

Truro Board of Selectmen
Meeting Minutes – December 17th, 2013
Truro Town Hall, 6:00pm

Members Present: Jay Coburn-Chair, Breon Dunigan-Vice Chair, Jan Worthington-Clerk, Robert Weinstein, Paul Wisotzky
Others Present: Town Administrator Rex Peterson, Assistance Town Administrator Charleen Greenhalgh

Chair Jay Coburn called the meeting to order at 6:00p.m.

Review and approval of Minutes- November 19th, 2013

Wisotzky moved to approve the meeting minutes of November 19th, 2013 minutes¹.

Worthington seconded the motion. So voted unanimously 5-0.

Review and approval of Minutes- December 3rd, 2013

Weinstein moved to accept as written the December 3rd, 2013 minutes². Wisotzky seconded the motion. So voted unanimously 5-0.

Review and approval of Minutes- Executive Session December 2nd, 2013

Coburn asked for a motion to accept and hold the Executive Session December 2nd, 2013³ minutes. Wisotzky so moved. Weinstein seconded the motion. So voted unanimously 5-0.

Review and approval of Minutes- Executive Session December 3rd, 2013

Wisotzky moved to approve and hold the Executive Session December 3rd⁴, 2013 minutes.

Weinstein seconded the motion. So voted unanimously 4-0-1. Worthington abstained.

Public Comment Period

None Public Comment was heard.

Public Hearing-

Request from Top Mast to close for renovations January 1- March 31, 2014

Coburn read into the record the public hearing notice⁵ for Beach Point Health and Swim Club, LLC. Mr. Silva spoke of his request for closure for the dates of January 1, 2014 through March 31st, 2014. He stated that he needed to close due to mechanical issues with the heating and cooling system of the building (217 Shore Rd). He explained that he was requesting permission for the closure due to the business having an annual liquor license. Mr. Silva intimated that he might be able to open before March 31st, 2014. Dunigan asked the Licensing Agent what the implications were if Mr. Silva were to re-open prior to March 31st, 2014. The Licensing Agent responded that Mr. Silva will have the 2014 annual liquor license in hand but Mr. Silva must notify the Licensing office if he re-opens prior to March 31st, 2014 in writing which will be reported to the Board of Selectmen and the Alcoholic Beverages Control Commission. Coburn closed the public hearing. **Worthington moved to approve the temporary closing of the Beach Point Health and Swim Club from January 1st, 2014 until no later than March 31st, 2014. Dunigan seconded the motion. So voted unanimously 5-0.**

Public Hearing

CDBG Housing Rehab and Childcare Grant

The CDBG Public hearing was postponed until the designated time (6:30pm) of the hearing.

Charter Review Committee- Report and Recommendations

Phil Smith and Meg Royka, of the Charter Review Committee, came before the Board with their recommendations⁶ for the Town Charter. Mr. Smith explained the history of the inception of the Ad-Hoc Charter Review Committee. He cited the Charge for the Committee. He gave the history of the Truro Charter which was adopted in 1992 with no amendments since 2000. Revisions were made and voted on at the 2004 ATM but were never implemented due to not being acted upon by the State Legislature. He spoke of the current Charter Review Committee meetings. He stated that there are three fundamental conclusions: 1) having a Town Administrator was new when the Charter was first established, and 2) making changes can be problematic due to the number of changes. He advised the Selectmen that the Charter be changed through an amendment process at Town Meeting and the ballot box. He added that changes would still need to go through the Attorney General's office. The third conclusion is to have the Charter reviewed more often than every 5-10 years.

