



TOWN OF TRURO

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POLICY MEMORANDUM #58

Date: 11 October 2016; rev 9/13/2022

**This policy was revised at the September 13, 2022 Select Board meeting solely to reflect the titles used in the Town Charter for the Town Manager and Select Board and to modify language to be gender neutral. No changes were made to the content of the Policy at that meeting.*

Subject: **MANDATORY SAFETY BELT USAGE POLICY**

To assure the safety of all personnel, safety belts shall be worn by drivers and passengers in all vehicles owned, leased or rented by **Town of Truro** at all times. This also applies to the operation of privately owned or other vehicles if used on-duty.

Effective, (15, November 2016), **the following policy will be in effect.**

Procedure

1. Town personnel shall use the safety belts installed by the vehicle manufacturer properly adjusted and securely fastened when operating or riding in any vehicle so equipped if used for town business.
2. Lap belts shall be properly secured in those vehicles equipped with automatic safety systems that require the lap portion of the belt to be manually secured.
3. The driver of the vehicle is responsible for insuring compliance by all occupants of the vehicle they are operating. Approved child safety restraints shall be used for all children if age, size or weight for which such restraints are prescribed by law.
4. No person shall operate a Town vehicle in which any safety belt in the drivers seating portion is inoperable.
5. No person shall modify, remove, deactivate or otherwise be transported in a vehicle in which the safety restraint system has been altered except for vehicle maintenance and repair and not without the expressed authorization from the proper authority.
6. Personnel who discover an inoperable restraint system shall report the defect to the appropriate supervisor. Prompt attention will be taken to replace or repair the system.

Recommendation

It is strongly recommended that safety belts be utilized by Town personnel and their families at all times in vehicles while in an off-duty capacity to further reduce the risk of death or injury.

Driver and/or Passenger Negligence

If negligence or noncompliance with the requirements of this order is displayed, appropriate corrective or disciplined action shall be initiated as prescribed by Town of Truro policies.



Kristen Reed, Chair



Robert Weinstein, Vice-Chair



John Dundas, Clerk



Susan Areson



Stephanie Rein
Truro Select Board