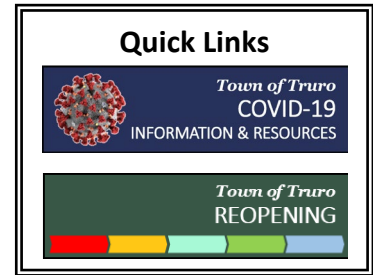


# Town of Truro Town Manager's Weekly Report

July 10, 2020

## Announcements:

- Masks are required in public areas where social distancing is not possible (per Governor Baker's Order) and in public areas of Town at all times (per Truro Board of Health). Exceptions include children under the age of 2 and those unable to wear a mask or face covering due to a medical condition. View the Truro Board of Health Regulation [here](#). View the Governor's Order [here](#). Keep an eye out for "Wear a Mask, Do Your Part" signs on Town property (see photo).
- Citizens can view virtual meetings on Channel 18 in Truro and on the web on the "Truro TV Channel 18" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. Please note that the meetings are held remotely, and you may only hear audio. For more information on remote meetings, please [click here](#).



## This week's activities of note from the Town Manager's Office:

- Town Planner Jeffrey Riberio will be leaving us on July 22 for a position at the Cape Cod Commission. This is a loss to the Town and I hope you all join me in wishing him well.'
- Long time Town Clerk, Treasurer, Collector Cynthia Slade will retire on July 31, 2020. We will plan to have a reception in her honor when it is safe to gather. She will be missed and please join me in wishing her a long and happy retirement.
- On Monday, July 6<sup>th</sup>, the state entered Phase III of the Massachusetts Reopening Plan, allowing for the reopening of fitness and health centers, arts/ education classes, museums, movie theaters and more. Additionally, the Order regulating gatherings was revised, as were the sector-specific guidance documents for many of the sectors that opened in earlier phases. Staff continues to get up to speed on the latest guidance. The Assistant Town Manager and I participated in the Lieutenant Governor's weekly briefing for clarification on the latest guidance.
- I attended the Cape & Islands Water Protection Fund Bylaws and Regulations Committee on Tuesday. The establishment of the Fund is part of the legislation expanding the Short-Term Rental tax and the Bylaws and Regulations Committee establishes the regulations regarding the distribution of monies from the Fund.
- 2019 Annual Town Reports are available by request at the Library's curbside pick-up operation.
- Beach stickers are required at Town beaches. The Beach Office is open, but we encourage everyone to purchase beach and Transfer Station permits online if possible. [Click here](#) for more information.
- Make Truro Count! Complete the 2020 US Census online at [here](#) or by phone 844-330-2020. It's fast and easy and it is crucial to secure necessary funding and to be represented in Boston and in Washington. If you are completing the Census online and did not receive a 12-digit Census ID in the mail or at your door, you can click on the link at the bottom that says, "If you do not have a Census ID, click here."
- Last week marked Truro's first official shark sighting of the season. Please remember to practice shark safety when visiting the beach.
- The ORV Corridor at Fisher Beach is closed due to shorebird nesting.
- Unfortunately, shade structures, signs and porta potties were vandalized at Longnook and Coast Guard beaches last evening.

## Upcoming Meetings:

- Monday, July 13, 2020-Finance Committee Virtual Meeting @ 5:00PM
- Tuesday, July 14, 2020-Council on Aging Virtual Meeting @ 10:00AM
- Tuesday, July 14, 2020-Select Board Virtual Meeting @ 5:00PM
- Thursday, July 16, 2020-Town Manager Screening Committee Virtual Meeting @ 11:45AM
- Thursday, July 16, 2020-ZBA Cloverleaf 40B Hearing-Virtual Meeting @ 5:30PM
- Friday, July 17, 2020-Town Manager Screening Committee Virtual Meeting @ 8:30AM

# Town of Truro

## Town Manager's Weekly Report

July 10, 2020

### Department News:

#### Fire Department

- The Department responded to 21 requests for medical assistance, resulting in 14 transports to the hospital. In all we responded to a total of 30 calls that included inspectional services, general assistance, alarm activations and calls for public service and good intent calls.
- The Fire Department was dispatched for a report of a kayaker in trouble off Cold Storage beach. The Department responded in the Marine Unit from the Harbor with additional staff from the Harbor on board. The individual was located on a paddle board approximately 2 miles off the beach drifting east. She was unable to get back against the wind and current. Her husband had attempted to get to her in a kayak, but he too was unable to get back in. Both parties were transferred to the Marine Unit and returned to shore without incident and there were no injuries to report. Coast Guard Station Provincetown dispatched a unit to provide aid and assist in the search.