Mr. Smith put forth the following recommendations 1) Town Meeting to make changes and avoid using the Legislature, and 2) establish a permanent Charter Review Committee. The changes for 2014 ATM include 10 amendments to the Charter including "posting on the town website" when it comes to disseminating information. He added that the entire section 4-2-8 be removed since it is no longer necessary. Then in Section 4-2-10 appoint the Town Administrator as the collective bargaining agent for the Town, along with a member of the Finance Committee. Mr. Smith further explained the role of the Budget Task Force adding that it be incorporated into Chapter 7. In Section 7-5-1 the Committee members proposed changing the audit to a yearly requirement. He continued that in Section 6-4-2 a permanent Charter Review Committee be added to the list of multi-member Boards. In Chapter 9 (Transitional Provisions), he stated that this should be removed in its entirety and he explained why.

The next revision is that the Finance Committee meets not less than 10 days prior to the ATM. Within Section 6-4-7 the required number of meetings missed by a member should be changed from 4 to a "majority of meetings in a fiscal year". Weinstein thanked the members for their hard work on the proposed changes. Worthington stated concern in the direction of Part II recommendations with respect to the role of the Town Administrator. She added that the process involving the Town Administrator working with the Board of Selectmen in regards to Town positions has been helpful and gives the community a chance to participate. Mr. Smith explained that when the Charter was written in 1992, the Board of Selectmen ran the Town administratively. The Charter Review Committee felt that those attitudes still exist in the Charter, which is incorporated within Chapter 5. He continued that the Committee felt that the Town Administrator should be given full authority to administer the Town.

Wisotzky thanked the Committee members for their hard work with respect to the question of balance of power. He noted in stage two a couple of items that are also listed in the Personnel bylaw. He spoke of the performance evaluation, which is also in the Personnel Bylaw. Wisotzky concluded that Town documents should be aligned moving forward. Dunigan added that it has been valuable for her to be involved in the collective bargaining teams. Wisotzky agreed that it has been very helpful to be on the collective bargaining teams. Mr. Smith felt that a member of the Finance Committee on the collective bargaining teams would be someone who would understand the financial implications. Coburn proposed that this be on a future agenda in January and he thanked the Committee as well for their thoughtful work. Coburn stated concern over balancing as well. Dunigan felt that the Town

Administrator could oversee contracts that were up to \$100K. Ms. Greenhalgh commented that since the recommendations have now been given their appointments have expired. Coburn asked that the appointments of the Charter Review Committee be on a future meeting.

Public Hearing-

CDBG Housing Rehab and Childcare Grant

Coburn recused himself from the CDBG public hearing. Dunigan read the public hearing notice⁷ into the record opening the public hearing. Alice Boyd introduced herself as the Community Development Block Grant Administrator. Truro was funded \$850,367.00 this summer for housing rehabilitation and childcare subsidies. The program is for housing rehabilitation which provides loans to income eligible residents in the towns of Truro, Wellfleet, and Provincetown. Ms. Boyd cited repairs that the loan program would assist with on a home. These repairs can total up to \$35,000.00 in total repair costs. It is a zero percent interest loan. Childcare subsidies are also provided totaling \$150,000.00. This assists parents with either going to work or school for up to \$3-5,000.00 per household in funds. Ms. Boyd explained that she was before the Board of Selectmen to ask that they continue this program. She added that they are now applying for 2014 funding which is all Federal funding.

She explained that this year they were able to work with 24 families between Truro, Wellfleet and Provincetown. Wisotzky asked if people use the maximum allowable amount in home repairs. Ms. Boyd responded that due to lead paint laws a homeowner can expend up to \$25,000.00 if there is no lead base paint. Wisotzky asked which repairs are more frequently funded. Ms. Boyd responded that windows, doors, roofs, septic, and wells are repaired. Worthington asked how many people applied. Ms. Boyd responded that 24 applications have been accepted and 36 households are on a wait list for the three towns combined. Coburn, as Executive Director of the Community Development Partnership, also added that many local contractors are employed through this program and strongly encouraged contractors to contact HECH (Harwich Ecumenical Council for Homeless). Ms. Boyd repeated that she needs a vote to continue the programming and the Board of Selectmen may vote to authorize the Town Administrator to sign the application. Dunigan closed the public hearing. **Wisotzky moved to approve the submission of the FY14 CDBG application and authorize the Town Administrator to sign. Weinstein seconded the motion. So voted unanimously 4-0. Coburn abstained.**

