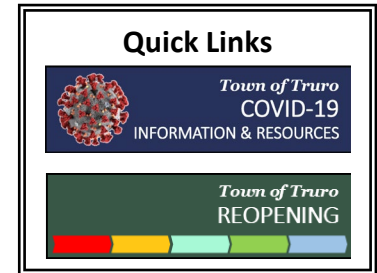


# Town of Truro Town Manager's Weekly Report

October 9, 2020

## Announcements:

- Masks are required in public areas where social distancing is not possible (per Governor Baker's Order) and in public areas of Town at all times (per Truro Board of Health). Exceptions include children under the age of 2 and those unable to wear a mask or face covering due to a medical condition. View the Truro Board of Health Regulation [here](#). View the Governor's Order [here](#).
- Citizens can view virtual meetings on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. Please note that the meetings are held remotely. For more information on remote meetings, please [click here](#).
- Truro now has zero active COVID cases and 16 resolved cases. Please remain vigilant. Wear a mask, wash your hands and practice social distancing.
- It's not too late to respond to the US Census. To respond online: [click here](#) or to respond by phone, call 844-330-2020. If you did not receive a 12-digit Census ID in the mail or at your door, you can click on the link at the bottom that says, "If you do not have a Census ID, click here."



## This week's activities of note from the Town Manager's Office

- Much of my week was spent meeting with Department Heads to discuss their immediate priorities, especially as we prepare to enter budget season.
- Phase III, Step 2 of the Governor's Reopening Plan began on Monday for lower risk communities. Presently, Truro is in the lower risk category.
- Tax bills were mailed out this week, thanks to staff efforts to expedite the turnaround time following the September 26, 2020 Annual Town Meeting.
- Assistant Town Manager Clark and I attended the Cape Managers' Meeting (virtually) where the conversation centered around COVID-19 local enforcement and protocols and an update on recent annual and special town meetings.
- Upcoming Meetings:**
  - Tuesday, October 13, 2020-Council on Aging Board Remote Meeting @ 10:00am
  - Tuesday, October 13, 2020-Select Board Remote Meeting @ 5:00pm
  - Wednesday, October 14, 2020-Joint Planning Board/Climate Action Committee Remote Work Session @ 1:30pm
  - Wednesday, October 14, 2020-Commission on Disabilities Remote Meeting @ 3:00pm
  - Thursday, October 15, 2020-Climate Action Committee Remote Meeting @ 10:00am

## Department News:

### DPW

- The opening of the Swap Shop will be evaluated at COVID-19 Reopening Phase 4.
- Trash and recycling containers will be removed from the beach locations beginning next week. The Department will leave behind a container for dog waste at the commonly used dog walking locations; Cold Storage, Great Hollow, and Corn Hill beaches.
- As fall approaches, the DPW will begin to inventory and service all snow removal assets, and review Department call-in procedures.
- DPW Director Cabral and Health Agent Beebe continue working with the School to assist with reopening.
- The Town Hall bell tower continues to be tested weekly to maintain compliance. Next week we will remove the louvers and test for compliance while the bells ring at noontime. We have also scheduled

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the bell technician to adjust and test the bells along with the DPW at the end of October.

- Due to the high winds this past week, DPW crews were out Thursday and Friday clearing debris from roadways. In addition, as part of disaster preparedness and while collaborating with NPS, quarterly grading of dirt roads has been accomplished. In some cases, this will be followed up by brush cutting the shoulder of the roads as well.
- The new ballot drop box was installed this week (see [photo](#)). The graphics were designed by our Head Custodian and the concrete base was installed by Jeff Holway and Pete Morris.

