

**Truro Select Board Meeting
Wednesday, June 26, 2018
Truro Town Hall**

Select Board Members Present: Chair Robert Weinstein; Maureen Burgess, Kristen Reed, Paul Wisotzky, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Clark

Chair Robert Weinstein called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Maureen Burgess read into record an entire letter by Roberta Kane Lema, who was aggrieved by the Town Moderator's decision to discontinue her service on the Finance Committee. Ms. Lema suggested establishing a method of selection other than appointment to the Finance Committee by the Town Moderator.

PUBLIC HEARING ON GOALS & OBJECTIVES

Robert Weinstein opened the public hearing and introduced all the goals for the five areas that are included: Town Services, Fiscal Management, Public Safety, Community Sustainability, and Community Engagement & Governance. He noted what had been accomplished in the Fiscal Year 2018 list. Select Board members then added suggestions and comments to the Draft *Goals & Objectives* for Fiscal Year 2019.

Town Services (TS)

TS1 Language had been added about holding joint meetings with other Select Boards.

TS2 Parking will be kept on the Community Sustainability section but dropped as TS2. It could also be considered under Economic Development.

TS4 A policy addressing modifications to Town-owned property remains on the list with a revision.

TS5 Identifying concerns for elder citizens remains as presented.

TS Proposed Addition - Maureen Burgess asked about a Town Services objective on demolition delay of historic buildings that had been suggested by the Historical Commission. Robert Weinstein said that this was something to be addressed by the Building Commissioner. Rae Ann Palmer said the suggestion had not been added because at present there is not enough staff to develop a clear process for building permit applicants to follow.

Chair Weinstein invited public comment. Chuck Steinman questioned TS4 on modifications to Town Property. Janet Worthington suggested that it read "uses and modifications." This will be incorporated into TS4.

Fiscal Management (FM)

The second category of the *Goals & Objectives* is Fiscal Management. Chair Weinstein reviewed accomplishments of FY18, particularly with televised Budget Task Force meetings and the Annual Pre-Town Meeting coverage of Budget. Paul Wisotzky recommended keeping a five-year forecast separate and holding Budget forums in fall and spring. Rae Ann Palmer said a separate Budget Hearing would substitute for a spring forum.

FM1 Kristen Reed noted changes that appeared in the stated goal. Rae Ann Palmer said that FM3,4 & 5 are now incorporated into FM1.

FM2 The Home Rule Petition presentation for a real estate transfer tax will remain in the FM goals.

FM3 Removed.

FM4 Removed.

FM5 Removed.

Steve Sollog said he found it troubling that the entire budget at Town Meeting had been approved by a single motion made by a citizen. Board members expressed their concern about that Town Meeting surprise and considered other ways for presenting Budgets at future Town Meetings. Kristen Roberts compared the three nights of Town Meeting in Wellfleet to the one-night Truro Town Meeting and recommended striking a balance for the Budget Articles on the Warrant. Kristen Reed expanded on the benefits of using graphics as a visual aid and suggested offering a food option on Town Meeting night.

Public Safety (PS)

In the third category of Public Safety there are two objectives.

PS-1 Maureen Burgess discussed improving a General Noise Bylaw.

PS-2 Planning and preparedness for natural disasters is the goal. Janet Worthington discussed the need for neighborhood outreach. Chair Weinstein said having procedure in place would make Truro proactive, rather than reactive, in the event of a disaster.

Community Sustainability (CS)

Community Sustainability is the fourth category, broken down further into Environmental (E), Housing (H), and Economic Development(ED) issues. The Town Manager recommended prioritizing the items. CS1-E Coastal Management had been added to specific areas of concern.

CS2-E Eliminated. Water, Rae Ann said, it is under purview of the Board of Health.

CS3-E Eliminated since we are on top of energy savings thanks to Jarrod Cabral, DPW Director.

CS4-E Eliminated. The Shellfish Constable and Health Agent have been working on Aquaculture grants, which are becoming viable businesses. Janet Worthington said CS4-E referred more to a property near East Harbor, but it doesn't have to be a goal. Rae Ann Palmer said she'd approached the Conservation Trust about obtaining the property.

