

**Truro Board of Selectmen Meeting
Selectmen's Chambers, Town Hall
Tuesday, July 25, 2017**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein,

Regrets: Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Paul Wisotzky called the meeting to order at 5:54 p.m.

PUBLIC COMMENT

Anne Greenbaum of 22 Gospel Path requested that two items that she submitted be included in the public record materials for this meeting and be placed on the agenda of a future meeting. Her first item was an alternative proposal to the proposed Residential Property Tax Exemption. The second item is a chart that shows existing exemption opportunities and use of them by Truro residents last year.

Jay Coburn noted that all Selectmen have e-mail addresses that provide citizens with access to them.

TABLED ITEM

A discussion with the Beach Commission on Residential Only Parking Lot at Coast Guard Beach has been tabled until the September 26, 2017 meeting.

BOARD OF SELECTMEN ACTION

Review Board of Selectmen Policies

Chair Paul Wisotzky thanked Maureen Burgess and staff for preparing the review of the first ten Selectmen's Policies. Town Manager Rae Ann Palmer and the Board began their review.

Policy #4 Safety Precautions at Highway Dept. and Golf Course

Rae Ann Palmer said this has been updated with the golf course part eliminated.

Jay Coburn moved to adopt Policy #4 as revised. Maureen Burgess seconded, and the motion carried 4-0.

Policy #5 Town Administrator – Performance Evaluation

Since the Town Charter now provides for Performance Evaluation of the Town Manager, this policy is no longer needed, Paul Wisotzky said.

Jay Coburn moved to rescind Policy #5. Robert Weinstein seconded, and the motion carried 4-0.

Policy #6 Conservation Restrictions

Rae Ann Palmer said she had forwarded the Conservation Restrictions Policy to Town Counsel for review of compliance with Massachusetts General Law. Maureen Burgess suggested reviewing cited plans and updating them if Policy #6 is approved.

The Board will wait to make a decision on Policy #6 until the review by Town Counsel has been completed.

Policy #7 Fiscal Policy on Money Collection

Ms. Palmer recommend that no changes be made at this time since it might be incorporated into the Fiscal Procedures Manual. When the Fiscal Procedures Manual is complete, appropriate changes will be brought forward.

Policy #10 Access to Town Counsel

Policy #10 was revised in 2015. No changes are necessary.

Policy # 11 Authorization of the Town Administrator to approve Payroll and Bills Payable Warrants re: Truro Charter

In addition to references to a Town "Administrator," there were revisions for current practices which Rae Ann Palmer recommended.

Jay Coburn moved to adopt Policy #11 as revised. Maureen Burgess seconded, and the motion carried 4-0.

Policy #12 Road Naming Policy

Maureen Burgess noted a conflict in Road Naming Policy #12 and the General Bylaws. She also corrected some typos and outdated information. Jay Coburn suggested that Town Counsel review Policy #12 since it is so old. The Town Manager will see that Town Counsel examines it.

Regan McCarthy came forward to discuss renaming of roads and correcting Google map names.

Policy #13 Appointment Policy

The Board and Rae Ann Palmer considered a number of changes in Policy #13. Ms. Palmer will redraft the Policy with the suggested revisions and bring it back to the Board for approval.

Policy #14 License Approval and Renewal Procedures

Rae Ann Palmer said there is a date of October 31, 2017 to complete the Licensing Policy and Procedures, one of the Selectmen's Town Services Objectives. The asked that the Board wait until this had been Objective had been met.

Policy #15 Police Department Step Increases

This is no longer needed because step increments are covered in union contracts.

Jay Coburn moved to rescind Policy #15. Maureen Burgess seconded. The motion carried 4-0.

Solarize Massachusetts Effort

Chair of the Energy Committee Mark Farber explained the program for solar installations that a coalition of towns hopes to offer Truro home owners. The Town does not do procurement for the program, but Mr. Farber requested a letter of support from the Selectmen.

Robert Weinstein moved to approve the 2017 Solarize Massachusetts program and to sign the letter of support. Maureen Burgess seconded, and the motion carried 4-0.

