

Truro Board of Selectmen  
Meeting Minutes – June 9, 2015  
Truro Town Hall, 5:00pm

Members Present: Paul Wisotzky-Chair, Jan Worthington-Vice Chair, Maureen Burgess-Clerk, Jay Coburn and Robert Weinstein

Others Present: Town Administrator Rae Ann Palmer, and Trudi Brazil, Acting Assistant Town Administrator

Chairman Wisotzky called the meeting to order at 5:00 p.m.

### **PUBLIC COMMENT**

Louann Lipkin, of 566 Shore Rd, and 36 Pearl St. in Provincetown, stated that she was at the Provincetown Dog Park with her dog and her daughter's dog. She continued that her daughter's dog was attacked by a dog whose owners live in Truro. Her daughter's dog died after surgery and suffered from a lot of pain. She added that the dog was released from quarantine yesterday. She is requesting the Board of Selectmen, Police and Animal control Officer to no longer allow this dog on public property. She doesn't wish to invoke euthanasia. She believed that there should be a law to protect people and animals from going through this. She asked that the dog owners be required to have their dog on a leash with a muzzle at all times and to have the history of the dog follow it to the State of Florida (additional residence). Ms. Lipkin asked that better policies be in place. She explained what had happened. Chairman Wisotzky thanked her for coming considering how difficult it was for her to do so. The Town Administrator, Rae Ann Palmer, was told by Town Counsel that there is a process for a public hearing called a Declaration of Dangerous Dog Hearing. The owners of the dog have assured the Animal Control Officer that the dog is not being brought into Provincetown and will not leave the house in Truro without a leash. Selectmen Coburn thanked Ms. Lipkin as well and stated that they will address this vigorously. Selectmen Burgess and Weinstein commended her courage for coming forward. There was a brief discussion as to whether the dog would also be required to be muzzled.

### **PUBLIC HEARINGS**

#### **New Peddler License Joseph F. Rugo, owner d/b/a Joey's Food Truck Head of the Meadow Beach**

Selectmen Chair Wisotzky opened the public hearing. Joey Rugo owner of Joey's Food Truck explained to the Board of Selectmen that he started a food truck last summer which was located in Wellfleet. He and his partner will have the second truck located at Head of the Meadow Beach.

Selectmen Coburn asked what the dates were for the operating season. Mr. Rugo explained that it would be from June 20<sup>th</sup> until September 7<sup>th</sup>. Chair Wisotzky opened the hearing to the public for comment. No comments were given. **Selectmen Weinstein made a motion to approve the business license application for a new Peddler License for Joey Rugo dba Joey's Food Truck to operate at the Head of the Meadow Beach in Truro. Seconded by Selectmen Burgess. So voted unanimously 5-0.**

### **BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

## **Review and Interview Truro Police Department Appointment of a Student/Probationary Police Officer**

Chief Kyle Takakjian stated that he was before the Board of Selectmen for the final vacancy appointment for the Police Department. He introduced Kylee Larabee to the Board of Selectmen. He spoke of her recent trainings and certifications placing her application at the top of the list. He stated that she will be sponsored by the Town for the Police academy and additionally commented on her background. Chief Takakjian anticipates a September start date for the Academy. He asked the Board of Selectmen for approval of her appointment and a conditional offer of employment. She was congratulated by the Board of Selectmen members. **Selectmen Coburn moved to approve the conditional letter of employment and appointment, effective on the first day of the Police Academy, for the Truro Police Department to Kylee Larabee. Selectmen Burgess seconded the motion. So voted unanimously 5-0.**

## **Review and Approve and Appointment Gary Palmer as Truro's Representative to the Provincetown Water and Sewer Board**

Selectmen Chair Wisotzky explained that there was a resignation of Shannon Corea, who is one of Truro's representatives to the Provincetown Water and Sewer Board. Presently there is an application to serve from Gary Palmer for the vacancy. **Selectmen Coburn made a motion to accept the resignation of Shannon Corea and approve the appointment of former Selectmen Gary Palmer as Truro's representative to the Provincetown Water and Sewer Board. Selectmen Weinstein seconded the motion. So voted unanimously 5-0.**