Cape Light Compact- Maggie Downey

Peter Fontecchio, Truro's Representative to the Cape Light Compact, introduced Maggie Downey, the Executive Director of the Cape Light Compact. Ms. Downey gave background information on the Cape Light Compact which represents all 15 Cape towns. The Cape Light Compact⁸ offers customers the ability to purchase power supply and administers rate payer funded energy efficiency programs. She spoke directly of the appointments and membership on the local level and how they represent each town. Cape Light Compact's three primary tasks were noted: 1) power supply, 2) energy efficiency, and 3) consumer advocacy. She explained the role of each primary task. She explained the Energy Efficiency Plan (EEP) including programs such as Energy Education (NEED). She spoke to their annual report that was filed with the Department of Public Utilities. Truro has 3500 electrical accounts with 172 that participated in Cape Light Compact with a savings of \$29,000.00. 36 municipal street lights have been retrofitted with LED lights with \$1430.00 in savings in one year. She explained that the trend for energy usage has gone down on the Cape and Islands. She explained the consumer advocacy accomplishments in the past year. Ms. Downey added that the auditor in 2013 recommended that the Cape Light Compact from 2003-2008 complete an Agreed-Upon Procedures which will look at energy efficiency and power supply reserve fund disbursements. Audits were completed in 2013 and the auditor recommended that there be independently prepared financial statements. She explained the

Lowell Order that was issued on November 27th, 2013. The Lowell Order established a Municipal Review standard; it affirmed that a municipal aggregator can collect a charge. Ms. Downey closed with upcoming items for 2014, including: an energy efficiency study, and issuing an RFP for municipal aggregation power supply.

Preliminary Budget and CIP Discussion

Trudi Brazil, Town Accountant, reported to the Board of Selectmen that the FY2015 Omnibus Budget⁹ amount total to date is just over \$17 million dollars; it is a 9.6% increase from last year. She explained that department budgets are coming in on a daily basis. She requested to meet with the Selectmen again on January 14th to report on the preliminary revenue and expense budget. Ms. Brazil spoke of the Capital Improvement Plan totaling \$371,000.00. Worthington asked what the 9.6% increase was due to within the budget. Ms. Brazil replied that it was too early to say since items were missing such as the collective bargaining increases. She added that categorically the biggest increase was in Public Safety. Ms. Brazil questioned the Board of Selectmen's goal regarding evaluating and reviewing the budget on a functional basis. She questioned what the Board meant by "functional basis" with regards to reviewing and evaluating the budget. Worthington felt that it appeared to her that the review and evaluation was already covered by the budget task force meetings. Dunigan wondered if the intent was to say that a department can ask for what it wants but is the department willing to pay for it. Coburn asked if the two additional police officer positions recommended by the Police Chief were incorporated into the budget. Ms. Brazil responded that they were. Mr. Peterson questioned the \$2 million dollar increase. Weinstein responded that this kind of growth was not sustainable. He felt that this information may realign their essential requests for the coming year. Coburn requested that Ms. Brazil return in January before the Board of Selectmen.

Open Special Town Meeting Warrant and finalize date

Coburn asked that the Board of Selectmen settle on a time and date for the Special Town Meeting. January 15th was suggested as the best date. Coburn suggested 6pm as a start time. Dunigan and Worthington agreed that 6pm was a good time. Coburn asked for a motion to open the Special Town Meeting Warrant. **Dunigan moved to open the Warrant for Special Town Meeting 6pm on January 15th. Wisotzky seconded the motion.** Wisotzky stated concern about getting a quorum of 100 people. The Board of Selectmen were reminded that there is a meeting scheduled for January 14th. Coburn suggested that each Selectman be responsible for getting 25 people to attend. Ms. Greenhalgh recommended that the Warrant be closed on December 26th (7 days) and be posted on the 30th (2 weeks before STM).

