

Town of Truro

Town Manager's Weekly Report

May 29, 2020

Announcements:

- **After reviewing guidance from the State of Massachusetts and the CDC, we have determined that we will not be able to safely operate the Summer Recreation Youth Program.**
- **The Transfer Station will remain closed on Wednesday and Thursday through the end of June. We will re-evaluate the operation at that time.**
- The Town of Truro posts updates about the COVID-19 pandemic on the Town website. Please [click here](#) for our COVID-19 Information Page. Please visit the website for the most current information on Truro and State Guidance.
- **Masks are required in public areas where social distancing is not possible (per Governor Baker's Order) and in public areas of Town at all times (per Truro Board of Health). Exceptions include children under the age of 2 and those unable to wear a mask or face covering due to a medical condition. View the Truro Board of Health Order [here](#). View the Governor's Order [here](#)**
- Citizens can view virtual meetings on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. Please note that the meetings are held remotely, and you may only hear audio. For more information on remote meetings, please [click here](#).

This week's activities of note from the Town Manager's Office:

- Staff continues to review the Governor's Reopening Massachusetts plan and guidance as it is released. The new Reopening page on the Town of Truro website provides key information and links. Visit the page [here](#).
- The Department Heads and I are preparing reopening plans for Town Buildings. DPW has arranged duct cleaning for all the HVAC systems and as well as other necessary repairs. Current guidance requires a maximum of 25% of regular staff per office, which in Town Hall offices is essentially one person at a time. Work plans, schedules and safe community access are being considered as plans are developed. Staff are in the buildings every day and services are provided remotely or by appointment if necessary.
- Beach Parking areas and beaches remain open for all Town and CCNS beaches. Please continue to social distance and please do not litter. The Cape Cod Reopening Task Force developed uniform signs for Covid-19 beach safety that we are in the process of installing.
- As the weather warms up, we remind beachgoers to practice shark safety.
- Assistant Town Manager Clark and I virtually attended the Municipal Briefing featuring Lieutenant Governor Polito.
- Watch for "Wear a mask, do your part" signs on Town property.
- The Truro Select Board voted to extend 2020 second half real estate and personal property tax payment and exemption deadlines to **June 1, 2020** due to COVID-19. For more information, [click here](#).
- Please remember: **Short-term rentals of any kind are non-essential and are not presently permitted (unless the rentals are for healthcare workers or other essential workers).** This is actively being enforced. Non-compliance will result in issuance of a Cease and Desist Order, non-criminal violation citations and fines. See Health Dept guidance [here](#).



Upcoming Meetings:

- Monday, June 1, 2020-Town Manager Screening Committee Remote Call-In Meeting @ 8:30AM
- Monday, June 1, 2020-Conservation Commission Remote Call-In Meeting @ 2:00PM
- Wednesday, June 3, 2020-Board of Health Remote Call-In Meeting @ 2:00PM
- Wednesday, June 3, 2020-Planning Board Remote Call-In Meeting @ 6:00PM
- Thursday, June 4, 2020 – Truro Select Board Remote Call-In Meeting @ 9:00 AM

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Department News:

DPW

- In response to the circumstances related to the CORONA VIRUS/COVID-19 we have developed a response plan to maintain modified operations implemented at the Transfer Station.
- The Transfer Station will remain closed Wednesday and Thursday until June 30, 2020. Yard waste is now accepted five days a week. We will begin accepting metal this Friday, May 29th.
- Please note: To avoid large crowds, we recommend avoiding the Transfer Station during the following peak hours of traffic, from 11AM to 2PM.
- Parking lot line painting continued this week for all beach locations and Transfer Station. We hope to complete all parking areas by the end of next week.
- The boring and test pits have been completed as part of the Truro Center Road and Little Pamet culvert projects.
- Lifeguard stands and mobi mats have been installed this week. All Covid-19 related signage has been received. Signage for beach areas and the Harbor started going up this week.

