

**Truro Board of Selectmen
Meeting, Tuesday, June 28, 2016
Selectmen's Chambers, Town Hall**

Members Present: Chair Paul Wisotzky; Maureen Burgess, Jay Coburn, Robert Weinstein, Janet Worthington

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Maureen Thomas; Town Accountant Trudi Brazil

Chair Paul Wisotzky called the meeting to order at 5:00 p.m. and welcomed new Assistant Town Manager Maureen Thomas.

PUBLIC HEARING

The Board of Selectmen presented the *Fiscal Year 2017 Goals and Objectives* for discussion with Department Heads and Chairs, who were in attendance. Town Moderator Monica Kraft came to the table to officiate. Paul Wisotzky explained how the departments and boards, committees and commissions had been engaged in the development of the goals. He read the values of the Town, which were key to the *Goals and Objectives*.

Each Selectmen presented one area of the goals and objectives. Paul Wisotzky reviewed the *Town Services* accomplishments for the past year: Town Hall organization, working with the neighboring communities, and revision of Policy #17 on Private Roads. He highlighted the Fiscal Year 17 goals of continued organization, shuttle bus/beach access solutions, relocation of the DPW facility, reducing solid waste/increasing recycling and improving IT services. Robert Weinstein presented *Fiscal Management*. The main goal is to increase revenue without raising taxes, he said. Mr. Weinstein reviewed the Home Rule Petition presented at Town Meeting, the Town-wide inspection of fees, reorganization at the Transfer Station, developing a 10-year Capital Plan, and increasing efficiency on operations. Janet Worthington handled *Public Safety*. She commented on the new staffing, bikeways and walkways, the opioid crisis, and collaborating with other towns. Robert Weinstein added some information on money now available for the Bike and Walkways project. Jay Coburn covered *Community Sustainability*. He noted Fiscal Year 2016 goals: addition of more workforce and affordable homes while protecting the environment, cable and Broadband expansion. In FY17 the Board will work with the Planning Board to address the Local Comprehensive Plan, work on bylaws to facilitate AADU's and plan steps to protect the National Seashore. Continued effort on environmental issues are planned, he said. Maureen Burgess presented *Community Engagement and Governance*. She noted the Town's Facebook page, review of Policy Memorandum, and training sessions on Open Meeting Law and Ethics. Goals and objectives for FY 2017 anticipate a policy for social media postings, strategy for more e-communication, review of boards/committees/commissions with possible mergers, equipping another meeting room with video equipment for taping, e-mails for regulatory boards, gathering data from all members of the community, and working on better signage on Route 6.

Town Manager Rae Ann Palmer answered questions from audience member Catherine Black about the Transfer Station fees and a Pay-As-You-Throw program.

Paul Wisotzky closed the public hearing at 5:35 p.m.

CONSERVATION COMMISSION APPOINTMENT

Jack McMahon, an applicant for appointment to the Truro Conservation Commission, explained his interest in joining the Commission. He had experience serving on the Provincetown Conservation Commission.

Robert Weinstein moved to appoint Jack McMahon to serve a three-year term on the Truro Conservation Commission expiring June 30, 2019. Maureen Burgess seconded, and the motion carried 5-0.

BOARD OF SELECTMEN ACTION

Joint meeting with the Planning Board

Members of the Planning Board, Lisa Maria Tobia Chair; Bruce Boleyn, Peter Herridge, John Riemer, Steve Sollog, joined the Selectmen. Chair Lisa Tobia called to order the Planning Board meeting at 5:38 p.m.

Chair Paul Wisotzky explained that the purpose of the joint meeting was to see where Planning Board priorities aligned with Selectmen's *Goals and Objectives*. The two boards explored the four priorities that ranked at the top of the Planning Board list: community visioning and comprehensive planning, affordable accessory dwelling unit (AADU) bylaws, National Seashore District size bylaws, and duplex/apartment bylaws.

Jay Coburn recommended appointing a group for comprehensive planning. Paul Wisotzky said the Selectmen actually appoint a committee, but it is the charge of the Planning Board to oversee the creation of the Comprehensive Plan. Representatives from the Board of Selectmen, the Planning Board and other boards, as well as members at large, will be included in a Local Comprehensive Plan Committee. The Plan is to reflect the concerns of the Regional Comprehensive Plan.

Possibilities for encouraging more Affordable Accessory Dwelling Units (AADU's) generated a number of ideas: following the Cape Cod Commission's model bylaw, allowing their creation by right, specifying year-round occupancy, a tax reduction for the property owner, considering cottage colony/condo conversion, grandfathering or amnesty for existing apartments that are not recognized. Getting units on the subsidized housing list requires a deed restriction that discourages people from creating AADU's. "Affordability" is another issue. Jay Coburn defined some of the affordable housing qualifications. Robert Weinstein suggested upgrading the Planning Board's priority level for street definition bylaws and a consolidation of all the means of increasing affordable and work force housing. Planning Board would like to focus on a bylaw that could go forward to Town Meeting, Chair Lisa Tobia said. Town Manager Rae Ann Palmer suggested that Town Counsel meet with the Planning Board so that he could craft the bylaw for AADU's.

