



# TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

## POLICY MEMORANDUM #11

Date: Revised July 25, 2017; revised September 13, 2022

\*This policy was revised at the September 13, 2022 Select Board meeting solely to reflect the titles used in the Town Charter for the Town Manager and Select Board and to modify language to be gender neutral. No changes were made to the content of the Policy at that meeting.

Subject: **AUTHORIZATION OF THE TOWN MANAGER TO APPROVE PAYROLL AND BILLS PAYABLE WARRANTS AS ALLOWED UNDER THE PROVISIONS OF THE TRURO CHARTER CHAPTER 7, SECTION 3, PARAGRAPH 2**

The Town Manager is authorized to sign all bills and payroll warrants in conformity with the provisions of Chapter 7, Section 3, Paragraph 2 of the Truro Charter, and the Town Manager, with the assistance of the Town Accountant, shall provide quarterly expenditure and revenue reports to the Selectmen and provide any other financial information as requested by the Select Board.

---

Kristen Reed, Chair

---

Robert Weinstein, Vice Chair

---

John Dundas, Clerk

---

Susan Areson

---

Stephanie Rein

Select Board  
Town of Truro