There was a brief discussion with respect to whether there needs to be a recommendation from the Board of Selectmen or the article would need a 2/3 vote at Town Meeting. It was decided that the Board of Selectmen along with the Finance Committee would have to reaffirm their recommendation at the January 14th meeting. Wisotzky spoke to the Housing Authority Article and stated that this Article will remain for Town meeting. Coburn reminded the Board of Selectmen, that there was a motion on the floor to open the Special Town Meeting Warrant for Wednesday, January 15th at 6pm and to close the Warrant on the 26th of December. Wisotzky re-affirmed his second on the motion. **So voted unanimously 5-0.**

Fire Department-

Adopting an Alternate Work Period and Discussion of Hiring Procedures

Dunigan stated that due to the change in the Personnel Bylaw (no overtime after an 8 hour day, instead for a 40 hour week) the Board of Selectmen has to adopt a work period that is specific to Fire Department personnel. She further explained that it is a work period in which overtime is triggered after 28 days (212 hours). Dunigan stated that they simply need to adopt this per the FLSA (Fair Labor Standards Act)¹⁰. Coburn confirmed that this request had been reviewed by Labor Counsel. **Wisotzky moved that the Board of Selectmen adopt an alternative work period of 28 days as outlined in Section 207(k) of the Fair Labor Standards Act for its firefighting personnel. Weinstein seconded the motion. So voted unanimously 5-0.**

Chief Davis explained the process for hiring people to work at the Fire department: an application is approved by the Fire Chief, the Fire Department Officers interview them, then the Board of Selectmen appoint the individuals. Dunigan asked for confirmation that their completed Town application was filed. Chief Davis responded that was correct, along with the required physical and CORI background check. Coburn asked if the appointments before them were for positions that were advertised. Chief Davis responded that the positions weren't advertised. He further explained that Paley was going to attend Fire Fighter I&II training in January. Dunigan stated that the applicants are appointed and then sent to training.

Wisotzky relayed that they have 2 things before them, 1) how to establish a hiring process and 2) the separate question regarding appointing the two people (Pelkey and Smith). He questioned whether they could adopt the process that the Police department uses for hiring. Dunigan explained the hiring process that was under the Board of Fire Engineers. Dunigan added that the Town application is completed and a person is interviewed within the department, the Chief then makes a recommendation to the Board of Selectmen. She advised the Board of Selectmen that the Consultants (Municipal Resources) are going to be proposing a best practices hiring procedure. Dunigan added that whatever policy they propose it should be a placeholder for what is going to be defined by the consultants. Coburn asked for clarity on the current hiring process. Dunigan reiterated what the application requirements are for applying to the Fire department; these items were agreed upon by the Fire Chief.

Worthington and Dunigan commented that the Fire Department is always looking for people, in response to Weinstein's concern that these positions were not advertised. Weinstein further added concern that there is no advertising procedure for positions. Worthington stated that they are a call volunteer department and are always looking for people. Chief Davis responded to Weinstein that at the meeting (FRAC) there was a discussion on advertising.

Coburn stated that he wished that there was a rough outline before them with the hiring process articulated. Dunigan advocated that it was the Board of Selectmen's job to outline a process. She further added that the consultants are creating a policy for the Board of Selectmen to adopt *or* not adopt. Dunigan added she wanted the Board of Selectmen to understand that this is the process for hiring and new applicants are being appointed in similar fashion as the last two that the Board of Selectmen appointed. Wisotzky agreed that they were in a transition with the Fire department and the business of the Fire department has to proceed while this process is underway. Dunigan proposed that the Board of Selectmen use the same policy that they have used in the past until there is a new policy.