Recreation and Beach

- After reviewing guidance from the State of Massachusetts and the CDC, we have determined that we will not be able to safely operate the Summer Recreation Youth Program.
- We would like to remind the public to continue to practice social distancing while visiting parks, trails, and beaches and that Governor Baker has instructed all travelers to Massachusetts to self-quarantine for 14 days and limit gatherings to 10 people or less.
- The department organized a Birthday Caravan on Wednesday, May 27, 2020, and is planning for the last Caravan on Wednesday, June 3, 2020. For more information or to sign up, visit www.trurorec.com.
- Truro Resident Beach Stickers can be purchased by clicking [HERE](#)
- The Truro Community Center is closed but staff can still be reached by phone (508) 487-1632, email dclements@truro-ma.gov, or via Facebook, and Twitter.
- Director Clements continues to work with DPW Director Cabral to discuss beach parking lots, beach portable restrooms, and beach accesses for the Truro beaches.
- Puma Park Playground is currently closed to stop the spread of the Coronavirus.
- The Truro Beach Office is currently closed and is scheduled to reopen on June 13, 2020.
- For inquiries about the beaches, please call (508)487-1632.
- Beach stickers are not currently required to access Truro beach parking lots. Beach stickers will be required starting June 20, 2020.
- 2019 Truro ORV stickers can be purchased by calling (508)487-1632.
- Truro beach fire permits are currently suspended.
- Warning – Recent shark sightings, practice shark safety.
 - Don't swim where seals are present.
 - Don't swim too far from shore.
 - Swim in groups.
 - Avoid wearing shiny jewelry or other accessories (which look like fish scales to a shark).
 - Avoid surfing alone.
 - Avoid areas with signs of baitfish or fish feeding activity – watch for diving seabirds.
 - Be aware that sharks may be present between sandbars or near steep drop offs.

Suspended Activities

- Walking Group
 - Tuesdays 9:00 am
- Indoor Walking
 - Various times at the Truro Community Center
- Zumba Fitness
 - Tuesday & Thursday, 8:30 am – 9:30 am at the Truro Community Center
 - Saturday 9:00 am – 10:00 am at the Truro Community Center

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- Community Pickleball
 - Mondays: 4:00 – 6:00 pm, Truro Community Center
 - Thursdays: 2:00 pm – 4:00 pm, Truro Community Center
 - Fridays: 5:30 pm – 7:30 pm, Truro Central School
 - Saturdays: 10:30 am – 1:30 pm, Truro Community Center
- Adult Indoor Soccer
 - Monday 6:30 pm – 8:30 pm, Truro Community Center
- Community Volleyball
 - Wednesday 6:30 pm – 9:30 pm, Truro Community Center

Council on Aging

- COA staff continuing to handle all incoming calls and emails remotely and from the office which is staffed with one person daily.
- COA staff available M-F; 8-4 by phone and email.
- COA staff are calling all elders of concern, center participants, all older adults in the community, and responding to all requests for help/information/referral.
- Director Briscoe is coordinating with participants and instructors to offer programming online through Zoom, thumbnails for COA website and broadcast on local TV.
- COA staff continue to collaborate with Good Neighbor-Truro volunteer group for food, prescriptions, mail etc.
- Director Briscoe continuing Live Facebook Dialogue with the Director M, W, F @ 10:00AM.
- Director Briscoe developing online psychoeducational support group via Zoom.
- Director Briscoe continues participating in Lower Cape Outreach Council Food Pantry distribution weekly through May. Food bag distribution 35-50 bags per week.
- COA staff responding to emergency food needs throughout the week.
- COA Director Briscoe conferencing with COAST (Councils on Aging Serving Together), Barnstable County Human Services, Elder Services, SHINE, and CCRTA to coordinate efforts to meet the needs of Cape Cod's older adult population.
- COA staff working with Community Kitchen to provide hot meal to older adults now on Tuesdays. More than 300 meals are provided weekly.

Health and Conservation

- The wake of the Holiday weekend brought reports from residents about their neighbors, complaints about lack of masking, and many questions about short-term rentals and when they will resume. What was evident over the weekend is that a large majority of our property owners are complying with the Safer at Home guidance, as it was a (mostly) quiet weekend.
- This week the sequenced re-opening plans for Pamet Harbor Yacht Club and Neighborhood Associations were reviewed for compliance with State guidance and standards for operating with conditions.
- The Board of Health has a public hearing on the Truro Motor Inn scheduled for June 3; the 2020 operating permit, housing violations and the variance hearing for the proposed septic system will be heard. The matter is also scheduled to be heard in housing court on June 2.
- This week, our *Spokespersons for Health* team met with Assistant Town Manager Kelly Clark and representatives of the Wellfleet and Truro Chambers of Commerce (Steven Roderick and Lara Henry) to discuss how we can work together to support local businesses in their re-opening plans. Developing a more comprehensive *contact list* of businesses will facilitate our mutual education efforts. The Students will develop a google form to capture the business information. The team will launch a "*Re-Opening Tool Kit*" in public Google-drive space. The Tool Kit will provide up-to-date information for businesses such as sector specific guidance, the COVID-19 work plan template, and ready to print signs –ie, the mask signage developed last week. Next week we will hold a call-in Q&A session with Health Agent Hillary Lemos and myself. The session will be taped and available on the public access channel.