#### Department of Public Works

- The Transfer Station will remain open 7 days a week until November 1, 2020.
- All operational functions (apart from the Swap Shop) are now available.
- The opening of the Swap Shop will be evaluated at the start of Phase IV of the Massachusetts Reopening Plan.
- The initial wiring for the Town Hall communication system has been completed. This will help facilitate in-person public transactions at Town Hall. We expect the additional components to be completed within the coming weeks.
- Crack, seal, and seal coating the Safety Facility parking lot began this week. It is scheduled to be completed next Tuesday. Parking lot markings will be installed the week of the 20<sup>th</sup>.
- Director Cabral worked with Assistant Town Manager Clark on the installation of a new sales database for Pamet Harbor, which will allow for contactless credit card transactions to take place at the Harbor. Online sales are in development. The system will also provide reporting tools for the staff. Harbor Staff will receive training from the DPW over the next week.

#### Harbor Master/Shellfish Constable

- Harbor Master Jackett made three trips during the July 4<sup>th</sup> weekend to Wareham (July 2<sup>nd</sup>, 3<sup>rd</sup>, and 6<sup>th</sup>) to pick up (266) 80lb bags of quahogs and (200) 80lb bags of remote set oysters to take advantage of summer spawning. Harbor staff and Deputy Shellfish staff worked during that time frame to distribute and propagate the shellfish beds from the Harbor Master boat with mature quahogs and oyster spat.
- Boating activity has increased, and summer staff is in place working on maintaining safe boat launches and parking lot activity with Covid-19 guidelines in mind.
- Harbor staff helped the Fire Chief and Rescue Squad in launching the fire boat to aid a stranded paddle boarder off of Cold Storage Beach on July 3<sup>rd</sup> – all were safe.
- 99% of the mooring holders and wait list have paid and harbor staff are making calls to get final payments since some forms may have been lost in the mail.
- Thank you to the Town Hall staff for ensuring that forms are scanned, emailed and hard copies are delivered so that our files and records are up to date.

#### Health Department

- Phase III of the Commonwealth's four-phase re-opening process began on Monday July 6, providing opportunities for museums, cultural and historic sites, expanded gatherings, certain low-contact indoor recreational activities, theaters and outdoor performance venues and professional sports teams.
- The Conservation Commission meeting scheduled for July 1 was rescheduled to August 3 due to lack of quorum.
- The Board of Health held a work session to review the revised project plans for development of the Cloverleaf parcel; a comment letter to the ZBA is forthcoming.

## Town of Truro Town Manager's Weekly Report

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- The Board of Health has resumed its regular meeting schedule (held remotely) on the first and third Tuesdays at 4:30pm.
- Bathing Beach water quality sampling continues, and no high counts have resulted in closures since those last reported. The re-test for Beach Point samples showed low-counts, and the closed beaches were allowed to re-open once the water quality was shown to be acceptable for swimming.

### Recreation and Beach

- We would like to remind the public to continue to practice social distancing while visiting parks, trails, and beaches and wear a face covering when in public.
- The Truro Beach Office is open. The hours are 9:00 am – 5:00 pm, with limited public access. We are asking the public to order their beach stickers online if they are able. Truro Resident & Non-Resident Beach Stickers can be purchased online by clicking [HERE](#) . For inquiries about the beaches, please call (508)487-6983.
- Puma Park Playground is now open. We remind the public to practice social distancing and wear a face mask in public.
- The Truro Community Center is closed but staff are still in the office. Staff can still be reached by phone (508) 487-1632, email [dclements@truro-ma.gov](mailto:dclements@truro-ma.gov) , or via Facebook, and Twitter.
- Assistant Director Nunes is processing online beach sticker sales and working at the Beach Office.
- Director Clements is working with Food 4 Kids to provide meals at the Community Center during the summer. The curbside distribution will begin on Monday, 6/29/20, from 10:00 am – 12:00 pm. Staff from the Recreation, COA, and Library Departments are assisting with the distribution.
- Truro beach fire permits are currently suspended.
- Shark Warning - Practice shark safety.
  - Don't swim where seals are present.
  - Don't swim too far from shore.
  - Swim in groups.
  - Avoid wearing shiny jewelry or other accessories (which look like fish scales to a shark).
  - Avoid surfing alone.
  - Avoid areas with signs of baitfish or fish feeding activity – watch for diving seabirds.
  - Be aware that sharks may be present between sandbars or near steep drop offs.
- All programming/activities are suspended to stop the spread of the Coronavirus.

