

Warrant
Truro Annual Town Meeting
April 29, 2014, 7:00 pm
Truro Community Center
and
Annual Election Ballot
7am to 8pm
Tuesday, May 13, 2014
Truro Community Center

**Free drop-in child care available for ages 3 and up during Annual Town Meeting.
Pre-registration is not required.**

Please note: Accommodations for individuals with disabilities including assistive listening devices (ALD) and material in alternative formats may be arranged by contacting Town Hall four business days prior to annual town meeting at (508) 349-7004

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Message from the Board of Selectmen

Dear Truro Voter:

Thank you for taking the time to review the Annual Town Meeting Warrant and become familiar with the many important issues before us this spring. Each voter in Truro has the opportunity to affect the future of our Town through the Town Meeting process. Your participation is vital to make sure as many voices are heard as we set the course for the next fiscal year.

Over the past five months, the Board of Selectmen have been actively involved in deliberation over the Fiscal Year 2015 Omnibus Budget, contained in Article 6 in the Warrant. As in years past, we created a Budget Task Force that included members of the Finance Committee, members of the Board of Selectmen and senior Town staff including the Administrator, Assistant Administrator and the Finance Director.

The Task Force met regularly to thoroughly review each department's budget request. Town Department Staff worked diligently to identify cost savings and proposed numerous efficiencies. However, the Town faces new challenges requiring increased resources that necessitate Proposition 2 ½ overrides in order to be funded.

One area of the budget that is beyond our control relates to changes in educational expenses due to fluctuations in our school-age population and the needs of that population that the Town is required to fulfill. This is the primary reason for the School Department's budget growth this year. A general override of \$240,000 will be required to cover these increases.

After several months of discussions with our Police Chief and the hard work of the Truro Fire & Rescue Advisory Committee we are proposing the addition of two new police officers and two new per diem positions to strengthen our fire fighting force. Article 7 and 8 request overrides to fund these changes.

Articles, 11, 12 and 13, are Capital Exclusions and your approval of these articles permits a one-time increase in the tax levy to pay for a new trailer for the transfer station, replace a pump and tanker on an existing Fire Truck, and a new fairway mower for the golf course.

Article 21 involves changes to the Town's Personnel By-law to provide greater flexibility in negotiating the amount of vacation time provided to new, highly experienced employees and to ensure that employees entitled to a longevity bonus are paid the appropriate bonus on the next pay date after the separation date. Article 24 changes the Town's Personnel By-law to remove the position of Building Inspector from the Town's Collective Bargaining Unit.

Articles 25 - 30 cover changes to the Truro Zoning Bylaws, all requested by the Planning Board. Some are simply housekeeping items and new definitions; some are more substantial zoning changes including a complete rewrite of the Site Plan Review Bylaw and adoption of the new FEMA Flood Maps, a necessary step to ensure that Truro property owners can still receive flood insurance.

The Ad Hoc Charter Review Committee worked hard this past year and has proposed a number of Articles to update our Town Charter – a document that has not seen any significant changes since it was adopted in 2000. Article 35, in particular creates a standing Charter Review Committee to

continue to propose updates to the Charter on a more frequent basis. Charter changes passed at Town Meeting will require a second vote in the general election in May in order to take effect.

Finally, Article 20 requests that our Representatives in the Great & General Court of the Commonwealth petition the legislature to grant the Town the authority to apply the rooms tax, currently paid by visitors staying in motels and guesthouses to short term vacation rentals. Several of our neighboring town have made similar petitions and await action by the Legislature. If approved by Town Meeting and the legislature, the Town would have a new source of revenue to help the Town budget and allow us to be less reliant on increases in property taxes.

The Selectmen thank you for participating in our Annual Town Meeting, a strong New England tradition and the most direct source of democracy in this country. The citizens of Truro are its greatest asset and your informed and careful consideration of the articles before you will ensure a strong and healthy future for our town.

Respectfully

The Truro Board of Selectmen

Jay H. Coburn, Chair
Breon N. Dunigan
Janet W. Worthington
Robert Weinstein
Paul Wisotzky

Message from the Finance Committee

As mandated by Massachusetts' law, the Finance Committee ("Committee") functions as the town's official fiscal watchdog. As such, the Committee's primary responsibility is to study, analyze, and offer recommendations to the Town Meeting with regard to Truro's Annual Budget, Capital Improvement Plan, and any other financial warrant articles, as well as to understand and to monitor the process for setting the town tax rate. The Finance Committee must also review and approve all proposed reserve fund transfers for unexpected contingencies.

In the performance of these responsibilities during 2013 and 2014, the Committee held more than a dozen public meetings, including several joint meetings with the Board of Selectmen, and one public budget hearing. In addition the Committee participated in the operation of a budget task force, which was established several years ago to gain a better understanding of departmental spending and budget requests. The task force consists of two members of the Finance Committee, two members of the Board of Selectmen, the Town Administrator, the Town Accountant, and met a number of times during 2014.

The Omnibus Annual Budget for FY 2015 totals \$17,298,058.40 which is an increase of 2.513% from the FY 2014 Budget.

The Committee believes that the proposed budget is prudent, and results in an appropriate delivery of goods and service to the taxpayers. The budget was constructed based on conservative guidelines issued by the Board of Selectmen, and supported by the Committee. The increases in the budget may be attributed to the following key areas: education, fire department, police department and capital equipment needs.

The increase in education expense is largely due to a change in the student population and providing services as required by the Commonwealth of Massachusetts. It is important to note that increases in the school budget over the past few years have been less than two percent and expenditures as dictated by the school population is beyond the control of the School Committee and Superintendent. Increased costs are also due to the retirement of Brian Davis who has held the positions of Superintendent, Principal, and Special Education Coordinator of the Truro school system. It is the opinion of the School Committee that these positions be hired individually.

It is no secret that the fire department has been the topic of much debate over the past year and one thing has become clear, change is necessary. The increase in the budget reflects the outcome from a comprehensive review of the department, which included updated job descriptions, redefining and aligning staff, ensuring emergency response, and compliance with the state Fair Labor Act. The FY 2014 budget included an allowance for two additional shifts and an increase in the salary of the Chief. The FY 2015 Annual Town Meeting warrant contains a modest increase to ensure staffing two additional shifts and an allowance for a full time Fire Chief. This will allow for two firefighter/EMT certified individuals to be on call 24/7, 365 days a year, comprising three shifts daily. Town leadership believes this is important since one outcome of the comprehensive study revealed that the town is critically underserved with regard to fire suppression services. We believe it is necessary to provide a minimal level of response while we begin the process of hiring a full time Chief of the Fire Department. We hope that there is enough community support that a call list of certified individuals can be rebuilt, which may reduce department expenses going forward. The Committee will work with the new Chief and the FY 2016 budget process to ensure a level of safety is being provided that the community expects for a reasonable cost.

The Police Department has submitted a request for two additional positions. It is the opinion of the Committee that these additions are critical not only to ensure the safety of the town but also the well being of the Police Department and the men and women who serve. Chief Takakjian has exhausted every possible means to address the needs of the department and has clearly articulated the need for two additional positions to bring the department to a full staffing level.

The budget will require a proposition 2 ½ override of \$240,000.00, largely due to an increase in the cost of education and mandatory services that we as a community must provide. The town's people will also be asked to vote on two separate overrides to fund expenditures as well as three debt exclusions not included in the budget. These include the increase in staff and shift positions for the Police and Fire Departments respectively. It is the opinion of the Committee that ongoing expenses reflected in the budget should be met with an increase in the tax levy. Relying too heavily on available funds that are dependent on variables such as tourism would be fiscally irresponsible other than to provide relief to the tax rate and to fund one time expenses in the budget.

As in prior years, the majority of the budget is made up of salaries, employee benefits, energy costs and debt service. Since it is difficult to influence spending in the short term in these areas, prudent decisions must be made that have long term impact. One such decision which the Committee supports, was budget guidelines that require all additions to staff be justified based on current requirements, regardless of whether it is a new position or an opening due to attrition. Also, several initiatives are under way with the neighboring Outer Cape communities involving Finance Committees, Boards of Selectmen, and Town Administrators to exchange information and study ways in which to collaborate and share resources. The Committee views these efforts as positive, and believes that they will result in more effective delivery of service in the future.

The town derives its revenue from essentially two sources, the tax levy (property tax) and fees (beach permits, excise tax, mooring fees, etc.). The projected funds available from the tax levy after certain adjustments as prescribed by the Commonwealth for FY2015 including debt exclusions is \$13,701,173.47. The Current projected revenue from receipts and other sources is \$6,195,582.18 for a total of \$19,896,755.65. The current projected expenditures total is \$20,139,730.06. It was determined in FY 2014 that a substantial back payment was due to the town as a result of contractual increases relating to the cell tower from AT&T. This amounted to approximately \$600,000 of unanticipated revenue. The Committee is comfortable that the proper controls have been put in place to ensure that this kind of oversight does not occur again. The funds will be used to bolster the reserves for the town's unfunded Post Employment Benefit liabilities, which will be required to appear on the Town's financial statements by FY 2016 and are currently severely underfunded.

For many years it has been the will of the townspeople that that town maintains a low tax rate relative to other cities and towns within the Commonwealth of Massachusetts. According to formulas provided by the Commonwealth more than \$49,594,000 could be raised through the levy. This is of course extreme and would place an unrealistic burden on homeowners. It is important to note that a low tax rate has been maintained by the amount that the town has historically been restricted to raising through the levy. The passage of Proposition 2 ½ (which allows for an increase in the levy of not more than 2 ½ percent per year), coupled with the fact that at the time of the passage of this statute, the townspeople were enjoying a low tax rate has put us in our current position of relying heavily on fees and other revenues to balance the budget. Much of our fee revenue is based on tourism and related activities, a major shortfall in our future budgets could occur if a season of inclement weather is experienced. The town maintains a Stabilization Fund, in accordance with good fiscal management practices outlined by

the Commonwealth. It is recommended that all cities and towns maintain a Stabilization fund equal to 5 – 7% of the annual budget. The current balance in our fund is \$990,645 approximately 5.87% of the towns FY 14 budget.

The Stabilization Fund balance, our relatively low tax rate, and an infrastructure that has been well maintained in recent years means that Truro is in a relatively healthy financial condition compared with many other towns on in the Commonwealth. We should take satisfaction from this situation, which is the result of prudent fiscal management over the years and has resulted in an increase in our bond rating in FY 2104, to AA+ by Standard and Poors. The committee recommends continued due diligence to sustain this strong position.

Ongoing initiatives for the coming year include continued review and monitoring of the town's unfunded liabilities, a review of the current fee schedule, and working with the town leadership to assist in the hiring of the Town Administrator and Fire Department Chief. The Committee will also be working with the Board of Selectmen to begin working on a strategic plan for the town as we believe the increasing cost of living and doing business on the outer cape and the subsequent impact of the town's resources is not sustainable.

We would be remiss in not acknowledging the sudden passing of our town Administrator Rex Peterson. It was through his leadership that a number of initiatives, including a comprehensive review of department head job descriptions, were begun. These initiatives will serve the town well and were an example of his passion for the community. He will be missed.

The committee thereby, recommends that the Annual Town Meeting approved the Omnibus Annual Budget and other financial articles for the 2015 fiscal year.

Truro Finance Committee,

Robert Panessiti, Chairman
Lori Meads
Richard Wood
Roberta Lema
Dennis Clark

Terms Used In Municipal Finance

Appropriation: An amount of money which has been authorized by vote of Town Meeting to be spent for a designated purpose.

Available Funds: Available funds refer to the Stabilization Fund, Golf Course Receipts Reserved for Appropriation, Beach Receipts Reserved for Appropriation, Pamet Harbor Receipts Reserved for Appropriation, Recreation Receipts Reserved for Appropriation, Conservation Commission Receipts Reserved for Appropriation, and continued appropriations left in Articles voted at previous Town Meetings.

Bond and Interest Record (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bond Anticipation Note (BAN) – Short-term debt instrument used to generate cash for initial project costs and with the expectation that the debt will be replaced later by permanent bonding. Typically issued for a term of less than one year, BANs may be re-issued for up to five years, provided principal repayment begins after two years (MGL Ch. 44 §17). Principal payments on school-related BANs may be deferred up to seven years (increased in 2002 from five years) if the community has an approved project on the Massachusetts School Building Authority (MSBA) priority list. BANs are full faith and credit obligations.

Capital Outlay Expenditure Exclusion – A temporary increase in the tax levy to fund a capital project or make a capital acquisition. Exclusions require two-thirds vote of the selectmen or city council (sometimes with the mayor's approval) and a majority vote in a community-wide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

Cherry Sheet: A form showing all State and County charges and reimbursements to the Town as certified by the Massachusetts Department of Revenue.

Classification of Real Property – Assessors are required to classify all real property according to use into one of four classes: Residential, Open Space, Commercial, and Industrial. Having classified its real property, local officials are permitted to determine locally, within limits established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Classification of the Tax Rate – Each year, the selectmen or city council vote whether to exercise certain tax rate options. Those options include choosing a residential factor (MGL Ch. 40 §56), and determining whether to offer an open space discount, a residential exemption (Ch. 59, §5C), and/or a small commercial exemption (Ch. 59, §5I) to property owners.

CMR – Code of Massachusetts Regulations.

Code of Ethics – The provisions and requirements of MGL Ch. 286A pertaining to the standards of behavior and conduct to which all public officials and employees are held.

COLA – Cost of Living Adjustment

Collective Bargaining – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union.

Commitment – Establishes the liability for individual taxpayers. The assessors' commitment of real estate taxes fixes the amount that the collector will bill and collect from property owners.

Community Preservation Act (CPA) – Enacted as MGL Ch. 44B in 2000, CPA permits cities and towns accepting its provisions to establish a restricted fund from which monies can be appropriated only for: a) the acquisition, creation and preservation of open space; b) the acquisition, preservation, rehabilitation, and restoration of historic resources; and c) the acquisition, creation and preservation of land for recreational use; d) the creation, preservation and support of community housing; and e) the rehabilitation and restoration of open space, land for recreational use and community housing that is acquired or created using monies from the fund. Acceptance requires town meeting or city council approval or a citizen petition.

Overlay (Also called Allowance for Abatements and Exemptions): The amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year's Overlay Account no longer required to cover the property abatements.

Free Cash: This is the amount certified annually by the State Bureau of Accounts. Town Meeting may appropriate from Free Cash for any purpose. Sometimes referred to as Excess and Deficiency.

Transfer: The authorization to use an appropriation for a different purpose; in most cases only Town Meeting may authorize a transfer. However, in Truro, with certain restrictions, transfers may be authorized if the transfer is \$2,500.00 or less, the transfer is within the same Department, and is approved by the Department Head, Town Administrator and the Finance Committee.

Reserve Fund: This fund is established by the voters at an Annual Town Meeting through the Omnibus Budget. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee and are for extraordinary or unforeseen expenditures.