The two boards pondered how to move forward with discussion of the National Seashore District. Planning Board's National Seashore District Zoning Bylaw matched with the Selectmen's goal to protect the character of the National Seashore. Members of both boards discussed the amendment for size restrictions for buildings in the National Seashore District. While there were different approaches suggested, there was consensus that residents have an opportunity to give their opinion. Lisa Tobia said that Planning Board seeks the broadest possible community engagement in development of the bylaw. Peter Herridge commented on the great deal of work which has already been done on a proposed size bylaw for the Seashore District. Jack Riemer pointed to bylaws created by the other towns. Jay Coburn suggested holding a public meeting in August to consider the proposal for regulating size of structures inside the National Seashore. Paul Wisotzky reviewed procedure for having Town Counsel review of proposed bylaws. He suggested a meeting in winter as well as in the summer. Rae Ann Palmer said that another joint meeting will be needed before the August meeting.

Peter Herridge moved to adjourn the Planning Board meeting. Stephen Sollog seconded, and the motion carried 5-0.

The Planning Board meeting was adjourned at 6:35 p.m.

Senior Housing Needs Survey

COA Board Ad Hoc Committee members Claudia Tuckey and Catherine Staff presented the Senior Housing Needs Survey and asked for approval Cape Cod Commission funding for the survey. The purpose is to have seniors think about their future and plan for their needs, Claudia Tuckey said. Rae Ann Palmer said that the Cape Cod Commission had authorized the use of their funds. Paul Wisotzky was concerned about having too many surveys going forward. He also asked about the survey process. The survey will be mailed out to all residents even though the target audience is for 55 and older. The survey will also be available online. Health and housing needs are incorporated into the survey. Paul Wisotzky distinguished between a survey and outreach. Ms. Tuckey said the survey was intended for data analysis. Council of Aging Director Susan Travers came forward and gave the broader areas that an AARP survey covers. Rae Ann Palmer suggested that a random sample survey at a greater expense to the Town would be more useful. This survey would only represent the needs of those who answered the survey, Paul Wisotzky said. Maureen Burgess said listening groups is another component for discovering the needs of seniors. Rae Ann Palmer said that the Cape Cod Commission money is only for this survey or another age-friendly effort. They money could not be moved to the Comprehensive Plan. Paul Wisotzky suggested enhancing the survey by broadening the questions. Rae Ann Palmer suggested meeting with Dr. Bluestone, who has been involved in development of the survey.

Maureen Burgess moved to approve the request for approval of Cape Cod Commission funding for the Senior Housing Needs Survey and authorize the Town Manager to sign the agreement with Dr. Barry Bluestone. Jay Coburn seconded.

Paul Wisotzky moved to amend the motion to specify that the Ad Hoc Committee meet with the Town Manager and Dr. Bluestone on methodology. Maureen Burgess seconded, and the motion to amend carried 4-0-1

The Board voted on the amended motion for Cape Cod Commission funding, and the motion carried 4-1-0.

Discussion of Potential Scholarship Endowment

Paul Wisotzky explained a scholarship endowment offer by an anonymous donor. The endowment would be open each year for two Truro high school students who are going to college. Each student would receive \$10,000 for each year they are in college. An endowment of \$40,000 for two students will be available every year moving forward from this time. The Board is working with Town Counsel on the donor on eligibility requirements.

Jay Coburn moved that the Town Manager and Chair of the Board of Selectmen continue to negotiate with the donor on the endowment and bring a final agreement to the Board for approval. Robert Weinstein seconded, and the motion carried 5-0.

Part-time Residents Meeting

Chair Paul Wisotzky and the Board discussed the agenda for Part-time Residents' Meeting scheduled for July 18, 2016. This will afford an opportunity to meet and listen to the part-time residents of Truro. As a starting point, the Chair will make a short presentation of the *Goals and Objectives*. A question and answer period will follow. Cathy Haynes, who is a part-time resident, expressed her support for holding this meeting.

Jay Coburn moved to approve the agenda for the July 18, 2016 meeting with the Part-time Residents. Maureen Burgess seconded, and the motion carried 5-0.

CONSENT AGENDA

The Consent Agenda consisted of the following:

A. Review/Approve and Authorize Signature:

1. Harbor to the Bay Event Notification Form (Town Manager to sign the application for permit for organized bike & road race);

B. Reappointments of Board/Committee/Commission Members;

C. Authorize the Submission of the Application to the Cape Cod Commission by the Herring River Restoration Project;

D. Truro Fire Department-Failed Fire Hose to be Declared as Surplus; and

E. Review and Approve Regular Selectmen Meeting Minutes for May 17, 2016; June 7, 2016 (Goals Meeting); June 14, 2016; and June 21, 2016 (Work Session).