John Marksbury said he was heartened to see the item regarding cesspools in CS-2E. He asked that this be reconsidered since there is the Water Oversight Committee as well as the Board of Health. He suggested a clause stating that "priority be given to the low lying areas of town." Rae Ann Palmer said that regulations for cesspools falls to the Board of Health, not the Selectmen. Robert Weinstein discussed importance of addressing cesspools especially in low lying areas although cesspools are a town-wide issue. Health Agent Emily Beebe came forward to discuss how the Board of Health has been trying to develop a plan to eliminate cesspools. Rae Ann Palmer announced a July 17th BOH presentation on Innovative Alternative Septic systems and on Sept 18th an update by the Town's Wastewater consultant.

Housing is the second section of Community Sustainability.

CS7-H This will be revised again to explore ways to increase use of ADU bylaw, ensure input by Planning Board and adequate measures for septic systems. Amnesty would not be a part of the goal.

CS8-H Paul Wisotzky discussed Housing needs at all levels of affordability. He asked to change the goal to include provisions for more available money in the Affordable Housing Trust so they could act quickly when opportunities arise without waiting for the Community Preservation application cycle.

Chuck Steinman recommended carrying forward the home size bylaw that had been in last year's *Goals & Objectives*. Maureen Burgess suggested that it had been eliminated in anticipation of fall Special Town Meeting. Rae Ann Palmer said that the Selectmen had worked with the Planning Board on having this prepared for Special Town Meeting. Planning Board Chair Steve Sollog said Planning Board has held several outreach forums. Planning Board will be presenting the housing size bylaw proposal to the Selectmen soon, he said.

Economic Development (ED) is the other portion of Community Sustainability:

CS9-ED The goals for making Truro more business friendly and developing town centers will be consolidated.

CS10-ED Consolidated with CS9-ED

CS11-ED Comcast's time table goal will remain in place.

CS12-ED Paul Wisotzky suggested making this a more expansive open goal. Rae Ann Palmer said she liked idea of an Economic Development Commission that could potentially lead to assistance available from the Commonwealth. She recommended having the Chamber of Commerce work with Town on it.

Steve Roderick, Chair of the Chamber of Commerce, said an Economic Development group should include anyone who has a business in Truro, not just residents. He said the Chamber had resources available to encourage small businesses. Kristen Reed wished to create a courtship between non-profits and businesses as a part of the goal. Steve Roderick supported her idea.

Community Engagement and Governance (CEG)

Community Engagement and Governance is the fifth category of *Goals & Objectives*:

Janet Worthington considered consolidation of the five goals.

CEG1 Rae Ann Palmer said the new language in CEG 1 came from staff.

CEG2 This had been an ongoing goal. Ms. Palmer asked about incorporating or eliminating it. Maureen Burgess said the Selectmen would divided the boards among themselves in order to do the reviews.

CEG3 Kristen Reed suggested a change to the end of the statement. Paul Wisotzky said he has been involved in this goal.

CEG4 Paul Wisotzky suggested eliminating or changing the goal since the Town Manager covers recognition for service well. The Board of Selectmen sends letters of thanks for volunteer servers.

Kristen Reed maintained that recognition is important, but the goal could be removed until a solid plan is presented. Rae Ann Palmer said creation of a recognition event could be included as a goal.

CEG5 Kristen Reed volunteered to help develop help manuals since Ms. Palmer said that staff cannot take on this task.

Chair Weinstein closed the public hearing. He thanked the Town Manager and his colleagues for the work that had been put into producing the Fiscal Year 19 *Goals & Objectives*.

BOARD OF SELECTMEN ACTION

Cost of Living Adjustment for Non-Union Employees

Town Manager Rae Ann Palmer said a 2% raise for union employees had been budgeted, and she asked that non-union employees receive this increase as well.

Paul Wisotzky moved to approve a 2% cost of living adjustment for Non-Union Employees. Maureen Burgess seconded, and the motion carried 5-0.

Part-Time Resident Advisory Board Discussion

Maureen Burgess, liaison to the Part Time Resident Advisory Board (PTRAC), said that their first meeting will take place on July 2, 2018 at 10 a.m. at Town Hall. She presented the suggested agenda which included: introductions, review of the Committee charge, Goals/Mission Statement, election of officers, Open Meeting Law, a calendar, and agenda topics for the next meeting. Paul Wisotzky suggested changing the “charge” to “expectations” of the participants on the Committee. The Selectmen also scheduled a date for the Annual Part-Time Residents Meeting in August.

