



TOWN OF TRURO

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POLICY MEMORANDUM #41

Date: Adopted May 26, 2009, Revised November 14, 2017; rev 9/13/2022

**This policy was revised at the September 13, 2022 Select Board meeting solely to reflect the titles used in the Town Charter for the Town Manager and Select Board and to modify language to be gender neutral. No changes were made to the content of the Policy at that meeting.*

Subject: **SPECIAL NEEDS/RECREATION DEPARTMENT PROCEDURE**

The Town is committed to providing all reasonable accommodations to Truro children with special needs to allow them to participate in the Town's recreation programs.

To apply, a parent or guardian should complete the following steps:

1. Complete the recreation department program application indicating your child's needs. Once this application has been received, the Recreation Director will coordinate evaluation with the parent or guardian and the Truro Central School Special Education Director. Formal releases must be obtained before any discussion begins.
2. The Recreation Director will determine what reasonable accommodation can be made in conjunction with the Town's Americans with Disabilities Act (ADA) Coordinator or the Town Manager.
3. If no reasonable accommodation can be agreed upon, the Recreation Director will send a formal rejection letter explaining the reasons.
4. A parent or guardian dissatisfied with the Recreation Director's decision may appeal those decisions to the Town Manager.



Kristen Reed, Chair



John Dundas, Clerk



Robert Weinstein, Vice-Chair



Susan Areson



Stephanie Rein
Select Board, Town of Truro