

AMENDMENT NO. 3  
TO  
AGREEMENT FOR ENGINEERING SERVICES  
BY AND BETWEEN

TOWN OF TRURO  
AND  
WESTON & SAMPSON ENGINEERS, INC.  
FOR  
TRURO DPW PROJECT

The AGREEMENT for the Truro DPW Project made on the October 22, 2018 by and between the Town of Truro acting through its Town Manager, hereinafter called the OWNER, and Weston & Sampson Engineers, Inc., with offices at 100 Foxborough Boulevard, Foxborough, Massachusetts, hereinafter called the ENGINEER is hereby amended in accordance with the provisions of said AGREEMENT.

This amendment is issued to incorporate the following changes:

Additional work as requested by the Town and as described herein.

ARTICLE 2 - SCOPE OF SERVICES is hereby amended as follows:

See attached Scope of Services dated February 5, 2025.

ARTICLE 4 - TIME OF PROJECT is hereby amended as follows:

The work defined in this amendment shall be completed within 3 months from the Notice to Proceed.

ARTICLE 5 - PAYMENTS TO THE ENGINEER is hereby amended as follows:

Description	Existing Contract	Amendment No. 3	TOTAL REVISED CONTRACT
Feasibility Study	\$52,800	N/A	\$52,800
Site Survey	\$17,679	N/A	\$17,679
Revised Concepts	\$28,500	N/A	\$28,500
Schematic Design	\$0	\$248,500	\$248,500
<i>A&amp;E Special Services:</i>			
Sustainable Design Charette and Strategy	\$0	\$19,700	\$19,700
<b>TOTAL CONTRACT:</b>	<b>\$98,979</b>	<b>\$268,200</b>	<b>\$367,179</b>

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT NO. 3 this  
\_\_\_\_ day of \_\_\_\_\_, 2025.

ACCEPTED FOR:

TOWN OF TRURO

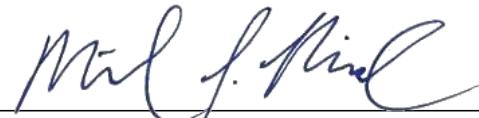
WESTON & SAMPSON ENGINEERS, INC.

By its:

TOWN MANAGER

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Darrin Tangeman  
Town Manager



Michael J. Richard, PE  
Discipline Leader

## CERTIFICATION OF AVAILABLE FUNDS

Certification is herewith given that funds are available for payments required by the terms of this AMENDMENT NO. 3.

By: \_\_\_\_\_  
OWNER Accountant

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
OWNER Counsel

Date: \_\_\_\_\_

A TRUE COPY, ATTEST:

By: \_\_\_\_\_  
OWNER Clerk

**Amendment No. 3**

**Truro DPW Project**

**Exhibit A – Scope of Services**

**February 5, 2025**

**DESIGNER SERVICES**

The following scope of services for Schematic Design is based on on-going discussions with the Town regarding the new DPW facility concepts. This design includes potable water source from a remote site adjacent to Snow's field, water main to the project site, septic system, specialized energy code, and other design elements included herein.

**Schematic Design**

- 1.1 The Consultant shall attend a kick-off meeting with the Town and Owner's Project Manager (OPM) to review the project goals, the scope of tasks to be undertaken, procedural protocols, and the nature and schedule of deliverables
- 1.2 Hazardous Building Materials Assessment: Conduct a hazardous building materials investigation for lead, asbestos, and other hazardous building materials as applicable to document potential hazardous building material remediation and the associated cost to abate the hazardous building materials. Testing for PCB's will not be conducted at this time. The results shall be assembled in a final report documenting the location and quantity of hazardous building materials. It should be noted that this investigation will not identify all potential hazardous building materials as many materials are concealed and cannot be accessed for testing at this time. The assessment is limited to hazardous building materials (existing building materials) within the buildings and do not include site investigations.
- 1.3 Geotechnical Investigation: Based on the preferred alternative and the review of existing site documentation, the consultant shall conduct a geotechnical subsurface investigation for the preferred site. Work shall include hiring a drilling contractor and advancing soil borings over a two-day period to identify soil conditions for construction of the proposed facility and to measure depth to groundwater. Drilling shall be performed using Hollow Stem Auger techniques. Work shall also include digging test pits to visually observe subsurface conditions on the site and to determine suitability of subsurface conditions to accept stormwater systems. Quantity and locations of test pits shall be selected following the initial drilling program and preliminary design of the stormwater system. The scope is based upon the Town providing the equipment and operator to dig the test pits. Costs of the drill rig will be shared with ongoing LSP work in order to reduce overall costs to the Town, and therefore this scope only include one day of the drill rig. The consultant shall provide a field representative to document observations of the subsurface conditions at the test pits for up to two (2) days.

