

**Truro Board of Selectmen Meeting
Tuesday, December 19, 2017
Selectmen's Chambers, Town Hall**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Paul Wisotzky called the meeting to order at 5:00 p.m.

APPOINTMENT TO POLICE CHIEF SEARCH COMMITTEE

Carl Brotman explained his interest in joining the Police Chief Search Committee. He was interviewed before the other candidates since he will be away during January.

Robert Weinstein moved to approve the appointment of Carl Brotman to the Police Chief Search Committee. Jay Coburn seconded, and the motion carried 5-0.

BOARD OF SELECTMEN ACTION

Meeting with School Committee Chair and Superintendent

Chair of the Truro School Committee Terri Humes, Superintendent Michael Gradone, and School Committee member Tim Dickey came forward to discuss declining enrollment. A newspaper article had prompted the conversation, but everyone is aware of the situation, outlined by Jay Coburn, liaison to the School Committee. Ms. Humes said Truro plans to offer more Pre-School, after-school programming, increase school choice, and have a sixth grade next year. Superintendent Gradone expanded on Pre-School possibilities, gave enrollment numbers by grade, and discussed sixth grade options. Robert Weinstein gave his breakdown of cost per pupil and suggested possible regionalization with the neighboring towns. Jay Coburn corrected the statistics on per pupil costs. Superintendent Gradone said regionalization of elementary schools is unpopular in all Cape towns. Jay Coburn discussed the influence of housing availability on school enrollment.

Discussion with Senator Julian Cyr

State Senator Julian Cyr presented a Legislative update as he has done in all the towns that he represents. He explained the relationship of local issues that are decided at the State House level. He commented on attractions to live in Truro, which included the school. He outlined legislation in which he has been involved: Home Rule Petition 424, an easement on conservation; the expansion of the room occupancy tax to short term rentals; wastewater issues on the Cape, including his proposed Cape Cod Clean Water Trust; housing affordability and diversity; attractive options for downtowns; the ongoing opioid epidemic on Cape Cod; zoning reform with tools for smaller communities to aid housing production. The Budget season is coming at the state level, he said.

Senator Cyr responded to questions on health care; addictions, including alcohol, and the criminal justice system; state control of the former Air Force Base; using regulatory boards at the local level; wastewater options; diversity of housing; and concerns for the elderly population.

He said that sixty-four units of affordable housing are needed in Truro for sustainability. This could be possible through zoning changes. He was pleased by the success of obtaining the Cloverleaf property from state for Affordable Housing. He suggested that the Town would need to take the lead in a transfer of the Air Force Base to the state from the Department of the Interior. The Weymouth Naval Station had achieved this, he said.

Town Manager Rae Ann Palmer said that the change of administration at the Cape Cod Seashore presented an opportunity for the Air Force Base. She mentioned working together with Provincetown for health care plans and said she would meet with Leslie Sandberg, District Director for Senator Cyr, for more health care options. She also said that Truro and Provincetown have had discussions on water/wastewater issues.

Ms. Palmer commended Senator Cyr's helpful staff, and Chair Wisotzky thanked him for his leadership and attention to the Cape towns.

Goals and Objectives

Town Manager Rae Ann Palmer updated the Board on *Goals and Objectives* and requested approval of the revised completion dates for some of them. Assistant Town Manager Kelly Clark explained progress on the Navigator Program, found in the "Public Safety" section. The Board discussed three goals in the "Community Sustainability" section: next steps for a condominium conversion bylaw; an update on the town-wide house size bylaw, which is to be preceded by a survey on the Town website; and the outcome of the COA survey on elders. Under "Community Engagement & Governance," the Board needs to continue with quarterly information and determine priorities for holding joint meetings with boards and committees.

Jay Coburn moved to accept the revised completion dates for the *FY18 Goals and Objectives*. Robert Weinstein seconded, and the motion carried 5-0.

AGENDA REORDERING

Jay Coburn moved to change the order of the agenda and take the discussion of the CPC Application for Great Hollow Beach next. Janet Worthington seconded. The motion carried 5-0.

Discussion of CPC Application for Great Hollow Beach

Chairman Paul Wisotzky reviewed the request by Truro Conservation Trust Chair Fred Gaechter to have the Board of Selectmen cosponsor the Community Preservation application for acquisition of a lot to extend Great Hollow Beach in the category of Open Space/Recreation. He and Mr. Gaechter had discussed lowering the request to \$100,000. Mr. Wisotzky asked the Board about lowering the request amount and about being cosponsors of the proposal. The Board did not deem it necessary to weigh in again until the proposal comes before them for a recommendation as a Warrant Article. The Board decided by consensus to take no action at this time.

Jay Coburn recused himself from the meeting.

Approval of Exemption

The Board needed to act on Jay Coburn's request for an exemption by the Board of Selectmen on his disclosure, as a special municipal employee, of financial interest in a municipal contract as

Required by MGL Ch. 268A § 20(d) before they could decide the agenda item for a CDP contract.

Janet Worthington moved to grant the exemption for a special municipal employee's disclosure of financial interest in a municipal contract as required by MGL Ch. 268A § 20(d) filed with the Town by Jay Coburn. Robert Weinstein seconded, and the motion carried 4-0.