### Health and Conservation

- Phase III, Step 2 of re-opening commenced Monday October 5, and as Truro is a lower risk community. This shift allows expanded attendance at outdoor attendance venues. Outdoor gatherings at private residences remain at 50 persons, and indoor gatherings remain at the 25-person maximum. Specific guidance has been detailed for indoor gatherings, gatherings for political expression and religious activities. Physical distancing is still required in all settings. Face coverings are required at all gatherings of more than 10 people when the participants other than those in the same household will be in attendance. This applies to indoor or outdoor gatherings.
- We continue to attend twice weekly calls with DPH/DLS and their partners to clarify the conditions, requirements and interpretations of the guidance, and discuss testing and quarantining scenarios at schools and places of work, etc. The Barnstable County Health Agent Coalition (HAC) continues to hold a weekly call to review our local issues, which presently includes seasonal flu shot clinic support.
- Our Outer Cape coastal resiliency team (formerly called the Outer Cape conservation agent team) was awarded funding from Massachusetts CZM for a coastal resiliency grant to pursue phase 2 of our inter-municipal shoreline management project. A two-year grant cycle was approved, and the grant will be administered by Provincetown's Marine Coordinator Rex McKinsey.
- On Thursday October 15, the Town and Truro Central School will offer COVID-19 assurance testing to staff. This is a pilot sampling program with rapid turnaround for the test result. This will be voluntary testing available to asymptomatic individuals. The goals of this clinic are two-fold: the tested population gain the assurance about the test-result for themselves and their community, and we will have a system set-up that we can use again, should we need to. The participant will be supervised to collect their own sample on a nasal swab from the front of the nose.
- Our 2020 seasonal influenza vaccine clinic will be held on Thursday October 29, from 10 to noon at the Truro Community Center. This will be a drive-thru clinic for pre-registered citizens only. At present, registration is closed but we are pursuing the purchase of additional doses; demand for the shot is extremely high this season, and our goal is to provide this service to as many residents as possible.

### Recreation and Beach

- We would like to remind the public to continue to practice social distancing while visiting parks, trails, and beaches and wear a face covering when in public. For more information concerning COVID-19 click [HERE](#)
- We regret to inform the community that the last day for Erica Nunes, Assistant Director, will be Friday, 10/09/20. We wish her the very best on her future endeavors. She will be missed.
- **Youth Soccer Instructional Program** will start in October. For more information or to sign up click [HERE](#).
- **Truro Flu Shot Drive-Thru Clinic.** 10/29/20. 10:00 am – 12:00 pm. Truro Community Center (7 Standish Way, North Truro). Pre-registration required. Click [HERE](#) to register. For more information call (508)413-9507.
- **The Truro Community Center** is closed, but staff are still in the office. Staff can still be reached by phone (508)487-1632, email [dclements@truro-ma.gov](mailto:dclements@truro-ma.gov), or via Facebook, and Twitter.
- **The Truro Beach Office** (36 Shore Rd) is closed and beaches are no longer protected by lifeguards. Currently beach stickers are not required to visit Town of Truro beaches or park in Town of Truro beach parking lots. ORV stickers are still required to access the bayside, off-road corridor. To order online click

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HERE. For inquiries about the beaches, please call (508)487-6983. Truro beach fire permits are currently suspended.

### **COVID – 19 Beach Safety Rules:**

- Stay home if you feel sick.
- Practice social distancing. Maintain at least 6 feet of distance between you and others.
- Practice beach distancing. Maintain at least 12 feet of distance from your nearest neighbor in any direction.
- Masks are required when 6 feet of distance cannot be maintained for ages 2 and up. Masks are not required to be worn while swimming or sunbathing.
- **Puma Park Playground** is open. We remind the public to practice social distancing and wear a face mask in public. The playground is cleaned weekly and hand sanitizing stations are present. Portable restrooms are no longer available.
- **Shark Warning** – Practice shark safety.
  - Don't swim where seals are present.
  - Don't swim too far from shore.
  - Swim in groups.
  - Avoid wearing shiny jewelry or other accessories (which look like fish scales to a shark).
  - Avoid surfing alone.
  - Avoid areas with signs of baitfish or fish feeding activity – watch for diving seabirds.
  - Be aware that sharks may be present between sandbars or near steep drop offs.
- All other programming/activities are suspended to stop the spread of the Coronavirus.