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- The Conservation Commission is scheduled to hold its June 1 meeting remotely; they will open the Public Hearing on the Eagle Neck Creek culvert replacement project, the meeting begins at 2 PM.
- Barnstable County Health and the Environment Department has assigned a summer Sanitarian to our office; she will work with us 2 day/month, beginning June 1. We also will be working with a beach sampler from the County and she started work with us today. She will sample our beaches once a week through the summer until Labor Day.

Library

- The staff at the Truro Library is happy to announce that we will be back “home” at the beginning of June. As with all plans in this unprecedented era, it is subject to revision, but at this writing the staff will be separated into two groups and will soon begin our curbside service, or as we call it, our “library concierge” service.

Assessing

- This **Monday June 1 at 4pm** is the deadline for any Fiscal Year 2020 Exemption Applications to be received in the Assessors Office. This deadline was extended by our Select Board from April 1, due to the COVID-19 pandemic. Also bills due to the Town with a due date of March 10, 2020 or later ARE DUE **MONDAY June 1, 2020**. This includes 2nd half Real Estate Tax bills and Motor Vehicle Excise Tax bills with a due date of May 1, 2020. Please feel free to contact the Assessor's Office with any questions at 508.349.7004 x 116 and we will be happy to assist.

Attachments

1. March Building Report
2. April Building Report

March 2020

BP#	ID	Street Location	Owner	Type of Work Code	Type of Work Description	Builder	Date of Issue	Fee	Estimated Cost
20-070x	39-28	4 Bay View Path	Gloria Schwartz	RW	Replace windows in garage; replace seven windows in house	Michael Bagley	3/2/2020	\$50.00	\$12,000.00
20-071	50-237	11 Old County Rd	Pamet Asset Trust	Alt	Renovate two bathrooms, new tile & fixtures	Homeowner	3/3/2020	\$225.00	\$20,000.00
20-072x	46-92	15 Gospel Path	Kenneth Hnis	S	12x12 Pine Harbor shed on existing 12x12 concrete pad	Pine Harbor Wood Products	2/26/2020	\$50.00	\$6,000.00
20-073	1-5	706 Shore Rd	White Sands Beach Club, Inc.	Alt	Front building/beachfront only. Renovate storage building; build interior wall partitions for bathrooms & kitchens; install kitchen cabinets; remove AC units, replace doors & windows; install fire walls	Boston & Co. Development	3/3/2020	\$4,037.00	\$225,000.00
20-074	47-17	8 Deer Path	James & Pamela Deluca	Alt	Expand existing 6x12 screened porch to 16x16	Donald Bliss	3/2/2020	\$120.00	\$20,000.00
20-075	43-169	10 Morris Ave	Carol Zabłowski	D	Construct new deck	Carlos Verde	3/2/2020	\$203.00	\$0.00
20-076	43-129	2 Higgins Hollow Rd	Cecilia Clark & John Born	Alt, RW, RD	Add shed dormer to 2nd floor bedroom; add french door to rear gable of garage; replace windows in dining room	Jeffrey W. Harris	3/4/2020	\$150.00	\$60,000.00
20-077	43-100	9 Whitmanville Rd	Tim Duch	Alt	Replace kitchen cabinets; move kitchen window; remove wood stove; open kitchen by 39"	Scott Brazil	3/9/2020	\$100.00	\$0.00

