Truro Taxation Aid Committee Minutes, September 12, 2016 1:00 p.m., Truro Town Hall 24 Town Hall Road Truro, MA 02666

**Present:** Bruce Boleyn, Steve Royka, Cynthia Slade, Jennifer Shannon, and Barbara Wood

Meeting was called to order at 1:05~p.m. Minutes of February 9, 2016 were reviewed and approved as written.

**Old Business:** Steve Royka reviewed elderly and disabled fund guidelines in the following Massachusetts towns: Barnstable, Harvard, Newton, Sandwich, and Wellfleet. After reviewing this information, the committee agreed to maintain the eligibility requirements, e.g. income levels and data requirements, as stated in the Truro FY2016 Elderly and Disabled Fund Guidelines.

## **New Business:**

- Cynthia Slade reported the balance of the Fund to be \$6,397.87. Voluntary contributions totaled \$1,899.12 in FY2015 and \$2,379.23 in FY2016.
- The committee members completed edits for the FY2017 Guidelines and Application.
- Jennifer Shannon will contact local newspapers and the Truro eNewsletter in October. Copies of the FY2017 Guidelines and Application will be placed at the Council on Aging, the library, and town hall.
- Deadline for application submissions is Friday, December 30, 2016.

Meeting adjourned: 1:56 p.m.

**Next meeting**: The next meeting date will be on January 9, 2017 at the Truro Town Hall.

Respectfully submitted,

Barbara B. Wood Recording Secretary

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Office of Town Clerk