CONSENT AGENDA

The Consent Agenda consisted of the following:

- A. Review/Approve and Authorize Signature: Event Notification Form for American Lung Association Annual Autumn Escape Bicycle Trek –9/24/17;
- B. Review and Approve Reappointments of Noelle Scoullar (Registrar of Voters);
- C. Renewal of Temporary Borrowing Note for Landfill Capping;
- D. Review and Approve One Day Alcohol and Entertainment License for September 9, 2017 at Castle Hill at Edgewood Farm;
- E. Review and Approve Memorandum of Agreement By and Between the Town of Truro and the Truro Public Employee Committee; and
- F. Review and Approve Board of Selectmen Minutes: July 11, 2017.

The Selectmen discussed Item A, the Annual Autumn Escape Bicycle Trek, because it is happening on the same busy weekend as Truro Treasures.

Jay Coburn moved to approve the Consent Agenda as printed. Maureen Burgess seconded, and the motion carried 4-0.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

Paul Wisotzky praised the new Town website, which is up and running. He also noted with sadness the passing of Al "Oakie" Souza. Rae Ann Palmer reported on finalization of the deed for the Cloverleaf property. She also announced that the CDBG joint grant for Truro, Eastham, Harwich and Provincetown had been secured for nearly \$1.1 million. The program offers housing rehabilitation and child care subsidies. She praised CDPs efforts in publicizing the program and said that Assistant Town Manager Kelly Clark had already attended the required ADA training. Ms. Palmer also said there will be an adjustment to the Town website's photo.

SELECTMEN COMMENTS

Robert Weinstein extended condolences and thanks from himself and the Board of Selectmen upon the loss of Al Souza, who had contributed greatly to the Truro Rescue Squad.

NEXT MEETING AGENDA: Tuesday, August 8

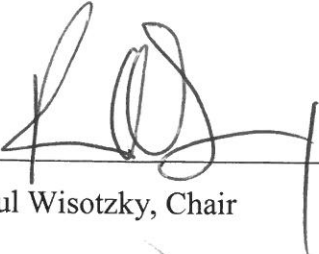
Rae Ann Palmer reviewed Agenda items for the August 8, 2017 meeting: a Cape Cod Tech project update; pesticide control options; appointments, and entertainment & alcohol. Licenses. The Board will read Anne Greenbaum's materials regarding alternatives to Residential Tax Exemptions before placing it on a future agenda.

ADJOURNMENT

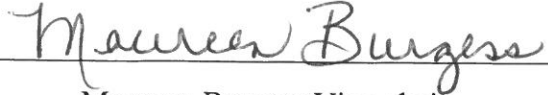
Jay Coburn moved to adjourn. Robert Weinstein seconded, and the motion carried 4-0. The meeting was adjourned at 6:05 p.m.

Respectfully submitted,


Mary Rogers, Secretary



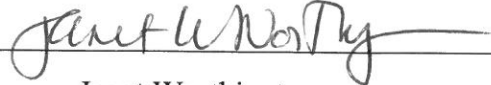
Paul Wisotzky, Chair



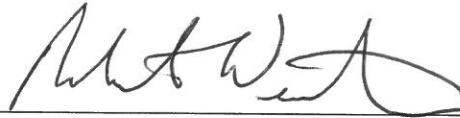
Maureen Burgess Vice-chair



Jay Coburn



Janet Worthington



Robert Weinstein, Clerk

Public Records Material of 7/25/17

1. Request for alternative approach for Residential Property Tax Exemption from Amy Greenbaum
2. Chart submitted by Amy Greenbaum summarizing tax exemptions
3. Ten Selectmen Policies
4. Request & Letter for Solarize Mass
5. Event Notification Form for American Lung Association Annual Autumn Escape Bicycle Trek to take place 9/24/17
6. Reappointment papers of Noelle Scoullar (Registrar of Voters)
7. Renewal of Temporary Borrowing Note for Landfill Capping
8. Request for One Day Alcohol and Entertainment License for September 9, 2017 for Castle Hill at Edgewood Farm
9. Memorandum of Agreement by and between the Town of Truro and the Truro Public Employee Committee