Paul Wisotzky moved to approve Thursday, August 9, 2018 as the date for the Annual Part-Time Residents Meeting. Maureen Burgess seconded, and the motion carried 5-0.

Maureen Burgess moved to approve the draft Part-Time Resident Advisory Committee meeting agenda for July 2, 2018 with one revision. Paul Wisotzky seconded, and the motion carried 5-0.

Discussion of Development of 298 Route 6

Attorney Andrew L. Singer of the Law Offices of Singer & Singer came forward to discuss the proposed development of 298 Route 6 (Assessor’s Map 43, Parcel 57) as Tradesman Park South. Planning Board has referred this to the Cape Cod Commission for a limited Development of Regional Impact (DRI) review. With him were Erin Silva, Dan Silva and John Salvatore, the applicants for the proposal. They will return to the Planning Board for a Commercial Site Plan Review. Attorney Singer and the applicants were not asking for an approval from the Selectmen, but rather seeking a statement that the site and the proposal were consistent with the Local Comprehensive Plan and the Selectmen Goals and Objectives. They would appreciate a letter to the Cape Cod Commission to verify that the two buildings complied with these. Cape Cod Commission looks at access, driveway, landscaping, drainage, building aesthetics, and everything indicated on the site plan they had submitted. They are asking that the Cape Cod Commission excuse them from a traffic study because they know what kind of traffic to expect.

Janet Worthington questioned them about the facility’s capacity and traffic, particularly in summer. They will provide the traffic information to the Planning Board. Chair Weinstein asked about their curb cut onto Rte. 6. and summer traffic, landscape screening that does not block sight lines, and the marking on the plan for the Zone of Contribution to the abutting motel’s well. Attorney Singer assured him that the septic system was designed to be out of the zones of contribution for all the abutting wells. Maureen Burgess asked about the clientele expected for this storage facility. Paul Wisotzky asked about timing for a letter of support to the Cape Cod Commission. Rae Ann Palmer said she will get Town Counsel’s opinion on the request for an endorsement. She also said that the summer traffic should be addressed. Attorney Singer said they would be reaching out to Truro Fire and Police Departments on this. He will also be contacting the Mass DOT before the formal application to the Planning Board. The Selectmen expressed their support for the project.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature: Entertainment License for Sustainable Cape-Truro Ag Fair, September 2, 2018
- B. Review and Approve Reappointments to: Conservation Commission-Deborah McCutcheon; Board of Assessors-Bruce Boleyn; Truro Representative to the Provincetown Water and Sewer Board- Gary Palmer.

- C. Review and Approve Reappointment of Rae Ann Palmer, Town Manager, as Truro's Delegate to the Cape Cod Municipal Health Group and Truro's Representative to the Cape Cod Regional Transit Authority
- D. Review and Approve Reappointments of Gary Sharpless, Mark Wisotzky, and John Bloom as Deputy Shellfish Constables
- E. Review and Approve Board of Selectmen Minutes: June 12, 2018
- F. Review and Approve, and Hold or Release Board of Selectmen Executive Minutes: June 5, 2018

Chair Weinstein asked that Item A be removed from this Consent Agenda because the site plan for Snow's Park needed to be revised. Janet Worthington said the Concert Committee was moved from Snow's Park and asked why the Ag Fair could use it. Rae Ann Palmer said there was no guarantee that the park would be dry for the Ag Fair, but they would not be requiring the use of electricity.

Rae Ann Palmer also asked to remove from Item B approval of Gary Palmer's appointment because there is another applicant for Truro Representative to the Provincetown Water and Sewer Board. Paul Wisotzky made a correction to Item F, the Executive Minutes of June 5, 2018.

Paul Wisotzky moved to approve the Consent Agenda as amended. Maureen Burgess seconded, and the motion carried 5-0 with an abstention by Paul Wisotzky on the appointment of Mark Wisotzky to the Deputy Shellfish Constables in Item D.