Chair Paul Wisotzky thanked the people who have been reappointed to boards, committees and commissions. He named them all as a special thanks: Michael Forgione to the Board of Assessors, Henry "Hank" Janowsky to the Truro Cultural Council, Susan Howe to the Commission on Disabilities, Mary Abt to Commission of Disabilities, Tim Rose to the Board of Health, Beryl Smith to the Conservation Commission, Art Hultin to the Zoning Board of Appeals, Rich Wood to the Pamet Harbor Commission, Scott Brazil to Pamet Harbor Commission, Stanley Sigel to the Pamet Harbor Commission, John Goff to the Pamet Harbor Commission and Joan Moriarty to the Council on Aging Board.

Jay Coburn moved to approve the Consent Agenda. Robert Weinstein seconded, and the motion carried 5-0.

SELECTMEN AND LIAISON AND TOWN ADMINISTRATOR REPORTS

Everyone had reports to give. Robert Weinstein had attended the MPO meeting and learned that money is available for striping and signage for a bike lane. He had also met with the treasurer of Open Cape Corporation and discussed the future for the Cape-wide fiber optic network and what is involved in expansion. Maureen Burgess represented the Board of Selectmen at the most recent Herring River Restoration meeting. She also attended the One Cape Water Quality Summit sponsored by the Cape Cod Commission. Paul Wisotzky reported on his office hours at the Transfer Station. A differential tax rate was a concern of part-time residents. He had attended the pinning at the Police Station and congratulated Sergeant Steve Raneo on his promotion and Craig Bayer, who is now a detective. Janet Worthington had attended a Harbor meeting concerned with State-set fees and the possibility of getting the Harbor back under Town control of fees for parking and the ramp. Jay Coburn announced that the Commonwealth's Rural Policy Commission will be meeting on the Lower Cape on Friday, September 30, 2016, possibly in Truro. Under Secretary of Department of Housing and Community Development Chrystal Kornegay will be coming to Truro on July 29th to view the Clover-leaf property and visit Chequessett Chocolate, which has received a micro loan through a Community Development Block Grant. He hopes to convene with Affordable Housing leaders and advocates of Affordable Housing in Truro, Wellfleet and Eastham to meet with her. Town Manager Rae Ann Palmer said the Army Corps contract has been approved by Town Counsel, so the sampling will begin in July. She had received a phone call from a representative from Mass DOT assuring her that the Clover-leaf property transaction was moving forward.

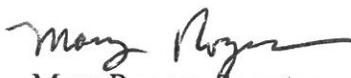
AGENDA FOR NEXT MEETING

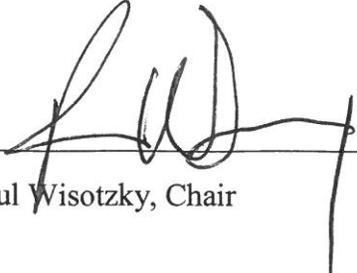
Rae Ann Palmer and the Board reviewed the agenda for the next meeting to be held July 12, 2016. She anticipates a requests for an extension of demolition deadlines for 408 and 402 Shore Rd., adoption of the goals and objectives and a discussion of the August meeting on the National Seashore. The scholarship endowment agreement may be ready as well. Janet Worthington requested an update from the Fire Chief. Robert Weinstein asked that at a future meeting an agenda item be an update on the Herring River Restoration project and its implications for Truro.

ADJOURNMENT

Jay Coburn moved to adjourn the meeting. Robert Weinstein seconded, and the motion carried 5-0. The meeting was adjourned at 7:46 p.m.

Respectfully submitted,


Mary Rogers, Secretary



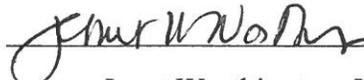
Paul Wisotzky, Chair



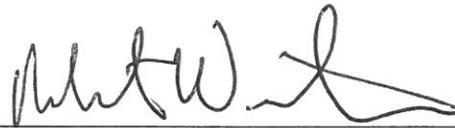
Maureen Burgess



Jay Coburn, Clerk



Janet Worthington, Vice-chair



Robert Weinstein

Public Records Material of 6/28/16

1. *Fiscal Year 2017 Goals and Objectives*
2. Planning Board Priority List and Scoring Chart
3. Senior Housing Needs Survey
4. Harbor to the Bay Event Notification Form (Town Manager to sign the application for permit for organized bike & road race)
5. Reappointments of Board/Committee/Commission Members
6. Application to the Cape Cod Commission by the Herring River Restoration Project
7. Declaration of Surplus Truro Fire Department-Failed Fire Hose