Fire Department Appointments-
Rosemary Smith- Firefighter/EMT/Basic
Nicholas Pelkey- Firefighter/First Responder

Chief Davis explained that Pelkey was new to the department and is going to be taking the Fire Fighter I & II class in January. Coburn asked if the applicant¹¹ has experience with Fire Fighter, First Responder or EMS. Chief Davis responded that he will have Fire Fighting training when he completes the academy. Dunigan noted that there is a 6 month probation period. Chief Davis explained that Rosemary Smith has Fire Fighter I training, and has been an EMT for years. Dunigan also explained that these appointments do not guarantee any number of work hours. Worthington asked if Nicholas Pelkey will be a First Responder only until he completes the academy and Rosemary can do both EMT and Fire Fighting. Chief Davis concurred on both points.

Weinstein commented that on the prior appointments the Board of Selectmen had certifications before them to review. He added that it is the responsibility of the Board of Selectmen to oversee the Fire department and he doesn't know anything about either individual being appointed. He didn't want to make the appointment until he had confirmation that the applicants were qualified for the position. Chief Davis stated that these certificates are on file. Worthington commented that they probably have their certificates on file at the Fire department. Chief Davis told Weinstein that he will get copies of their certifications. Dunigan explained that since the Board of Selectmen are not meeting again until after the academy starts would Weinstein be alright with approving the appointments conditionally.

Worthington moved to approve Rosemary Smith as Fire Fighter/EMT Basic and Nicholas Pelkey as Fire Fighter/First Responder conditionally upon distribution of certifications to members of the Board of Selectmen. Wisotzky seconded the motion. So voted unanimously 5-0.

Worthington suggested that the Board of Selectmen have something in writing so that there is a process in hand for hiring.

Review and Sign letter to NSTAR regarding herbicide spraying

Laura Kelly, Director of POCCA, explained the work that POCCA (Protect Our Cape Cod Aquifer) does with respect to water quality on Cape Cod. She explained that she was recently hired as Provincetown's Non-Toxic Consultant, and she would be glad to write Truro a protocol if they were interested. Coburn stated that the Board of Selectmen have reviewed the letter¹² that they were prepared to send to the Department of Agricultural Resources. Ms. Kelly asked for additional time to discuss matters that pertain to Truro residents assisting in protecting themselves from the herbicides being used. The Chair responded that the only item listed on the agenda was to review the letter to MDAR (Massachusetts Department of Agricultural Resources). Ms. Kelly asked if two letters could be sent including: 1) YOP (Yearly Operational Plan) 2014 and 2) VMP (Vegetation Management Plan)-5 years since there are two active comment periods happening currently.

Coburn explained that the NSTAR right-of-way is within the National Seashore. Ms. Kelly listed some precautionary things that can be done. Wisotzky suggested that the items that people can do be posted on the website. Worthington asked Ms. Kelly if she would be able to come back to another meeting to thoroughly explain everything. Dunigan suggested that a link be made on the town website to the POCCA website. Ms. Kelly additionally added that there is a community wide letter being generated that everyone is being asked to sign. Coburn explained that any letter that they sign as a Board must be presented at a meeting. Ms. Kelly asked for the insertions she previously mentioned be incorporated into the letter. Dunigan proposed that they take the same letter and insert YOP 2014 and VMP. A few Selectmen felt that they needed more information before these insertions were added to the current

letter that was in their packet. Coburn stated his support for Ms. Kelly's advocacy, but added that due to the public process the exact language she was requesting needs to be reviewed by the Board of Selectmen prior to the meeting so that it is reviewed properly.

Dunigan and Ms. Kelly discussed where the insertions needed to be placed within the letter. Worthington responded that she still feels that she needs more information on what these two items are before she agrees to add them to the letter. Dunigan moved that two letters be sent to Mr. McLean (with the insertions-VMP and YOP). Wisotzky cautioned that it is not a good use of the Board's time to wordsmith documents during meetings. **Dunigan then moved that the letter that was crafted and in their packet be sent. Weinstein seconded the motion. So voted unanimously 5-0.**

Review Green Communities Tech Services Application, authorize Chair to sign

Ms. Greenhalgh stated that Truro won a grant for \$12,500.00 for an owner agent technical assistance.¹³ This will assist the town with moving forward with the installation of photo voltaics at the landfill.