Stabilization Fund: This is a special reserve account. Without an authorizing two-thirds ($\frac{2}{3}$) vote at a Town Meeting, funds cannot be deposited into or withdrawn from this account.

PROPOSITION 2½ TERMS

Community Preservation Fund – A special revenue fund established pursuant to MGL Ch. 44B to receive all monies collected to support a Community Preservation Program, including but not limited to, tax surcharge receipts, proceeds from borrowings, funds received from the Commonwealth, and proceeds from the sale of certain real estate.

Contingent Votes: Chapter 634 of the Acts of 1989 permits a Town Meeting to appropriate funds contingent upon passage of a referendum question (Override). A contingent vote does not automatically result in an override referendum. An override referendum can only be called by the Board of Selectmen. If a referendum is called by the Selectmen, it must take place within ninety days of the Town Meeting vote.

Debt Exclusion and Capital Outlay Expenditure Exclusion: These two override ballot questions can be placed on a referendum by a two-thirds ($\frac{2}{3}$) vote of the Board of Selectmen. If a majority of the

voters approve the ballot question, the Town's levy limit is temporarily increased for the amount voted at the referendum. The increase may exceed the Town's levy limit.

General Override: A general override ballot question can be placed on a referendum if a majority of the Board of Selectmen votes to do so. If the ballot question is approved by a majority of the voters, the Town's levy limit is permanently increased by the amount voted at the referendum. The levy limit increases may not exceed the Town's levy ceiling.

Levy: The property tax levy is the revenue the Town can raise through real and personal property taxes. The levy is the largest source of revenue for the Town.

Levy Ceiling: This is the maximum amount of the levy limit. The ceiling equals 2 1/2% of the Town's full and fair cash value.

Levy Limit: The limit is based on the previous year's levy plus certain allowable increases.

Levy Limit Increase: The levy limit automatically increases each year by 2 1/2% of the previous year's levy limit.

New Growth: The increase in the levy limit attributable to new construction and new parcel subdivisions.

Override: A community can increase its levy limit by voting at a referendum to exceed the limit. There are three (3) types of overrides: general, debt exclusion and capital outlay expenditure exclusion.

Town of Truro Appointed and Elected Committees, Boards, Commissions And Representatives To County Agencies

Appointed Committees

- Agricultural Commission
- Beach Commission
- Bike and Walkways Committee
- Board of Assessors
- Board of Fire Engineers
- Board of Health
- Cable and Internet Advisory Committee
- Charter Review Committee
- Commission on Disabilities
- Community Preservation Committee
- Conservation Commission
- Council on Aging
- Economic Development Committee
- Employee Health Insurance Adv. Comm.
- Energy Committee
- Finance Committee
- Golf Course Advisory Commission
- Historical Commission
- Historical Review Board
- Human Services Committee
- Open Space Committee
- Pamet Harbor Commission
- Recreation Commission
- Recycling Committee
- Registrar of Voters
- Shellfish Advisory Committee
- Taxation Aid Committee
- Town Building Committee
- Truro Concert Committee
- Truro Cultural Council
- Water Resources Oversight Committee
- Zoning Board of Appeals

Town Representatives to County Agencies

- Barnstable County Assembly of Delegates
- Barnstable County Energy Committee
- Barnstable County HOME Consortium
- Cape Cod Commission
- Cape Cod Municipal Health Group
- Coastal Resources Commission
- County Solid Waste Management Adv Com
- Representative for Senior Transportation
- Cape Light Compact
- County Dredge Committee
- Cape Cod Regional Transit Authority
- CCNS Advisory Commission Nominee
- CCNS Highlands Center Representative
- Cape Cod Regional Technical High School
- Provincetown Water & Sewer Board

Elected Committees

- Board of Selectmen
- Cemetery Commission
- Housing Authority
- Library Board of Trustees
- Planning Board
- School Committee

Fiscal Year 2015

Five Year Capital Improvement Plan

In accordance with the requirements of the Truro Charter (Paragraph 7-2-6), the Board of Selectmen respectfully present for your review the FY 2015 Five Year Capital Improvement Plan. The expenditures listed are presented to give an updated overview of the projects and capital needs planned for the future. Attempts to define the future, while prudent from a planning point of view, must be fully recognized as “best estimates” that will be subject to continual change as each capital question moves forward.

During the calendar year 2003, the Town consolidated all long-term debt, including certain Cape Cod Land Bank acquisitions, into one general obligation bond, and refinanced the debt during a period of low interest rates, saving the Town almost \$500,000.00 over the life of the bond; thus concurrently improving its Standard & Poor’s Bond Rating three (3) levels to an A+ rating. The attached “previously committed long-term debt” schedule, and the new “previously committed Land Bank debt” schedule, reflects that refinancing. Today, Truro is the proud owner of a new bond rating. The Town’s bond rating now is an “AA+” after a 2014 review by Standard and Poor.

Commencing with the FY2002 Municipal Operating Budget, the Town approved a new procedure to incorporate safety and other high priority capital items in the operating budget, up to a maximum expenditure amount to be set annually. If an item does not succeed in being placed in the operating budget for purchase through this Operating Capital Account, Budget Line Item #01-133-5800, then the capital item may be funded in a different manner.

As one alternative, the Capital Improvement Fund (approved by Article 17 of the April 11, 2000, Annual Town Meeting) may be used, which is a special fund authorized by a Home Rule Petition to the Legislature and the Governor, and which requires approval by a two-thirds vote at Town Meeting (similar to the Stabilization Fund) to appropriate funds to pay for any purchase using those funds. There is \$343,000.00 in the Capital Improvement Fund available for use. Two other ways to acquire a capital item individually require either a separate Raise and Appropriate Article, or a Capital Exclusion Article, on the Town Meeting Warrant. The Capital Exclusion Article is considered to be a so-called "menu-override," requiring a majority vote at Town Meeting and at the next referendum.

For FY2015, most of the safety and high priority capital needs are included in the Operating Capital Account budget request. However, some other FY2015 requested capital items have been deferred to FY 2016, or later.

FIVE YEAR CAPITAL IMPROVEMENT PLAN

**Debt figures include principal and interest

PREVIOUSLY COMMITTED LONG TERM DEBT**	FY2015	FY2016	FY2017	FY2018	FY2019
<u>Year committed/amount/repayment</u>					
TRURO PUBLIC LIBRARY (Note 1)	\$67,000	\$65,000	\$63,000	\$00.00	\$00.00
1999/\$1,108,708/20 - paid in full FY2017					
TOWN HALL REHABILITATION (Note 2)	\$217,000	\$211,000	\$205,000	\$194,000	\$188,00
2002/\$3,258,360/20 - paid in full FY2023					
SEWER (MWPAT) (Note 3)	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000
2003/\$197,404/19 - paid in full FY2021					
COMMUNITY CENTER (Note 4)	\$295,000	\$287,000	\$278,000	\$269,000	\$255,000
2006/\$3,735,000/20 - paid in full FY2026					
HARBOR JETTY REPAIR	\$130,000	\$125,000	\$120,000	\$115,000	\$00.00
2009/\$1,100,000/10 - paid in full FY2018					
SUB TOTAL	\$720,000	\$699,000	\$677,000	\$589,000	\$454,000
PREVIOUSLY COMMITTED LAND BANK DEBT** (Note 5)	FY2015	FY2016	FY2017	FY2018	FY2019
<u>Year committed/amount/repayment</u>					
Morea Property	\$19,000	\$18,000	\$18,000	\$17,000	\$16,000
2002/\$312,000/17 - paid in full FY2020					
Meldahl Property	\$61,000	\$60,000	\$58,000	\$56,000	\$54,000
2001/\$860,000/17 - paid in full FY2020					
Poor Property (Note 6)	\$145,000	\$140,000	\$135,000	\$130,000	\$125,000
2005/\$1,500,000/13 - paid in full FY 2020					
SUB TOTAL	\$225,000	\$218,000	\$211,000	\$203,000	\$195,000
NEW AND POTENTIAL CAPITAL PROJECTS**					
<u>Year to Commit/Amount/Repayment</u>	FY2015	FY2016	FY2017	FY2018	FY2019
New DPW Facility Land Acquisition/Trade & Building Construction (Note 7)	\$327,000	\$319,000	\$311,000	\$303,000	296,000
2015/\$3,700,000/20 - Paid in full FY 2034					
SUB TOTAL	\$327,000	\$319,000	\$311,000	\$303,000	\$296,000
TOTAL	\$1,272,000	\$1,236,000	\$1,199,000	\$1,095,000	\$945,000

NOTES

1. The total project borrowed reflects a Commonwealth Board of Library Commissioners grant of \$640,000 and the receipt of donations in excess of \$400,000 to offset the total cost.
2. The total project amount borrowed has been reduced by receipt of a Small Cities Grant in the amount of \$312,000
3. MA Water Pollution Abatement Trust loan. This is a no interest loan. Septic betterment receipts used to repay the debt
4. The total project amount borrowed has been reduced by the receipt of donations in the amount of \$223,000
5. On May 10, 2005 the Town completed acceptance of Section 298/Chapter 149 of the Acts of 2004 which replaces the Cape Cod Land Bank with the Community Preservation Act (with modifications).
6. The Poor Property is the last Land Bank Acquisition
7. The DPW replacement and construction project listed is for long range planning purposes only. Any such large increase in the Town's long term debt is not recommended until such time as we have retired some of the long-term debt, and the Town is just beginning to explore alternative sites for the DPW facility

CAPITAL IMPROVEMENT BUDGET FY2015- FY2019

Projected Capital Needs

Includes equipment, technology and other Departmental capital requests exceeding **\$5,000**

DEPARTMENT ITEM REQUESTED	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
<u>INFORMATION SYSTEMS (IS)</u>					
Phone system for Town Hall and Community Center	\$32,000				
CIAC portable production equipment	\$40,000				
Two servers (Town Hall and Public Safety) @ \$7,000 each	\$14,000				
Computers – replace 10 annually, 5 monitors annually		\$11,250	\$11,250	\$11,250	11,250
<u>DPW</u>					
Zero-turn mower	\$12,000				
Rough terrain lawn mower	\$18,000				
Dump truck, plow and sander		\$120,000			
Brush cutter/mower			\$80,000		
Pick-up truck				\$36,000	
One ton dump truck				\$70,000	
Rubber Tire Loader					\$120,000
<u>TRANSFER STATION</u>					
Transfer trailer (1)	\$75,000				\$75,000
Recycling compactor		\$60,000			
Roll-off trailer			\$100,000		
Compactor				\$80,000	
Scales		\$90,000			
<u>PUBLIC BUILDING MAINTENANCE</u>					
Library siding and trim	\$40,000				
Public Safety Building siding and trim		\$60,000			
Town Hall interior painting			\$22,000		
Library roof				\$65,000	
Town Hall Siding and Trim					\$30,000
Community Center Carpet Replacement					\$20,000
<u>RECREATION AND BEACH DEPARTMENT</u>					
Four-Wheel-Drive Vehicle Replacement		\$60,000			
Study for Addition to Recreation Lounge			\$100,000		

DEPARTMENT ITEM REQUESTED	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
ATV		\$10,000			
Community Center Splash Pad					\$25,000
Community Center Shade Sail		\$10,000			
Community Center Bocce Court (CPA/Deferred to FY16)		\$5,000			
Snow's Fieldhouse: Finished Basement			\$50,000		
Snow's Field: General Improvements (Playground, Grading, Gate, Fence, etc.)				\$50,000	
Sedan Vehicle Replacement					\$25,000
<u>FIRE AND RESCUE</u>					
Tank Truck replacement project: re-tank and replace pump(1)	\$50,000				
Ambulance		\$180,000			
Replace 480: F350/F450 Utility Brush Response Vehicle			\$60,000		
Equipment replacement/Acquisition, as need determines				\$50,000	
<u>GOLF</u>					
Maintenance Cart			\$7,500		
Fairway mower (1)	\$49,000				
Tri-Plex 3150 greens mower				\$35,000	
Greens aerator				\$16,000	
Tri-Plex 3150 surround mower					\$38,000
<u>LIBRARY</u>					
Children's Room Carpeting (Deferred to FY16)		\$7,000			
Clean HVAC ductwork	\$14,000				
Install Generator (2)	\$50,000				
Replace carpet on lower level		\$20,000			
Replace first floor carpeting (not children's room)			\$20,000		
Power washing library building (done in FY14 – every 3 years)			\$2,000		
Reconfiguration of library space			\$50,000		
<u>POLICE</u>					
Cruiser		\$42,000	\$42,000	\$36,000	
4 Wheel Drive					
Replace base station radio					
Replace portable radios		\$15,000	\$15,000	\$15,000	
Replace Dispatch Console and Related Components				\$120,000	
Police Firing Range					\$250,000

DEPARTMENT ITEM REQUESTED	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
<u>TRURO EMERGENCY MANAGEMENT</u>					
Storm Shutters – Joint Emergency Shelter – Veteran’s Memorial School – Joint Expense with Provincetown	\$25,000				
<u>SCHOOL</u>					
Technology update	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Air Condition Gym (2)	\$95,000				
Repaint south side of school					\$40,000
Repaint west side of school			\$25,000		
Repaint steel		\$40,000			
Repaint east side of school				\$25,000	
Reseal Parking lots/playground			\$40,000		
<u>TOTAL</u>	\$529,000 (3)	\$745,250	\$326,500	\$624,250	\$649,250

(1) Subject to Capital Exclusion

(2) To be funded by Capital Improvement Trust Fund

(3) \$210,000 is within the Omnibus Budget (Article 5)

\$174,000 will appear as Capital Exclusion Articles (Article 11, 12 and 13.)