#### Suspended Activities

- Walking Group
- Indoor Walking
- Zumba Fitness
- Community Pickleball
- Adult Indoor Soccer
- Community Volleyball

### Council on Aging

- COA staff are available M-F; 8-4 by phone and email.
- COA staff are calling all elders of concern, center participants, all older adults in the community for check-in, and responding to all requests for help/information/referral.
- COA Staff developing virtual programming for older adults in the community.
- COA Outreach Coordinator providing SHINE appointments via telephone.
- Director Briscoe is coordinating with participants and instructors to offer programming online through Zoom, thumbnails for COA website and broadcast on local TV.
- COA staff continue to work with Good Neighbor-Truro volunteer group for food, prescriptions, mail, and Farmer's Market pick-up and delivery.
- Director Briscoe continuing Live Facebook Dialogue with the Director M, W, F @ 10:00AM.

## Town of Truro Town Manager's Weekly Report

July 10, 2020

- Director Briscoe facilitating online psychoeducational support group via Zoom.
- Director Briscoe continues participating in Lower Cape Outreach Council Food Pantry distribution now every other Friday through August. July 10<sup>th</sup>, July 24<sup>th</sup>, August 7<sup>th</sup>, and August 21<sup>st</sup> from 11-12:30pm. Food bag distribution 35-50 bags per week.
- COA staff responding to emergency food needs throughout the week.
- COA staff collaborating with Rec/Beach to distribute food M-F through Food 4 Kids program.
- COA Director Briscoe conferencing with COAST (Councils on Aging Serving Together), Barnstable County Human Services, Elder Services, SHINE, and CCRTA to coordinate efforts to meet the needs of Cape Cod's older adult population and develop reopening plans with respective towns.

### Assessing

- **Fiscal Year 2021** began on July 1, 2020. The Assessor's office is now accepting applications for the FY21 Residential and Statutory Exemptions. As a reminder, the Residential Exemptions DOES NOT have to be renewed annually. We review information and will contact you if clarification is necessary. We accept applications for the Residential Exemption however the program is subject to renewal by an annual vote of the Select Board at the Classification Hearing usually held in September. For Statutory Exemptions (Seniors meeting strict Income and Asset guidelines, Disabled Veterans, and the Blind), we must receive an application annually and supporting documentation must be presented with the application. The Deadline for FY21 is April 1, 2021 for exemption however we advise you return ALL applications early so we can get the exemptions on the October tax bill. Please feel free to contact the Assessor's Office with any questions at 508.349.7004 x 116 and we will be happy to assist.

### Library

- The Truro Library is now available six days each week in order to be able to vary hours of operation and to accommodate as many patrons as possible. We are now open on Mondays, and during the hours of 10:00 a.m. to 2:00 p.m., are serving patrons "curbside".
- One of the most heartbreaking aspects of this summer is that the Summer Reading Program is virtual. We are doing what we can, however, and we have been awarded two years of free use of "Beanstock" software to help with summer reading.
- Eastham artist Paul Schulenberg and Truro resident Helen Addison have collaborated on a book together, *Paul Schulenburg: Oil Paintings*. A portion of the sales from the book has been donated to the Eastham, Wellfleet, and Truro Libraries.

