

**Truro Board of Selectmen Meeting
Selectmen's Room, Town Hall
Tuesday, September 12, 2017**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Janet Worthington

Regrets: Robert Weinstein,

Present: Town Manager Rae Ann Palmer

Chair Paul Wisotzky called the meeting to order at 5:02 p.m.

PUBLIC COMMENT

Kevin Grunwald of the Truro Housing Authority spoke about the Cape Housing Institute, a newly formed partnership between the Community Development Partnership and Housing Assistance Corporation. Beginning in October, they will be offering a six-week training program for appointed and elected municipal staff and committee members to help them deal better with the issues of housing on the Cape. He was seeking more participants from Truro. Applications and more information are available on the CDP website. Jay Coburn added that more workshops will be scheduled for the general public.

Anne Greenbaum read into the public record a statement that reviewed the Truro Part Time Residents Association's perspective on their efforts to communicate with the Board of Selectmen, the timeline of their efforts, perceived discrepancies in agendas for Selectmen's meetings, exemption options besides a Residential Tax Exemption, meeting discussions that were held, and a review of the meetings. She concluded with the thought that everyone should learn from the experience and work together in the future.

PUBLIC HEARINGS

Chair Paul Wisotzky opened the public hearing for an application for a new Common Victualer (food) license received from Jennifer Edgar, Manager of Kindred Kitchen at Babe's Bakery, located at 63 Shore Rd, Truro, MA. Jennifer Edgar came forward to explain her plan for the Kindred Kitchen for a month this year.

Chair Paul Wisotzky closed the public hearing.

Jay Coburn moved to approve the Common Victualer license for Jennifer Edgar, Manager of Kindred Kitchen at Babe's Bakery, 63 Shore Rd., Truro, MA. Maureen Burgess seconded, and the motion carried 4-0.

TABLED ITEMS

A Beach Commission discussion on a Residents Only Parking Lot at Coast Guard Beach is planned for the September 26, 2017 meeting of the Board of Selectmen.

BOARD OF SELECTMEN ACTION

Introduction to Matrix Consulting Group

Town Manager Rae Ann Palmer gave the background of the shared services initiative with the Town of Provincetown. Jocelyn Mathiasen presented PowerPoint slides introducing what the Matrix program offers, feasibility assessment of service sharing, methodology on collecting data, break-

down into eight tasks, lists of Matrix studies, and the project team. There will be a follow-up presentation after the study has been done.

Review of Board of Selectmen Policies

Rae Ann Palmer and Assistant Town Manager Kelly Clark explained the status of the next ten Selectmen Policies after review with the following results:

Policy #16 ORV Use on Town Beaches was made more general and updated.

Policy #17 Policy for Repair of Snowplowing of Private Roads had a correction of to its title.

Policy #18 Use of Town Vehicles assigns approval of vehicle usage to the Town Manager.

Policy #19 Sexual Harassment Policy is under Town Counsel review.

Policy #22 Drug & Alcohol Testing Policy for Employees in Positions Requiring a CDL/Safety-Sensitivity is under Town Counsel review.

Policy #23 Buy Recycled Procurement Policy was updated by the current procurement guide.

Policy #24 Provincetown Water Line Application Process had no change except for some language to clarify item 5.

Policy #25 Drug Free Workplace Policy is under Town Counsel review.

Policy #26 Equal Opportunity Policy Statement is under Town Counsel review.

Policy #27 Fair Housing Policy Statement was reviewed with Alice Boyd and an added equal opportunity aspect was added to it. Paul Wisotzky asked about also adding provisions for sexual orientation and gender identity, which is covered under state law.

Jay Coburn moved to approve the updated Policies 16, 17, 18, 23, 24, and 27 with additional provisions covering sexual orientation and gender identity in Policy #27. Maureen Burgess seconded, and the motion carried 4-0.