SELECTMEN REPORTS AND TOWN MANAGER REPORT

Janet Worthington thanked Roberta Lema and Dennis Clark for their service on the Finance Committee. She also thanked Planner Cally Harper for her service to the Town.

Paul Wisotzky offered a reminder that the pinning ceremony for the new Chief of Police would take place on Thursday, June 28. He said he and Kristen Reed would participate in a "Truro Conversations" at Payomet Theater on Wednesday, June 27.

Maureen Burgess reported on events she had attended: The Disability Commission, who are pleased about the move to behind the Community Center for the Summer Concerts; a long awaited meeting of the Cape Cod Seashore Advisory Commission, where she learned the Truro Cranberry Bog Walk will be addressed; the recent Board of Health meeting, where she continues to address the issue of cesspools in town, a Stakeholders meeting of the Herring River Restoration Committee; and the Conservation Trust's Twinefields celebration.

Kristen Reed said she had attended a Mass DOT meeting which dealt with bike improvements on Rte.6. Robert Weinstein had also attended the DOT meeting. He noted that the Town Moderator had sent Roberta Lema a thank-you letter for her years of service on the Finance Committee.

Town Manger Rae Ann Palmer announced a meeting with Senator Julian Cyr that will be held on July 2 at the Cape & Islands Realtor's Association office in Yarmouth. An environmental bond bill and an economic development bill that will offer funding opportunities are planned topics of discussion. She reported a water rescue at Coast Guard Beach that had occurred and an anticipated Herring River Restoration MOU article in the *Banner*. The Town is looking for recommendations from the Army Corps of Engineers for the tide gate to the Pamet River at Wilder's Dike, where staff had removed a damaged pipe. A public information meeting with the Army Corps of Engineers is being planned on the Pamet tide gate sometime in mid-August, she said. Finally, the Town Manager urged townspeople to sign up on the

Public Records Material for the Meeting of 6/26/18

1. Letter from Roberta Kane Lema
2. FY19 *Goals & Objectives*
3. Site Plan of 298 State Highway/Route 6
4. Letters of support for Tradesman Park South
5. Entertainment License for Sustainable Cape-Truro Ag Fair, September 2, 2018
6. Reappointments papers for: Conservation Commission-Deborah McCutcheon; Board of Assessors-Bruce Boleyn; Truro Representative to the Provincetown Water and Sewer Board- Gary Palmer
7. Reappointment submission of Rae Ann Palmer, Town Manager, as Truro's Delegate to the Cape Cod Municipal Health Group and Truro's Representative to the Cape Cod Regional Transit Authority
8. Reappointment papers of Gary Sharpless, Mark Wisotzky, and John Bloom as Deputy Shellfish Constables

Town website for the "Alert Truro" safety system that will generate voice and text notifications for emergency situations.

SELECTMEN COMMENTS

Robert Weinstein thanked Town Manager Rae Ann Palmer and Assistant Town Manager Kelly Clark for the effort they had put into the *Goals & Objectives*.

NEXT MEETING AGENDA

Rae Ann Palmer said the Tuesday, July 10, 2018 meeting agenda so far included: the Water & Sewer Board appointment, voting on the *Goals and Objectives*, the entertainment license for the Ag Fair, a letter for the Tradesmen Park, more entertainment licenses and reappointments.

ADJOURNMENT


Paul Wisotzky moved to adjourn. Maureen Burgess seconded, and the motion carried 5-0. The meeting was adjourned at 7:36 p.m.

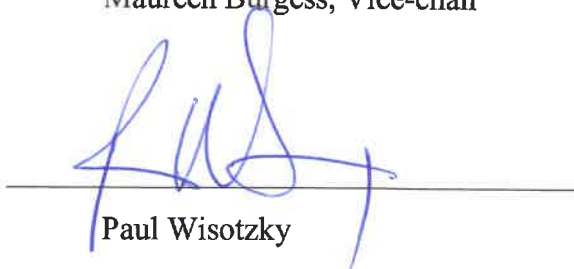
Respectfully submitted,



Mary Rogers, Secretary


Robert Weinstein, Chair


Maureen Burgess, Vice-chair


Kristen Reed


Paul Wisotzky


Janet Worthington, Clerk