

**Truro Board of Health Minutes  
February 4, 2014  
4:30 PM-Truro Town Hall**

**Members Present:** Vice Chair-Tracey Rose, Clerk-Jason Silva, Alternate-Ansel Chaplin, Mark Peters arrived at 4:50pm.

**Members Absent:** Chair-Dianne Eib, Tim Rose

**Present:** Health/Conservation Agent-Pat Pajaron, BOH Secretary-Noelle Scoullar, BOS Liaison-Bob Weinstein, DPW Director Paul Morris, Katherine Reed, Josiah Mayo

**REVIEW/APPROVE MINUTES**

**January 7, 2014 minutes**

Tracey Rose announced that the Chair, Dianne Eib was absent, and that she would be filling in for her. Tracey stated that the session was being recorded, and asked if anyone in the audience was recording. Hearing no reply in the affirmative, she continued by asking audience members to state their name for the minutes, if coming up to the mike to speak.

No Board members had corrections on the minutes of the January 7, 2014 meeting.

**Jason Silva made a motion to accept the minutes as presented.**

**Ansel Chaplin seconded.**

**Vote: 3-0, motion carries.**

**REPORTS**

**Water Resources Oversight Committee**

Mark Peters was not present to give a report. Tracey asked Pat if she had anything to add. Pat stated that there was no new update, but the next meeting was scheduled for Monday, February 24<sup>th</sup> at 4pm. They will be finalizing the phase 2 proposal.

**Health Agent's Report**

The outer cape household hazardous waste collection for this year has been scheduled for June 7<sup>th</sup> in Wellfleet, August 2<sup>nd</sup> in Truro, and October 4<sup>th</sup> in Provincetown. Mike Maguire, who runs the hazardous waste collection program, has applied for a DEP grant to address the issue of collection of paint. DEP is going to provide Barnstable County with grant funding to hire the Product Stewardship Institute to work with municipalities across the State to determine the cost of paint disposal. The disposal of unused paint is a financial burden. There was a law tried, with little success, called the Extended Producer Responsibility Law, however there were some changes in 2010, and the paint industry decided to endorse this law. A couple of States have adopted this law. If the bill were to be passed in Massachusetts, a small fee would be added to the cost of purchased paint, and that fee would pay for the disposal of the paint. Instead of going to a household hazardous waste collection, you would go to

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the retailer, and they would dispose of it. The stakeholders meeting will be held in March, at the Middleboro Town Hall. As Pat gets more info, she will inform the Board. Having this law pass would mean a lower cost in the Board's budget for household hazardous waste collection. Tracey wanted to know if the lower cost would be because the collection would be eliminated. Pat clarified that the program would not be eliminated, but instead of having \$5500 budgeted for disposal, that amount could be cut to perhaps half. Jason asked if residents could still bring hazardous waste to the collection site on August 2<sup>nd</sup>, and Pat replied yes.

Draft radon regulations-Pat has heard back from Lisa Hebert at the radiation control program. She is working on the regulations, and should have something to show the Board within a week or two. Pat is hoping that by the next meeting on February 18<sup>th</sup>, she will have draft regulations with comments from DPH to show them.

**PUBLIC HEARINGS**

**Approval of New Business License and Food Service Permit for Katherine Reed, Farm Maid Foods, Inc., 8 Highland Road.**

Katherine Reed, and Josiah Mayo approached the Board. Pat let the Board know that she received a new menu, which added juices/smoothies, in addition to their chocolate manufacturing. All paperwork has been received, and properly filled out. Pat added that she also received their ServeSafe, and allergy awareness certifications. All inspections have been completed, and signed off on. Katherine let the Board know that she received their wholesale license, and the State has done all of their inspections as well.

**Jason Silva made a motion to approve the New Business License for Farm Maid Foods, Inc., located at 8 Highland Road.**

**Ansel Chaplin seconded.**

**Vote: 3-0, motion carries.**

Tracey asked when they were opening. Katherine said they were holding an opening party on 2/7/2014 from 3-7pm. The business would open for business on Saturday, 2/8/2014. Winter/Spring hours will be 10-4, Wednesday through Sunday.

**AGENDA ITEMS:**

**1. Emergency Dispensing Site Management/Strategic National Stockpile Training**

Pat asked Tracey to address agenda item #2 first.

**Jason Silva made a motion to address agenda item 2 instead of agenda item 1 first. Pat's power point presentation on the stockpile training will occur after this discussion.**

**Ansel Chaplin seconded.**

*(Mark Peters arrived at 4:50pm)*

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Pat came forward and presented the slide show. The Emergency Dispensing Site Management/Strategic National Stockpile training is now an annual item, mandated by the Massachusetts Department of Public Health. Objectives of the training are to:

1. Define Emergency Dispensing Sites (EDS)
2. Review Incident Command System (ICS) for EDS
3. Describe the Strategic National Stockpile (SNS)

Ansel asked if an emergency dispensing site had been tested. Pat replied that during the H1N1 incident, they had a regional emergency dispensing site in the beginning when the town had very little vaccine. It has been tested successfully. Truro's emergency dispensing site is the Truro Community Center. During the portion discussing a drive thru option, Mark pointed out that people waiting in cars tend to get impatient, and he would be concerned with a drive thru site.

Bob Weinstein asked, in the event of an emergency, by what means are the townspeople notified. Pat gave a scenario: There is a Hepatitis A outbreak. A food service worker exposed 200 people at a particular food service establishment. Pat would receive a notification from the State lab that there was a positive Hepatitis A result. They find out that the infected individual works at a particular restaurant. At this point, DPH gets involved. They follow protocol for notifying the patrons of that restaurant.

#1-The infected individual is excluded from the restaurant.