Wisotzky move to approve the Green Communities Tech Services application and authorize the Chair to sign. Weinstein seconded the motion. So voted unanimously 5-0.

Review and Approve Policy #44, Anti-Fraud Policy

Coburn reminded the Board of Selectmen that there was some wording that the Board of Selectmen had asked be added to Policy #44 at a previous meeting. Wisotzky explained that the revisions¹⁴ weren't stated clearly. He suggested that there was no articulation presented if the fraud was being committed by the Police Chief or Fire Chief. In addition, to who was the fraud to be reported to, also was not listed. He added that the revisions are still not clear. Ms. Greenhalgh added that they need to be cognizant of the Open Meeting Law. Wisotzky corrected Ms. Greenhalgh that he meant if the Police Chief has committed fraud to whom do they report this too, currently it is worded that they go to the Town Administrator. Attorney Jack Dolan stated that the Town Administrator can serve as a filter that could possibly be weeded out without Board of Selectmen action and if action is recommended then the Board still has the authority to take that action. **Coburn asked if there was a motion to approve Policy #44 (Anti-Fraud Policy). Wisotzky so moved. Weinstein seconded the motion. So voted unanimously 5-0.**

Review Cape Getaway MS Bike Ride application, authorize Chair to sign

Coburn stated that the MS Bike Ride (Cape Getaway) was an annual event that happens at the end of June (6/29). The application has been signed off¹⁵ by the Police Chief and the Fire Chief. **Dunigan moved to approve the annual MS Bike Ride Cape Getaway (June 29th) and authorize the Chair to sign. Wisotzky seconded the motion. So voted unanimously 5-0.**

Discussion of Legal Services

Coburn explained that one of their Board of Selectmen Goals and Objectives was to review the legal services of the town. Coburn stated that he was not aware of a review policy for Town Counsel and asked the Board of Selectmen if they would like a review process of the services that they are receiving. Weinstein added that the current situation has evolved historically and it would benefit the town to have a review of the current services provided, and do an RFP and advertise. Three years ago the position of the Board was that nothing was going to be reviewed regarding the current services. Dunigan asked the Town Administer if they are free to hire whom they choose. Mr. Peterson responded that there is a contract with Zisson and Veara but it does not preclude them from using anyone else. Mr. Peterson explained that they might administer a RFQ (Request for Qualifications) and felt that the

contract was fairly open ended. Dunigan asked if he was satisfied with the current Town Counsel. Mr. Peterson replied that he was satisfied and knew of no issues.

Wisotzky stated that it would be informative to have the document that represents their current relationship with Town Counsel. He felt that it is important to evaluate the quality and value of all town services. Worthington also added that evaluating the services was a logical thing to do first to see if their needs are being met. Coburn also added that it would be helpful to have a current copy of the agreement. Wisotzky felt that he could have a conversation with the Chair of the CPC and Conservation Commission, Deb McCutcheon for her thoughts on Town Counsel. There was a brief discussion as to which departments and Boards use Town Counsel. Wisotzky added that he would also speak with Karen Snow, Chair of the Planning Board. Weinstein agreed to inquire with other towns for what they pay in fees. Weinstein also added that he would like a Town Counsel that is clear of any issues. Coburn suggested that at the 2nd meeting in January people could report back their findings.

Selectmen Reports and Liaison Reports

Worthington- At the last Commission on Disabilities meeting it was discussed that they will be working with the Chamber of Commerce to list establishments that have handicap accessible facilities. In the Chamber book there will also be mention of a donation of a mobimat at Corn Hill beach made in honor of someone.

Dunigan- No report was given.

Weinstein- Attended a regional session held by the Sheriff's department regarding regionalization of dispatch services. He found it to be very informative. It will be up to individual towns to decide if they want to join a regionalization of dispatch services. He suggested that Chief Takakjian attend a Board of Selectmen meeting to present his views on the subject.

