



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## POLICY MEMORANDUM #23

Date: Adopted September 16, 1997; Revised September 12, 2017; Revised September 13, 2022

\*This policy was revised at the September 13, 2022 Select Board meeting solely to reflect the titles used in the Town Charter for the Town Manager and Select Board and to modify language to be gender neutral. No changes were made to the content of the Policy at that meeting.

Subject: **BUY RECYCLED PROCUREMENT POLICY**

### 1. Introduction:

The Select Board are committed to participating in the Commonwealth of Massachusetts' recycling program to the maximum extent practicable. Buying recycled products is a critical element in making recycling cost-effective, by creating markets for the recycling materials collected and sold through our municipal recycling program. To help meet this commitment, the Select Board is establishing a "buy recycled" policy for **all** departments.

### 2. Action:

Effective immediately, all departments in the Town of Truro will, to the maximum extent possible, buy products made of recycled content in lieu of virgin products whenever recycled products are readily **available**, are of the **same quality**, and are of the **same or lower price**.

To assist Town employees in meeting the requirements of this policy, the Massachusetts Operational Services Division (OSD) maintains an "Environmentally Preferable Products and Services Guide" for State Contracts. Department Heads and those staff members responsible for ordering and purchasing department supplies are encouraged to review this guide periodically.

Kristen Reed, Chair

Robert Weinstein, Vice Chair

John Dundas, Clerk

Susan Areson

Stephanie Rein

Select Board  
Town of Truro