#2-Notify the Food Protection Manager of that restaurant. Restaurant is immediately closed.

#3-A public notification is sent out through the media, the town website, and through any contact information we may have on the customers.

DPH is very good in alerting the public. The local Board of Health is behind the scenes, getting the EDS set up.

**2. Transfer Station Hours of Operation (continued from 1/7/14).**

Mr. Paul Morris approached the Board. Tracey apologized that not all the members were in attendance. She stated the concern was to reduce the budget at the Transfer Station. The Board of Health sets the policy, and Mr. Morris handles the day- to-day operations. Tracey asked if he had any concerns of being overstaffed, or having an exorbitant budget. Paul was surprised that this agenda item had come from the Board of Health. They work very hard on the regulations, and also to upgrade the Transfer Station to make it a more user friendly place. In his opinion reducing staff, or days open, would set the Transfer Station backwards. They have tried reducing the number of days open in the past, and there has always been an out-pouring from the townspeople that they wanted it open. Vacant positions have always been filled with the Board of Selectmen's approval. When he sends the budget for the Town Meeting, it has always been approved. Tracey believes Paul has everything under control. Paul added that yes, you may save a little bit of money, however the Transfer Station would still have to be open 7 days a week in the summer. He stated that he draws off the Transfer Station employees for snow removal. If they did not have those employees, they would have to contract for that. He has done that in the past, and says it is very hard to control contractors. He pointed out that they have added new buildings, and parking lots over the years, with no increase in staff size. Tracey commended Paul for running such an efficient department. Tracey asked if he'd received any complaints, to which Paul replied, no. Pat confirmed this as well. Tracey thanked Paul for his time.

**3. Summary of Title 5 Changes – effective January 3, 2014.**

Pat included a synopsis of the Title 5 changes in the Board of Health packets. Much of it is administrative in nature, and not so much into nitrogen loading limitations or soil absorption designs. A lot of the changes, and authority, has been brought to the local level. DEP will no longer be approving items such as: Nitrogen aggregate plans, tight tanks, shared systems or variances. DEP will no longer oversee these. They will still lend technical assistance to local boards of health if needed, but the approval process will be right at the local level. There were some changes in criteria to qualify as a soil evaluator. They have added some new violations for failure to submit certain documentation/inspection forms to the approving authority (the local Board of Health). One of the interesting things that came about in the changes, and what the State is looking to set up, is on Certificates of Compliance. They are going to design an electronic registration, or system, in compliance with Title 5. The electronic registration is not up and running, but what they are looking to do is upon Certificate of Compliance of a system which has been installed, the designer will log onto an electronic registration site, and list what type of components were installed. Not just pipe and stone, but infiltrators, leaching chambers, and alternative innovative leach fields. They are looking to evaluate those particular components. The County may be doing something similar, where they can keep track of these alternative soil absorption systems. Jason wondered why the DEP no longer wants to oversee this. Pat read some of DEP's comments, which state that since there is local oversight, there is no need for Mass DEP review. There is a wastewater seminar next month, and Pat should get more detail on that. It had been scheduled for January 21<sup>st</sup>, but was canceled due to the snowstorm. Tracey asked if Pat foresees any of their local regulations needing to be tweaked, or changed, to accommodate DEP giving the local Board of Health control. Pat stated that everything is already in place, and does not see them having to change anything. If the County does set up some sort of electronic registration, they may need to adopt a Board of Health regulation. She has some draft language from George Heufelder, but nothing has been set yet.

**LICENSING RENEWAL APPROVALS**

- 1. Barbara Golding, Manager of Hayman's Hillside Cottages, 17 Great Hollow Road, Motel License.**
- 2. Dave Osterberg, Manager of Roseland, 33 South Highland Road, Motel License.**
- 3. Stephen Ryan, Manager of Highland Inn, 4 Moses Way, Motel License.**
- 4. Michael McGuinness, Manager of The Beacon, 101 Shore Road, Motel License.**

Tracey asked if all the paperwork had been received for all four applicants. Noelle informed the Board that they had all the correct paperwork for applicants one and two. For applicants three and four, the workers comp liability page, from their insurance company, is missing. Noelle had contacted the owners, and was told that there was a delay from the insurance company in sending out the coverage page. On January 27<sup>th</sup>, Noelle was told by the owner that she was contacting the insurance company again, to have them send out the coverage page. As of this meeting date, the paperwork has not been

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received, and it is up to the Board of Health how they would like to handle this going forward. Mark asked if they were operating at the present time. Noelle responded that these two are annual businesses, and so yes, she believed they were operating. Mark suggested that we sent a return receipt communication, and if we do not receive anything by the next meeting (February 18<sup>th</sup>) to take further action, of a punitive nature.

**Mark Peters made a motion for Pat to issue a certified, return receipt letter, demanding the pertinent information by February 18<sup>th</sup>, in order to keep their existing annual license.**

**Jason Silva seconded.**

**Vote: 4-0, motion carries.**

Pat stated that their options could be to issue a fine, or order a show cause hearing.

**Mark Peters made a motion to approve the motel license for Barbara Golding, Manager of Hayman's Hillside Cottages.**

**Jason Silva seconded.**

**Vote: 4-0, motion carries.**

**Ansel Chaplin made a motion to approve the motel license for Dave Osterberg, Manager of Roseland.**

**Mark Peters seconded.**

**Vote: 4-0, motion carries.**

**Mark Peters made a motion to adjourn at 5:25pm.**

**Jason Silva seconded.**

**Vote: 4-0, motion carries.**

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**Chair-Dianne Eib**

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**Vice Chair-Tracey Rose**

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**Clerk-Jason Silva**

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**Mark Peters**

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**Tim Rose**

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**Alternate-Ansel Chaplin**