Wisotzky- TFRAC is making progress with their assessment of the Fire and Rescue Department. The Housing Authority plans for the Housing Summit are moving ahead with a proposed date of May 10th. There will be an interview for the Summit facilitator at the January 9th Housing Authority meeting.

Coburn- He spoke of the recent passing of Worthington's mother, Lucinda Worthington and gave his condolences. Worthington thanked everyone for their kindness.

Next Meeting Agenda: January 14th, 2013

POCCA Cape Cod; Review budget and CIP; Street Light and Operation Maintenance agreement; Warrant recommendations and assignments.

Town Administrator's Report

Mr. Peterson reported¹⁶ that David Wennerberg, was leaving the position of IT Director for another position. His last day is January 3rd, and Mr. Peterson plans to advertise the IT Director position as quickly as possible. Barnstable County has agreed to provide services for January and possibly support Truro month by month. Applications are due January 2nd for the Building Commissioner and Transfer Station Attendant and Truck Driver. Mr. Peterson stated that he will be retiring July 1, 2014 and listed items that he would like to accomplish before he leaves. Coburn responded by thanking the Administrator for all his challenging work that he has accomplished. Weinstein thanked Mr. Peterson for his helpfulness and availability and for all that Mr. Peterson has done for the community. Worthington thanked Mr. Peterson for all that he has done and accomplished.

Dunigan thanked Mr. Peterson for his hard work and cheerful demeanor. Wisotzky responded that he was sorry to see him go since he has implemented and accomplished difficult things during his tenure.

Coburn requested that the appointment of a search committee should be added to the next agenda as well as a discussion of an RFP for the services of a search firm.

At 8:42 pm Coburn moved that the Board of Selectmen enter into Executive Session in accordance with the provisions the Massachusetts General Law, Chapter 30A, section 21(a) number 3, to discuss strategy with respect to litigation and collective bargaining where discussion in an open meeting would have a detrimental effect on the bargaining position of the Town, and to not reconvene in open session. Wisotzky seconded the motion. Roll Call Vote: Robert Weinstein, aye; Paul Wisotzky; aye, Jay Coburn, aye; Breon Dunigan, aye; Jan Worthington, aye. So voted unanimously 5-0.

Respectfully submitted,

Nicole Tudor, Board of Selectmen Secretary

Jay Coburn, Chairman

Breon Dunigan, Vice-Chairman

Janet W. Worthington, Clerk

Robert Weinstein

Paul Wisotzky
Board of Selectmen
Town of Truro

¹ Board of Selectmen meeting minutes of November 19th, 2013

² Board of Selectmen meeting minutes of December 3rd, 2013

³ Board of Selectmen meeting minutes of December 2nd, 2013- Executive Session

⁴ Board of Selectmen meeting minutes of December 3rd, 2013-Executive Session

⁵ Beach Point Health & Swim Club Public Hearing Notice for closing, December 5th, 2013 letter from Al Silva, Town of Truro Rules and Regulations governing Alcohol licenses, a copy of the current 2013 Beach Point Health and Swim Club Alcohol license

⁶ Charter Review Committee recommendations to the Board of Selectmen –December 17th, 2013

⁷ CDBG public hearing notice for Housing rehab and childcare for December 17th, 2013

⁸ 2013 Annual report from the Cape Light Compact as presented by Maggie Downey

⁹ Town Accountant 2015FY Omnibus Budget spreadsheet

¹⁰ Motion for adopting the alternative work period in the Fire department

¹¹ Applicant information for Pelkey and Smith (TFD)

¹² December 17th, 2013 letter addressed to McClean of the MDAR regarding NSTAR's use of herbicides

¹³ Green Communities Technical services application

¹⁴ Revised (December 17th, 2013) Anti-Fraud Policy (#44)

¹⁵ Road Race & Bike Ride application for MS Cape getaway ride

¹⁶ December 17th, 2013 –Town Administrator's report