### **Council on Aging**

- COA staff continue to work from the office and remotely. Someone is always available M-F; 8-4 by phone and/or email.
- COA staff are calling all elders of concern, center participants, and all older adults in the community for check-in and responding to all requests for help/information/referral.
- COA Outreach Coordinator providing all SHINE, Fuel assistance appointment via telephone.
- COA Outreach Coordinator providing mobile outreach outdoor home visits. Anyone wanting a visit should call to schedule.
- COA Transportation available for essential medical rides with new transportation and safety protocols in place.
- COA offering virtual programming through Zoom, thumbnails for COA website, Facebook page, as well as Channel 18.
- Director Briscoe continuing Live Facebook Dialogue with the Director M, W, F @ 10:00am.
- Director Briscoe facilitating online Psychoeducational Support Group via Zoom.
- COA continues participating in Lower Cape Outreach Council Food Pantry distribution on October 16 and November 6. Drive up from 11-12:30pm for food bag distribution. November 20<sup>th</sup> is the annual turkey distribution day from 10-noon.
- COA staff responding to emergency food needs throughout the week.
- COA Director conferencing with COAST (Councils on Aging Serving Together), Barnstable County Human Services, Elder Services, EOEA to coordinate efforts to meet the needs of Cape Cod's older adult population through virtual programming and to develop reopening plans with respective towns.

### **Tax Collector**

- Fiscal 2021 Real Estate and Personal Property bills are mailing 10/9/2020 and the first half is due on 11/9/2020.
- Bills can be mailed in provided envelope, dropped in the drop box closest to the door at Town Hall, or

# Town of Truro

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paid online at <http://www.mcc.net/html/index.html>

- Please call us if you have questions at 508/349-7004 ext. 113.

### Town Clerk

- Mail-in ballots arrived this week and approximately 850 were mailed out.
- There is still time to request to vote by mail, simply apply: <https://www.truro-ma.gov/sites/g/files/vyhlif3936/f/uploads/2020-vote-by-mail-application.pdf>
- We have a newly installed box for ballots to be dropped off outside the Town Hall by the steps. (See [photo](#))
- If you need assistance or have questions about voting, please call 508/349-7004 ext. 126.

### Assessing

- **Fiscal Year 2021** began on July 1, 2020. The Assessor's office is now accepting applications for the FY21 Residential and Statutory Exemptions.
- FY2021 tax bills are to be mailed today and will be due November 9, 2020. If you do not receive your tax bill within 1-week, please feel free to contact the Assessor's Office so we can assist.
- Truro's approved Fiscal Year 2021 tax rates are \$7.38 for the Residential Class and \$7.12 for the Commercial/Industrial and Personal Property Class.
- The Select Board voted to continue the Residential Exemption at the Classification Hearing held September 22, 2020. As a reminder the Residential Exemptions DOES NOT have to be renewed annually. We review information and will contact you if clarification is necessary. New Residential Exemption applications will continue to be accepted until April 1, 2021, however the applicants must exhibit having been domiciled in Truro prior to Jan 1, 2020.
- For Statutory Exemptions (Seniors meeting strict Income and Asset guidelines, Disabled Veterans, and the Blind), we must receive an application annually and supporting documentation must be presented with the application.
- The Deadline for FY21 is April 1, 2021 for exemptions, however we advise you return ALL applications early. While the application has passed to be on the October tax bill, if we receive them quickly, we may be able to get it approved prior to the October tax bill due date.
- Please feel free to contact the Assessor's Office with any questions at 508.349-7004 x 116 and we will be happy to assist.

### Library

- Truro resident, Michael Holt, will perform a socially distanced concert on Saturday, October 10<sup>th</sup>, 1-3 p.m. This event is limited to 25 attendees.
- Assistant Director Maggie Hanelt continues to host her 9:30 a.m. Thursday morning story time, albeit virtually. To encourage families to be safe and to be outside, Maggie and her guest readers have performed every story time in the fresh air.
- Truro Library Trustees will meet virtually on Friday, October 16, at 11:30 a.m.
- Truro Library Book Group will meet virtually on 10/28 to discuss *Bend in the Stars* by Rachel Barenbaum.

