donegan voiced that the Boards of Selectmen share their respective town's Five Year Capital Plan. Coburn announced that this was a good place to start. Truro has a new DPW facility on the horizon. It could be a facility that is shared so two facilities wouldn't need to be maintained. Knight agreed that department heads and the Boards of Selectmen should have open communication.

Mr. Peterson suggested that this should be accomplished at the department head level. This will give the department heads the opportunity to make regionalization work. Sharon Lynn commented that department heads already speak to each other. Ms. Lynn stated that she speaks with Truro's DPW Director regularly in order to share equipment. She added that Provincetown is happy to participate in sharing resources. Wisotzky felt that outside resources could be brought to the discussions on regionalization such as the Massachusetts Municipal Association, which can help elevate the overall conversation.

Coburn explained that the administration and the Boards of Selectmen were holding a joint meeting in order to look for recommendations for sharing resources.

Anderson advised the two Boards of Selectmen that they start with ideas of regionalization between the two DPW departments and then move through other departments. She proposed that the two Boards meet more than once a year. Donegan indicated that there could be a subcommittee of each board or the two Boards of Selectmen could meet again as a group. Coburn referred to the Town Administrator and Town Manager for possible dates for the next meeting sometime before ATM. Knight agreed and reminded Truro Board of Selectmen that Provincetown holds their ATM earlier than Truro.

Water System update, including Knowles Crossing filtration facility and North Union Well Field

Knight was in agreement that these water projects could be successfully accomplished together. He also added that it was a requirement of the Intermunicipal agreement to bring an update on the water system.

Coburn thanked the Provincetown Board of Selectmen for working closely together on the concerns from abutters and appreciates the work to resolve the issues at the Knowles Crossing filtration facility.

Salisbury stated that he is the newly appointed Water Superintendent for the Town of Provincetown. He has spoken with the Provincetown Finance Director to attempt to project expenditures. Salisbury began to outline the progress that the Provincetown Water department has made¹ recently. He spoke to the number of withdrawals in 2013. He explained that the

pumping loss rate (19.7%) was consistent with 2012's Unaccounted for Water (UAW) figures with percentages reversing downwards. He added that it was too early yet to make projections for this year. North Union Field Well site went on-line May 24th, 2013 with the highest production between July and August. It is an impressive facility with construction set to be complete on January 1st with ongoing performance testing occurring at the facility.

Mr. Salisbury explained aspects of the control instrumentation at the facility. He continued that Provincetown has entered into a Purchase and Sale agreement for the land adjacent to the South Hollow Well Field. It is not Provincetown's intention to produce any more water but the additional land is for Zone II Protection. He explained what the Commercial Street Reconstruction Phase II encompassed. He concluded that efforts will continue into FY2015 with an additional \$50K in CIP funds.

Mr. Salisbury remarked that the Meter Pit program kicked off. He spoke of the properties identified with non-compliant IPS piping and water meters. The Water Department is going to install meter pits at those locations for the entire service line with installation to be completed in 5 years. 16% of the properties were located in the town of Truro. In 2012, within the Community Development Department, a process was initiated allowing for building permits to be reviewed by the Water Department so standards can be upheld.

Ms. Lynn felt that they could provide communication between the Building department and the Water department. Mr. Peterson added that this was a great idea. Knight added that it is a proven system with the best up to date equipment. Anderson commented that they are down to a 20% loss which is a great success. Salisbury hoped by December 31st 2014 to be down to 10%, from conducting routine leak surveys facilitated by meter pits on an annual basis. Dunigan asked how loss is calculated. Salisbury responded that the Water department knows the amount of consumption versus what is produced from the source and they read the meters on a monthly basis. Knight spoke highly of the importance of the meter pits.

Knight commented that the Boards had come a long way through the intermunicipal agreement. He added that representation on the Water and Sewer Board was very important. Coburn thanked the Chair of the Provincetown Board of Selectmen. He commented on the importance of the environment and improving water quality and protecting the bays and embayments and the importance of promptly dealing with these issues.

Coburn thanked the Provincetown Board of Selectmen for coming. **Wisotzky adjourned the meeting of the Truro Board of Selectmen. Weinstein seconded the motion. So voted unanimously 4-0. The meeting was adjourned at 6:48pm.**

Respectfully submitted, Nicole Tudor, Board of Selectmen Secretary

Jay Coburn, Chairman

Breon Dunigan, Vice-Chairman

Absent
Janet W. Worthington, Clerk

Robert Weinstein

Paul Wisotzky
Board of Selectmen
Town of Truro

ⁱ Provincetown Water Department Report to the Boards- Joint Meeting-December 10, 2013