

Truro DPW - Schematic Design Schedule

Revised 3/24/2025

we are here

ITEMS	NOTES	START	END	Feb				March				April				May			
				3-7	10-14	17-21	24-28	3-7	10-14	17-21	24-28	31-4	7-11	14-18	21-25	28-2	5-9	12-16	19-23
NTP; Select Board Meeting	Notice to Proceed received	25-Feb	25-Feb				★												
Project Kick-off		3-Mar	3-Mar				★												
Sustainable Design Workshop	complete	13-Mar	13-Mar								★								
Geotechnical Investigation	ongoing	24-Mar	18-Apr																
Test Pits & Drilling	two days on site	TBD	TBD																
Deliverable: Geotech Report	to be completed prior to Narratives	3-Mar	18-Apr																
Subsurface Environmental Conditions	ongoing coord. with Town's LSP	TBD	2-May																
Hazardous Building Material Investigation	site visit TBD	TBD	25-Apr																
Energy Analysis & Incentives Assessment	ongoing	13-Mar	18-Apr																
Meeting (w/Cape Light Compact)	Intro Mtg held March 19. Follow up TBD	19-Mar	19-Mar				★												
Early-schematic-level LCCA	to be completed by mid April for Town to decide direction forward	24-Mar	18-Apr																
PV Analysis	to be completed by mid April for Town to decide direction forward	24-Mar	18-Apr																
Town to assess building system options and decide direction forward	needed for basis-of-design narratives	14-Apr	25-Apr														★		
Industrial Equipment User Meeting	date TBD	TBD	11-Apr																
Zoning Review	ongoing	3-Mar	2-May																
Meet with regulatory authorities	identify attendees; date TBD	TBD	TBD																
Deliverable: Zoning/Permitting Memo	to include in draft SD package	3-Mar	2-May																
Schematic Design Plans	ongoing	3-Mar	2-May																
Draft site layout and grading plan	ongoing	3-Mar	2-May																
Develop draft floor plan	ongoing	3-Mar	2-May																
Draft building elevations	ongoing	3-Mar	2-May																
Draft building sections and assembly details	ongoing	3-Mar	2-May																
Draft Equipment plans	Once Industrial Equip. User Meeting has been completed	7-Apr	2-May																
Building Design Review Meetings with Users	Schedule 1-3 virtual meetings to review floorplan and collect feedback from Users	31-Mar	2-May													★	★	★	
Narratives / Basis-of-Design Docs	ongoing	3-Mar	2-May																
Submit Draft SD Package	for pricing and QAQC	2-May	2-May														●		
Internal QA/QC Review	bluebeam session protocol	5-May	23-May																
Schematic Design Cost Estimate	using SF costs from recent DPW projects and including soft costs	5-May	23-May																
Independent Cost Estimate	three weeks	5-May	23-May																
Review and Reconcile Cost Estimates	identify value engineer / cost reduction opportunities	26-May	30-May																
Submit Final SD Package to Town	including estimate	30-May	30-May																●
Town Meetings	varies	TBD	TBD																
Ad-Hoc Building Committee	progress docs provided 3 days prior; future dates TBD	TBD	TBD	★				★			★								
Select Board Meeting	date TBD; WSE to present project update	TBD	TBD	★															
Annual Town Meeting	confirm what is needed from WSE	3-May	3-May														★		