### Attachments

1. September Building Permits

**Town of Truro  
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## September 2020

BP#	ID	Street Location	Owner	Type of Work Code	Type of Work Description	Builder	Date of Issue	Fee	Estimated Cost
20-238x	1-6	696 Shore Rd	Blue Sea Motor Inn	Tent	32x90 pole tent installed on 9/11/2020 & removed on 9/13/2020	Sperry Tents	9/2/2020	\$50.00	\$5,606.85
20-239x	45-48	52 Corn Hill Rd	Claire Perry	RS	Replace cedar sidewall shingles on all sides of home except driveway side	Paul J. Cazeault & Sons	9/2/2020	\$50.00	\$13,900.00
20-240x	64-20	76 Ryder Beach Rd	Charles Cornell	RR, RW	Replace roof & windows in garage/studio	Tim Dickey Design Build, LLC	9/2/2020	\$100.00	\$14,000.00
20-241x	39-272	2 Daniel Ln	Carrie Lopes	RS	Replace sidewall on apartment	Josh Grandel	9/2/2020	\$50.00	\$1,000.00
20-242	43-149	28 Overlook Dr	Carol Liebman & Angela Ordonez	Garage	Garage addition with two stories above	John Fitzgerald	8/31/2020	\$858.00	\$215,000.00
20-243	39-102	10 Priest Rd	Merle Olson	Alt	Remove small landing & stairs; replace with new to code	Capizzi Home Improvement	9/2/2020	\$50.00	\$7,500.00
20-244	42-309	42 Great Hollow Rd	AVP Realty Trust	DEMO/SFR	Demo existing Cottage #1; construct 1676sf SFR	Homeowner	9/2/2020	\$1,607.00	\$300,000.00
20-245	46-105	5 Souzas Way	Ellen Conklin	O	Install retaining wall	Viola Associates	9/8/2020	\$73.00	\$100,000.00
20-246x	45-123	3 Mary's Way	Steve DiGiovanni	Tent	20x50 & 20x20 tents installed on 9/13 and removed on 9/15	Bayside Tent	9/8/2020	\$50.00	\$1,000.00
20-247x	2-5	674 Shore Rd	Kalmar Village	Tent	44x63 tent installed on 9/18/2020 & removed on 9/20/2020	American Tent & Table	9/8/2020	\$50.00	\$1,850.00
20-248	50-287	31 Mill Pond Rd	Margaret Clarke & Timothy Richards	Solar	Install 11 roof mounted solar panels; system size 3.597kw	E2 Solar	9/8/2020	\$170.00	\$17,000.00
20-249x	50-65	1 Castle Hill Ln	Bernard Brooks	Alt	Insulation and air sealing	Josh Emond	9/14/2020	\$50.00	\$3,169.00

20-250x	53-26	45 Fisher Rd	Marcia Ambrose	Alt	Insulate crawl space	Josh Emond	9/14/2020	\$50.00	\$2,250.00
20-251x	42-88	16 Fishermans Rd	Brian Hyde	Alt	Insulation and air sealing	Josh Emond	9/14/2020	\$50.00	\$2,850.00
20-252x	42-107	15 Bayberry Rd	Breta Boots	Alt	Insulate crawl space	Josh Emond	9/14/2020	\$50.00	\$2,525.00
20-253x	50-274	14 Depot Rd	Ron Singer	RS	Replace clapboards on one side of residence	Tim Dickey Design Build, LLC	9/14/2020	\$50.00	\$2,500.00
20-254	51-13	15 North Pamet Rd	Richard & Sonia McArdle	Solar	Add on solar; removing from one structure and reinstalling on garage; 16 panels, 5.12kw	Ace Residential Solar	9/8/2020	\$88.00	\$8,740.00
20-255	42-229	30 Noons Dr	Gwyndolyn Korahais	Solar	Install 10 roof mounted solar panels; system size 2.900kw	Freedom Forever Solar	9/14/2020	\$102.00	\$10,202.00
20-256x	21-5.8	168 Shore Rd U:8	Karen Bright	RR	Re-shingle existing roof	Paul J. Cazeault & Sons	9/15/2020	\$50.00	\$12,000.00
20-257x	63-20	45 Ryder Beach Rd	Paula Kay	RS	Replace existing cedar siding with white cedar shingles	Boris Jovanov	9/14/2020	\$50.00	\$55,000.00
20-258	36-172	40 Highland Rd	Christopher & Christina Drago	Alt	Repairs to first floor framing	Augustus Construction	9/15/2020	\$90.00	\$9,000.00
20-259x	36-34	15 Pond Village Ave	Joseph Gareau	RW, RD	Install 32 replacement windows; install 3 replacement patio doors	Brian Dennison	9/14/2020	\$100.00	\$108,818.00
20-260	7-9.A	510 Shore Rd U:A	Cristina Bottegano & Suzanne Smith	Alt	Remodel two bathrooms; remodel kitchen; add gas fireplace	Cape Tip Construction	9/22/2020	\$250.00	\$50,000.00
20-261x	50-86	41 Depot Rd	Cynthia Conroy	RS	Replace white cedar siding around 2nd floor windows	Gary Lucas	9/22/2020	\$50.00	\$6,000.00
20-262	64-20	76 Ryder Beach Rd	Charles Cornell	ADD	Add screen porch, 23x14	Tim Dickey Design Build, LLC	9/22/2020	\$210.00	\$35,000.00
20-263	54-77	4 Stick Bridge Rd	Sarah Blake & Joshua Weiner	Solar	Install 28 roof mounted solar panels; system size 9.38kw	Ace Residential Solar	9/23/2020	\$266.00	\$26,577.00