\$145,000 funded by Capital Improvement Trust Fund (Article 14, Sections One and Two)

Greetings:

In the name of the Commonwealth, you are hereby required to warn the inhabitants of the Town of Truro qualified to vote in town affairs, to meet at the Truro Community Center on Tuesday, April 29, 2014 at 7:00 pm, then and there, to vote on the following articles:

ARTICLE 1: AUTHORIZATION TO HEAR THE REPORTS OF MULTI-MEMBER BODIES

To see if the Town will vote to hear reports of any multi-member body, whose annual report was not published in the 2013 Annual Town Report, or take any other action relative thereto. ***Requested by the Board of Selectmen***

Board of Selectmen Recommendation: 5-0 in favor

Comment: Customary Article

ARTICLE 2: AUTHORIZATION TO SET THE SALARY OF THE BOARD OF SELECTMEN

To see if the Town will vote to determine and set the following as the salary for the Board of Selectmen, who shall receive for Fiscal Year 2015: Board of Selectmen 5 @ \$3,000.00 - \$15,000.00, or take any other action relative thereto. ***Requested by the Finance Committee***

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: Customary article

ARTICLE 3: AUTHORIZATION TO SET THE SALARY OF THE MODERATOR

To see if the Town will vote to determine and set the salary for the Town Moderator, who shall receive for Fiscal Year 2015: Moderator - \$150.00

or take any other action relative thereto. ***Requested by the Board of Selectmen***

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: Customary article

ARTICLE 4: AMENDMENTS TO THE FY2014 OPERATING BUDGET

To see if the Town will vote to appropriate from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money necessary to supplement the operating/or capital budgets of the various Town departments for the current fiscal year 2013-2014 (FY2014), or take any other action relative thereto. ***Requested by the Board of Selectmen***

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 4-0 in favor

FROM	TO	AMOUNT
Free Cash	East Harbor, Engineering and Design	\$150,000
To provide the necessary engineering and design services to complete the recommendation for the improvement to the failing culvert.		
Free Cash	DPW Transfer Station	\$22,000
To fund the purchase of two (2) reconditioned compactors for the Transfer Station		
Free Cash	IT Purchase of Services	\$13,000
To fund contracted IT services with Barnstable County March – June 2014		
Free Cash	Selectmen Purchase of Services	\$20,000
To fund the Town Administrator Search Consultant		
Free Cash	Cemetery Budget	\$12,000
To fund the completion of the fence installation at the Old North Cemetery		
Free Cash	Police Overtime	\$20,000
To pay for unanticipated overtime due to unfilled positions on the force.		
Free Cash	Legal Services	\$60,000
To Pay for unanticipated legal services.		
Free Cash	IT Salaries and Wages	\$8,000
To pay for unanticipated overtime for the IT Director		
Free Cash	FY14 Snow & Ice Deficit	\$70,000
To pay for unanticipated snow and ice removal for FY2014		
TOTAL		\$375,000

ARTICLE 5: FY 2015 OMNIBUS BUDGET APPROPRIATION

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Seventeen Million, Two Hundred Ninety Eight Thousand, Fifty-Eight Dollars and Forty Cents (\$17,298,058.40) to defray the expenses and charges of the Town of Truro in Fiscal Year 2015 (the period from July 1, 2014 through June 30, 2015), including the costs of public education, debt service and interest payments, and to meet said appropriation by the following means:

Source	Amount
Raise through taxation	\$15,926,108.40
Transfer from Beach Receipts Reserved for Appropriation	\$283,000.00
Transfer from Golf Receipts Reserved for Appropriation	\$656,000.00
Transfer from Pamet Harbor Receipts Reserved for Appropriation	\$61,000.00
Transfer from Recreation Receipts Reserved for Appropriation	\$21,000.00
Transfer from Conservation Commission Receipts Reserved for Appropriation	\$4,000.00
Transfer from Educational/Governmental Programing Access Fund	\$103,050.00

Appropriate within the Septic Betterment Program Fund	\$10,400.00
Appropriate within the Community Preservation Act Fund	\$233,500.00
TOTAL	\$17,298,058.40

or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 4-0 in favor

Comment: *The proposed Fiscal Year 2015 Operation Budget can be found after the text of the Annual Town Meeting Warrant as Appendix B. The Budget Format contains the expenditure figures for the Fiscal Year 2013, appropriation figures for Fiscal Year 2014, and request for Fiscal Year 2015 from respective departments, the Finance Committee's recommendations and the Board of Selectman's recommendations. Please refer to the Selectmen's Letter to the voters on Page 1 and the Finance Committee's letter to the voters on Page 3 . To fully fund the OMNIBUS Budget for FY2015 it will require passage at Annual Town Meeting and approval of a General Override in the amount of Two Hundred Forty Thousand Dollars (\$240,000.00) on the May 13, 2104 Annual Town Election ballot.*

ARTICLE 6: TRANSFER OF FUNDS FROM FREE CASH

Section 1 – To Reduce or Stabilize the FY 2015 Tax Rate

To see if the Town will vote to transfer One Million dollars (\$1,000,000.00) from Free Cash to reduce or stabilize the Tax Rate, or to take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *Customary Article.*

Section 2 – To the OPEB Trust Fund

To see if the town will vote to transfer the sum of Six Hundred Thousand dollars (\$600,000.00) from free cash to the Other Post-Employment Benefits (OPEB) Trust Fund, or take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *This is a new Customary Article. This year's proposal is to transfer six hundred thousand dollars (\$600,000).*

ARTICLE 7: TO FUND TWO (2) NEW POLICE OFFICERS

To see if the Town will vote to add two (2) new Police Officers to the Police Department, effective on July 1, 2014, and further to raise and appropriate One Hundred Thirty-Six Thousand Five Hundred

Ninety Dollars (\$136,590.00) to provide funds for the two (2) new Police Officers, but to make this appropriation contingent upon the passage of a ballot question under Massachusetts General Laws Chapter 59, Section 21C(g) (Proposition 2½ so called), or to take any other action relative thereto.
Requested by the Police Chief

Finance Committee Recommendation: 5-0 in favor
Board of Selectmen Recommendation: 5-0 in favor

Comment: *The Truro Police Department is seeking to add two additional Police Officers to its staff. This will enable the department to enhance public safety and to address critical issues related to staffing that affect the safety of our officers and our capacity to consistently provide basic services to the Town. With our current staffing, Officers frequently work alone, without any backup. Last year we experienced just under 400 single Officer shifts due to staffing shortages. When Officer's work alone, their safety is in jeopardy and the department's ability to provide a basic level of services to citizens and visitors to Truro is significantly diminished. With two additional officers, Truro residents and visitors will enjoy a consistent, professional and high quality basic level of public safety from a properly staffed Police Department. This vote at Town Meeting is to appropriate the additional funds for the Police Department FY2015 budget. In order for the Override to be finalized, the request must be approved by a majority of voters at the Annual Town Election on May 13, 2014.*

ARTICLE 8: TO FUND TWO (2) NEW FIRE/RESCUE SHIFTS

To see if the Town will vote to add two (2) new shifts to the Fire/Rescue shift schedule, effective on July 1, 2014, and further to raise and appropriate Eighty-Eight Thousand Five Hundred Twenty-five Dollars (\$88,525.00) to provide funds for the two (2) new Fire/Rescue shifts, to make this appropriation contingent upon the passage of a ballot question under Massachusetts General Laws Chapter 59, Section 21C(g) (Proposition 2½ so called), or to take any other action relative thereto.
Requested by Board of Selectmen

Finance Committee Recommendation: 5-0 in favor
Board of Selectmen Recommendation: 5-0 in favor

Comment: *This request is based on recommendations from the Truro Fire and Rescue Advisory Committee that identified significant shortfalls in trained firefighting staff. Funds would allow the Department to hire per diem staff on an as-needed basis to make sure there is adequate, trained firefighting coverage 24 hours a day, seven days a week. This vote at Town Meeting is to appropriate the additional funds for the Fire/Rescue FY2015 budget. In order for the Override to be finalized, the request must be approved by a majority of voters at the Annual Town Election on May 13, 2014.*

ARTICLE 9: COMMUNITY PRESERVATION ACT

Section One: Friends of Truro Recreation/Recreation Commission (Community Recreation)

To see if the Town will vote to appropriate the sum of one-hundred and twelve thousand dollars exactly (\$112,000.00) from Projected 2015 Community Preservation Act Undesignated Revenues for the Friends of Truro Recreation to undertake design and renovation of Snow's Field to include a walking trail and to explore available sites for a public tennis court, either at the Community Center or at Snow's Field, with related landscaping and parking improvements, or take any other action relative thereto. *Requested by Friends of Truro Recreation/Truro Recreation Commission*

Finance Committee Recommendation: 0-5 in favor

Board of Selectmen Recommendation: 2-2 in favor

Community Preservation Committee Recommendation: 4-0-0 in favor

Comment: *The Friends of Truro Recreation has the unqualified support of the Board of the Truro Council on Aging and other community groups for this effort to bring an improved walking trail to the open space available at Snow's Field, and to build a public tennis court in Truro, the location of which is yet to be determined. Changes in the Community Preservation Act have lessened restrictions on this type of recreational project and a walking trail at Snow's Field would provide a much needed multi-generational facility. Likewise, a public tennis court in Truro will fill a need for community recreation and, if located near the Sally's Way housing and the Community Center may provide an area that would also be usable for organized exercise activities. The Friends of Truro Recreation are committed to working with the neighbors and the community to garner community support for these facilities.*

Section Two: Friends of the Truro Meeting House/Preservation of the 1827 Congregational Meetinghouse (Phase III)

To see if the Town will vote to appropriate the sum of three hundred thousand dollars (\$300,000.00) exactly, including ten thousand two hundred fifty three and 90 cents (\$10,253.90) exactly from FY 2013 Community Preservation Funds reserved for historic resources, and fifty-thousand, three hundred sixty-one and 18 cents (\$50,361.18) from Anticipated FY 2015 Community Preservation Act Funds, and Two hundred thirty nine thousand, three hundred eighty four and 92 cents (\$239,384.92) from Community Preservation Act Undesignated Fund Balance, for completion of Phase III of the restoration of the Truro Congregational Meeting House, including restoration of the foundation and various other necessary preservation measures; in addition to the foregoing amount, a further seventy-five thousand dollars (\$75,000.00) exactly, from Community Preservation Act Undesignated Fund Balance as a contingency fund and in advance of the final year of funding to complete this restoration project, or take any other action relative thereto. ***Requested by Friends of the Truro Meeting House, Inc.***

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 3-0-1 in favor

Community Preservation Committee Recommendation: 4-0-0 in favor

Comment: *The restoration of the Old Congregational Meeting House has proved to be a difficult but ultimately successful restoration project, particularly the restoration of the Old Bell Tower and the Revere Bell within the tower. Work is now necessary to repair and restore the foundation and to ensure that water intrusion will not continue into the future. In addition to Community Preservation Act funds for structural restoration and repairs the Friends are raising funds for cosmetic improvements to the historic structure. This building is one of the few historically significant buildings in Truro, and will be listed on the National Register of Historic Places when complete. The Community Preservation Committee wants to ensure that funds are not wasted as this project nears completion and therefore establishes a reserve fund, essentially an advance on the final year of funding for this project, to ensure that the project will not be halted due to a lack of cash flow as the restoration nears completion. The Historic Preservation Deed restriction will be recorded prior to further appropriations from the Committee.*

Section Three: Reserve for Affordable Housing

To see if the Town will vote to appropriate the sum of fifty thousand, three hundred sixty one dollars and 18 cents exactly (\$50,361.18) from 2015 Anticipated Community Preservation Act revenues for a reserve for Affordable Housing as required by the Community Preservation Act, or take any other action relative thereto. *Requested by Truro Preservation Committee*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 4-0 in favor

Community Preservation Committee Recommendation: 4-0 in favor

Comment: *The Community Preservation Act and our implementing By-laws require that at least ten percent of each year's revenues be allocated to each of the core interests of the act: acquisition of open space, development of community housing, and historic preservation. Slightly more than one-half of our annual CPA revenues are already obligated to pay for past acquisitions of open space, including Poor's Hill, and the second warrant article above commits more than ten percent of Projected 2015 CPA Revenues to Historic Preservation. This reserve is necessary to satisfy the requirement that at least ten percent of current revenues be allocated to, or reserved for, community housing projects.*

Section Four: Administrative Expenses

To see if the Town will vote to appropriate the sum of twelve thousand dollars exactly (\$12,000.00) from FY 2015 Projected Community Preservation Act Revenues for the administrative expenses of the Community Preservation Committee, including community education efforts, or take any other action relative thereto. *Requested by the Community Preservation Committee*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Community Preservation Committee Recommendation: 4-0 in favor

Comment: *The state Community Preservation Act and the Truro By-law permit the use of Community Preservation Act Funds to pay the administrative expenses of the Committee, including attorneys' fees, costs of reproduction, membership in the Community Preservation Coalition, publication of legal notices and payment of wages to the Committee's secretary. This year the Committee requests an additional \$5,000.00 to be used for community education to teach the public about CPC projects and to provide workshops to help community groups propose projects appropriate for CPA funding.*

ARTICLE 10: AUTHORIZATION TO EXPEND FUNDS IN ANTICIPATION OF REIMBURSEMENT FOR STATE HIGHWAY ASSISTANCE AID

To see if the Town will vote to authorize the Town Treasurer, under the direction of the Board of Selectmen and under the authority of Massachusetts General Laws Chapter 44 Sections 6 and 6A, as amended, to borrow a sum of money; to appropriate this sum for work on roads located on the state Primary System as approved by the Massachusetts Highway Department; to authorize, under the direction of the Board of Selectmen and the Town Administrator, the expenditure of these funds in anticipation of state reimbursement; and to accept any and all state highway assistance funds authorized by the Legislature under the provisions of Chapter 45 of the Acts of 2005, and any other

different or subsequent legislation, and as approved by the Massachusetts Highway Department under the so-called Chapter 90 Highway Assistance Program, or to take any other action relative thereto.

Requested by the Acting Town Administrator

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *Customary Article*

ARTICLE 11: CAPITAL EXCLUSION TO PURCHASE TRANSFER STATION TRAILER

To see if the Town will vote to raise and appropriate the sum of \$75,000 to purchase a transfer trailer, and for the payment of all other costs incidental and related thereto; to authorize the Town Administrator to solicit bids, to enter into contracts and to expend this money for this purpose; to meet this appropriation, to seek, accept and expend any funds or grants which may be available to defray a portion of the project's cost; and to provide that no sums shall be expended hereunder unless and until the Town shall have voted to exclude the amounts needed from the limitations imposed by Chapter 59, Section 21C(i½) of the General Laws (Proposition 2½), or to take any other action relative thereto.