- 1.4 Subsurface Environmental Conditions: Our design effort will include coordination with the Town's LSP for ongoing site environmental assessment. It is understood that construction of the remedial cap design will be incorporated into this project's construction bid package. The cap will be designed and permitted with MassDEP by the Town's LSP and under a separate contract.
- 1.5 Sustainable Design Charette and Strategy: We will facilitate a sustainable design charette to identify and document alternative energy solutions and possible sustainable design elements that may be incorporated into the project to meet the Specialized Energy Code, and will recommend design strategies and technologies for incorporation into the project. Building energy modeling will be completed as part of this process to identify energy savings above code requirements and inform the energy incentive task as described below.
- 1.6 Energy Incentives: We will meet with the Town and Cape Light Cooperative at the start of design to discuss the project and utility incentives available for the project.
- 1.7 Schematic Design Plans: Utilizing the preferred sites and preferred alternative, create schematic level plans of sufficient detail to show all interior spaces, exterior spaces, and operational adjacencies. Documents shall consist of conceptual level drawings including:
  - a. Existing conditions plan
  - b. Site Construction/Layout Plan
  - c. Preliminary grading and drainage plan
  - d. Architectural floor plans
  - e. Code review plan
  - f. Mezzanine plans
  - g. Building elevations
  - h. Architectural typical wall section
  - i. Industrial Equipment plan showing general equipment locations and descriptions including an equipment list for input / confirmation / approval of the Owner.
- 1.8 Schematic Design Narratives: The drawings shall be supplemented with narratives for geotechnical / foundation, structural, mechanical (HVAC and plumbing), electrical, and fire protection.
- 1.9 Review the previously completed zoning analysis and update the zoning analysis for the project. Meet with the Planning/Zoning Official and the Health Agent, if applicable, to review the proposed program and identify any permitting limitations which need to be addressed by the design.

- 1.10 The Consultant shall submit to the Town for approval an electronic copy of said schematic design documents on or before the date or time for submission specified in the Notice to Proceed or any supplement thereto, unless the Consultant shall have obtained from the Town an extension of time in writing
- 1.11 Schematic Design Cost Estimate: Utilizing the Schematic Design Documents, the consultant shall prepare an internal conceptual cost estimate for the preferred building and site alternative. The estimate shall be based on square foot costs from similar recent DPW projects and shall identify potential soft costs associated with the project including design contingencies, construction contingencies, architectural and engineering design fees, OPM fees, and escalation. All costs shall be projected to the anticipated mid-year of construction.
- 1.12 Independent Cost Estimate: The Consultant shall utilize the services of an independent cost estimating firm to prepare an independent schematic design cost estimate. The cost estimate shall be a full and complete cost estimate for the project including, but not be limited to, information technology, telecommunications, furniture, fixtures, and equipment. The Consultant shall compare its cost estimate to the cost estimate prepared at the completion of previous phase and recommend appropriate actions to modify, correct, or value engineer ("VE") the design in order to avoid potential cost overruns. The Consultant shall implement all such actions approved by the Owner, and shall be entitled to additional compensation for such services.
- 1.13 Upon completing the independent estimate, the Consultant shall review and reconcile the Engineer's estimate with the independent estimate accordingly.
- 1.14 For this phase of the work, we have budgeted for the following meetings beyond what identified in the previous items:
  - a. Up to five (5) virtual meetings with the Town Committee and OPM to discuss the progress of the project.
  - b. Up to five (5) meetings with the Owner to review and discuss the development of design. This may include meetings with regulatory agencies to review the scope of the project. We understand that some of these meetings will be in person.
  - c. Support at one Select Board meeting.
  - d. Support at the 2025 Annual Town Meeting.

### Design Development, Construction Documents, and Bidding Assistance

*A scope of work will be provided for this Task upon completion of Schematic Design.*

## Construction Administration

*A scope of work will be provided for this Task at a later date.*

## **ASSUMPTIONS**

- This scope of work does not include testing for and remediation of hazardous materials/waste other than stated above. Any uncovered environmental conditions encountered during construction will be addressed as a separate additional service, if necessary.
- This scope of work does not include MassDEP notifications and/or remedial activities to address any surface or subsurface contamination at the site beyond those stated above. A separate scope and fee can be provided to prepare reports and/or conduct remedial activities if contamination is identified.
- This scope assumes that the subsurface conditions are suitable for standard shallow foundations / slab-on-grade construction and that specialty foundation design, over-excavation of undocumented fill, and/or ground improvements are not required.
- Durations for each phase do not include time for Town and OPM review of documents. The schedule will be adjusted as required to support time for the associated reviews if necessary.
- It is assumed that the Town will hire a Commissioning Agent for the mechanical systems. Commissioning Agent shall be selected during the design development phase of the project to provide input to the design team during design. The agent shall provide commissioning specifications to be included in the final bid package.
- Selection of furnishings for the new facility are excluded from this scope of services. The Consultant will assist the Town with the coordination of furnishings for the new facility. Assistance shall include meeting with the Town and a furniture vendor to review furnishings for the facility. The Consultant shall include a furnishings plan in the Contract Documents for informational purposes. It is assumed that the furnishing vendor will provide layout drawings during construction administration.

## SCHEDULE

This scope of work identified above will be completed within three months of receiving a notice to proceed. The schedule identified does not include time for Town reviews and approvals for each phase.

## FEE OF SERVICES

The following is a summary of the proposed lump sum fees associated with the scope of services identified above. The total fee will not exceed the fee schedule below unless written authorization is granted by the Town.

TASK	FEE
Schematic Design	\$248,500
<i>A&amp;E Special Services:</i>	
Sustainable Design Charette and Strategy (Item 1.5)	\$19,700
<b>TOTAL AMENDMENT</b>	<b>\$ 268,200</b>
Design Development, Construction Documents, and Bidding Assistance	<i>Fee will be provided upon completion of Schematic Design</i>
Construction Administration	<i>Fee will be provided at a later date</i>