20-264x	35-133	5 Sandpiper Ave	Richard Trifro	RW, RD	Replace doors & windows	Paul Johnson	9/23/2020	\$100.00	\$61,100.00
20-265	43-11	307 Route 6	Joel & Lillian Grozier	Garage	Construct garage	Homeowner	9/29/2020	\$728.00	\$56,000.00
20-266x	2-5	674 Shore Rd	Kalmar Village	Tent	40x80 tent installed on 10/16/2020 & removed on 10/18/2020	Anchor Tent & Table	9/29/2020	\$50.00	\$1,750.00
20-267x	42-38	15 Parker Dr	Jack Messing & Peter Chopus	RS	Remove & replace 7sf of white cedar shingles in kind	Lindera Construction	9/29/2020	\$50.00	\$9,000.00
20-268x	13-22.6	276 Shore Rd U:6	John Field	RS	Remove existing vinyl siding; replace shingles	Richard Baker	9/30/2020	\$50.00	\$8,500.00
20-269x	13-22.18	276 Shore Rd U:18	John & Lynette Weeman	RS	Remove existing vinyl siding; replace shingles	Richard Baker	9/30/2020	\$50.00	\$0.00
20-270	59-89	8 Stick Bridge Rd	Robert Anderson	DEMO	Remove cabin/shed from property	Nate McKean	9/30/2020	\$50.00	\$4,000.00
20-271x	39-30	13 Bay View Dr	Steve & Claudia Rose	RS	Reshingle walls	Cedarworks, Inc.	9/28/2020	\$50.00	\$9,000.00
20-272x	44-8	32 Higgins Hollow Rd	Daryl Otte	RR	Red cedar roofing entire front/rear panel	Cedarworks, Inc.	9/28/2020	\$50.00	\$26,000.00
20-273x	46-103	6 Tom's Hill Rd	Ted Kurland	RR	Install red cedar & asphalt shingles	Cedarworks, Inc.	9/28/2020	\$50.00	\$75,000.00
20-274x	33-4	15 Coast Guard Rd	Edward Patten	RR	Remove & replace existing roofing in kind	Ted Baker	9/30/2020	\$50.00	\$70,000.00
20-275x	50-269	3 River Rd	Stephen Powell	RW	Replace existing window on 2nd floor	Cape Associates	9/28/2020	\$50.00	\$20,780.00
20-276	43-218	8 Lily Ln	Mark Theriault	SP	Install 20x40 gunite pool & spa with auto cover	Shoreline Pools	9/29/2020	\$850.00	\$85,000.00
20-277	63-19	43 Ryder Beach Rd	Noel O'Connell & Katherine Swanson	Solar	Install 10 roof mounted solar panels; system size 3.7kw	Homeowner	9/30/2020	\$60.00	\$6,000.00
<b>TOTALS:</b>								<b>\$6,852.00</b>	<b>\$1,443,617.85</b>

**40 TOTAL PERMITS**

**1 Certificate of Occupancy**