### Attachment

1. June Monthly Building Permits

Town of Truro  
Town Manager's Weekly Report

July 10, 2020



## June 2020

BP#	ID	Street Location	Owner	Type of Work Code	Type of Work Description	Builder	Date of Issue	Fee	Estimated Cost
20-114	39-171	7 Parker Dr	Michael Tribuna	SP	Install 8'x20' fiberglass inground pool	Aqua Med Pools, LLC	6/1/2020	\$355.00	\$35,500.00
20-115x	45-27	11 Corn Hill Landing	Henry & Sara Seiden Joint Trust	S	10'x20' studio shed	Homeowner	6/1/2020	\$50.00	\$30,000.00
20-116x	43-139	12 Overlook Dr	Jerome & Christina Costa	RW, RS	Install 6 replacement windows	Brian Dennison	6/1/2020	\$50.00	\$12,167.00
20-117x	6-5.2	525 Shore Rd U:2	Thomas Bennett	Alt	Insulate ceiling and walls	Josh Emond	6/1/2020	\$50.00	\$5,000.00
20-118	42-270	6 Bayside Hills Rd	William Costa	SFR	New SFR	Homeowner	5/11/2020	\$2,171.00	\$350,000.00
20-119x	32-32	6 Arrowhead Farm Rd	Cynthia Turner Berg	RR, RD, RS	Replace roofing, reside portion of front of house, replace 3 exterior doors	Bronov Enterprises	6/1/2020	\$150.00	\$22,080.00
20-120	47-29	5 Grouse Run	Michael Meads	SP	Install inground swimming pool	Shoreline Pools	6/1/2020	\$240.00	\$24,000.00
20-121x	37-3	68 Highland Rd	Fresh Turf, LLC	RR	Demolish chimney to roof deck, repair roof	Paul Renard	6/1/2020	\$50.00	\$15,000.00
20-122x	45-49.9	39 Corn Hill Rd U:9	David Greiner	RR	Remove existing shingles and replace with new	Joseph Jacinto	6/1/2020	\$50.00	\$4,865.00
20-123x	45-49.8	39 Corn Hill Rd U:8	Entice Enterprises	RR	Remove existing shingles and replace with new	Joseph Jacinto	6/1/2020	\$50.00	\$4,140.00
20-124x	45-49.1	39 Corn Hill Rd U:1	Austin Rose	RR	Remove existing shingles and replace with new	Joseph Jacinto	6/1/2020	\$50.00	\$3,625.00
20-125x	45-49.2	39 Corn Hill Rd U:2	Richard McGirk	RR	Remove existing shingles and replace with new	Joseph Jacinto	6/1/2020	\$50.00	\$3,625.00
20-126x	45-49.11	39 Corn Hill Rd U:11	Austin Rose	RR	Remove existing shingles and replace with new	Joseph Jacinto	6/1/2020	\$50.00	\$3,290.00
20-127x	45-49.5	39 Corn Hill Rd U:5	April Booth	RR	Remove existing shingles and replace with new	Joseph Jacinto	6/1/2020	\$50.00	\$4,140.00
20-128x	46-60	6 Corn Hill Rd	Linda Anderson	RR	Strip old shingles and install asphalt shingles	Patrick Clifford	6/1/2020	\$50.00	\$8,800.00

20-129x	13-22.14	276 Shore Rd U:14	Marcus Pezze	RS	Replace siding and shingles	Homeowner	6/1/2020	\$50.00	\$8,500.00
20-130x	21-5.11	168 Shore Rd U:11	Cathleen Fitzgerald	RR	Patch roof	Cape Tip Construction	6/1/2020	\$50.00	\$2,200.00
20-131x	39-114	22 Turnstone Rd	Candace Cummings	RW	Replace 6 windows on back side of house	Cape Associates, Inc.	6/1/2020	\$50.00	\$12,000.00
20-132	50-237	11 Old County Rd	Pamet Asset Trust	Solar	Install 21 roof mounted solar panels, system size 8.61kw	E2 Solar	6/1/2020	\$340.00	\$34,000.00
20-133x	8-32	460 Shore Rd	Tamara Pacher	RR	Strip existing shingles & replace with new	Interlock Industries	6/1/2020	\$50.00	\$39,984.00
20-134	53-34	40 Fisher Rd	Janet Capasso Trust	Alt	Renovate bathroom, enclose attic space	Thomas Spence	6/1/2020	\$256.00	\$20,000.00
20-135	32-10	7 Arrowhead Rd	Megan O'Leary	Solar	Install 12 roof mounted solar panels, system size 4.08kw	Paul A. Eaton	6/1/2020	\$190.00	\$19,000.00
20-136	36-215	7 Amanda Ln	Stacey Parks	Alt	Strip & replace existing roof deck	Josh Grandel	6/1/2020	\$319.00	\$10,000.00
20-137	Void								
20-138x	2-10.6	642 Shore Rd U:6	Donna Petsch	RS	Replace rotten trim	Josh Grandel	6/9/2020	\$50.00	\$1,400.00
20-139x	51-73	183 Route 6	Alison Hyder	RR	Replace roof	Capizzi Home Improvement	6/9/2020	\$50.00	\$13,000.00
20-140x	64-2	8 Freeman Rd	Lauren Madden	RW, RD	Replace one entry door; replace 10 windows	Brian Dennison, Southern NE Windows	6/9/2020	\$100.00	\$22,444.00
20-141x	39-88	19 Priest Rd	Stefanie O'Neill	S	100sf greenhouse with concrete foundation	Homeowner	6/9/2020	\$50.00	\$0.00
20-142x	36-130	36 Shore Rd	Town of Truro	RD	Install one 36" exterior swing out door with 4x4 landing & steps	Truro DPW	6/10/2020	\$0.00	\$0.00
20-143	39-265	9 Daniel Ln	Betsi Corea	Solar	Install 16 roof mounted solar panels, system size 5.36kw	Paul A. Eaton	6/10/2020	\$240.00	\$24,000.00
20-144	2-10.12	642 Shore Rd U:12	Keith Daley	Alt	Interior renovations; rearrange room layout	Homeowner	6/10/2020	\$403.00	\$100,000.00