**TABLED ITEMS NONE**

## **BOARD OF SELECTMEN ACTION**

### **Discussion on Conservation Restriction for Edgewood Farm**

Fred Gaechter, of the Truro Conservation Trust stated that it is an unusual Conservation Restriction in that the Compact is going to own the property for the first year. When there is a tax credit being given by the seller then the property must be held by a corporation. After the first year it will go to the Registry of Deeds and reverse so that the property will be owned by the Trust and the Conservation Restriction will go back to the Compact. It was approved by the Conservation Commission unanimously. \$536K is the cost of the property and is a joint project with Castle Hill Art Center that is purchasing the farm house. Chair Wisotzky asked if the Board of Selectmen will have to take action again when the ownership changes. Mr. Gaechter responded the Trust will be the holder of the deed with the Conservation Restriction. **Selectmen Burgess made a motion to approve the Conservation Restriction for Edgewood farm and to authorize the members of the Board of Selectmen to sign the restriction. Selectmen Worthington seconded the motion. So voted unanimously 5-0.** Mr. Gaechter explained that AmeriCorps members have been assisting with the clearing of the trail and should be completed soon. The trail will need a name which they expect to be ready for use mid-summer. Once property is owned by the Trust the trail will be continued on to the adjacent property, in which that trail will also need a name.

### **Discussion of South Pamet Road Parking**

Chair Wisotzky reminded the Board about their last meeting discussion regarding parking along South Pamet Rd. It is back on the agenda as a discussion item in order to revisit it the topic. Selectmen Worthington asked to have parking along South Pamet Road be delayed and see how the parking at Ballston Beach transpires over the course of the summer considering the issues that the residents had addressed. Selectmen Burgess stated that she agreed with her colleague adding that the reduced

number of parking spaces is something they are going to have to get used to as time goes on. **Selectmen Coburn moved to authorize the staff to delay implementation of the additional parallel parking along South Pamet Road and to report back to the Board at such a time that they believe reconsideration is warrant. Selectmen Weinstein seconded the motion.** Chair Wisotzky stated that they need to continue to look at alternative parking solutions. **So voted unanimously 5-0.**

#### **Discussion on Board of Selectmen Meeting Calendar**

Selectmen Chair Wisotzky stated that there are a couple of meeting dates to be reviewed (normally meetings are held 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays). September the meeting is on the 3<sup>rd</sup> and 5<sup>th</sup> and in December the 1<sup>st</sup> and 3<sup>rd</sup>. There was a brief discussion as to the meetings dates of August in relation to September's dates. It was determined to have a Special Meeting should they need an additional meeting in September also for the month of December. Chair Wisotzky with Selectmen Burgess suggested moving the last November meeting to the 17<sup>th</sup> avoiding meeting during Thanksgiving week should members have travel plans. It was discussed to bring a calendar for 2016 to the Board of Selectmen soon.

#### **Continue Discussion on the FY16 Goals and Objectives**

Selectmen Chair Wisotzky noted that the Board of Selectmen had a productive meeting with the Department heads June 2<sup>nd</sup>. He proposed between June 9<sup>th</sup> and the 16<sup>th</sup> that BoS members send suggested language for Goals and Objectives with a draft ready June 23<sup>rd</sup> and a final draft ready June 30<sup>th</sup> for the public hearing; with the finalized list ready for the first or second meeting in July. Chair Wisotzky stated that they will also incorporate value statements into the Goals and Objectives. Selectmen Coburn stated support for having a value statement as they articulate a vision which would set a tone and create a document that is more useful for Town staff. Chair Wisotzky added that the values speak to how the work is done. Selectmen Coburn suggested that the goals be divided into Town Services, Fiscal Management, Public Safety, Community Sustainable, and Community Engagement. Selectmen Burgess expressed concern that the notion of sustainability be defined. Chair Wisotzky agreed that they should define sustainability and to define the criteria.

#### **Review and Approve Release of Executive Session Minutes**

Rae Ann Palmer, Town Administrator, explained that there has been a request for Executive Session Minutes. She stated that the minutes before them are to be released (through years 2010-2013) as they have been reviewed by herself and Town Counsel. She explained the reasoning behind minutes that still need to be held. She asked to pull March 20, 2014 minutes for release off of the list. The others can be released and therefore comply with the request. Selectmen Coburn asked that the release of the Executive Minutes be done on a quarterly basis to assist in public records requests in the future.