Requested by the Board of Selectmen

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *This article would approve funding to purchase a transfer trailer to be used by the DPW to transport solid waste to a waste facility. The money would be raised under capital outlay expenditure exclusion that allows the Town to raise the total dollar cost of the purchase through a one-year increase in the tax levy. In order for the Capital Exclusion to be finalized, the request must be approved by a majority of voters at the Annual Town Election on May 13, 2014.*

ARTICLE 12: CAPITAL EXCLUSION TO REFURBISH A TANK TRUCK

To see if the Town will vote to raise and appropriate the sum of \$50,000 to re-tank and replace pump on the existing tank truck, and for the payment of all other costs incidental and related thereto; to authorize the Town Administrator to solicit bids, to enter into contracts and to expend this money for this purpose; to meet this appropriation, to seek, accept and expend any funds or grants which may be available to defray a portion of the project's cost; and to provide that no sums shall be expended hereunder unless and until the Town shall have voted to exclude the amounts needed from the limitations imposed by Chapter 59, Section 21C(i½) of the General Laws (Proposition 2½), or to take any other action relative thereto. ***Requested by the Board of Selectmen***

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *This article would approve funding to purchase a new tank and pump on the existing Fire tank truck. The money would be borrowed under capital outlay expenditure exclusion that allows the Town to raise the total dollar cost of the purchase through a one-year increase in the tax levy. In order for the Capital Exclusion to be finalized, the request must be approved by a majority of voters at the Annual Town Election on May 13, 2014.*

ARTICLE 13: CAPITAL EXCLUSION TO PURCHASE A FAIRWAY MOWER FOR THE HIGHLAND GOLF COURSE

To see if the Town will vote to raise and appropriate the sum of \$49,000 to purchase a fairway mower for the Highland Golf Course, and for the payment of all other costs incidental and related thereto; to authorize the Town Administrator to solicit bids, to enter into contracts and to expend this money for this purpose; to meet this appropriation, to seek, accept and expend any funds or grants which may be available to defray a portion of the project's cost; and to provide that no sums shall be expended hereunder unless and until the Town shall have voted to exclude the amounts needed from the limitations imposed by Chapter 59, Section 21C(1½) of the General Laws (Proposition 2½), or to take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 4-0-1 in favor

Board of Selectmen Recommendation: 5-0 in favor

***Comment:** This article would approve funding to purchase a fairway mower for the Highland Golf Course. The money would be expended under capital outlay expenditure exclusion that allows the Town to raise the total dollar cost of the purchase through a one-year increase in the tax levy. In order for the Capital Exclusion to be binding, the request must be approved by a majority of voters at the Annual Town Election on May 13, 2014.*

ARTICLE 14: TRANSFER OF FUNDS FROM CAPITAL IMPROVEMENT TRUST

Section One: Air Condition Gymnasium at the Truro Central School

To see if the Town will vote to transfer from the Capital Improvement Trust Fund the sum of Ninety-five Thousand dollars (\$95,000) to air condition the gymnasium at the Truro Central School, and for the payment of all other costs incidental and related thereto; or to take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 4-0 in favor

***Comment:** This Article has been requested for several years and has consistently been deferred by the School Committee due to more pressing maintenance needs. It is being requested now due to the increase in the use of the building year round. Enrollment at TCS during the school year is now between 140-150 students, the number of total students in the building throughout the summer has increased significantly; July and August the building hosts recreation (90-100 students), summer preschool (10-12) students, summer programming (10) and summer tutorials (10-12). TCS is essentially providing services year round to the same number of students. If you have ever attended the Spring concert, the Flag Day assembly, or sixth grade graduation you realize the need for air conditioning is a need not a luxury.*

Section Two: Generator for the Truro Public Library

To see if the Town will vote to transfer from the Capital Improvement Trust Fund the sum of \$50,000 to purchase and install a generator for the Truro Public Library, and for all costs incidental and related thereto; to authorize the Town Administrator to solicit bids, to enter into contracts and to expend this money for this purpose; and to seek, accept and expend any funds or grants which may be available to defray a portion of the project's cost; or to take any other action relative thereto. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 4-0-1 in favor

Board of Selectmen Recommendation: 4-0 in favor

Comment: *This article would approve funding to install a generator at the Truro Public Library. The Library is a large building with a concrete slab floor that has water pipes running through it, and it is equipped with books, computers, elevators, and other electronic systems. Even short blips in the power supply can damage electronic equipment, but if the power is shut off for a period of time the building becomes vulnerable to costly damage to books, electronics, computers, carpet, etc. In the aftermath of an emergency or terrible storm, people are usually unable to go home immediately and sometimes must stay away for a significant period of time. Since the Library is next door the Truro Community Center, designated headquarters of emergency services, having a functioning library will be a great help in keeping people occupied, informed, and able to communicate with the outside world. The Library will supply wireless access for those fortunate enough to be stranded with their electronic devices and, for the rest, will supply publically-accessible computers, a fax machine, reading materials, toys, televisions and more. Also, the Truro Library is the designated location to be an alternate site for the North Truro Post Office in the event that operations cannot continue at their location.*

ARTICLE 15: TRANSFER OF FUNDS FROM STABILIZATION FUND TO EMPLOYEE RETIREMENT ACCOUNT

To see if the Town will vote to transfer the sum of Fifty Thousand Dollars (\$50,000.00) from the Stabilization Fund to an account designated to pay the unused sick and vacation time benefits for employees that retire, and to vote to appropriate for redeposit into the Stabilization Account the transferred funds unused at the end of the fiscal year 2015, or to take any other action relative thereto.
Requested by the Town Administrator and Town Accountant

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *Several Town employees with long years of service are near retirement. This transfer would help mitigate the impact of pay outs those employees will receive for unused sick and vacation time when they retire. Our hope is to continue to reserve funds annually for this purpose as more employees reach retirement. Any amount not used will be returned to the Stabilization Fund at the close of the fiscal year.*

ARTICLE 16: NON-UNION PERSONNEL CLASSIFICATION AND COMPENSATION SCHEDULE, COST OF LIVING ALLOWANCE FOR FISCAL YEAR 2015

To see if the Town will vote to amend the Personnel Bylaw, Section 12.3, Classification and Compensation Schedule (Non-Union Personnel) by deleting the applicable personnel classification and compensation schedule, and inserting in its place the following schedule to be effective July 1, 2014, (said schedule appearing in Appendix A). Said amendments having been incorporated in the FY 2015 Omnibus Operating Budget in the COLA Undistributed-Reserved for Transfer Account, Budget Line Item #01015457, or take any other action relative thereto. ***Requested by the Acting Town Administrator***

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: Customary Article. The Board of Selectmen approved a 3% non-union personnel cost of living allowance for FY 2015, which was incorporated in the FY 2015 Omnibus Operating Budget. This article does not increase the operating budget as presented in Article 4. This is included solely to seek your approval of the non-union Classification and Compensation Plan. The previous three years each saw a 1% COLA.

ARTICLE 17: TRANSFER FUNDS FOR GRANITE POST AND PIPE FENCE WORK AT OLD NORTH CEMETERY

To see if the Town will vote to transfer Ten Thousand dollars (\$10,000.00) from the Sale of Cemetery Lots Fund to the FY14 Town Cemetery Purchase of Service Line (010491-5200-00) to complete granite post and pipe fence; or to take any other action relative thereto. ***Requested by the Cemetery Commission***

Finance Committee Recommendation: 5-0 in favor
Board of Selectmen Recommendation: 5-0 in favor

Comment: This would conclude the last phase of the fence installation. This transfer combined with the free cash transfer requested under Article 4 of this warrant will cover cost to enclose the final sides of the cemetery with the same fence.

ARTICLE 18: LAND ACQUISITION

To see if the Town will vote to authorize the Board of Selectmen, acting by and through its Conservation Commission, by authority of MGL c.40 s.8C, is authorized to purchase a perpetual conservation restriction in accordance with MGL c. 184, § 31-33 for conservation and passive recreation purposes, on the entirety of two parcels of land located at 8 and 10 Edgewood Way, containing approximately 2.16 acres of land and 1.61 acres of land, respectively, Truro, Barnstable County, Massachusetts, which parcels are shown as Lots 3, and 4, respectively, on a plan of land entitled "Subdivision Plan of Land in Truro made for the Meldahl Realty Trust," recorded at the Barnstable County Registry of Deeds in Plan Book 569 Page 44;

that the sum of \$500,000 is appropriated to pay costs of the acquisition of a perpetual conservation restriction on the foregoing land, including costs incidental and related thereto, and to authorize the Board of Selectmen or its designee to accept any gifts of property, real, personal or otherwise, in relation to the foregoing acquisition and to enter into any agreements and to execute all documents it deems advantageous on behalf of the Town, for partial or full reimbursement of the cost of acquisition; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided that the Board of Selectmen shall not close on this acquisition unless the Town has received written commitments from The Commonwealth of Massachusetts Division of Conservation Services and/or the Truro Conservation Trust, or from any other sources, of gifts or grants, representing, in total, the entire purchase price of the conservation restriction described herein; that the amount authorized to be borrowed pursuant to this vote shall be reduced to the extent of any grants or gifts received by the Town on account of this project;

that the Board of Selectmen and/or the Conservation Commission are each authorized to file on behalf of the Town any and all applications deemed necessary for grants and or reimbursements from The

Commonwealth of Massachusetts under G.L. c.132A §11 (the so-called "LAND Grant" program) or any other applications for funds, and to contract for, accept and expend any such grants or gifts; and further, that the Board of Selectmen and the Conservation Commission are each authorized to enter into all agreements and execute any and all instruments as may be necessary or convenient on behalf of the Town to, effect said acquisition. *Requested by the Board of Selectmen*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Conservation Commission: Recommendation to be made on the Town Meeting Floor

Open Space Committee: Recommendation to be made on the Town Meeting Floor

Comment: *The Truro Conservation Trust is seeking funds to assist in the purchase of approximately 3.77 acres of land on Edgewood Way. The Town of Truro is asked to vote to authorize the Town to purchase a conservation restriction on this land and to apply for a grant under The Commonwealth of Massachusetts' Self-Help Act. The Self-Help regulations require that Town Meeting authorize the entire purchase price for the acquisition of the conservation restriction (in this case, \$500,000), owing to the fact that the grant provides after-the-closing reimbursement. The Town's expenditure of funds for the purchase of the conservation restriction is contingent on the Town receiving funds or bona-fide commitments of \$500,000 from sources to offset the purchase price of the conservation restriction, resulting in no net cost to the Town.*

ARTICLE 19: ESTABLISH A STABILIZATION FUND AT CAPE COD REGIONAL TECHNICAL HIGH SCHOOL

To see if the Town will vote pursuant to Chapter 71, Section 16G1/2 to allow Cape Cod Regional Technical High School to establish a stabilization fund for future facility capital costs. *Requested by the Cape Cod Technical High School*

Finance Committee Recommendation: 5-0 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *MGL c.71, §161/2 allows for a regional school district to establish a stabilization fund. A regional school district may, upon a majority vote of all the members of the regional district school committee and, with the approval of a majority of the local appropriating authorities of the member municipalities, establish a stabilization fund and may, in any year, include in its annual budget for deposit in the stabilization fund an amount not exceeding five per cent of the aggregate amount apportioned to the member municipalities for the preceding fiscal year or such larger amount as may be approved by the director of accounts. The aggregate amount in the fund at any time shall not exceed five per cent of the combined equalized valuations of the member municipalities. Any interest shall be added to and become a part of the fund. The annual report submitted to the member municipalities pursuant to clause (k) of section sixteen shall include a statement of the balance in the stabilization fund and all additions to and withdrawal from the fund during the period covered by such report.*

The treasurer of the regional school district shall be the custodian of such fund and may deposit or invest the fund in such deposits or investments as are legal for the deposit or investment of revenue funds of the district or in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth.

The stabilization fund may be appropriated by vote of two-thirds of all of the members of the regional district school committee for any purpose for which regional school districts may borrow money or for such other purpose as the director of accounts may approve.

ARTICLE 20: ROOM OCCUPANCY TAX

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation applying the local room occupancy tax to seasonal rentals as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to said bill, unless the Board of Selectmen approves amendments thereto prior to enactment by the General Court, and provided further that Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

AN ACT APPROVING THE APPLICATION BY THE TOWN OF TRURO OF THE LOCAL OPTION ROOM OCCUPANCY EXCISE TO SEASONAL RENTAL PROPERTIES IN THE TOWN OF TRURO

Section 1. Notwithstanding the provisions of any general or special law to the contrary, in addition to the authority to impose a local excise tax upon any transfer of occupancy of any room or rooms as may be set forth in and authorized by Chapter 64G section 3A of the Massachusetts General Laws or other law, as the same may be amended from time to time, the town of Truro shall, commencing on the first day of the fiscal year that begins after the effective date of this Act, be authorized to impose a local excise tax upon the transfer of occupancy of any room in a seasonal rental property or other transient accommodations located within said town by any operator at the rate of up to but not exceeding six (6) percent of the total amount of rent of each such occupancy.

Section 2. For the purposes of this chapter, all terms used herein shall, unless the context requires otherwise, have the same meanings as set forth in Chapter 64G section 1 of the Massachusetts General Laws and as follows:

“Occupancy”, the use or possession, or the right to the use or possession, of any room or rooms in a bed and breakfast establishment, bed and breakfast home, hotel, lodging house, motel, seasonal rental property or other transient accommodation designed and normally used for sleeping and living purposes, or the right to the use or possession of the furnishings or the services and accommodations, including breakfast in a bed and breakfast establishment or bed and breakfast home, accompanying the use and possession of such room or rooms, for a period of ninety consecutive calendar days or less, regardless of whether such use and possession is as a lessee, tenant, guest or licensee.

“Seasonal rental property or other transient accommodations” shall mean any bed and breakfast home, as defined by

Chapter 64G section 1 of the Massachusetts General Laws and any residential or commercial dwelling, dwelling unit or part thereof, unit of a condominium as defined by Chapter 183A of the Massachusetts General Laws or time-share as defined by Chapter 183B of the Massachusetts General Laws, used for the lodging of guests or invitees in exchange for rent.

or take any other action relative thereto. ***Requested by the Board of Selectmen***

Finance Committee Recommendation: 3-0-2 in favor

Board of Selectmen Recommendation: 5-0 in favor

Comment: *This article requests that the State Legislature grant the town the ability to raise revenue by closing a loophole in the rooms tax. Currently visitors staying in motels and guest houses pay a 9.7% rooms tax (5.7% goes to the state and 4% goes to the Town). If approved by the Legislature, this article would require visitors who rent homes or condos for 90 days or less to pay the same rooms tax applied to motels and guest houses. The Towns of Provincetown and Brewster have filed similar home rule petitions and the rooms tax is applied to short-term vacation rentals in most neighboring states.*

ARTICLE 21: AMENDMENTS TO THE PERSONNEL BY-LAW

To see if the Town will vote to amend the Truro Personnel By-law as follows (additions are shown in ***bold italic***):

ARTICLE XI. Classification/Compensation Plans

11.2.5 **First Increment for New Employees** - Employees entering the service of the Town shall be employed at the first step in the appropriate salary grade. If the Town Administrator and/or appointing authority consider that the applicant's education, training, and/or experience justify a higher entry level, the new employee may be assigned to a higher step. ***Similarly, if the Town Administrator and/or appointing authority consider that the applicant's education, training, and/or experience warrant it, and/or that recruitment of a well-qualified candidate warrants it, the new employee, at the discretion of the Town Administrator, may be considered to have advanced time in service for purposes of placement on the vacation schedule set forth in Article VI, Section 6.1.***

11.2.7 **Longevity** – Based on their employee anniversary date of employment, all regular full-time employees shall be entitled, after the first full 72 months of continuous service to the Town, to a longevity bonus of three hundred dollars (\$300), and then an additional ninety dollars (\$90) for each year of service afterward. Upon completion of an employee's twentieth (20th) year of service, said bonus shall increase to one hundred fifteen dollars (\$115) for each year of service over twenty (20). Upon completion of an employee's twenty fifth (25th) year of service, said bonus shall increase to one hundred fifty dollars (\$150) for each year of service over twenty five (25). This bonus shall be paid on the first pay period of December of each year. All regular part time employees (as defined in 2.1.7) of the Town are entitled to longevity, but multiplied by the ratio of their part time employment hours to regular full-time employment hours. ***If an employee in good standing separates from service before the first pay period of December, but has completed a full year of service from their last anniversary date, said employee shall be paid the appropriate longevity bonus on the next pay date after the separation date.***

or take any other action relative thereto. ***Requested by the Board of Selectmen and Acting Town Administrator***

Finance Committee Recommendation: 5-0 in favor
Board of Selectmen Recommendation: 5-0 in favor

Comment: *The change to Section 11.2.5 would allow the Town Administrator and/or appointing authority to consider that the applicant's education, training, and/or experience warrant it, and/or that recruitment of a well-qualified candidate warrants it, the new employee, at the discretion of the*

Town Administrator, may be considered to have advanced time in service for purposes of placement on the vacation schedule.

