

**Truro Board of Selectmen  
Meeting, May 11, 2016  
Town Hall Meeting Room**

**Members Present:** Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

**Present:** Acting Town Administrator/Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order at 5:00 p.m. Both he and Robert Weinstein praised the voters for a good turn-out at the elections and thanked them for returning them to their position on the Board of Selectmen.

**BOARD OF SELECTMEN ACTION**

***Election of Board of Selectmen Officers***

Jay Coburn moved the election of Paul Wisotzky as Chair. Robert Weinstein seconded, and the motion carried 4-0-1.

Paul Wisotzky moved to nominate Janet Worthington as Vice-chair. Maureen Burgess seconded, and the motion carried 5-0.

Maureen Burgess moved to nominate Jay Coburn as Clerk. Robert Weinstein seconded, and the motion carried 5-0.

***Selectmen Liaison Assignments***

The Liaison Policy was included in the packet for the meeting and will be redistributed to the various boards and committees. Members of the Board discussed possible changes in liaison assignments and communication channels with the Fire Chief, who now reports to the Town Manager. Some committees have dissolved. Revitalizing them could be a FY17 goal. Everyone on the Board was willing to continue with their liaison assignments.

***FY17 Goals Discussion***

Jay Coburn had developed a plan to help review, refine and affirm the goals and objectives. The Board first affirmed the values. Next they determined that the five goal categories still pertained. The third step was to review for goals accomplished or uncompleted and to establish new goals and objectives. They set times also for the accomplishment of some goals, and members agreed to revise many of the specific items for Town Services, Fiscal Management, Public Safety, Community Sustainability and Community Engagement & Governance.

***Discussion of Year-To-Date Expenditures***

Town Accountant Trudi Brazil had prepared the Third Quarter Expenditures Report, grouped by departments. She said at three quarters of the way through the year, the Town is just under 60% of full budget expenditure. The School Budget, however, does not expire on June 30 at the end of the Fiscal Year, she said. She discussed Worker's Compensation claims that had increased the premium more than she had anticipated. She answered questions on risk management, and unused expenses from committees.

**CONSENT AGENDA**

The Consent Agenda contained the following:

A. Review/Approve and Authorize Signature:

1. Town of Truro Agreement with PMG Mechanical (HVAC System);

2. Town of Truro Agreement with MJT Enterprises Inc. dba Cape Cod Oil Company for supply and delivery of Fuel Oil for Fiscal 2017;

3. 2015 Green Communities Grant Contract Extension for thermostat conversion at Truro Central School;

B. Review and Approve Renewal of Seasonal Licenses: North of Highland Campground Area LLC (Transient Vendor & Pool Tables), Adventure Bound Camping Resort at Hortons (Transient Vendor), Adventure Bound Camping Resort (Transient Vendor); Lewis Brother's Ice Cream Truck (Hawker Peddler);

C. Acceptance of Donation from Kidde (24 Worry-Free alarms); and

D. Review and Approve Regular Board of Selectmen Minutes – April 11, 2016, April 19, 2016 & April 26, 2016.

Maureen Burgess requested the removal of the Adventure Bound Camping Resort at Hortons (Transient Vendor).

Jay Coburn moved to approve the Consent Agenda with the exception of the Transient Vendor for Adventure Bound Camping Resort at Hortons. Maureen Burgess seconded. The motion carried 5-0.

Maureen Burgess had concerns about renewing a transient vendor license for a business that is in violation of zoning bylaws. She also questioned the accuracy of the number of sites listed on the application. Ms. Burgess suggested tabling the item in order to set a policy and get an opinion from Town Counsel. Paul Wisotzky said the Board needs more information but doesn't want to unfairly target this business which is already open. The Board will get an opinion from Town Counsel, get a report on this year's licenses, and develop a policy on licensing. Trudi Brazil says there has been a change in procedure for licensing.

Janet Worthington moved to approve the Transient Vendor license for Adventure Bound Camping Resort at Hortons. Maureen Burgess seconded, and the motion carried 5-0.

#### **SELECTMEN, LIAISON AND TOWN ADMINISTRATOR REPORTS**

Two Selectmen reported and Trudi Brazil announced the happy news that explained the absence of the Town Manager. Paul Wisotzky said he and Rae Ann Palmer had met with Provincetown officials regarding a Community Compact because both towns had applied for regionalization of Fire and Rescue services. They discussed even larger collaboration in all functions of government. This will be an agenda item for another meeting. Jay Coburn thanked the Moderator, staff and voters for a successful Town Meeting. Paul Wisotzky concurred. Trudi Brazil reported on Town Moderator Rae Ann Palmer's new status as a grandmother.


#### **NEXT MEETING AGENDA**

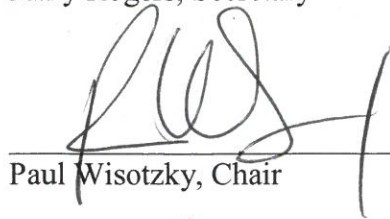
Board planned the agenda for the next regular meeting to be held May 24, 2016. The public hearing for 402-408 Shore Road will be continued, so some of the other agenda items needed to be moved to another meeting.


#### **ADJOURNMENT**

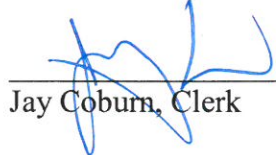
Jay Coburn moved to adjourn. Janet Worthington seconded, and the motion carried 5-0. The meeting was adjourned at 6:18 p.m.

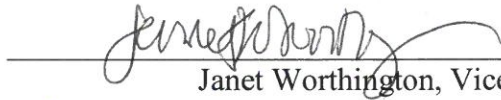
Respectfully submitted,


  
Mary Rogers, Secretary

  
Paul Wisotzky, Chair

  
Maureen Burgess

  
Jay Coburn, Clerk

  
Janet Worthington, Vice-chair

  
Robert Weinstein

**Public Records Material for 5/11/16**

1. Liaison Policy
2. Goals and Objectives
3. Third Quarter Expenditures Report by Town Accountant
4. Town of Truro Agreement with PMG Mechanical (HVAC System)
5. Town of Truro Agreement with MJT Enterprises Inc. dba Cape Cod Oil Company for supply and delivery of Fuel Oil for Fiscal 2017
6. 2015 Green Communities Grant Contract Extension for thermostat conversion at Truro Central School
7. Review and Approve Renewal of Seasonal Licenses: North of Highland Campground Area LLC (Transient Vendor & Pool Tables), Adventure Bound Camping Resort at Hortons (Transient Vendor), Adventure Bound Camping Resort (Transient Vendor); Lewis Brother's Ice Cream Truck (Hawker Peddler)
8. Acceptance of Donation from Kidde (24 Worry-Free alarms)