**Selectmen Coburn moved to release the Executive Session Meeting Minutes of August 2, 2011, November 29, 2011, August 21, 2012, October 16, 2012, and February 25, 2014 all being reviewed will now be disclosed. Selectmen Weinstein seconded the motion. So voted unanimously 5-0.**

#### **CONSENT AGENDA**

- A. Review and Approve and Authorize the Chair to sign:
  - 1. Contract with Joey Rugo dba Joey's Food Truck for Head of the Meadow Beach Food Vendor
  - 2. Interagency Agreement Between the Town of Truro and Cape Cod Regional Transit Authority

- B. Review and Approve One Day Entertainment License and Use of Snow's Park-Truro Concert Committee- Thursdays 7/2-8/27 from 6:30-7:30pm and Authorize the Chair to sign applications
- C. Review and Approve One Day Entertainment Licenses for Payomet Performing Arts Center 6/20-9/27/2015 and Authorize the Chair to sign applications
- D. Review and Approve One Day Entertainment Licenses for Truro Vineyards 6/20, 6/14-8/26 (Wednesdays) 7/23, 7/30, 8/14, 9/20 and Authorize the Chair to sign applications
- E. Review and Approve One Day Alcohol Licenses and Entertainment Licenses -Truro Center for the Arts at Castle Hill- 6/27, 7/19, 8/1, 8/8, and 8/29 and Authorize the Chair to sign applications
- F. Review and Approve One Day Entertainment Licenses for Friends of the Truro Meeting House-6/20, 7/5, 7/18, 7/26, 8/13, 8/28 and Authorize the Chair to sign applications
- G. Review and Approve Reappointments: John Thomas as Constable, Catherine Staff-COA; Fran Johnson-Beach Commission; Re-appointments for National Park Rangers as Truro Special Police Officers for a three year terms;
- H. Review and Approve Extension of Hours Liquor License- Jams Inc. (Sunday's 10AM) per MGL 138§15

Chair Wisotzky asked members if there was anything that Board members wished to pull of the Consent Agenda. Selectmen Weinstein asked that Non-Profit DOR statement letters be inserted with the applications with revisions made to the motions to include the amount being discounted; he also requested for the Concert Committee to note that it is a Town Committee hence there is no charge.

**Selectmen Coburn moved the Consent Agenda as printed in the June 9th Agenda with the request that the non-profit status be verified in previous submissions for Payomet Performing Art Center, Center for the Arts at Castle Hill and Friends of the Truro Meeting House.**

**Selectmen Burgess seconded the motion.** Chair Wisotzky noted that Payomet, Truro Center for the Arts and Castle Hill, have all applied for their temporary sign permits for the season. **So voted unanimously 5-0.**

#### **Selectmen Reports and Liaison Reports**

**Selectmen Weinstein-** reported that he had a good office hour at the first Farmers' Market and spoke of the attendance and that it was a good event. He explained that there are SNAP cards for affordability to help people purchase items.

**Selectmen Burgess-**reported that she did office hours with Selectmen Worthington and spoke well of the experience.

**Chair Wisotzky-**Nothing to report.

**Selectmen Worthington-** reported on the office hour she had with Chair Wisotzky. Also, that there is a photo exhibit at the Historical Society and the help that the Historical Society needs with funding and the building structure, and hopes that there is a way to support them.

**Selectmen Coburn-** reported on the opening of the Farmers' Market with Senator Wolf. He reminded the Board of Selectmen that there will be a joint meeting with the Planning Board and the Zoning Board of Appeals regarding land use in the coming year.

**Next Meeting Agenda -June 23, 2015:**

Town Administrator, Rae Ann Palmer, stated that there will be a short regular meeting followed by a work shop on the Goals and Objectives. She stated that there will be two Public Hearings , Common Victualer for Captains Choice, and Jules Besch Stationers, and an acknowledgement of Dianne Eib and Al Silva resignation from many years of service on Board of Health (Dianne Eib) Conservation Commission (Al Silva); new member for Conservation Commission; Historic Preservation Restriction for the 1827 Meeting House that is required for CPC funding; annual FY16 service contracts; and a request for a wedding on Town property; and possible follow up to the Public Comment regarding the dangerous dog agreement. Selectmen Coburn asked that the Agenda be circulated prior to posting to Board members for review. Ms. Palmer responded that Agendas should be sent the Friday before the packet is available. There was a brief discussion regarding Licensing Applications arriving late for an agenda request but improvement has been made from prior years.