20-078x	36-182	42 Highland Rd	AC Mobile, Inc.	Alt	Insulate basement & walls	Frontier energy	3/10/2020	\$50.00	\$8,600.00
20-079	45-132	15 Perry Rd	Perry Family LP	ADU	Renovate existing garage into one-bedroom ADU	MarJon Builders, LLC	3/10/2020	\$481.00	\$185,000.00
20-080x	43-132	3 Whitmanville Rd	Robert Higgins Steele	RW	Replace windows	Homeowner	3/13/2020	\$50.00	\$13,000.00
20-081x	39-34	2 Bay View Path	Gary Sharpless	RR	Asphalt shingle roofing, main house and garage outbuilding	Cedarworks, Inc.	3/13/2020	\$50.00	\$32,500.00
20-082x	46-314	3 Helens Way	Robert Rockwell	RR, RS	Reshingle roof; white cedar siding right side gable	Cedarworks, Inc.	3/13/2020	\$100.00	\$12,900.00
20-083x	10-16	361 Shore Rd	Brian Chapman & James Patterson	RW	Replace one casement window over sink	Homeowner	3/17/2020	\$50.00	\$900.00
20-084x	8-23	490 Shore Rd	Chuck Silva	RR, RW, RS	Replace siding on east facing wall; replace 3 windows on same wall; reshingle, replace rubber roof	Homeowner	3/17/2020	\$150.00	\$6,000.00
20-085x	9-8.6	432 Shore Rd U:6	Gloria Cater	RS	Replace old shingles	Paul Colburn	3/17/2020	\$50.00	\$6,000.00
20-086	35-25	16 Windigo Ln	Charles Fitzpatrick	Add, D	Construct two-story addition, full basement, second floor deck and roof deck	Homeowner	2/25/2020	\$555.00	\$125,000.00
20-087x	10-14	365 Shore Rd	Angelo Garofalo	RR	Replace roofing shingles	Interlock Industries, Inc.	3/20/2020	\$50.00	\$15,990.00
20-088x	10-16	361 Shore Rd	Brian Chapman & James Patterson	RR	Replace roofing shingles	Interlock Industries, Inc.	3/20/2020	\$50.00	\$18,360.00
TOTALS:								\$6,571.00	\$767,250.00

19 TOTAL PERMITS

1 Certificate of Occupancy

April 2020

BP#	ID	Street Location	Owner	Type of Work Code	Type of Work Description	Builder	Date of Issue	Fee	Estimated Cost
20-089x	46-20	15 Twinefield Rd	Eric Johnson	RR	Remove and replace shingles	Eric Johnson	4/6/2020	\$50.00	\$3,500.00
20-090	37-8	63 Highland Rd	Carolyn Collins	Alt	Re-surface existing deck on south side of house, add stairs, replace all railings	Homeowner	4/6/2020	\$100.00	\$6,000.00
20-091	5-30	572 Shore Rd	Mariellen Serena	Alt	Enclose existing porch with 1 slider & 2 windows	Homeowner	4/13/2020	\$50.00	\$10,000.00
20-092x	36-27	82 Shore Rd	Salt Air Cottages Condo	RS	Replace cedar shingles on cottages 1, 5, 7, 8, 11 & 12	Thomas Butkowsky	4/13/2020	\$200.00	\$10,945.00
20-093x	36-27.8	82 Shore Rd U:8	Kim Rosen	RW, RD	Install new windows in existing openings; install new front door	Randolf Biggers	4/20/2020	\$100.00	\$6,200.00
20-094x	13-22.16	276 Shore U:16	Keith Weinstein	RS	Remove vinyl siding, place with shingles	Richard Baker	4/20/2020	\$50.00	\$8,500.00
20-095	10-22	402 Shore Rd	Judith Richland & Kevin Shea	Solar	Install 37 roof mounted solar panels; system size: 11.655kw	Cotuit Solar	4/20/2020	\$320.00	\$31,403.80
20-096	10-41	408 Shore Rd	Judith Richland & Kevin Shea	Solar	Install 37 roof mounted solar panels; system size: 11.655kw	Cotuit Solar	4/20/2020	\$320.00	\$31,403.80

20-097x	32-18	9 Arrowhead Farm Rd	Carlo Caramanna	RW	Replace 7 windows in master bedroom	Homeowner	4/27/2020	\$50.00	\$3,500.00
20-098	47-85	3 Blueberry Ln	William Golden	Alt	Three wall alteration to studio; structure to be for storage only	Homeowner	4/30/2020	\$188.00	\$15,000.00
20-099	35-109	15 Twinefield Rd	Eric Johnson	Alt	Replace existing 14x14 screen porch with three season sunroom in same location; replace 4x19 deck with 16x19 deck adjacent to sunroom	Homeowner	4/27/2020	\$344.00	\$20,000.00
20-100	53-26	45 Fisher Rd	Dennis Ambrose	Alt	Eliminate circular staircase & replace with standard staircase	Robert T. Schwebel	4/27/2020	\$50.00	\$75,000.00
20-105x	39-337	4 Lauras Way	Mary Beth Murphy	S	Install 12x16 shed	Pine Harbor Wood Products	4/27/2020	\$50.00	\$0.00
TOTALS:								\$1,872.00	\$221,452.60

13 TOTAL PERMITS

1 Certificate of Occupancy