

**Truro Board of Selectmen Meeting
Tuesday, December 5, 2017
Town Hall Selectmen's Chamber**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Paul Wisotzky called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Ann Greenbaum, as Chair of the Truro Non-residents' Committee on Tax Equity, discussed the residential tax exemption (RTE). She said there were other methods they had researched for giving tax relief besides RTE's. She said these had not been reviewed by the Selectmen and requested that they be placed on a future agenda as a part of the Budget process. She submitted her written statement to be entered into the public record for the meeting. Prior to placing it on an agenda, Rae Ann Palmer was awaiting Town Counsel's opinion of the previous submission by Ms. Greenbaum.

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Nancy Fenichel, Diane Messinger, and Ewa Nogiec explained their interest in serving on the Recycling Committee. Ms. Palmer said she, the DPW Director, the Health Agent and some of the applicants have already met to discuss the Swap Shop. Members of the Board commended the group for coming forward to plan for the future of the Swap Shop.

Jay Coburn moved to approve the appointments of Nancy Fenichel, Diane Messinger, and Ewa Nogiec to the Recycling Committee. Robert Weinstein seconded, and the motion carried 5-0.

BOARD OF SELECTMEN ACTION

Designation of Budget Task Force Members

Town Manager Rae Ann Palmer explained that the Budget Task Force needed two official representatives from the Board of Selectmen. Robert Weinstein said he was willing to continue in this capacity. Paul Wisotzky said that he is actually Chair of the Budget Task Force. Other members and all citizens are welcome to attend any of the meetings, which will be filmed this year.

Jay Coburn moved to appoint Selectpersons Robert Weinstein and Paul Wisotzky to represent the Board on the Budget Task Force. Maureen Burgess seconded, and the motion carried 5-0.

Discussion of Police Chief Search Committee

Town Manager Rae Ann Palmer explained that Badgequest was willing to do recruitment for the Police Chief. The composition of the Search Committee needs to be finalized with a total of seven members. She said there are openings for four community members. She and two members of the Board of Selectmen will serve on the Search Committee. She asked if the Board would like to wait for everyone to be appointed or to begin with her appointment and the two

Board members. The Selectmen will wait for the first meeting in January to appoint everyone. Janet Worthington is interested in serving.

Board of Selectmen Policies Revised by Town Counsel

Assistant Town Manager Kelly Clark explained the Policies reviewed by Town Counsel: Policy #22 — *Drug and Alcohol Testing Policy for Employees in Positions Requiring a Commercial Driver's License (CDL) and which are Subject to Regulation by the U.S.*

Department of Transportation

Town Counsel made edits to include operating Town-leased vehicles and clarified the definition of alcohol and what happens if an employee refuses to be tested (page 10). References to *Town Administrator* were changed to *Town Manager* and the Collective Bargaining Amendment letter was updated.

Policy #32 — Gift Acceptance Policy

Town Counsel approved previous changes and added grant acceptance to the overall policy. Town Counsel also included reference to relevant Massachusetts General Law. Based on discussion at the November 14, 2017 Board meeting, the following line was added to the top of page 2 and was reviewed by Town Counsel, "At the time that a gift is accepted, the Town along with the donor will determine whether the gift should be kept in perpetuity or may be declared surplus at a later date."

Robert Weinstein moved to accept the proposed revisions to Policy #'s 22 and 32 as recommended by Town Counsel. Maureen Burgess seconded, and the motion carried 5-0.

Review of Board of Selectmen Policies

Kelly Clark made recommendations for Policy #13 — *Appointment Policy*. Policy #13 was brought to the Board for discussion at the July 25, 2017 meeting. As requested at the July 25, 2017 meeting, the policy was updated to remove section 5 (regarding making immediate and emergency appointments) and a new section (6) was added to reflect the required acknowledgement of Policy #54 and Summary of Conflict of Interest Law and the required completion of the State Ethics Commission Conflict of Interest Law online training program.

Robert Weinstein moved to accept the revisions to Policy #13. Maureen Burgess seconded, and the motion carried 5-0.

CONSENT AGENDA

A. Review/Approve and Authorize Signature: *None*

B. Renewal of Annual Licenses-Truro Vineyards Lodging License

Jay Coburn moved to approve the Consent Agenda. Maureen Burgess seconded, and the motion carried 5-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

Janet Worthington said details of the holiday season will be forthcoming. Jay Coburn said the Local Comprehensive Plan Committee has held its first two meetings, chaired by Christopher Clark. He also reported that he has arranged for a joint meeting with the School Committee on December 19, 2017. Town Manager Rae Ann Palmer said she needs dates for an Open Meeting

Public Records Material of 12/05/17

1. Ann Greenbaum's submission requesting discussion of RTE at a future BOS meeting
2. Appointment papers for Nancy Fewichel, Diane Messinger, and Ewa Nogiec
3. Selectmen Policies #'s 22 and 32 as revised by Town Counsel
4. Selectmen Policy #13 revisions
5. Truro Vineyards Lodging License

Law training that she is scheduling. Tuesday, January 16, 2018 is the likely date. She gave further information on the Local Comprehensive Plan Committee's efforts on data collection. She reminded everyone that the Budget process brings an expenditure budget to Town Meeting. Revenue Budget is discussed after Town Meeting.

SELECTMEN COMMENTS

Maureen Burgess said Mass Municipal Selectmen's Association (MMA) will meet on Friday, December 8, 2017. Jay Coburn said that meeting was for Cape and Islands Selectmen. Jay Coburn said the Board had received a letter from Rich Wood regarding the land acquisition application to the Community Preservation Committee. He said it was problematic that the Selectmen had agreed to be co-sponsors of the project with the Conservation Trust.


NEXT MEETING AGENDA: Tuesday, December 12 and December 19

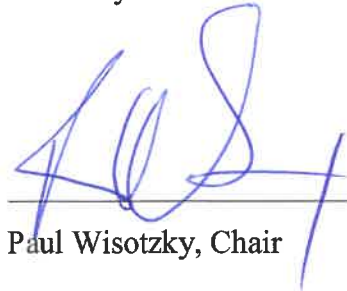
The December 12, 2017 meeting will be an Executive Session for union negotiations. The December 19, 2017 agenda includes a joint meeting with the School Committee, discussion with Senator Julian Cyr, license approvals, and updating Selectmen Goals.

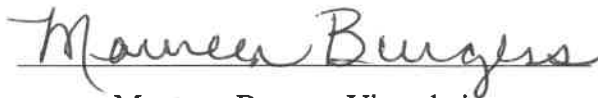
ADJOURNMENT

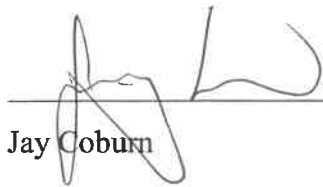
Maureen Burgess moved to adjourn. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 5:44 p.m.


Respectfully submitted,

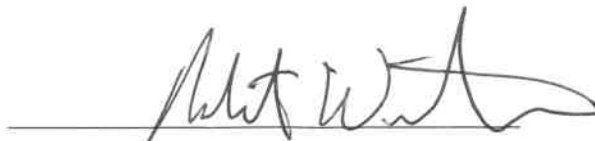

Mary Rogers,
Secretary


Paul Wisotzky, Chair


Maureen Burgess Vice-chair


Jay Coburn


Janet Worthington


Robert Weinstein, Clerk