

**Truro Board of Selectmen
Special Meeting, July 21, 2015
Town Hall Historic Meeting Room**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Administrator Rae Ann Palmer; Assistant Town Administrator Charleen Greenhalgh; Town Accountant Trudi Brazil

Chair Paul Wisotzky opened the meeting at 5:00 p.m. and stated that the meeting was being tape recorded.

Public Comment

Mr. and Mrs. Michael Powers, Beach Point Association members and abutters to the White Sands Motel, were present to discuss their concerns about the rebuilding plans for White Sands Motel.

Approval of Exemption for Jay Coburn

Jay Coburn recused himself from the meeting and left the room.

In order for Jay Coburn to continue to serve on the Truro Board of Selectmen, the Board needed to approve an ethics disclosure form for Mr. Coburn. Any time the Community Development Corporation (CDP) makes a contract with the Town, Mr. Coburn, will be required to sign and submit an ethics disclosure.

Maureen Burgess moved to approve the exemption provisions for Jay Coburn each time the Town enters a contract agreement with CDP. Weinstein seconded, and the motion carried 4-0.

Approval of Monitoring Contract for CDP

Jay Coburn had recused himself for this portion of the meeting.

Assistant Town Administrator Charleen Greenhalgh presented the Truro Monitoring Contract with Community Development Partnership. She requested that the Board sign the contract.

Robert Weinstein moved to approve the contract. Maureen Burgess seconded, and the motion carried 4-0.

Jay Coburn returned to the meeting.

Consent Agenda A: Review & Approvals for Signing

1. Curb Cut Application for 13 Arrowhead Rd.

Property owner Michael Coelho has requested a curb cut for 13 Arrowhead Rd. in order to create a driveway. The Building Inspector will include this on the plans, which will require permitting and inspection.

2. Statement of Authorization for COA Formula Grant/Allocation

The Formula Grant funds the printing and mailing of the Council on Aging newsletter.

3. Chamber of Commerce Agreement

The Chamber of Commerce agreement was amended for Fiscal Year 16 to include funding for additional advertising and increased hours at the information booth.

4. Barnstable County IT Services Agreements

The Barnstable County Agreements has provisions for its IT services to the Town.

5. Mass DOT Title VI/Nondiscrimination Assurance

The MassDOT Federal Highway Administration Title VI/Nondiscrimination Assurance is in compliance with state regulations.

6. Green Communities Grant Contract

In an effort to complete the thermostat conversion work at the Truro Central School before the school year begins, the Department of Energy Resources (DOER) Green Communities contract needed to be approved and signed.

7. Authorization for CDP to sign CDBG Documents

The Community Development Partnership (CDP) sometimes needs to sign Community Development Block Grant documents. Authorization to do this will facilitate this need.

Consent Agenda B: Reappointments

Five Board and Committee members were up for reappointment by the Board of Selectmen: Barbara Wood to the Taxation Aid Committee for a three-year term, expiring June 30, 2018; John Thornley to the Zoning Board of Appeals for a two-year term June 30, 2016; John Dundas to serve as an alternate to the Zoning Board of Appeals for one year with a term expiring June 30, 2016; Raymond Cordeiro to the Pamet Harbor Commission to serve a three-year term expiring June 30, 2018; and John Goff to serve on the Pamet Harbor Commission as an alternate for a one-year term, expiring June 30, 2016. Town Administrator Rae Ann Palmer explained that an amendment to John Thornley's appointment was done so as to stagger ZBA terms

Jay Coburn moved to approve all of the Consent Agenda items. Jan Worthington seconded, and the motion carried 5-0 with the exception of items A-6 and A-7 from which Paul Wisotzky abstained.

Selectmen's Reports & Liaison Reports

Jay Coburn, Maureen Burgess and Paul Wisotzky commented favorably on the visit with the Lieutenant Governor. Robert Weinstein reported that a Transportation meeting which he had attended focused on a traffic safety study and the continuation of the bike trail. Maureen Burgess said that water sampling would take place in a number of locations on Wednesday, July 22, 2015. Paul Wisotzky mentioned Board openings for Recreation and Shellfish.

Agenda for Next Meeting

A preliminary agenda for the next BOS meeting to be held August 11, 2015 was distributed. Jay Coburn suggested an agenda addition of road policy examination, and other Board members and the Town Administrator considered this a topic of interest which might be presented through a public discussion. Bob Weinstein suggested having a Comcast representative attend the second meeting in August.

Town Administrator's Report

Town Administrator Rae Ann Palmer said she had heard from the Community Compact, which provides technical assistance to towns. There are six applicants for interim Fire Chief, she reported.

Adjournment

Jay Coburn moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Mary Rogers
Recording Secretary

Paul Wisotzky, Chair

Maureen Burgess, Clerk

Jay Coburn

Janet Worthington, Vice-chair

Robert Weinstein

Public Records Material of 7/21/15

- 1.) Disclosure agreement for Jay Coburn
- 2.) Housing Rehabilitation Loan Monitoring Contract with Cape CDP
- 3.) Application for Curb Cut at 13 Arrowhead Rd.
- 4.) Statement of Authorization for COA Formula Grant/Allocation
- 5.) FY16 Agreement with Chamber of Commerce
- 6.) Barnstable County Agreements for IT services
- 7.) MassDOT Title VI/Nondiscrimination Assurance documents
- 8.) Green Communities Grant Contract for Thermostat Conversion at Truro Central School
- 9.) Authorization for CDP to sign CDBG documents
- 10.) Reappointment requests by Barbara Wood, John Thornley, John Dundas, Raymond Cordeiro and John Goff

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