Community Development Partnership Contract for the Housing Rehab Program

Town Manager Rae Ann Palmer reviewed the Community Development Partnership (CDP) Contract for the Housing Rehab program for the FY17 CDBG grant. Bailey Boyd does the RFP for the Town. CDP has been the only organization offering this program.

Robert Weinstein moved to approve the CDP Contract for the Housing Rehab program for the FY17 CDBG grant program and authorize the Chair to sign it. Janet Worthington seconded, and the motion carried 4-0.

The Board also needed to vote on CDP's ability to modify the mortgages.

Robert Weinstein moved to authorize CDP to adjust loan amounts on behalf of the Town of Truro. Maureen Burgess seconded, and the motion carried 4-0.

Chequessett Chocolate Licensing

Town Manager Rae Ann Palmer reviewed the application for a Common Victualler License from Chequessett Chocolate, *dba* Farm Maid Foods, at 8 Highland Road.

Maureen Burgess moved to approve the application for a Common Victualler License for Chequessett Chocolate. Robert Weinstein seconded, and the motion carried 4-0.

Jay Coburn returned to the table.

CONSENT AGENDA

The Consent Agenda consisted of the following items:

- A. Review/Approve and Authorize Signature: *None*;
- B. Renewal of Annual Licenses-Savory and the Sweet Escape Common Victualer License; and
- C. Review and Approve Board of Selectmen Minutes: November 21, 2017, November 28, 2017, December 5, 2017.

Robert Weinstein moved to approve the Consent Agenda of December 19, 2017 as printed. Janet Worthington seconded, and the motion carried 5-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

Robert Weinstein said he had attended a successful first meeting of the televised Budget Task Force. He expressed his hope that the viewing public would take advantage of following the meetings to better understand the process of planning for Town expenditures.

Paul Wisotzky agreed that Budget Task Force meeting went well. He reported on CPC Committee meetings where new grant applications for FY19 projects were presented. He said the Housing Authority's first feasibility study on water for Cloverleaf property is being done.

Town Manager Rae Ann announced that the Principal Assessor had given notice of her resignation and requested that the Assessor's personal decision be respected. Town Hall will have half day closures on Friday, December 22 and Friday, December 29, and all day on Christmas & New Year's Day, she said. Draft recruitment documents from Badge Quest are ready for the Police Chief Search. Recruiting for the Fire Department had begun. New agreements will have provisions that firefighters, who go to the Academy and don't stay for three and a half years afterwards, reimbursing the Town for that expense.

Robert Weinstein reported additionally on two conversations he had had. Someone had asked if those who take advantage of the residential tax exemption have their names released as public information or held as privileged information. Rae Ann Palmer said it was all public record, found on the property cards in the Assessor's Database. However, she is checking with Town Counsel, she said.

Mr. Weinstein had engaged in a conversation with another person who wanted more water and septic information regarding condo conversions.

SELECTMEN COMMENTS

There were comments on a variety of subjects. Maureen Burgess said she considered the televised Budget Task Force helpful. Janet Worthington applauded the Toys for Tots program by Fire and Police Departments. Rae Ann thanked Savory for use of their location for the "Stuff a Bus" part of the effort. Jay Coburn also expressed his disappointment over the departure of the fire fighters and the Principal Assessor. Janet Worthington and Maureen Burgess wished the Principal Assessor Kathy Fryxell well and thanked her for her service. Chair Wisotzky gave end of the year thanks to all staff, the board and committee volunteers, and the Board of Selectmen for their service to the Town. Rae Ann Palmer wished everyone, "Happy Holidays."

CORRESPONDENCE ITEM

Paul Wisotzky said the Historical Society had requested a letter of support to help them secure a grant from the Massachusetts Cultural Council. The Board approved sending the requested letter of support by consensus.

NEXT MEETING AGENDA

Town Manager Rae Ann Palmer reviewed agendas for the next two meetings:


Tuesday January 9, 2018 – Appointments for the Police Chief Search Committee, the Open Space Committee, the Recycling Committee, and the Agricultural Commission; the East Harbor Condos Covenant, the Social Media Policy, the cover for the Annual Report; quarterly forums; and joint meeting priorities. She said an Annual Report Award of interest to Truro and Ms. Worthington will be announced at the MMA Annual Meeting in January.


Tuesday, January 16, 2018 - Open Meeting Law training session at public safety and a joint meeting with the Board of Assessors.

ADJOURNMENT

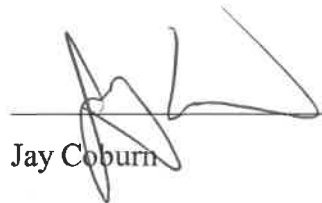
Maureen Burgess moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 7:24 p.m.

Respectfully submitted,



Mary Rogers,
Secretary


Paul Wisotzky, Chair


Maureen Burgess Vice-chair


Jay Coburn


Janet Worthington


Robert Weinstein, Clerk

Public Records Material of 12/19/17

1. Goals & Objectives
2. CDP contract for Housing Rehab Program for FY17CDBG grant
3. Application for a Common Victualler License for Chequessett Chocolate.
4. Application for renewal of Annual Licenses-Savory and the Sweet Escape Common Victualler License