20-145x	46-107	16 Tryworks Rd	Olifants Trust	S	Install 12x16 shed	Salt Spray Sheds	6/16/2020	\$50.00	\$5,773.00
20-146x	45-25	2 Corn Hill Path	David & Kristina Daglio	RW, RD	Replace 6 sliders & windows	Cape Associates, Inc.	6/17/2020	\$100.00	\$25,000.00
20-147x	46-289	1 Higgins Hollow Rd	Jane & Chris Clark	S	Install 12x16 shed	McGrath Post & Beam Co.	6/16/2020	\$50.00	\$10,000.00
20-148	48-9	17 Long Dune Ln	Moore Truro Realty Trust	S	Install 12x18 shed	Reed's Ferry Sheds	6/17/2020	\$140.40	\$10,000.00
20-149x	48-9	17 Long Dune Ln	Moore Truro Realty Trust	Alt	Replace 9 footings on existing building	Augustus Construction	6/9/2020	\$50.00	\$13,003.00
20-150	35-25	16 Windigo Ln	Charles Fitzpatrick	Garage	2 car garage with loft	Homeowner	6/16/2020	\$375.00	\$50,000.00
20-151x	46-89	7 Ryans Way	Robert & Karen Sepucha	S	Install 10x14 shed	Pine Harbor	6/22/2020	\$50.00	\$6,500.00
20-152	37-8	63 Highland Rd	Carolyn Collins	Solar	Install 41 roof mounted solar panels, system size 12.915kw	Cotuit Solar	6/22/2020	\$360.00	\$35,900.15
20-153	52-77	4 Stick Bridge Rd	Sarah Blake & Joshua Weiner	Add	Construct 14x16 screen porch addition	Tim Dickey Design Build, LLC	6/22/2020	\$146.00	\$15,000.00
20-154x	22-44.10	125 Shore Rd U:10	David Britton	Alt	Insulate exterior walls	Henry Cassidy	6/23/2020	\$50.00	\$1,000.00
20-155x	22-44.14	125 Shore Rd U:14	Kevin Fessler	Alt	Insulate exterior walls, crawl space	Henry Cassidy	6/23/2020	\$50.00	\$3,200.00
20-156x	22-44.6	125 Shore Rd U:6	Gilbert Garcia	Alt	Insulate exterior walls, crawl space	Henry Cassidy	6/23/2020	\$50.00	\$2,900.00
20-157	5-20	588 Shore Rd	Emily & Ellen Lanigan	Alt	Remove existing first floor decking & walkway, build new portico on front of house, build new balcony on rear of house	Muto Construction	6/23/2020	\$163.00	\$48,331.20
20-158	46-186	10 Snows Rd	Holmes Newman	Alt	Alter existing living room porch, add windows	Arthur Hultin	6/22/2020	\$181.00	\$65,000.00
20-159x	43-88	9 Sylvias Way	Jeff McQueen	S	Install 12x10 utility shed on 8" foundation with sonotubes	Homeowner	6/29/2020	\$50.00	\$2,100.00



20-160x	60-21	8 Route 6	Susan Fischler	RD	Install 3 replacement patio doors	Brian Dennison, Southern NE Windows	6/29/2020	\$50.00	\$25,867.00
20-161x	51-61	133 Collins Rd	Mark Bittman	Stove	Install wood stove, chimney pipe & components	Sandwich Chimney Sweep, Inc.	6/29/2020	\$50.00	\$4,222.38
20-162	40-146	10 Leeward Passage	Mike & Lauren Lucente	D	Construct a 16x25 deck	Shawme Hill Corp.	6/22/2020	\$260.00	\$15,000.00
20-163	53-26	45 Fisher Rd	Dennis Ambrose	Alt, RW, RD, RS, RR	Renovation of home to include interior framing, change window opening, new siding, new roofing, new plumbing & electrical. No change to exterior footprint	MarJon Builders	6/30/2020	\$858.00	\$175,000.00
<b>TOTALS:</b>								<b>\$8,747.40</b>	<b>\$1,346,556.73</b>

**49 TOTAL PERMITS**

**5 Certificate of Occupancy**