Discussion of Year-Round Condo Bylaw

Chairman Paul Wisotzky said a discussion of year-round condo bylaws is a Selectmen's Goal. He suggested that the Selectmen proceed with an initiative to develop such a bylaw with a hope of engaging the Planning Board. Maureen Burgess said she had a few concerns: water use and conducting public hearings. Jay Coburn suggested having a number of boards meet with the Selectmen on October 10, 2017 to discuss condo conversion. Ms. Palmer said she had requested input from Town Counsel. There were more questions on multi-family housing and creation of new condominiums. Rae Ann Palmer suggested setting an earlier date for meeting with the boards on conversion ideas.

Discussion of Residential District House Size Bylaw

Paul Wisotzky said a residential district house size bylaw was another item on the Selectmen's *Goals and Objectives*. Bruce Boleyn from the Planning Board said they are preparing a questionnaire and welcome suggestions from the Selectmen. There is an *ad hoc* group working on outreach. Jay Coburn recommended taking an urgent approach to creating the bylaw. The Selectmen wish to be supportive of the *ad hoc* group working on the housing size bylaw for the residential district.

Discussion of Moratorium on Marijuana Establishments and Special Town Meeting

Rae Ann Palmer reviewed that Truro had voted in favor of legalized marijuana at the annual Town Election; however, if voters do not want marijuana establishments in Truro, they can vote against them or call a moratorium prior to the April 2018 Town Meeting. Without a bylaw or a moratorium, marijuana establishments could be introduced, Ms. Palmer said. A zoning bylaw would control the number of establishments or the type (medical or recreational). Jay Coburn said current retail bylaws offer sufficient coverage. Ms. Palmer will check with Town Counsel on this.

Discussion of Part-time Resident Advisory Committee

Paul Wisotzky said there had been a previous effort to involve part-time residents in Town government. A draft charge was included in the meeting packet. Janet Worthington supported formation of an advisory committee of part-time residents. Maureen Burgess said she wanted to know if the part-time residents wished to do this and wondered if it would be more advantageous than the current Part-time Residents Association. Jay Coburn said Chatham has used such an advisory body and he supports one for Truro. Board members and Ms. Palmer discussed the possibility of allowing remote participation for such a committee. Paul Wisotzky supported an advisory committee as an enhancement to the Part-time Residents Association.

Cathy Hanes, current vice-president and incoming president of the Part-Time Residents Association, came forward to comment negatively on the proposal to create an Advisory Committee. She observed that the Board of Selectmen had not listened to the part-time residents regarding the Residential Tax Exemption.

Jay Coburn objected to a number of her observations, particularly the assertion that an advisory committee would be hand-picked by the Selectmen. He said that a public board would be transparent because they would have to abide by Open Meeting Law. Janet Worthington characterized the recent communication from the Part-time Residents Association as combative, divisive and aggressive. Ms. Worthington said everyone needs to be included in Town issues.

Cathy Hanes commented again on the Residential Tax Exemption, but Chair Wisotzky said the issue on the floor was an advisory committee. Janet Worthington reiterated that everyone should be working together. Anne Greenbaum came forward to discuss communication between the Selectmen, and advisory committee and the Part-time Residents Association.

Jay Coburn moved to establish a Part-time Residents' Advisory Committee with an added charge that they work with the Board of Selectmen to hold an Annual Part-Time Residents Town Meeting. Janet Worthington seconded, and the motion carried 3-1.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: *None*;
- B. Review and Approve Reappointments of Linda Noons-Rose/Conservation Commission; Angela Gaimari-Cable and Internet Advisory Committee;
- C. Review and Approve Appointment of Staff: Emily Beebe, Rep. to Cape Cod Water Protection Collaborative;
- D. Review and Approve Sunday Entertainment for Vinegrass Music Festival at Truro Vineyards October 1st, 2017;
- E. Review and Approve request from DPW Director Cabral to Authorize Volunteers to Remove Returnable Bottles and Cans from the Transfer Station to Benefit The Friends of the Council on Aging;
- F. Review and Approve Special One Day Alcohol License Truro Center for the Arts at Castle Hill September 23, 2017 ; and
- G. Review and Approve Board of Selectmen Minutes: August 22, 2017.