The changes to Section 11.2.7 will allow a long time employee to receive payment of their longevity bonus at the time that they leave the services of the town. Currently if a long time employee leaves prior to December they are not entitled to or paid their longevity bonus.

ARTICE 22: TO AMEND THE PERSONNEL BY-LAW TO COMBINE HARBORMASTER AND SHELLFISH WARDEN POSITIONS

To see if the Town will vote to amend the Personnel Bylaw – Article XII Classification/Compensation Schedules, by merging the positions of Town Harbormaster and Shellfish Warden and to amend the non-union classification and compensation schedule by deleting the current classifications of Harbormaster and Shellfish Warden and adding a new classification for a Harbormaster/Shellfish Warden, a 35 hour per week position, for FY15 as follows:

Grade	Job Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
11	Harbormaster/Shellfish Warden (35 hours)	Hrly	\$30.00	\$31.20	32.45	33.75	35.10	36.50

Or take any other action relative thereto. *Requested by the Board of Selectmen and Acting Town Administrator*

Finance Committee Recommendation: 4-0-1 in favor

Board of Selectmen Recommendation: 4-0 in favor

***Comment:** This would combine the Harbormaster and Shellfish Warden positions into one 35 hour per week position. A number of smaller communities have this same make-up and the combination of the positions works well. In Truro's case, the Harbormaster duties primarily cover April 1 – November 1, while the Shellfish Warden duties primarily cover November 1 – April 1. The positions complement each other and with the new Aquaculture Development Area, there are added duties.*

ARTICLE 23: TO AMEND THE PERSONNEL BY-LAW TO MAKE CHANGES WITH THE LIBRARY STAFFING PLAN

To see if the Town will vote to amend the Personnel Bylaw – Article XII Classification/Compensation Schedules, by adding the following new Library positions for FY15, and to amend the Classification & Compensation Schedule as follows:

Grade	Job Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
7	Library Tech Services/Youth Services (23 hours)	Hrly	\$18.15	\$18.80	\$19.45	\$20.06	\$20.72	\$21.35
8	Library Programs/Comm. Outreach (25 hours)	Hrly	\$18.44	\$19.06	\$19.68	\$20.27	\$20.90	\$21.53
10A	Assistant Library Director (35 hours)	Hrly	\$22.45	\$24.50	\$24.94	\$26.18	\$27.42	\$28.66

Or take any other action relative thereto. *Requested by the Board of Selectmen, Board of Library Trustees, Acting Town Administrator*

Finance Committee Recommendation: 5-0 in favor
Board of Selectmen Recommendation: 5-0 in favor
Board of Library Trustees Recommendation: 5-0 in favor

Comment: *The library tragically lost our Reference Librarian, Sharon Sullivan, this past year. In order to deal with the loss and to position the library in such a way as to improve service to patrons, the library director and Trustees have created a new staffing plan that involves making the following changes:*

- *Leave the Reference Librarian position unfilled.*
- *Distribute most of the Reference Librarian duties among the remaining three library staff members.*
- *Split off certain responsibilities to a part-time person specifically trained in those skills.*
- *Hire a part-time desk person to ensure that customer service remains constant as more experienced staff members shoulder their new responsibilities.*

The benefits to the community are as follows:

- *Increased collaboration with the schools and other community groups.*
- *New challenges will increase staff retention.*
- *Enables the library to expand educational programming.*
- *Community responses to a survey show that patrons would like the library open later on Saturdays. This staffing plan would give us flexibility for that purpose.*

There is a zero (“0”) cost increase associated with these changes.

ARTICLE 24: TO AMEND THE PERSONNEL BYLAW TO ADD INSPECTOR OF BUILDINGS/BUILDING COMMISSIONER POSITION

ARTICLE XII Classification/Compensation Schedules

To see if the Town will vote to amend the Personnel Bylaw – Article XII Classification/Compensation Schedules, by adding a new classification for an Inspector of Buildings/Building Commissioner, a 40 hour per week position, as follows for FY14:

Grade	Job Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
15	Inspector of Buildings/Building Commissioner (40 hours)	Hrly	\$29.31	\$31.03	\$32.74	\$34.46	\$36.18	\$37.86

And for FY 15:

Grade	Job Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
15	Inspector of Buildings/Building Commissioner (40 hours) Hourly	Hrly	\$30.18	\$31.96	\$33.72	\$35.49	\$37.27	\$39.00

Or take any other action relative thereto. ***Requested by the Board of Selectmen and Acting Town Administrator***

Finance Committee Recommendation: 5-0 in favor
Board of Selectmen Recommendation: 3-0-1 in favor

Comment: *The existing position would move from a union position to a non-union position now covered by the Personnel Bylaw. The FY15 hourly rate represents a 3% COLA increase consistent with Article H.*

ARTICLE 25: AMEND §30.2 USE TABLE TO INCLUDE HABITABLE STUDIO & WORKING STUDIO

To see if the Town will vote to amend the Truro Zoning Bylaw, Section 30.2 – Use Table, by adding under the sub-heading heading “Accessory Uses” *Habitable Studio* and *Working Studio* as follows:

PRINCIPAL USES							
	R	BP	NT6A	TC	NTC	Rt6	S
ACCESSORY USES							
<i>Habitable Studio</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>N</i>	<i>N</i>	<i>P</i>	<i>P</i>
<i>Working Studio</i>	<i>P</i>	<i>P</i>	<i>P</i>	<i>N</i>	<i>N</i>	<i>P</i>	<i>P</i>

Or to take any other action relative thereto. *Requested by the Planning Board*

Board of Selectmen Recommendation: 4-0 in favor

Planning Board Recommendation: 5-0 in favor

Comment: *Currently Habitable Studio and Working Studio are both defined terms within the Truro Zoning Bylaw and they are uses that are seen throughout the Town; however these uses are not listed in the Use Table and therefore are not permitted. Per §30.2, “Uses not expressly permitted are deemed prohibited.” These uses must be listed in the Use Table in order to be permitted. This amendment incorporates Habitable Studio and Working Studio into the use table and would allow them by right in all districts, except Truro Center (TC) and North Truro Center (NTC) districts where they would be prohibited.*

ARTICLE 26: AMEND §2 AND §11 OF THE TRURO SIGN CODE

To see if the Town will vote to amend the Truro Sign Code as follows:

In Section 2 (Regulations for General and Limited Business Zones) add a new Section M:

M. Sight Line

No sign shall be placed/located so as to limit the sight lines along abutting streets, from entrances/exits, or at any intersections.

And,

In Section 11 (Temporary Signs, etc.) delete the existing language and replace it with the following:

The Planning Board may issue permits for temporary signs. Any such permit shall be limited to holiday or special events, and shall be limited to a period of fifteen (15) days, for events lasting one day or two days. For said events having multiple dates such permits shall be limited to a period of thirty (30) days. Not more than four (4) signs shall be erected with respect to any such event. Any such sign shall be firmly attached to a supporting device and shall not present a hazard to the public. Posters intended for window display are exempt from this provision.

Or to take any other action relative thereto. *Requested by the Planning Board*

Board of Selectmen Recommendation: 4-0 in favor
Planning Board Recommendation: 5-0 in favor

***Comment:** During the past year, the Planning Board and the Board of Selectmen met to discuss complaints regarding the proliferation throughout the town of temporary signs, and the length of time that they were displayed, a discussion which reflected the Board of Selectmen concerns as well as that of the Planning Board. The proposed changes for Section 11, Temporary Signs, are intended to control the number and duration of these temporary signs. The Sight Line proposal reflects the Planning Board's concern for the safety of drivers whose sight is impeded by the placement of signs too close to the edge of our Town's roads, particularly at intersections with entrances, exits and other roads.*

ARTICLE 27: AMEND §70 SITE PLAN REVIEW BY DELETING IN ITS ENTIRETY AND REPLACING IT WITH NEW LANGUAGE

To see if the Town will vote to amend Section 70 – Site Plan Review, by deleting it in its entirety and replacing it with new language, as follows:

SECTION 70
Site Plan Review

§70.1 Purpose

A. The purpose of Site Plan Review for Commercial Development and for Residential Development is to protect the health, safety, convenience and general welfare of the inhabitants of the Town. It provides for a review of plans for uses and structures which may have significant impacts, both within the site and in relation to adjacent properties and streets; including the potential impact on public services and infrastructure; pedestrian and vehicular traffic; significant environmental and historic resources; abutting properties; and community character and ambiance.

B. Sites and developments to which this section applies shall comply with the regulations of this section as well as all other applicable Town Bylaws and the requirements of the Commonwealth of Massachusetts prior to any construction being undertaken in the Town of Truro. Approval under this Section does not constitute approval under any other applicable federal, state or local requirements.

C. Prior to either filing an application for a Commercial or Residential Development, subject to this by-law, the applicant is encouraged, although not required to meet with the Planning Board for a preliminary discussion/review. Waivers may be discussed, but shall not be granted at the time of the preliminary discussion.

D. Site Alteration - Violation of the Bylaw

1. No building permit, site clearing, filling, grading, material deliveries or construction shall be initiated on any site to which this section applies until the required Commercial or Residential Site Plan approval is obtained from the Planning Board.
2. Nothing herein shall be construed to prohibit such site clearing or altering as may be necessary to conduct such pre-development studies as geotechnical tests, soil borings, wetlands determination, percolation tests for septic systems as required by the Board of Health, or other similar tests required by any Town Bylaw or regulation of the Commonwealth.

§70.2 Public Hearing

Upon receipt of the application by the Truro Town Clerk, the Planning Board shall hold a duly noticed public hearing within 65 days of said filing. The Board shall:

1. Give notice by advertisement in a newspaper of general circulation in the Town of Truro, no less than ten (10) days before the day of such hearing; and,
2. Give notice by posting such notice in a conspicuous place in the Town Hall for a period of not less than ten (10) days before the day of such hearing; and,
3. Give notice by mailing a copy of such advertisement to abutters to the subject property, abutters to abutters, and owners of properties across the street from the subject property.

§70.3 Commercial Development

A. Commercial Site Plan Review is required for:

1. Any construction, alteration, expansion, or modification of any properties, structures, and uses other than that of single or two family residences and their accessory uses and structures.
2. All other projects specifically requiring site plan approval or review as stated in other sections of this Zoning Bylaw.

B. Exemptions – Routine maintenance or repairs, including but not limited to: roofing, painting, window/door replacement, or any other changes, which are done in order to effect repairs, which do not alter the footprint or internal space of said building or structure, shall not require Commercial Site Plan Review.

C. Applicability

1. A Commercial Site Plan approved by the Planning Board becomes the official development plan for a site within the Town of Truro. Town permits shall be issued or withheld based upon compliance with the approved site plan. The approved Commercial Site Plan shall be legally binding upon the property, and can only be changed or adjusted in compliance with the provisions contained in section 70.3.H herein (Revisions to Approved Site Plans). The Board's approval shall mean that all pertinent aspects of this bylaw have been reviewed by the Board, unless specifically waived by the Board.
2. The Planning Board shall have the authority to hire at the applicant's expense necessary professional services reasonably required to review and adequately analyze the contents of any Commercial Site Plan or related impact study requested by the Board.

D. Procedures and Plan Requirements

1. Each application for Commercial Site Plan Review shall be filed by the Applicant with the Town Clerk consisting of:
 - a. An original and 14 copies of the Application for Site Plan Review;
 - b. 15 copies of the required plans and other required information per subsection 3 below;
 - c. Applicable filing fee;
 - d. Certified copy of the abutters list obtained from the Truro Assessors Office;
 - e. 3 copies of drainage calculations stamped by a Professional Engineer;
 - f. Any other information that may be applicable or required by the Planning Board.

2. Site Plans shall be prepared, signed and stamped by a Registered Land Surveyor and Professional Engineer, as applicable and shall be prepared at a scale of one inch equals forty feet (1"=40') or larger, or at another scale as approved in advance by the Planning Board.
3. The following information must be submitted together with the application form:
 - a. General – All submitted plans shall contain the following information:
 1. North Arrow/Location Map: A north arrow and a locus plan containing sufficient information to locate the subject property, such as streets bounding or providing access to the property.
 2. Zoning Information: All applicable Zoning Bylaw information regarding the site's development, both existing and proposed. This information shall be placed in a table format which must list all parking; setbacks; percent of lot coverage, broken down by parking, walkways, building(s), etc.; number of dwelling units; total amount of square feet; size of signs, and any other applicable zoning information necessary for the proper review of the site plan.
 3. Assessor and Deed Information: The Truro Assessors Atlas Map(s) and Parcel(s) numbers and all plan and deed references.
 4. Graphic Scale
 5. Title Block: Including the name and description of the project; the address of the property; the names of the record owner(s) and the applicant(s); and the date of the preparation of the plan(s) and subsequent revision dates.
 6. Legend of all symbols
 - b. Existing Conditions Plan - showing the following:
 1. Total area and dimensions of the lot shown on a surveyed plan conforming to the requirements of the Barnstable County Registry of Deeds.
 2. Location of existing buildings (including the number of stories, overall height in feet, and gross floor area in square feet of all existing buildings), parking, drives, walks, lighting service areas, all utilities, drainage facilities, easements, and other appurtenances, including setbacks from property lines.
 3. Existing contours based on two foot (2') contour intervals.
 4. General location of trees having a caliper of ten (10) inches or more diameter at breast height (DBH), all resource areas as defined in M.G.L. Chapter 131, Section 40 , landscaping and other significant natural features.
 5. Respective floor areas and/or square footage of existing uses of buildings and/or the property.
 6. Existing location(s) of any freestanding sign(s).
 7. National Flood Insurance Program flood hazard elevation.
 8. Massachusetts Natural Heritage Endangered Species Act jurisdiction.
 - c. Proposed Conditions Plan - showing the following:
 1. Building Location: Identification of all building(s) to be located on the site. The number of stories, overall height in feet and gross floor area in square feet of all buildings shall be indicated.

