

**Budget Task Force Meeting
Tuesday, January 16, 2018
Town Hall Selectmen's Chamber**

Finance Committee Members Present: Chair Bob Panessiti; Richard Wood
Board of Selectmen Members Present: Chair Paul Wisotzky; Robert Weinstein
Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark;
Harbor Master and Shellfish Constable Tony Jackett; Fire Chief Timothy Collins

Board of Selectmen Chair Paul Wisotzky convened the Budget Task Force meeting at 8:00 a.m.

Fire & Rescue Budgets for Fiscal Year 2018

Town Manager Rae Ann Palmer prefaced the Fire Chief's presentation with a review of the number of current members of the Fire Department. She said they were looking at ways to hire additional firefighters, but the budget being presented was for six full time firefighters. Fire Chief Timothy Collins said the proposed budget was nearly level funded. He said the Fire Academy line had been decreased. There was an increase in Overtime. Purchases and services had an increase, he said, because of policy development. There was a small increase for agility and physical abilities test. The thermal imaging equipment request was to accompany a grant they have requested. He explained the request for housing as a part of the cost for Fire Academy training. Rae Ann Palmer said staff is developing a new agreement that firefighters who attend the Academy stay on for three years or repay the Town for their training.

Chief Collins commented on replacement of the tender, which is in the Capital Budget. He said there have been safety improvements for the vehicle in the 30 years since the tender had been initially purchased.

Mr. Panessiti commented on the structure of the Fire Department for the most efficient staffing for the public safety of the Town.

Robert Weinstein asked about the breakdown of the Overtime Budget and an impact of additional shifts. Rae Ann Palmer said they anticipated a reduction with additional personnel. She discussed scheduling for the Fire Department.

Emergency Management Budget for Fiscal Year 2019

Chief Collins, as Emergency Management Director, explained that he funded this the same as last year. One change was a free GIS software program that will not remain free for the year. Town Accountant Trudi Brazil said the overall budget had not increased. Robert Weinstein asked about the line item for the GIS mapping. He wanted to know if the road mapping is up-to-date with the GIS software. He wanted to know if the roads in the National Seashore were coordinated with emergency management. Chief Collins assured him that the Seashore is coordinated with emergency procedures.

Harbor & Shellfish Budgets for Fiscal Year 2019

Harbormaster and Shellfish Constable Tony Jackett presented the Budget for FY19. He said a grant had been approved last year that allowed a reduction in this year's Harbor budget. He said they have partnered with Provincetown on a grant for dock construction. He had secured sheds from the DPW. He said the existing poles have held up to winter ice. Rae Ann Palmer said the overall budget was down.

Robert Weinstein asked about capital outlay for Harbor facility maintenance. He wanted to know if the \$10,000 covered bringing fresh water to the Harbor facility and maintenance? Tony Jackett explained that the ramp needs fresh water to mitigate algae build up during the summer months.

Robert Weinstein thanked Mr. Jackett for his service in the two areas of Harbor management and shellfishing. Paul Wisotzky also complimented Mr. Jackett on the management of the two areas. Mr. Panessiti commented on creating efficiencies of combining departments.

NEXT MEETING

The next meeting will be held Monday, January 22, 2018 at 8 a.m. in the Selectmen's Chambers at Town Hall for the presentations of the School and Library FY19 Budgets.

ADJOURNMENT

Paul Wisotzky adjourned the Budget Task Force meeting at 8:39 a.m.

Respectfully submitted,



Mary Rogers,
Secretary