Jay Coburn moved to approve the Consent Agenda. Maureen Burgess seconded, and the motion carried 4-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

The Selectmen gave their reports. Janet Worthington mentioned a request for a bike rack and trash bin from the Chamber of Commerce. The Town Manager said they have been installed. Paul Wisotzky said the executive session had been held to update the Town Manager's contract. The second annual bonfire and beach picnic will take place again this year during the Truro Treasures Weekend. Paul Wisotzky thanked all staff for another successful summer season. Jay Coburn reported on the State's Rural Policy Advisory Committee, which had met in Truro recently. They had conducted a survey on Town Managers and had requested a meeting with a newly formed Rural caucus. They will be meeting with them to discuss the Room Occupancy Tax.

The Town Manager said that the tax rate had been set at \$7.37 for residential and \$7.22 for commercial, industrial and personal. The excess levy capacity is \$219,107.80, down from last year. Three hundred and thirty applications had been submitted for a Residential Tax Exemption and were used as the number that needs to be certified. for the commitment book, which sets the actual taxes. Ms. Palmer announced the appointment of Cally Harper as Town Planner and related her background with the Cape Cod Commission. Damion Clements will become the Beach & Recreation Director, and Tim Collins will become the Emergency Management Director, she said. There will be a meeting on hurricane preparedness. She presented a proposed meeting calendar for 2018.

SELECTMEN COMMENTS

Maureen Burgess announced the Sept. 14, 2017 Cape Cod National Seashore Science Symposium. In Robert Weinstein's absence, Maureen Burgess noted that the Bike and Walkways Committee's final master plan has been approved and posted on the Cape Cod Commission website.

NEXT MEETING AGENDA: Tuesday, September 26

The work session will take place on September 19, 2017 and may be part regular meeting. Topics for the work session will include the search for Police Chief; emergency planning; and volunteer staffing of a shelter. Agenda items for the meeting September 26, 2017 include: the deed for the Cloverleaf property (if it is not done of Sept. 19th); a pinning ceremony for a new fire fighter; resident only parking at Coast Guard Beach; Truro Conservation Restriction Policy; Road Naming Policy; Condo Conversion; and the Meeting Schedule for 2018. The Board discussed the October meeting schedule.

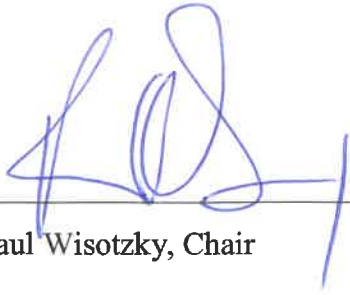
ADJOURNMENT

Jay Coburn moved to adjourn. Maureen Burgess seconded, and the motion carried 4-0. The meeting was adjourned at 6:50 p.m.

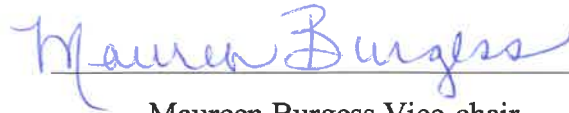
Respectfully submitted,



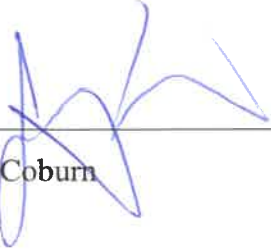
Mary Rogers, Secretary



Paul Wisotzky, Chair



Maureen Burgess Vice-chair



Jay Coburn



Janet Worthington



Robert Weinstein, Clerk

Public Records Material of 9/12/17

1. Written remarks of Anne Greenbaum dated 8/12/17
2. Matrix Consulting's PowerPoint presentation
3. Selectmen Policies for Review
4. Reappointment papers of Linda Noons-Rose/Conservation Commission; Angela Gaimari-Cable and Internet Advisory Committee
5. Appointment of Staff: Emily Beebe, Rep. to Cape Cod Water Protection Collaborative
6. Sunday Entertainment for Vinegrass Music Festival at Truro Vineyards October 1st, 2017
7. Request from DPW Director Cabral to Authorize Volunteers to Remove Returnable Bottles and Cans from the Transfer Station to Benefit The Friends of the Council on Aging.
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