2. Building Elevation: A drawing(s) of the exterior of all building(s), as viewed from all sides, including dimensions, at a scale of no smaller than 1/8" = 1'-0". This drawing must be at least 8" x 11" in size.
3. Location of Parking/Walkways: Identification of the location of all parking and walkways, including curb cuts that will be used for site access from adjacent roadways or access points. Parking shall be consistent with the requirements outlined in §30.9.
4. Easements/Legal Conditions: Identification of legal encumbrances(s), including easements, that are related to the site's physical development, and a listing of any condition(s) placed upon the site by the Board of Appeals, Planning Board, Conservation Commission, Board of Health or any other public body or agency with the authority to place conditions on the site's development.
5. Stormwater Drainage: All storm water drainage facilities utilized by the site shall be shown on the site plan. Storm water drainage calculations, which support the design of the control facilities shown on the plan, shall be calculated using a 2, 10, and 50-year storm events.
6. Grades: Topography and a grading plan of the site.
7. Location of Walls: Identification of the location, height and materials to be used for all retaining walls to be located on the site.
8. Signs: Identification of the location, height and materials to be used for all signs to be located on the site. Signs will be reviewed using the Town of Truro Sign Code section of the zoning bylaw.
9. Location of Streets/Drives: Identification of all streets and driveways including the type and dimensions of curbs and gutters. Distances to all the nearest streets and/or curb cuts shall be shown for both sides of any street which is adjacent to the site.
10. Outdoor Storage/Display Areas: Identification of the location and type of outdoor storage and display areas on the site.
11. Refuse Areas: Identification of the location of each outdoor refuse storage area, including the method of storage and screening. All refuse areas must be fully enclosed.
12. Lighting Facilities: Identification of all illumination, indicating the direction and the degree of illumination offered by the lighting facilities and including specifications of the light fixture(s) to be used.
13. Location of Wetlands/Notice of Intent: All resource areas as defined in M.G.L. Chapter 131, Section 40. The applicant shall file a Notice of Intent with the Truro Conservation Commission concurrently with the application to the Planning Board for Site Plan Review.
14. Location and Description of Utilities. Identification of all utilities, including sewer line locations and profiles and storm drainage systems.
15. Parking and Driveway Cross Section: a cross section identifying the proposed construction of driveways and parking areas on the site.
16. Limit of work area (area to be disturbed during construction, including parking and storage of vehicles and equipment) and work staging area(s).

d. Proposed Landscaping Plan – showing the following:

A landscape schedule for, and identification of, the location of all perimeter and interior landscaping, including but not limited to, proposed paving materials for walkways; fences; stonewalls; and all planting materials to be placed on the site. In addition, all existing trees over 10 inches diameter at breast height (DBH) to be saved or removed shall be shown on the site plan.

e. Building Plans – at a scale of no less than 1/8" = 1'-0" showing the following:

1. Elevations showing exterior materials and features including but not limited to doors, windows, trim, roof, lighting and including the height of the building(s).
2. Floor plans with dimensions.

f. Project Estimate: The estimated date of initiation and the time required to complete the proposed project and any and all phases thereof; together with a written cost estimate with a breakdown of the building(s) and all site improvements

E. Waiver of Information Requirements

The Planning Board may, upon the request of the applicant on the appropriate Application for Site Plan, waive requirements of §70.3.D, provided that in the opinion of the Planning Board such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this Bylaw.

F. Review Criteria/Design Guidelines

The Planning Board will review applications and their supporting information based on the following:

1. The proposal is in conformity with all applicable provisions of the Zoning Bylaw.
2. The proposal provides for the protection of abutting properties and the surrounding area from detrimental site characteristics and from adverse impact from excessive noise, dust, smoke, or vibration higher than levels previously experienced from permitted uses.
3. The proposal provides for the protection of adjacent properties and the night sky from intrusive lighting, including parking lot and building exterior lighting. Lighting must be consistent with Chapter IV, Section 6 of the General Bylaws of the Town of Truro.
4. The proposal provides for the protection of significant or important natural, historic, or scenic features.
5. The building sites shall minimize obstruction of scenic views from publicly accessible locations; minimize tree, vegetation, and soil removal and grade changes; and maximize open space retention.
6. The proposal adequately provides for refuse disposal.
7. The proposed sewage disposal and water supply systems within and adjacent to the site shall be adequate to serve the proposed use.
8. The proposed drainage system within the site shall be adequate to handle the runoff resulting from the development. Drainage run-off from the project shall not: damage any existing wellfield(s) or public water supply; damage adjoining property; overload, silt up or contaminate any marsh, swamp, bog, pond, stream, or other body of water; or interfere with the functioning of any vernal pool.

9. A soil erosion plan shall adequately protect all steep slopes within the site and control runoff to adjacent properties and streets both during and after construction.
10. The proposal shall provide for structural and/or landscaped screening or buffers for storage areas, loading docks, dumpsters, rooftop or other exposed equipment, parking areas, utility buildings and similar features viewed from street frontages and residentially used or zoned premises.
11. Buildings and structures within the subject site shall relate harmoniously to each other in architectural style, site location, and building exits and entrances. Building scale, massing, materials, and detailing should be compatible with the surrounding area.
12. Electric, telephone, cable, and other such utility lines and equipment shall be placed underground.
13. The project shall not place excessive demands on Town services.
14. The location and number of curb cuts shall be minimized to reduce turning movements and hazardous exits and entrances. Where appropriate and allowable, access to adjoining properties shall be provided. Joint access driveways between adjoining properties shall be encouraged.
15. Convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent and other ways serving the project shall be maximized. Traffic patterns for vehicles and pedestrians must show safe and adequate circulation within and access to and from the site.
16. A bicycle rack(s) shall be provided on the site and shall be located near the entrance to the building(s).

G. Findings of the Planning Board

The concurring vote of four members of the Planning Board shall approve a Commercial Site Plan in the form submitted or with reasonable conditions, unless it finds that (a) the application for site plan approval is incomplete, or (b) the imposition of reasonable conditions will not ensure that the project will conform to the standards and criteria described herein, or (c) the project does not comply with the requirements of the Zoning By-law.

H. Modification of an Approved Site Plan

Modifications to a project that has received Site Plan Approval shall be submitted to the Planning Board for further review. A filing of said modification shall be submitted in accordance with Section 70.3.D.

I. Performance Guarantee

1. For the purpose of securing the performance of all proposed work, including landscaping and offsite improvements, the Planning Board may require security in the form of good funds submitted to the Town of Truro in the amount of up to ten (10) percent of the estimated project cost as determined by the Board prior to any work beginning. The funds will be released upon completion of the project.

2. A plan shall be submitted in accordance with Section 70.3.J. prior to the final release of performance guarantee.

J. Final Planning Board Review and As-Built Plan

Prior to the issuance of the occupancy permit by the Building Commissioner for the use of the site, the following shall be completed.

- a. A final as-built plan showing final topography, the location of all on-site utilities, structures, curb cuts, parking spaces and drainage facilities must be submitted to and reviewed by the Planning Board and the Department of Public Works.
- b. The applicant must submit to the Planning Board a letter from the project engineer stating that the building(s), signs, landscaping, lighting and site layout substantially comply with the plans as approved by the Planning Board.
- c. Upon receipt of the as-built plans and project engineer's letter of compliance, the Planning Board shall review the site.
- d. For the purpose of this section completion shall mean complete compliance with all written requirements set forth in the approved plan and the Planning Board decision and all the conditions stated therein.

§70.4 Residential Development

A. Site Plan Review is required for:

Construction, alteration, or modification of any Seashore District property (i) which results in the addition of more than one thousand (1,000) square feet of gross floor area (the aggregate gross floor area of all structures on the project lot) to an existing structure or structures, (ii) which adds an additional story to an existing structure, or (iii) which constitutes the construction or reconstruction of a single-family dwelling or a two-family dwelling.

B. Applicability

1. A Residential Site Plan approved by the Planning Board becomes the official development plan for a site within the Town of Truro. Town permits are issued only upon compliance with the Approved Residential Site Plan. The approved Residential Site Plan is legally binding upon the holder and any future owner(s). The Board's approval shall mean that all pertinent aspects of this by-law have been reviewed by the Board, unless specifically waived by the Board.
2. The Planning Board shall have the authority to hire at the applicant's expense necessary professional services reasonably required to review and adequately analyze the contents of any site plan or related impact study requested by the Board.

C. Procedures and Plan Requirements

1. Each application for Residential Site Plan Review shall be filed by the Applicant with the Town Clerk consisting of:
 - a. An original and 14 copies of the Application for Site Plan Review;
 - b. 15 copies of the required plans and other required information per subsection 3 below;
 - c. Applicable filing fee;
 - d. Certified copy of the abutters list obtained from the Truro Assessors Office.

2. Site Plans shall be prepared, stamped and signed by a Registered Land Surveyor and Professional Engineer, as applicable and shall be prepared at a scale of one inch equals forty feet (1"=40') or larger, or at another scale as approved in advance by the Planning Board.
3. The following information must be submitted together with the application form:
 - a. Site Plan shall include:
 1. North Arrow and a locus plan containing sufficient information to locate the subject property, such as streets bounding or providing access to the property.
 2. Zoning Information: All applicable Zoning Bylaw information regarding the site's development, both existing and proposed conditions. This information shall be placed in a table format which must list all setbacks; percent of lot coverage, broken out between building, pavement, landscape coverage, etc.; number of buildings; total amount of square feet; and any other applicable zoning information necessary for the proper review of the site plan.
 3. Assessor and Deed Information: The Truro Assessors Atlas Map(s) and Parcel(s) numbers and all plan and deed references.
 4. Graphic Scale
 5. Title Block: Including the name and description of the project; the address of the property; the names of the record owner(s) and the applicant(s); and the date of the preparation of the plan(s) and subsequent revision dates.
 6. Legend of All Symbols
 7. Property boundaries, dimensions and lot area.
 8. Topography and grading plan.
 9. Location, including setbacks of all existing and proposed buildings and additions.
 10. Septic system location.
 11. Location of wetlands, the National Flood Insurance Program flood hazard elevation and Massachusetts Natural Heritage Endangered Species Act jurisdiction, as applicable.
 12. Driveway(s) and driveway opening(s).
 13. Existing and proposed lighting.
 14. Existing landscape features both vegetative and structural.
 15. Limit of work area (area to be disturbed during construction, including parking and storage of vehicles and equipment) and work staging area(s).
 - b. Architectural plans, including elevations and floor plans, with all dimensions at a scale of no less than 1/8" = 1'-0".
 - c. Lighting specification, including style and wattage(s).
 - d. Photographs or other readily available data concerning the location and size of buildings on lots adjacent to or visible from the lot under consideration in order to provide a neighborhood context for the property under consideration.
 - e. Re-vegetation/Landscaping plan, including both vegetative and structural features.

D. Review Criteria

The Planning Board shall review Residential Site Plans and their supporting information. It is the intent of Residential Site Plan Review that all new construction, shall be sited and implemented in a

manner that is in keeping with the scale of other buildings and structures in its immediate vicinity in order to preserve the characteristics of existing neighborhoods. Such an evaluation shall be based on the following standards and criteria:

1. Relation of Buildings and Structures to the Environment. Proposed development shall relate to the existing terrain and lot, and shall provide a solar and wind orientation which encourages energy conservation.
2. Building Design and Landscaping. Proposed development shall be consistent with the prevailing character and scale of the buildings and structures in the neighborhood through the use of appropriate scale, massing, building materials, screening, lighting and other architectural techniques.
3. Preservation of Landscape. The landscape shall be preserved in its natural state insofar as practicable by minimizing any grade changes and removal of vegetation and soil.
4. Circulation. Curb cuts and driveways shall be safe and convenient and shall be consistent with Chapter I, Section 9 of the General Bylaws of the Town of Truro.
5. Lighting. Lighting shall be consistent with Chapter IV, Section 6 of the General Bylaws of the Town of Truro. There shall be protection of adjacent properties and the night sky from intrusive lighting.

E. Findings of the Planning Board

The concurring vote of four members of the Planning Board shall approve a Residential Site Plan in the form submitted or with reasonable conditions, unless it finds that (a) the application for site plan approval is incomplete, or (b) the imposition of reasonable conditions will not ensure that the project will conform to the standards and criteria described herein, or (c) the project does not comply with the requirements of the Zoning By-law.

F. Waiver of Information Requirements

The Planning Board may, upon the request of the applicant on the appropriate Site Plan Approval Application, waive any requirements of §70.4.C, provided that in the opinion of the Planning Board such a waiver would not be detrimental to the public interest, cause the Town any expense, or be inconsistent with the intent and purpose of this Bylaw.

§70.5 Planning Board Decision

For a Commercial or Residential Site Plan, the Planning Board shall render a written decision within ninety (90) days of the close of the public hearing, and shall file its written decision with the Town Clerk's office and shall send out a copy of said decision to the applicant, the owner, the representative and the abutters.

§70.6 Recording of Decision

It shall be the responsibility of the applicant to obtain a true attested copy of the decision from the Town Clerk. The applicant shall be responsible for recording the Planning Board Commercial or Residential Site Plan decision at the Barnstable Registry of Deeds or Land Court, as applicable. Prior to the issuance of a building permit, the applicant shall present evidence of such recording to the Building Commissioner and the Planning Board Secretary.

§70.7 Special Permits

For those projects which require a special permit(s) from the Board of Appeals, the Planning Board shall forward its findings and recommendations to the Board of Appeals.

§70.8 Site Plan Approval

Site Plan Approval for a Commercial or Residential Site Plan shall expire two (2) years from the date of approval. At the discretion of the Board, a time extension for project completion may be granted.

§70.9 Waiver of Site Plan Review

The Planning Board may determine at its discretion without a public hearing that submission of a Commercial or Residential Site Plan review application is not required when the alteration or reconstruction of an existing building or structure or new use or change in use will not have a significant impact: within the site or in relation to adjacent properties and streets; on pedestrian and vehicular traffic; on public services and infrastructure, or on unique environmental and historic resources, abutting properties; or community needs.

A waiver from Commercial or Residential Site Plan Review must be requested by the applicant using the appropriate Site Plan Review Application form. The form, applicable filing fee and supporting documentation to establish that such review is not required shall be filed with the Planning Board Secretary. A waiver request will be considered at a regular session of the Planning Board.

Upon the decision of the Planning Board, a copy of the decision shall be sent to the applicant, the owner, the representative, if any, and the Building Commissioner.