**Town Administrator's Report:**

Town Administrator Rae Ann Palmer stated that letters will go to the Abutters regarding the decision of the Board of Selectmen to postpone the implementation of the parking along South Pamet Road. She added that Trudi Brazil, Acting Assistant Town Administrator is completing the year end closeout. There was a request for a financial report for the end of the Fiscal Year which may be available the beginning of July. She also commented, with respect to a grant in which funds could have been used to restore tidal flow to Pamet River, Truro does not qualify for the grant due to not being "shovel ready" within a year. There may be another grant available in September which is more appropriate for what Truro is trying to do with the Pamet River area. Selectmen Burgess asked if the committee working on the Upper Pamet has met recently. Ms. Palmer responded that they are waiting on a report from the Army Corps of Engineers but they have been talking with State Agencies with good feedback to give to the Army Corps for their analysis.

**At 6:02 pm Selectmen Chair Wisotzky asked for a motion to adjourn. Selectmen Worthington so moved. Selectmen Burgess seconded the motion. So voted unanimously 5-0.**

Respectfully submitted, Nicole Tudor, Board of Selectmen Secretary

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Paul Wisotzky, Chairman

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Jan Worthington, Vice-Chairman

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Maureen Burgess, Clerk

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Jay Coburn

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Robert Weinstein  
Board of Selectmen  
Town of Truro

6.09.2015 Documents Used:

Agenda Request-Public Hearing New Peddler License for Joey's Food Truck, Business Application; Public Hearing Notice; and Town of Truro Award Notice.

Agenda Request-Appointment of Gary Palmer to Provincetown Water and Sewer Board; Application to Serve; and Resignation Letter Shannon Corea.

Agenda Request-Appointment of New Student Officer-Kylee Latrobe; TPD Conditional Letter of Employment

Agenda Request-Conservation Restriction Edgewood Farm; Letter to Town Administrator (5.19.15) from the Compact of CCC Trusts Inc.; and Conservation Restriction for 8& 10 Edgewood Way.

Agenda Request-Ballston Beach Parking along South Pamet Rd

Agenda Request-2015 Board of Selectmen Calendar

Agenda Request-FY16 Goals and Objectives; FY15 Goals and Objectives; Recommendations from the May 26, 2015 meeting and Opportunities and Obstacles from June 2<sup>nd</sup> work shop.

Agenda Request-Release of Executive Session Minutes (8.2.2011;11.29.2011;8.21.2012;10.16.2012;2.25.2012;3.20.2014)

Agenda Request-Head of the Meadow Food Truck Bid Contract; Head of the Meadow Food Truck Bid and response from Joey Rugo dba Joey's Food Truck.

Agenda Request-Interagency CC regional Transit Authority Agreement with the Town of Truro

Agenda Request-Entertainment License Application for Truro Concert Committee and Use of Town Property

Agenda Request-Entertainment License Application for Payomet Performing Arts Center, Letter of Sunday Dates (5.15.15); and Sunday Entertainment State Application.

Agenda Request- Entertainment License Applications for Truro Vineyards

Agenda Request- Entertainment License Applications for Truro Center for the Arts at Castle Hill and One Day Alcohol License Applications

Agenda Request- Entertainment License Applications for Friends of the Truro Meeting House

Agenda Request-Reappointments and Applications to Serve- Catherine Staff appointment to the COA Board; John Thomas Constable; Fran Johnson Beach Commission;

Agenda Request-Reappointments of National Park Rangers as Special Police Officers; List of Appointees from TPD C/O Chief K. Takakjian

Agenda Request-Request for opening Sunday Hours 10AM per MGL 138 Section 15; ABCC Form 43; Memo to Chief Takakjian; Retail Monetary Transmittal Form; ABCC Advisory 9.18.2014;Current Retail Package Store License