Or to take any other action relative thereto. *Requested by the Planning Board*

Board of Selectmen Recommendation: 4-0 in favor

Planning Board Recommendation: 5-0 in favor

***Comment:** This text is a rewrite and reorganization of the existing Section 70, Site Plan Review of 2004 and which was last amended in 2006. The major change is that Residential Site Plans are treated separately from Commercial Site Plans. The amount of information to be submitted for residential applications is significantly less. In addition, the process of review, waivers, etc. is explained more clearly, and is in better conformance with requirements imposed in other parts of the Bylaw, such as parking, drainage, landscaping, etc.*

ARTICLE 28: AMEND §30.5 FLOOD PLAIN DISTRICT – ADOPTION OF NEW FEMA FLOOD MAPS

To see if the Town will vote to amend the Truro Zoning Bylaw Section 30.5 Flood Plain District as follows:

Add a new Section B. District Boundaries and re-number paragraph “B. Regulations” to “C. Regulations” and re-number paragraph “C” to “D”. New Section B would read as follows:

B. District Boundaries:

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Truro designated as Zone AE, AO, or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Truro are panel numbers 25001C0109J, 25001C0117J, 25001C0128J, 25001C0136J, 25001C0137J, 25001C0138J, 25001C0139J, 25001C0141J, 25001C0143J, 25001C0144J,

25001C0227J, 25001C0229J, 25001C0231J, 25001C0232J, 25001C0233J, 25001C0234J, 25001C0251J and 25001C0253J dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Official, and Conservation Commission.

And, within C. Regulations, make the following changes:

In Subsection 1, delete “Zones A1-30” and replace it with “AE”.

In Subsection 2, make the following changes (new text shown in ***bold italics***) in the second sentence “All subdivision proposals greater than ***50 lots or 5 acres, whichever is the lesser***, shall include base flood elevation data.”

Add a new Subsections 3 – 6 and change Subsection 6 to 7, as follows:

3. In Zone AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

4. In a riverine situation, the Assistant Town Administrator or the Health/Conservation Agent shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities
- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104
- NFIP Program Specialist
Federal Emergency Management Agency, Region I
99 High Street, 6th Floor
Boston, MA 02110

5. Within Zone AO on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

6. All subdivision proposals must be designed to assure that:

- a) such proposals minimize flood damage;
- b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
- c) adequate drainage is provided to reduce exposure to flood hazards.

Within new Subsection 7, change “(Zones V and V1-30)” to “(Zone VE)” and renumber subparagraphs “c” and “g” to “b” and “c”, respectively.

Or to take any other action relative thereto. ***Requested by the Planning Board***

Board of Selectmen Recommendation: 4-0 in favor

Planning Board Recommendation: 5-0 in favor

Comment: FEMA has amended the Flood Insurance Rate Maps for Barnstable County and the Town of Truro. In order for property owners within the Town of Truro to be eligible for Flood Insurance, the Town must participate, in part by having an up to date zoning bylaw. These amendments will preserve the Town's participation in the Flood Insurance program.

ARTICLE 29: AMEND §90.5.B FLOOD PLAIN DISTRICT – ADOPTION OF NEW FEMA FLOOD MAPS

To see if the Town will vote to amend the Truro Zoning Bylaw, Section 90.5.B, Flood Plain District by deleting the existing language and replacing it with the following:

Flood Plain District: The Flood Plain District description is contained in Section 30.5.B of these Zoning Bylaws.

or take any other action relative thereto. ***Requested by the Planning Board***

Board of Selectmen Recommendation: 4-0 in favor

Planning Board Recommendation: 5-0 in favor

Comment: FEMA has amended the Flood Insurance Rate Maps for Barnstable County and the Town of Truro. In order for property owners within the Town of Truro to be eligible for Flood Insurance, the Town must participate, in part by having an up to date zoning bylaw. These amendments will preserve the Town's participation in the Flood Insurance program.

ARTICLE 30: AMEND §10.4 BY ADDING NEW DEFINITIONS AND §30.2 USE TABLE - BY ADDING USES TO THE TABLE

To see if the Town will vote to amend the Truro Zoning Bylaw Section 10.4 – Definitions by adding the following new definitions in alphabetical order:

Retail Business Service: A business engaged in providing services including but not limited to hair stylists, barber shops, banks, funeral homes, printing services, package and postal services, and janitorial services where the sale of goods is secondary and incidental to the service provided.

Retail Sales: A business engaged in the selling of goods or merchandise to the general public where the rendering of services is secondary and incidental to the sale of such goods.

Wholesale Trade: A business primarily engaged in selling merchandise to retailers; to industrial, commercial, institutional, or professional business users; or to other wholesalers.

And further, to amend Section 30.2 – Use Table by making the following changes (new text shown in ***Bold Italic*** and deleted text shown in ~~Double Strike Out~~):

PRINCIPAL USES	R	BP	NT6A	TC	NTC	Rt6	S
COMMERCIAL							
Barber shop	N	N	N	P	P	P	N

PRINCIPAL USES	R	BP	NT6A	TC	NTC	Rt6	S
Retail or wholesale business service	N	N	N P	N P	P	P	N
Retail sales (3)	N	N	N	P	P	P	N
Trade, repair shop, etc. (7)	N	N	N P	P	P	P	N
Wholesale Trade	N	N	SP	SP	P	P	N

NOTES

3. ~~May include arts and crafts created on the premises.~~ **Reserved**

7. Includes shops of carpenters, plumbers, electricians, dressmakers and similar tradespeople, repairs to radio-TV-computers and related electronic services, bicycle repairs, furniture repairs and upholstering, ~~barbers shops, nursery schools.~~

Or to take any other action relative thereto. ***Requested by the Planning Board***

Board of Selectmen Recommendation: 4-0 in favor

Planning Board Recommendation: 7-0 in favor

Comment: The Planning Board has continued their on-going effort to review and update the definitions and use table. There has been a concerted effort to ensure continuity and alignment while also expanding the uses to additional areas of the Town. The new definitions will also make the differences between sales/services and retail/wholesale more transparent.

ARTICLE 31: AMEND VARIOUS CHARTER SECTIONS TO INCLUDE POSTINGS ON THE TOWN WEBSITE

To see if the town will vote to amend Sections 2-3-5, 4-2-2 and 4-2-11 of the Truro Town Charter to include the requirement of posting on the Truro Town Website as follows (new language in ***bold italics***):

2-3-5 The Board of Selectmen shall ensure that the warrant is posted and sufficient copies are available at least 14 days before the date of a Town Meeting. Posting shall be made by the Constable in Town Hall, the United States Post Offices, and two other public places in Truro and two other public places in North Truro. The warrant shall be made available to the voters at Town Hall, the Central School, the Public Library, the Transfer Station ***and on the Town of Truro Website*** and any other locations deemed appropriate by the Board of Selectmen.

4-2-2 Any goal, policy, plan, or official act adopted by the Board of Selectmen shall be made in writing, the text of which shall be included in its entirety in the minutes of the meeting at which it is adopted, the Board shall cause a current reference copy to be available to the public in the office of the Town Clerk ***and on the Town of Truro Website***. A file containing the Board of Selectmen's current policies and goals shall be readily available at Town Hall for public reference.

4-2-11 The Board of Selectmen shall annually, during the month of June, hold a meeting for the purpose of stating the Board's goals for the coming fiscal year. The Board will revisit its goals for

the year concluding and review its accomplishments relative to those goals. This presentation is to be followed by a question and answer session led by the Town Moderator. All Town Officials, Department Heads and Chairpersons of multi-member bodies shall attend. The meeting and its agenda shall be advertised in one or more local papers *and on the Town of Truro Website* and the general public shall be invited.

Or to take any other action relative thereto. *Requested by the Board of Selectmen*

Board of Selectmen Recommendation: 5-0 in favor
Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *This change was recommended by the Ad-Hoc Charter Review Committee. The proposed language would require that the warrant as well as the Selectmen's goals, policies, plans or other official acts adopted by the Board of Selectmen be place on the Town's Website. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

ARTICLE 32: DELETE CHARTER SECTION 4-2-8 – COMMISSIONERS OF PUBLIC SAFETY

To see if the town will vote to amend Section 4-2-8 of the Truro Town Charter by deleting it in its entirety.

~~4-2-8 The Board of Selectmen shall act as the Commissioners of Public Safety in accordance with General Law.~~

Or to take any other action relative thereto. *Requested by the Board of Selectmen*

Board of Selectmen Recommendation: 5-0 in favor
Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *This change was recommended by the Ad-Hoc Charter Review Committee. This is an antiquated provision within the General Laws and is no longer required. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

ARTICLE 33: AMEND CHAPTER 7 OF CHARTER TO INCLUDE A BUDGET TASK FORCE

To see if the town will vote to amend Chapter 7 of the Truro Town Charter incorporate the role of the Budget Task Force into the process by inserting a new Section 7-1-2(d) as follows (new text shown in *bold italic*):

d) A Budget Task Force shall be formed on or before December 15 of each year. The Budget Task Force shall consist of two (2) members of the Finance Committee, two (2) members of the Board of Selectmen, the Town Accountant and the Town Administrator. It shall be the charge of the Budget Task Force to review with department heads individual budgets.

Or to take any other action relative thereto. *Requested by the Board of Selectmen*

Board of Selectmen Recommendation: 5-0 in favor
Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *This change was recommended by the Ad-Hoc Charter Review Committee. The use of a Budget Task Force has been in place for several years now. It is a group made up of Finance Committee and Board of Selectmen representatives, the Town Administrator, the Town Accountant, the Assistant Town Administrator. The group meets with Department Heads to review proposed budgets. The process has worked well. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

ARTICLE 34: AMEND CHAPTER 7-5-1 OF CHARTER TO INCLUDE TO REQUIRE AN ANNUAL AUDIT

To see if the Town will vote to amend Section 7-5-1 of the Truro Town Charter to require an audit by a Certified Public Accounting firm every fiscal year, as follows (new text shown in ***bold italics***):

7-5-1 At least every ~~other~~ fiscal year, the Board of Selectmen shall retain a Certified Public ~~Accountant~~ ***Accounting Firm*** ~~or accounting firm~~ to audit all accounts, books, and records of financial transactions of all Town agencies, offices, and departments, including the School Department. The necessity for any additional audits shall be determined by the Finance Committee.

Or to take any other action relative thereto. ***Requested by the Board of Selectmen***

Board of Selectmen Recommendation: 5-0 in favor
Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *This change was recommended by the Ad-Hoc Charter Review Committee. The Committee believes that an annual audit is fiscally prudent. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

ARTICLE 35: AMEND SECTION 6-4-2 OF THE CHARTER TO INCLUDE A STANDING CHARTER REVIEW COMMITTEE AND DELETE OBSOLETE MULTI-MEMBER BODIES

To see if the town will vote to amend Section 6-4-2 of the Truro Town Charter by establishing a standing (permanent) Charter Review Committee, appointed by the Board of Selectmen, adding other existing committees missing from the list, correct the name one committee, delete obsolete multi-member bodies and delete the list of multi-member bodies appointed by the Board of Selectmen in Appendix B and move the list to 6-4-2 and amend as follows (new text shown in ***bold italics***):

6-4-2 The multi-member bodies listed below shall be appointed by the Board of Selectmen in accordance with sections 4-3-2 and 6-2-6 of this Charter.

Board of Health
Water Resources Advisory Committee
Recycling Committee

Regional Delegates
Other Inter-Governmental Representatives
Council on Aging

Conservation Commission
~~Beach Point Erosion Committee~~
 Zoning Board of Appeals
 Town Building Committee
~~Housing Partnership~~
 Historical Review Board
 Commission on Disabilities
 Cable **and Internet** Advisory Committee
~~Local Comprehensive Plan Steering Committee~~
 Town Employee Insurance Advisory Committee
Charter Review Committee
Bike and Walkways Committee

Board of Assessors
 Beach Commission
 Golf Course Advisory Commission
 Pamet Harbor Commission
 Recreation Commission
 Truro Cultural Council
~~Truro Partnership~~
 Historical Commission
 Human Services Committee
 Other Multi-Member Bodies
Economic Development Committee
Open Space Committee

Or to take any other action relative thereto. ***Requested by the Board of Selectmen***

Board of Selectmen Recommendation: 5-0 in favor
Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *The change to establish a standing Charter Review Committee was recommended by the Ad-Hoc Charter Review Committee. The deletion of the multi-member bodies is recommended as this multi-member bodies no long exist. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

ARTICLE 36: DELETE CHARTER CHAPTER 9 – TRANSITIONAL PROVISION

To see if the town will vote to amend the Truro Town Charter by deleting in its entirety its “Chapter 9 – Transitional Provision,” or to take any other action relative thereto. ***Requested by the Board of Selectmen***

Board of Selectmen Recommendation: 5-0 in favor
Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *This change was recommended by the Ad-Hoc Charter Review Committee. This is an outdated provision within the Town Charter and is no longer required. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

ARTICLE 37: AMEND CHAPTER 7-1-4 OF THE CHARTER TO CHANGE THE DATE FOR THE FINANCE COMMITTEE HEARING ON THE BUDGET

To see if the town will vote to amend Chapter 7-1-4 of the Truro Town Charter to change the date in which the Finance Committee has to hold its required budget meeting, as follows (new language shown in bold *italics*):

7-1-4 ~~On or before March 15 of each year,~~ ***Not less than 10 day prior to the scheduled Annual Town Meeting,*** the Finance Committee shall hold at least one public hearing on the proposed budgets, including the school budget, for the ensuing fiscal year.

Or to take any other action relative thereto. *Requested by the Board of Selectmen*

Board of Selectmen Recommendation: 5-0 in favor

Ad-Hoc Charter Review Committee: 5-0 in favor

Comment: *This change was recommended by the Ad-Hoc Charter Review Committee. This is a more realistic time in which to hold the required public hearing. An earlier Charter Change moved the date of the Annual Town Meeting back; however the time in which the Finance Committee has to hold the public hearing was not amended. This will make the timeline more consistent. If passed, this change will take one year to implement because the proposed Charter revisions need approval from the voters at the Annual Town Election in May 2015.*

**ANNUAL TOWN ELECTION
TUESDAY, MAY 13, 2014
TRURO COMMUNITY CENTER
7:00AM – 8:00PM**

Barnstable ss
To the Constable for the Town of Truro
Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the said Town who are qualified to vote in a Town Election, to vote at Truro Community Center on Tuesday, May 13, 2014 from 7:00 am to 8:00 pm for the following Town offices and questions:

#	OFFICE	TERM
1	Selectman	3 year
1	School Committee	3 year
1	School Committee	2 year
1	Moderator	3 year
2	Library Trustee	3 year
1	Cemetery Commission	3 year
1	Cemetery Commission	2 year
1	Planning Board	5 year
1	Planning Board	3 year
1	Planning Board	1 year

QUESTION 1

Shall the Town of Truro be allowed to assess an additional \$136,590.00 in real estate and personal property taxes for the purposes of funding two additional Police Officers for the fiscal year beginning July first, two thousand fourteen?

Yes_____ No_____

QUESTION 2

Shall the Town of Truro be allowed to assess an additional \$88,525.00 in real estate and personal property taxes for the purposes of funding two additional shifts to the Fire/Rescue shift schedule for the fiscal year beginning July first, two thousand fourteen?

Yes_____ No_____

QUESTION 3

Shall the Town of Truro be allowed to assess an additional \$75,000 in real estate and personal property taxes for the purpose of paying for a transfer trailer for the Department of Public Works, and for the payment of all other costs incidental and related thereto for the fiscal year beginning July first, two thousand fourteen?

Yes____ No____

QUESTION 4

Shall the Town of Truro be allowed to assess an additional \$50,000 in real estate and personal property taxes for the purpose of paying for a new tank and replacement pump for an existing tank truck, and for the payment of all other costs incidental and related thereto for the fiscal year beginning July first, two thousand fourteen?

Yes____ No____

QUESTION 5

Shall the Town of Truro be allowed to assess an additional \$49,000 in real estate and personal property taxes for the purpose of paying for a fairway mower for the Highland Golf Course, and for the payment of all other costs incidental and related thereto for the fiscal year beginning July first, two thousand fourteen?

Yes____ No____

QUESTION 6

Shall the Town of Truro be allowed to assess an additional \$240,000 in real estate and personal property taxes for the purposes of funding the operating and capital budgets of the Town and the Public School System for the fiscal year beginning July first two thousand fourteen?

Yes____ No____


This completes the Warrant for May 13, 2014 election.

In conformity with Section 2.3.5 of the Truro Town Charter, you are hereby directed to serve these warrants, by posting duly-attested copies in Town Hall, the United States Post Offices, two other public places in Truro and two other public places in North Truro, fourteen days, at least, before the date of said meetings.

Hereto fail not and make due return of the warrants, together with your doings thereon, to the Town Clerk, at time and place of said meetings. Given unto our hands this 25th day of March in the Year of our Lord, Two Thousand and Fourteen.

We, the members of the Board of Selectmen of the Town of Truro, have read the warrant for Annual Town Meeting to be held at 7:00 p.m. on April 29, 2014, at the Truro Community Center and have read the warrant for the Town election to be held on Tuesday May 13, 2014 at the Truro Community Center from 7:00 a.m. to 8:00 p.m.

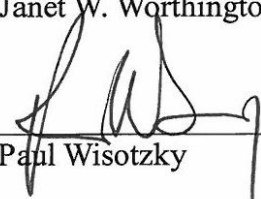
Acting in capacity of the Board of Selectmen we do hereby grant approval of and permission for the above mentioned warrant


Jay Coburn, Chairman


Breon N. Dunigan, Vice Chairman

Janet W. Worthington, Clerk


Robert Weinstein


Paul Wisotzky

A true copy, attest:

Cynthia A. Slade
Town Clerk, Town of Truro

Sirs: I have served this warrant by posting duly attested copies thereof at the following places:
Grozier's Garage, Lower Cape Auto & Truck Repair, Savory & Sweet Escape, Pamet Valley Liquors, Truro Post Office, N. Truro Post Office, Truro Public Safety Facility, Truro Public Library, Transfer Station, Truro Central School, Truro Community Center, Highland Links Clubhouse and Truro Town Hall

date Constable

Appendix A
Non-Union Personnel
Compensation and Classification
FY2014 and FY2015

FROM FY14								
1%	CLASSIFICATION & COMPENSATION SCHEDULE							
	NON-UNION & NON-CONTRACT		TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
Grade	Job Title		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	Beach Attendant	Hrly	\$11.34	\$11.71	\$12.16	\$12.53	\$12.96	\$13.36
	Election Teller	Hrly 1 step	\$11.34					
2	Rec. Assistant Counselor (not a current pos.)	Hrly						
3	Beach Sales Clerk	Hrly	\$13.04	\$13.48	\$14.14	\$14.67	\$15.18	\$15.78
	Recreation Counselor	Hrly	\$13.04	\$13.48	\$14.14	\$14.67	\$15.18	\$15.78
	Council on Aging Van Drivers	Hrly	\$13.04	\$13.48	\$14.14	\$14.67	\$15.18	\$15.78
4	Golf Ass't. Greenskeepers (atm 2010 elimin. pos.)	Hrly						
	Golf Ranger/Starters	Hrly	\$13.26	\$14.19	\$15.12	\$16.17	\$17.30	\$18.50
	Golf Sales Clerks	Hrly	\$13.26	\$14.19	\$15.12	\$16.17	\$17.30	\$18.50
	Recreation Assistant Dir/ Program Coordinator	Hrly	\$13.26	\$14.19	\$15.12	\$16.17	\$17.30	\$18.50
5	Beach Assistant Supervisor	Hrly	\$14.57	\$15.54	\$16.48	\$17.43	\$18.37	\$19.38
	Beach Lifeguard	Hrly	\$14.57	\$15.54	\$16.48	\$17.43	\$18.37	\$19.38
	Golf Assistant Manager	Hrly	\$14.57	\$15.54	\$16.48	\$17.43	\$18.37	\$19.38
	Golf Greenskeeper	Hrly	\$14.57	\$15.54	\$16.48	\$17.43	\$18.37	\$19.38
5A	Library Assistant (reclassif. Atm 2006)	Hrly	\$16.26	\$17.09	\$17.92	\$19.00	\$20.14	\$21.29
6	Beach Head Lifeguard (adj/budget ref @atm2013)	Hrly	\$15.61	\$16.57	\$17.56	\$18.53	\$19.52	\$20.58
7	Office Assistant 1 (former bds & com sec.)	Hrly	\$17.62	\$18.25	\$18.88	\$19.48	\$20.12	\$20.73
	Assistant to the Recreation Dir. (hrly rate deleted)							
	(Ass't. to Rec Dir reclassif. - Art. 10, Atm 2011)							
8	Assistant Harbormaster (2 pt positions)	Hrly	\$17.90	\$18.50	\$19.11	\$19.68	\$20.29	\$20.90

9	Beach Supervisor (not a current pos. 12/2012)	Hrly						
	Recreation Director (reclassif. Art. 10, Atm 2011)							
9A	Staff Librarian (new pos. Atm 2005)	Ann'l.	\$35,114.00	\$37,022.00	\$38,931.00	\$40,840.00	\$42,775.00	\$44,680.00
10	Assistant to the Recreation Dir.	Ann'l						
	(Ass'st. to Rec Dir reclassif. - Art. 10, Atm 4/11)							
10	Ass'st. Rec./Beach Dir.	Ann'l	\$39,827.00	\$43,458.00	\$44,231.00	\$46,433.00	\$48,647.00	\$50,845.00
	(reclass. 12/2012, plus stipend- flat rate \$8,100)							
11	Harbormaster (reclassif. to gr. 11 stm 11/05)	Salary	\$40,903.00	\$43,171.00	\$45,440.00	\$47,710.00	\$49,976.00	\$52,291.00
11	Greens Sup't.(stm 10-04-- 41 wks/yr; 42 wks atm 4/08)	Ann'l.	\$41,900.00	\$44,225.00	\$46,548.00	\$48,874.00	\$51,194.00	\$53,565.00
11	Adminis. Sec./Licensing Agent (amended 2012)	Ann'l.						
11	Executive Assistant	Ann'l	\$43,164.00	\$45,340.00	\$47,879.00	\$50,415.00	\$52,953.00	\$55,491.00
	(frm. Admn. Sec/Lic. Agt reclass. 8/2012) -- fy14 now 40 hrs	Ann'l	\$49,340.00	\$51,825.00	\$54,727.00	\$57,608.00	\$60,511.00	\$63,413.00
12	Rec. Dir. (first reclassif. Art. 10, Atm 4/11)	Ann'l.						
	then later changed: (not a current pos. 12/2012)							
12	Recreation/Beach Dir.	Ann'l.	\$46,820.00	\$49,628.00	\$52,607.00	\$55,762.00	\$59,108.00	\$62,342.00
	(reclass. 12/2012, plus stipend- flat rate \$9,900)							
12	Library Director (amended Atm 2006)	Ann'l.	\$47,288.00	\$50,124.00	\$53,133.00	\$56,320.00	\$59,700.00	\$62,966.00
14A	Golf Course Manager (stm FY03 42 wks.)	Ann'l	\$49,719.00	\$52,620.00	\$55,707.00	\$58,950.00	\$62,543.00	\$66,317.00
	[initial BOS appr. 9-25-02])							
17	DPW Director (fy13 – pos. changed to agmt.)	Ann'l.						
18	Assistant Town Admin. (reclassif. Stm 2005)	Ann'l	\$74,154.00	\$77,861.00	\$81,753.00	\$85,843.00	\$90,134.00	\$94,642.00
	salaries are rounded							
P1	Animal Inspector (deleted/amended stm 2006)							
P2	Parking Magistrate	Ann'l.	\$4,723.00					
P3	Plumbing/Gas Inspector (amended atm 2006)	Per Inspec.	\$32.00					
P3A	Deputy Plumbing/Gas Inspector stm 2006	Per Inspec.	\$32.00					

P5	Shellfish Warden	Ann'l.	\$10,177.00	
P5	Wiring Inspector (refl. Add'l \$3264 (5100 bdgt line) atm13	Ann'l	\$13,441.00	
P5A	Deputy Wiring Inspector	Per Inspec.	\$32.00	
P6	Dog Officer/Animal Control [Officer] (stm 2006)	Hrly 1 step	\$26.75	
P7	Beach Enforcement Agt, (not a current position)	Hrly 1 step		
P8	Deputy Building Inspector (stm 2006)	Per Inspec.	\$32.00	
P9	Field Inspector: Conservation/Health (atm 4/09)	Per Inspec.	\$45.00	
F5	FF/First Responder	Hrly	\$15.96	
F15	FF/EMT/Basic	Hrly	\$21.28	
F18	FF/EMT/Intermediate	Hrly	\$22.61	
F19	FF/EMT/Paramedic	Hrly	\$23.95	
F20	Squad Member flat rate	Ann'l	\$2,321.00	
F1	Fire Chief flat rate (reflects add'l \$10,000 atm 2013)	Ann'l	\$47,621.00	

3%	TO FY15 - CLASSIFICATION & COMPENSATION SCHEDULE							
NON-UNION & NON-CONTRACT								
Grade			TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	Job Title Salaries are rounded		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	Beach Attendant	Hrly	\$11.68	\$12.06	\$12.52	\$12.91	\$13.35	\$13.76
	Election Teller	Hrly 1 step	\$11.68					
2	<i>No current position</i>	Hrly						
3	Beach Sales Clerk	Hrly	\$13.43	\$13.88	\$14.56	\$15.11	\$15.64	\$16.25
	Recreation Counselor	Hrly	\$13.43	\$13.88	\$14.56	\$15.11	\$15.64	\$16.25
	Council on Aging Van Drivers	Hrly	\$13.43	\$13.88	\$14.56	\$15.11	\$15.64	\$16.25
4	Golf Ranger/Starters	Hrly	\$13.66	\$14.62	\$15.57	\$16.66	\$17.82	\$19.06
	Golf Sales Clerks	Hrly	\$13.66	\$14.62	\$15.57	\$16.66	\$17.82	\$19.06
	Recreation Assistant Dir/ Program Coordinator	Hrly	\$13.66	\$14.62	\$15.57	\$16.66	\$17.82	\$19.06
5	Beach Assistant Supervisor	Hrly	\$15.01	\$16.01	\$16.97	\$17.95	\$18.92	\$19.96
	Beach Lifeguard	Hrly	\$15.01	\$16.01	\$16.97	\$17.95	\$18.92	\$19.96
	Golf Assistant Manager	Hrly	\$15.01	\$16.01	\$16.97	\$17.95	\$18.92	\$19.96
	Golf Greenskeeper	Hrly	\$15.01	\$16.01	\$16.97	\$17.95	\$18.92	\$19.96
5A	Library Assistant	Hrly	\$16.75	\$17.60	\$18.46	\$19.57	\$20.74	\$21.93
6	Beach Head Lifeguard	Hrly	\$16.08	\$17.07	\$18.09	\$19.09	\$20.11	\$21.20
7	Office Assistant 1	Hrly	\$18.15	\$18.80	\$19.45	\$20.06	\$20.72	\$21.35
8	Assistant Harbormaster (2 pt positions)	Hrly	\$18.44	\$19.06	\$19.68	\$20.27	\$20.90	\$21.53
9	<i>No Current Position</i>							
9A	Staff Librarian	Ann'l.	\$36,167	\$38,133	\$40,099	\$42,065	\$44,058	\$46,020
10	Ass'st. Rec./Beach Dir. (plus stipend- flat rate \$8,100)	Ann'l	\$41,022	\$44,762	\$45,558	\$47,826	\$50,106	\$52,370
11	Harbormaster	Salary	\$42,130	\$44,466	\$46,803	\$49,141	\$51,475	\$53,860
	Greens Sup't	Ann'l.	\$43,157	\$45,552	\$47,944	\$50,340	\$52,730	\$55,172
	Executive Assistant	Ann'l	\$50,820	\$53,380	\$56,369	\$59,336	\$62,326	\$65,315

12	Recreation/Beach Dir. (plus stipend- flat rate \$9,900)	Ann'l.	\$48,225	\$51,117	\$54,185	\$57,435	\$60,881	\$64,212
	Library Director	Ann'l.	\$48,707	\$51,628	\$54,727	\$58,010	\$61,491	\$64,855
14A	Golf Course Manager	Ann'l	\$51,211	\$54,199.	\$57,378	\$60,719	\$64,419	\$68,307
17	DPW Director – Employment Agreement	Ann'l.						
18	Assistant Town Admin.	Ann'l	\$76,379	\$80,197	\$84,206	\$88,418	\$92,838	\$97,481
P1	<i>No Current Position</i>							
P2	Parking Magistrate	Ann'l.	\$4,865					
P3	Plumbing/Gas Inspector	Per Inspec.	\$40.00					
P3A	Deputy Plumbing/Gas Inspector	Per Inspec.	\$32.00					
P5	Shellfish Warden	Ann'l.	\$10,482					
P5	Wiring Inspector	Ann'l	\$13,844					
P5A	Deputy Wiring Inspector	Per Inspec.	\$32.00					
P6	Dog Officer/Animal Control	Hrly 1 step	\$27.55					
P7	<i>No Current Position</i>							
P8	Deputy Building Inspector	Per Inspec.	\$32.00					
P9	Field Inspector: Conservation/Health	Per Inspec.	\$45.00					
F5	FF/First Responder	Hrly	\$16.44					
F15	FF/EMT/Basic	Hrly	\$21.92					
F18	FF/EMT/Intermediate	Hrly	\$23.29					
F19	FF/EMT/Paramedic	Hrly	\$24.67					
F20	Squad Member flat rate	Ann'l	\$2,391					
F1	Fire Chief flat rate (reflects add'l \$10,000 atm 2013)	Ann'l	\$49,050					

Appendix B

Omnibus Budget

Fiscal Year 2015